

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.26  
(ID # 2974)

**MEETING DATE:**  
Tuesday, December 13, 2016

**FROM :** EMERGENCY MANAGEMENT DEPARTMENT:

**SUBJECT:** EMERGENCY MANAGEMENT DEPARTMENT: Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program funding for the 2017 Local Hazard Mitigation Plan Update. [District: All] [\$346,614] Federal Funding 75%, General Fund 25%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program Funding in the amount of \$346,614 for the Riverside County Operational Area 2017 Multi-Jurisdictional Local Hazard Mitigation Plan (LHMP) Update, for the performance period of August 17, 2016 through August 16, 2018; and
2. Adopt Resolution Number 2016-246: Designate Authorized Agents under the FY17 Hazard Mitigation Grant Program; and
3. Authorize the EMD Director, or designee, to administer all actions necessary for administration of this grant; and to sign amendments or other grant related documents, as approved by County Counsel; and
4. Authorize and direct the Auditor-Controller to adjust appropriations and estimated revenue as outlined in the attached Schedule A.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 171,727	\$ 174,887	\$ 346,614	\$ 0
<b>NET COUNTY COST</b>	\$ 42,932	\$ 43,722	\$ 86,654	\$ 0
<b>SOURCE OF FUNDS:</b> 75% Federal and 25% General Fund			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 16/17 – 18/19	

**C.E.O. RECOMMENDATION:** APPROVE

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione Washington and Ashley  
**Nays:** None  
**Absent:** Benoit  
**Date:** December 13, 2016  
**xc:** EMD, Auditor

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

**3-26**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**BACKGROUND:**

**Summary**

An approved Local Hazard Mitigation Plan (LHMP) is required by the Federal Emergency Management Agency (FEMA) in order to be eligible to apply for and accept Hazard Mitigation funds that result from disasters. An LHMP is required to be updated every five years to remain compliant with the Federal Disaster Mitigation Act of 2000. The last update that Riverside County submitted was in 2012. FEMA has awarded EMD a grant with a 25% cash match to update the County's Multi-Jurisdictional Local Hazard Mitigation Plan. The 25% cash match for the county portion of the grant will be satisfied by existing EMD Riverside Emergency Medical Services Agency personnel who will be contributing to the LHMP project.

This plan increases education and awareness of hazards in the Operational Area and builds partnerships between local government, organizations, tribes and the community to reduce hazardous risks by focusing resources on the greatest vulnerabilities.

**Impact on Residents and Businesses**

Residents and businesses will benefit from the increased awareness of hazards and how to mitigate their effects.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The awarded amount of the grant is \$259,960, with a required match of \$86,654, for a total project cost of \$346,614 (75% Federal and 25% Local Match) for the performance period through August 2018. The department anticipates completing the deliverables by the end of Fiscal Year 17/18.

The purpose of the budget adjustment is to increase appropriations to receive the grant funding for FY16/17 and identify relevant expenses. The 25% match from EMD will be derived from regular salaries already included in the FY16/17 budget. The cost for FY 16/17 is \$171,727, the 25% cash match is already in the budget for existing personnel; the adjustment request is for the difference of \$128,795.

**ATTACHMENT A. BUDGET ADJUSTMENT**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**SCHEDULE A**

Emergency Management Department  
Preparedness Division  
Local Hazard Mitigation Plan (LHMP)

Fiscal Year 2016/17

**INCREASE IN APPROPRIATIONS:**

10000	2000100000	510320	Temp Salaries	\$103,730
10000	2000100000	523700	Office Supplies	\$1,650
10000	2000100000	523800	Printing/Binding	\$1,700
10000	2000100000	523760	Postage/Mailing	\$800
10000	2000100000	529040	Private Mileage Reimbursement	\$2,000
10000	2000100000	525440	Professional Services	\$18,735
10000	2000100000	520115	Uniform/Replacement Clothing	\$180
<b>TOTAL INCREASE IN APPROPRIATION</b>				<b><u>\$128,795</u></b>

**INCREASE IN ESTIMATED REVENUE:**

10000	2000100000	767200	Fed – Other Operating Grants	\$128,795
<b>TOTAL INCREASE IN REVENUE</b>				<b><u>\$128,795</u></b>

  
Gregory V. Priantos, Director County Counsel

11/30/2016

  
Steve C. Horn

12/5/2016

2 RESOLUTION NO. 2016-246

3 RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE  
4 HAZARD MITIGATION GRANT PROGRAM AND PRE-DISASTER MITIGATION

5 PROGRAM ADMINISTERED BY

6 THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES.

7 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of  
8 Riverside, State of California, in regular session on December 13, 2016, that the  
9 individuals whose position title appear below are hereby designated as Authorized  
10 Officials and are authorized, as an individual, to execute for and on behalf of the County  
11 of Riverside, a public entity established under the laws of the State of California, any  
12 actions necessary for the purpose of obtaining and maintaining federal financial  
13 assistance provided by the Federal Emergency Management Agency Department of  
14 Homeland Security and subgranted through the Governor's Office of Emergency  
15 Services.

