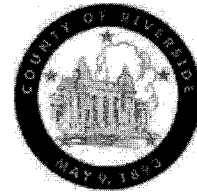


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM  
3.18  
(ID # 3633)**

**MEETING DATE:**  
Tuesday, March 21, 2017

**FROM :** PUBLIC SOCIAL SERVICES:

**SUBJECT:** PUBLIC SOCIAL SERVICES: Delegation of Signing Authority to the Director of Public Social Services or Designee for Specific Types of Agreements, Amendments and MOUs with No Financial Impact. [Districts: All]; [Total Cost: \$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the delegation of signature authority to the Director of Public Social Services or designee to sign agreements, amendments, memorandum of understanding (MOUs) or similar documents with Federal, State, public agencies, schools or college districts, non-profits or community partners that involve no monetary impact and that have been approved by County Counsel.

**ACTION: (Policy)**


  
Susan Von Zabern, Director of Public Social Services 3/6/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione and Washington  
Nays: None  
Absent: Ashley  
Date: March 21, 2017  
xc: DPSS

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

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STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$0	\$0	\$0	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS: Not applicable</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 16/17-17/18</b>	

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The recommended action would delegate signature authority to the Director of Public Social Services (DPSS), or designee, for specific agreement types that have no monetary impact and have been approved by County Counsel.

County Counsel has recommended and assisted other County Departments, including the Probation Department, Community Action Partnership, and the Department on Aging with similar requests to the Board.

Delegation of this signature authority is requested for agreements, MOUs or similar documents with the State, public agencies, schools or college districts, non-profits or community partners and will significantly improve and stream-line operational efficiency within DPSS.

**Impact on Residents and Businesses**

The delegation of signature authority to sign these specific agreements will improve operational efficiency and save resources, reducing document processing time and improving DPSS' delivery of services.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The authority to sign is only for specific agreements when no monetary amount is associated with the agreements and there is no impact to the County General fund account.

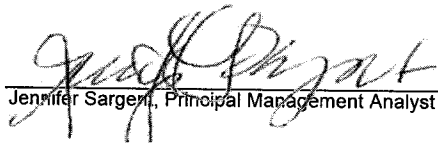
Examples of agreements where the request for delegation of signature authority would be appropriate are:

- 1) DPSS has agreed to participate in the California Department of Social Services (CDSS) Identify Verification Pilot (IVP). This program allows participating counties to use IVP to determine eligibility for California Work Opportunity and Responsibility to Kids (CalWORKs) and General Assistance/General Relief (GA/GR) applicants through the PONDERA Solutions. The agreement is entered into with CDSS for the purpose of

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STATE OF CALIFORNIA**

authorizing the County access to an IVP Web Portal to authenticate an applicant's identity and verify if the applicant is currently receiving aid;

- 2) The Department of Health Care Services (DHCS) and DPSS entered into the Medi-Cal Privacy and Security Agreement in order to ensure the privacy and security of Medi-Cal Personally Identifiable Information (PII).

  
Jennifer Sargent, Principal Management Analyst

3/15/2017

  
Gregory H. Priamos, Director County Counsel

3/8/2017