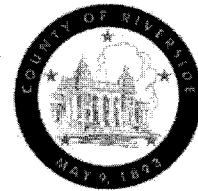


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.31  
(ID # 3921)

**MEETING DATE:**

Tuesday, April 11, 2017

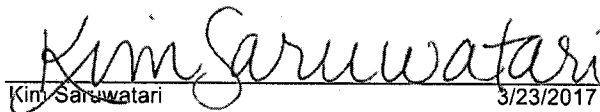
**FROM :** EMERGENCY MANAGEMENT DEPARTMENT:

**SUBJECT:** EMERGENCY MANAGEMENT DEPARTMENT: Ratify and Execute Amendment 1 to Agreement C16-007 between the Riverside County Emergency Medical Services Agency and the State of California Emergency Medical Services Authority (EMSA) to increase funding for the Regional Disaster Medical Health Specialist (RDMHS) by \$10,000 to a maximum of \$130,000. [All Districts] [\$10,000] [50% State/50% Federal funds] [4/5 vote]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and execute Amendment 1 to the Agreement C16-007 between the Riverside County Emergency Medical Services Agency and EMSA from July 1, 2016 through June 30, 2017 to increase funding by \$10,000 for a maximum amount of \$130,000; and
2. Authorize and direct the Auditor-Controller to do a budget adjustment as outlined in Schedule A.

**ACTION:** (4/5 Vote Required) 4/5 Vote Required, Policy

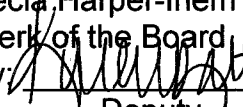
  
Kim Sarsuwatari 3/23/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Washington and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** April 11, 2017  
**xc:** EMD, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$10,000	\$ 0	\$10,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 50% State Funds, 50% Federal Funds</b>			<b>Budget Adjustment: Yes</b>	
			<b>For Fiscal Year: 16/17</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The original funding of \$120,000 from EMSA for the Regional Disaster Medical Health Specialist (RDMHS) position was approved by the Board on August 23, 2016, item 3-39. The Regional Disaster Medical Health Specialist (RDMHS) is one of six positions funded by the State and responsible for overall coordination of disaster mutual aid in six different regions. Riverside County is within Region VI.

At the State level, the Regional Disaster Medical Health Coordination Program received a \$10,000 increase this year to their budget allotment to support their activities as related to their RDMHS Scope of Work outlined in their contract. It is the intent of EMSA to provide this additional allotment each year. The additional money will cover the cost of space, materials, professional services, memberships and increased administrative cost.

The grant award is comprised of 50% State General Funds from EMSA, and 50% Public Health Emergency Preparedness Federal Funds from the California Department of Public Health.

**Impact on Residents and Businesses**

There is no negative impact on residents or businesses.

**ATTACHMENT A. BUDGET ADJUSTMENT**

**Schedule A  
Emergency Management Department  
FY 2016-2017 Budget Adjustment**

**Increase revenue:**

10000-2000100000-751680	CA-Grant Revenue	10,000
	<b>Total</b>	<b>\$ 10,000</b>

**Increase appropriations:**

10000-2000100000-523100	Memberships	135
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**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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10000-2000100000-525440	Professional Services	2,350
10000-2000100000-526700	Rent-Lease Bldgs	3,637
10000-2000100000-527180	Operational Supplies	2,969
10000-2000100000-524500	Administrative Support Direct	909
	<b>Total</b>	<b>\$ 10,000</b>

  
Elizabeth Olson

4/3/2017

  
Misley Wang

3/23/2017

  
Gregory V. Priamos, Director County Counsel

3/24/2017

## **Exhibit B-1**

### **Budget Detail/Narrative**

**Budget Detail**

<b>BUDGET CATEGORIES</b>	<b>STATE GENERAL FUND</b>
Personnel	\$ 69,907
Fringe Benefits (37%)	\$ 25,866
Communications	\$ 612
Materials & Supplies	\$ 3,269
Memberships & Subscriptions	\$ 270
Professional Services	\$ 2,350
Space	\$ 7,808
Training-In-State	\$ 8,100
<b>Total Direct Costs</b>	<b>\$ 118,182</b>
Administrative/Indirect (no more than 10% of Total Direct Costs)	\$ 11,818
<b>Total</b>	<b>\$ 130,000</b>

**Materials and Supplies**

Total Cost = \$3,269

These funds will be for the cost of computer software to assist with the creation of, edit capability and viewing of State Medical Health Situation Reports and Resource Requests. They will also be for the cost of a new phone, audio/visual mobile kit, projector remotes and bulbs, printer toner, wireless presentation pointers, extension cords, and other items to enhance the mobility of the Regional Disaster Medical Health Coordinator program.

