

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.39  
(ID # 2664)

**MEETING DATE:**

Tuesday, February 7, 2017

**FROM :** AUDITOR CONTROLLER:

**SUBJECT:** County/Flood Payroll Warrant/Direct Deposit General Support Services Fee, All Districts [\$2,588,195 – Departmental Budgets]

**RECOMMENDED MOTION:** That the Board of Supervisors:  
Approves the County/Flood Payroll Warrant/Direct Deposit general support services rate of \$4.39 per warrant.

**ACTION:** Consent

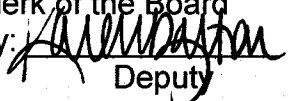
  
Frankie Ezzat 1/19/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Ashley  
Nays: None  
Absent: None  
Date: February 7, 2017  
xc: Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**BACKGROUND:**

**Summary**

The proposed County/Flood Payroll Warrant/Direct Deposit General Support Services Fee rate remains unchanged from the previous FY 2016/17 rate of \$4.39. Attachment A provides a schedule of estimated transaction charges for FY 2017/18.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost:</b>
<b>COST</b>	\$	\$ 2,588,195	\$ 2,588,195	\$
<b>NET COUNTY COST</b>	\$	\$	\$	\$
<b>SOURCE OF FUNDS: Departmental Budget.</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2017/18

**C.E.O. RECOMMENDATION:** APPROVE

**BACKGROUND:**

**Summary (continued)**

The proposed rate was prepared in accordance with Board Policy B-4 and Board Policy B-28. A detailed analysis supporting the calculation is available at the Office of the Auditor-Controller.

**Impact on Residents and Businesses**

Approval of the proposed rate will allow the Auditor-Controller's Payroll Division to continue to assist its customers with the payroll function. This support will contribute to the overall efficiency of departmental operations and will allow each department to better serve Riverside County residents.

**ATTACHMENT A. County/Flood Payroll Transaction Charge FY 17/18 Projection**

## Attachment "A"

## County/Flood Payroll Transaction Charge FY 17/18

Note: Rate Based On Number of Employees Paid and Facts Known In FY 16/17 - Pay Period 20;  
Charge Subject to Change (i.e. Change in Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Number of Pay Warrants & Advices Per Pay Period	Proposed Trans Rate FY 2017/2018	Estimated FY 17/18 Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2017/18
10001	Board of Supervisors	62	\$4.39	\$ 271	26	\$ 7,057
10002	Clerk of the Board	11	\$4.39	50	26	1,294
11001	Executive Office	26	\$4.39	113	26	2,941
11044	Grand Jury Admin	1	\$4.39	5	26	118
11050	Natl Pollutant Dschrg Elim Sys	1	\$4.39	5	26	118
11301	Human Resources	199	\$4.39	873	26	22,701
11303	Air Quality Division	2	\$4.39	9	26	235
11307	Property Insurance	1	\$4.39	5	26	118
11308	Workers Compensation	46	\$4.39	204	26	5,293
11309	Malpractice Insurance	2	\$4.39	9	26	235
11310	Liability Insurance	28	\$4.39	122	26	3,176
11313	Safety Loss Control	15	\$4.39	68	26	1,764
11318	Temporary Assistance Pool	36	\$4.39	158	26	4,117
11320	Exclusive Provider Option	44	\$4.39	195	26	5,058
11322	Employee Assistance Program	12	\$4.39	54	26	1,411
11329	Occupational Health & Wellness	23	\$4.39	100	26	2,588
11330	Wellness Program	2	\$4.39	9	26	235
11501	CFD Assessment Dist Admin	4	\$4.39	18	26	470
12001	Assessor	214	\$4.39	941	26	24,466
12002	Clerk Recorder	188	\$4.39	823	26	21,408
12003	Records Management & Archives Program	15	\$4.39	68	26	1,764
12004	CREST	28	\$4.39	122	26	3,176
13001	Auditor-Controller	56	\$4.39	244	26	6,352
13002	Internal Audits	10	\$4.39	45	26	1,176
13003	Payroll Services	19	\$4.39	81	26	2,117
14001	Treasurer-Tax Collector	100	\$4.39	439	26	11,410
15001	County Counsel	76	\$4.39	335	26	8,704
17001	Registrar of Voters	86	\$4.39	375	26	9,763
19001	EDA Agency Administration/CDBG Home Grants	37	\$4.39	163	26	4,234
19002	HUD-CDBG Home Grants	11	\$4.39	50	26	1,294
19003	Workforce Development	96	\$4.39	421	26	10,939
19004	Housing Authority (County)	128	\$4.39	561	26	14,585
19007	EDA/County Free Library	3	\$4.39	14	26	353
19010	Economic Development	19	\$4.39	81	26	2,117
19107	County Airports	10	\$4.39	45	26	1,176
19201	Fair and Nat'l Date Festival	9	\$4.39	41	26	1,059
19301	Edward Dean Museum	3	\$4.39	14	26	353
20001	Emergency Management Department	73	\$4.39	321	26	8,351
22001	District Attorney	752	\$4.39	3,303	26	85,865
23001	Child Support Services	276	\$4.39	1,212	26	31,523
24001	Public Defender	244	\$4.39	1,072	26	27,877
25001	Sheriff Administration	58	\$4.39	253	26	6,587
25002	Sheriff Administration	359	\$4.39	1,574	26	40,933
25003	Sheriff Patrol/Anti Drug Abuse Grant	1,826	\$4.39	8,017	26	208,429
25004	Sheriff Corrections	1,501	\$4.39	6,591	26	171,378
25005	Sheriff Court Services	202	\$4.39	887	26	23,054
25006	CAC Security	3	\$4.39	14	26	353
25007	Training Center	66	\$4.39	290	26	7,528

