

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.32
(ID # 3639)

MEETING DATE:

Tuesday, March 21, 2017


FROM : TREASURER-TAX COLLECTOR:

SUBJECT: TREASURER-TAX COLLECTOR: Approve Amendment No.4 to the Agreement for Processing, Printing and Mailing of Property Tax Bills with ABG Communications [All Districts]; [\$2,250,000 Total]; [\$900,000 annually]; Source of Funds Treasurer-Tax Collector Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute the Amendment No.4 for Processing, Printing and Mailing of Property Tax Bills with ABG Communications, for an amount not to exceed \$2,250,000 for time period of July 1, 2017 until December 31, 2019, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to: sign amendments that do not change the substantive terms of the Agreement; and sign amendments to the compensation provisions that do not exceed 10% annually.


ACTION: (Policy)


Don Kent, Treasurer-Tax Collector 3/7/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione and Washington
Nays: None
Absent: Ashley
Date: March 21, 2017
xc: Treasurer, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: 
(Deputy)

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 900,000	\$ 900,000	\$ 2,250,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Treasurer-Tax Collector Budget			Budget Adjustment:	No
			For Fiscal Year:	
				16/17-19/20

C.E.O. RECOMMENDATION: APPROVE

BACKGROUND:

Summary

The County of Riverside Treasurer-Tax Collector is responsible for the processing, printing and mailing of over 1 million tax bills to the owners of record for each property in Riverside County, producing in excess of \$3 billion in revenue annually. Processing of tax bills occur at various times throughout the year on a monthly basis. The timely mailing of each tax bill is critical to ensure the efficient collection and the timely deposit of revenues. In addition, there are specific mailing deadlines specified in the California Revenue and Taxation Code that are required to be met.

In concurrence with the CREST Project to implement a new property tax system, the Treasurer-Tax Collector is in the process of redesigning all of the property tax bills and will be implementing electronic billing. This project has been ongoing and we have been working hand in hand with our current vendor to redesign the bills and test the changes which are required by the new system. It was expected that we would be live on the new system and have the new processes and requirements in place to facilitate an RFP, however with the unanticipated delays of the project, it is not feasible to go to RFP at this time. It would be extremely difficult to evaluate new vendors' midstream in this process and could lead to delays in the processing and mailing of the property tax bills, and would certainly cause additional delays in the testing of the new system.

Impact on Residents and Businesses

Services are provided to all citizens throughout the County for the mailing of tax bills.

Contract History and Price Reasonableness

On May 24, 2011 (3.54) The Board of Supervisors signed Amendment No.1 with a contract term of July 1, 2011 through June 30, 2014 to provide the processing, printing and mailing of tax bills.

On April 22, 2014 (3-73) The Board of Supervisors signed Amendment No.2 with a contract term of July 1, 2014 through June 30, 2017 to provide the processing, printing and mailing of tax bills.

On March 24, 2015 (3-40) The Board of Supervisors signed Amendment No.3 to increase the contract from \$425,000 to \$900,000 for the cost of postage for mailing the tax bills.

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Through optimizing the current configuration through digital printing, the vendor can save additional paper/raw material discounts as related to the printing of forms by 5%. This savings translates into \$3,000 annually for the printing of forms.

ATTACHMENTS:

ATTACHMENT A. Amendment NO.4 to the Agreement with ABG Communications

 Neal R Kipnis, Deputy County Counsel IV	3/1/2017	 Stephanie Parisi	3/13/2017
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 Lisa Brandl, Director of Purchasing and Fleet Services	3/1/2017	 Gregory V. Priamos, Director County Counsel	3/1/2017
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COUNTY OF RIVERSIDE
AMENDMENT NO.4 TO THE AGREEMENT
WITH
ABG COMMUNICATIONS

Original Contract Term: July 1, 2014 through June 30, 2017
Contract Term Extended To: DECEMBER 31, 2019
Effective Date of Amendment: JULY 1, 2017
Original Annual Maximum Contract Amount: \$900,000
Amended Annual Maximum Contract Amount: NOT APPLICABLE
Current Contract ID: TTARC-91558-003-06/17
New Contract ID: TTARC-91558-003-12/19

The Agreement between County of Riverside (COUNTY) and ABG COMMUNICATIONS (CONTRACTOR), entered into as of APRIL 22, 2014, is amended as follows:

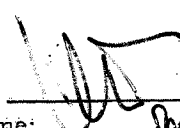
1. The "Period of Performance": Change to an expiration date of December 31, 2019.

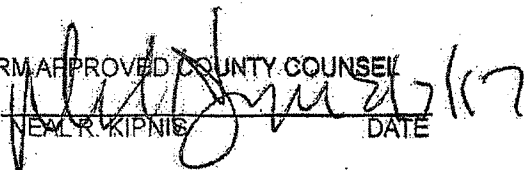
IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

ABG COMMUNICATIONS

By: 
Name: JOHN TAVAGLIONE
Title: CHAIRMAN, BOARD OF SUPERVISORS
Dated: MAR 21 2017

By: 
Name: Dan Agati
Title: President/COO
Dated: 2/20/17

FORM APPROVED COUNTY COUNSEL
BY: 
NEAL R. KIPNIS DATE

ATTEST:
KECIA HARPER-IHEM, Clerk

By: 
DEPUTY

RFP# PUARC-470
BOS agenda # & Date 02/08/05 3.14; 4/14/09 3.28; 5/24/11 3.54; 4/22/14 3-73; 5/24/15 3-40
Form #116-311 Revision Date: 01/13/2016

Purchasing and Fleet Services
2980 Washington Street, Riverside, CA 92504

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