16  
17 Director of Emergency Management, OR

18 (Title of Authorized Agent)

19  
20 Deputy Director of Emergency Management, OR

21 (Title of Authorized Agent)

22  
23 Program Director,

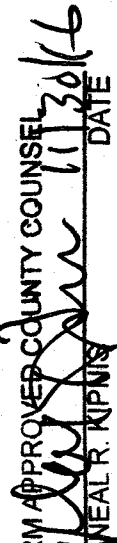
24 (Title of Authorized Agent)

25 ROLL CALL:

26 Ayes: Jeffries, Tavaglione, Washington and Ashley  
Nays: None  
Absent: Benoit

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER, JPM Clerk of said Board  
By:  Deputy

FORM APPROVED COUNTY COUNSEL  
BY:  DATE: 12/30/16  
WEAL R. KIPNIS



September 15, 2016

Kim Saruwatari  
Director  
Riverside County  
4210 Riverwalk  
Riverside, CA 92505

Subject: **Notification of Subapplication Approval**  
Hazard Mitigation Grant Program  
FEMA-4240-DR-CA, Project #0109, FIPS #065-00000

Dear Ms. Saruwatari:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has fully approved your organization's Subaward application in the amount of **\$259,960.00**. A copy of the FEMA award package is enclosed for your records.

In order to receive payment, all subrecipient must have a current (within the last 3 years), valid Governing Body Resolution and updated Grant Assurances on file with our office (sample copies enclosed). These forms may be downloaded in an electronic format at [www.caloes.ca.gov](http://www.caloes.ca.gov) following the links: *Cal OES Divisions; Recovery; Disaster Mitigation & Technical Support; 404 Hazard Mitigation Grant Program; HM Post Obligation Documents*. Please complete the electronic forms and the enclosed "Supplemental Grant Subaward Information" sheet and return them to the address below within 30 Days. Payments will be made on a reimbursement basis using the Hazard Mitigation Reimbursement Form. A ten percent (10%) retention will be withheld from all reimbursement payments and will be released as part of the subgrant closeout process.

Reimbursements can be made for only items listed on the approved subaward application; expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit must be refunded to the State within 30 days of receipt of an invoice from Cal OES.

Please read all enclosed documents prior to initiating the approved project. For further assistance please contact the Hazard Mitigation Grants at (916) 845-8150.

Grants Processing Unit

Enclosures

c: Applicant's File

3650 SCHRIEVER AVENUE • MATHER, CA 95655  
GRANTS PROCESSING UNIT  
(916) 845-8150 • (916) 636-3880 FAX



**FEMA**

August 16, 2016

Mr. Charles Rabamad  
Governor's Authorized Representative  
California Office of Emergency Services  
3650 Schriever Avenue  
Mather, California 95655

Reference: Application Approval, HMGP #4240-109-13P  
Riverside County Multi-Jurisdictional Local Hazard Mitigation Plan Update  
Supplement #17

Dear Mr. Rabamad:

We have approved and issued Hazard Mitigation Grant Program (HMGP) funds for the above-referenced Hazard Mitigation Plan Update HMGP #4240-109-13P.

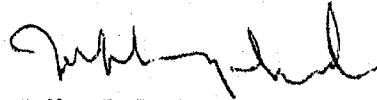
The total eligible cost is \$346,613. As shown in the enclosed Supplement #17 Obligation Report, we have obligated \$259,960 federal share reimbursement of eligible costs. These funds are now available in Smartlink for eligible disbursements, and this approval is based on the following:

1. These funds are obligated based on Riverside County's scope of work (SOW) including conducting research and hazard mapping.
2. The award of funds is subject to the enclosed Standard Hazard Mitigation Grant Program Conditions, amended February 2005. Federal funds may be de-obligated for work that does not comply with these conditions.
3. The project schedule in the application identified that all work will be completed in 24 months or by August 16, 2018. Please be advised that all federal funds may be de-obligated for work that is not completed within schedule, and for which no extension is approved.
4. In compliance with the National Environmental Policy Act (NEPA), this undertaking is categorically excluded (CE) from the need to prepare either an environmental assessment or environmental impact statement.

Mr. Rabarnad  
August 16, 2016  
Page 2

If you have any questions or need further assistance, please contact Katie Grasty, Hazard Mitigation Assistance Specialist, at (510) 627-7091.

Sincerely,



Jeffrey D. Lusk  
Director  
Mitigation Division  
FEMA Region IX

Enclosures (3):

Supplement #17  
Project Management Report  
Standard HMGP Conditions

cc: Marcia Sully, Cal OES  
Monika Saputra, Cal OES  
Robin Shepard, Cal OES