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25010	Sheriff Coroner	59	\$4.39	258	26	6,705
25011	Public Administraton	18	\$4.39	77	26	2,000
25051	Sheriff CAL-ID	30	\$4.39	131	26	3,411
26001	Prob.- Juvenile Hall	401	\$4.39	1,760	26	45,756
26002	Probation	571	\$4.39	2,506	26	65,164
26007	Probation - Admin & Support	81	\$4.39	357	26	9,292
27002	Fire Protection - Forest	204	\$4.39	896	26	23,290
27004	Fire Protection - Contract Services	32	\$4.39	140	26	3,646
28001	Agricultural Commissioner	46	\$4.39	204	26	5,293
29001	Local Agency Formation Comm	7	\$4.39	32	26	823
31002	Transportation Land Mgt/Integrated Plan	55	\$4.39	240	26	6,234
31003	TLMA Counter Services	20	\$4.39	86	26	2,235
31005	Environmental Programs	5	\$4.39	23	26	588
31101	Building & Safety	32	\$4.39	140	26	3,646
31201	Planning	34	\$4.39	149	26	3,882
31301	Transportation	304	\$4.39	1,335	26	34,699
31302	Surveyor	29	\$4.39	127	26	3,293
31307	Transportation Equipment	23	\$4.39	100	26	2,588
31308	TLMA ALUC	9	\$4.39	41	26	1,059
31401	Code Enforcement	70	\$4.39	308	26	7,998
41001	Mental Health Public Guardian	38	\$4.39	167	26	4,352
41002	Mental Health Treatment Program	1,183	\$4.39	5,194	26	135,032
41003	Mental Health Detention	121	\$4.39	529	26	13,762
41004	Mental Health Administration	268	\$4.39	1,176	26	30,582
41005	Mental Health Substance Abuse	163	\$4.39	715	26	18,585
42001	Community Health Agency	501	\$4.39	2,199	26	57,165
42002	Calif Childrens Services	151	\$4.39	665	26	17,291
42003	CHA - Admin	0	\$4.39	0	26	0
42004	Environmental Health	199	\$4.39	873	26	22,701
42006	Animal Control Services	243	\$4.39	1,068	26	27,759
42007	Public Health Ambulatory Care	306	\$4.39	1,344	26	34,934
43001	Riverside County Regional Medical Center	3,426	\$4.39	15,042	26	391,100
43002	Med Indigent Services Program	32	\$4.39	140	26	3,646
43003	Detention Health Systems	242	\$4.39	1,063	26	27,642
45001	Waste Management	187	\$4.39	819	26	21,290
51001	DPSS Administration	4,504	\$4.39	19,774	26	514,135
52001	Local Initiative Admin DCA	38	\$4.39	167	26	4,352
52002	DCA-Local Initiative Program	34	\$4.39	149	26	3,882
52003	DCA - Other Programs	1	\$4.39	5	26	118
53001	Office on Aging -Title III	112	\$4.39	493	26	12,821
54001	Veterans Services	18	\$4.39	77	26	2,000
63001	Cooperative Extension	6	\$4.39	27	26	706
72001	Fac Mgmt Administration	45	\$4.39	199	26	5,175
72002	Fac Mgmt Custodial/Housekeeping	185	\$4.39	814	26	21,172
72003	Fac Mgmt Maintenance	169	\$4.39	742	26	19,290
72004	Fac Mgmt Real Estate	29	\$4.39	127	26	3,293
72005	Fac Mgmt Design & Construction	28	\$4.39	122	26	3,176
72006	Fac Mgmt Energy Management	3	\$4.39	14	26	353

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72007	Fac Mgmt Parking	19	\$4.39	81	26	2,117
73001	Purchasing	25	\$4.39	109	26	2,823
73003	Printing Services	6	\$4.39	27	26	706
73004	Supply Services	12	\$4.39	54	26	1,411
73005	Fleet Services	57	\$4.39	249	26	6,469
73006	Central Mail	11	\$4.39	50	26	1,294
74001	I.T. - D.P.	432	\$4.39	1,896	26	49,284
74006	RCIT Communications Solutions	36	\$4.39	158	26	4,117
74009	Geographical Information Systems	7	\$4.39	32	26	823
91520	CSA 152 - NPDES	28	\$4.39	122	26	3,176
93110	Reg Parks & Open Space Dist	394	\$4.39	1,728	26	44,932
93510	RCA - Operations	6	\$4.39	27	26	706
93520	RCA - Operations	20	\$4.39	86	26	2,235
93530	RCA - Reserve Management	1	\$4.39	5	26	118
93800	RC Children & Families First Com	26	\$4.39	113	26	2,941
94300	Flood Project Maintenance Operations	23	\$4.39	100	26	2,588
94600	Salton Sea Authority	1	\$4.39	5	26	118
94714	Flood Control Subdivision	5	\$4.39	23	26	588
94720	Flood Control Administration	236	\$4.39	1,036	26	26,936
98510	IHSS Public Authority - Admin	85	\$4.39	371	26	9,645
	<b>Total</b>	<b>22,676</b>		<b>\$99,546</b>		<b>\$ 2,588,195</b>