**Memberships & Subscriptions**

Total Cost = \$270

These funds will be for one membership to the California Emergency Services Association and one membership for International Association of Emergency Managers. These associations bring Emergency Managers from all disciplines together to plan for incidents and coordinate response efforts. The Regional Disaster Medical Health Specialist (RDMHS) works hand in hand with Office of Emergency Services (OES). The continued collaboration with Local, Operational Area and State level OES is necessary to strengthen response efforts for all medical health incidents.

### **Professional Services**

Total Cost = \$2,350

These funds are for one graphic artist consultant to update the RDMHS logo and create a RDMHC logo. Professional word graphics for the RDMHS and the RDMHC Program will be used to update the new Region VI RDMHC website and create a RDMHC letterhead for meeting agendas and minutes.

### **Space**

Total Cost = \$7,808

Rent for work space located at 4210 Riverwalk Parkway, Suite 300, Riverside, California 92505. This facility is a privately owned building leased by the County of Riverside. Based on standard space allocation of (1,000.00 per month x 12 months x 1 FTE = \$12,000.00). A standard work space is 12 ft. X 12 ft. + 87.38 sq. ft. common space (232 sq. ft. total). Presently, the cost of rent exceeds the covered amount detailed in the budget to allow for additional yet necessary expenses. The cost of rent in excess of the budgeted amount will be paid by Riverside County local funds.

### **Administrative/Indirect**

Total Cost = \$11,818

10% of the total direct charges of the RDMHS Budget will cover the cost of County expenses, such as the Online Administrative Services Information System services (County financial system), legal expenses, fiscal services and information technology/purchasing/contract support.

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you.

STATE OF CALIFORNIA  
STANDARD AGREEMENT AMENDMENT  
STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

Pages \_\_\_\_\_

AGREEMENT NUMBER	AMENDMENT NUMBER
C16-007	1
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:  
STATE AGENCY'S NAME  
Emergency Medical Services Authority  
CONTRACTOR'S NAME  
Riverside County Emergency Medical Services Agency
- The term of this Agreement is July 1, 2016 through June 30, 2017
- The maximum amount of this Agreement after this amendment is: \$130,000.00  
Agreement after this amendment is: One Hundred Thirty Thousand Dollars and 00/100
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment increases the amount of this Agreement by \$10,000.00. The new maximum amount of this Agreement after this amendment is \$130,000.00.

Attached is an amended Exhibit B-1 (Budget Detail/Narrative) that includes the amendment increase.

All other terms and conditions shall remain the same.

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By [Signature]  
DEPUTY

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Riverside County Emergency Medical Services Agency		
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) 4/11/17	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>JOHN TAVAGLIONE CHAIRMAN, BOARD OF SUPERVISORS</b>		
ADDRESS P.O. Box 6700, Riverside, CA 92513		
STATE OF CALIFORNIA		
AGENCY NAME Emergency Medical Services Authority		
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Howard Backer, MD, MPH, FACEP, Director		
ADDRESS 10901 Gold Center Dr., Ste 400, Rancho Cordova, CA 95670-6073		

Exempt per:  
SCM Vol 1, 4.04 (A)(4)

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 3/21/17  
NEAL R. KIPNIS DATE

APR 11 2017 3.31

3.31  
4/11/17

# RESOLUTION

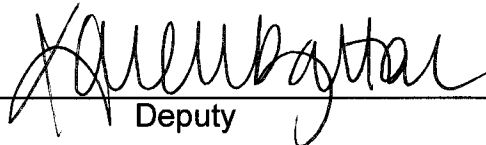
**BE IT RESOLVED** by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, April 11, 2017, that John Tavaglione, the Chairman is authorized and directed to execute on behalf of said County the Standard Agreement No. C16-007, Amendment No. 1 between Riverside County and California Emergency Medical Services Authority providing: for the Regional Disaster Medical Health Specialist.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By:  Deputy