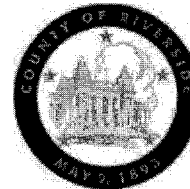


SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.10
(ID # 4137)

MEETING DATE:
Tuesday, May 2, 2017

FROM : AUDITOR CONTROLLER:

SUBJECT: AUDITOR-CONTROLLER: Approval of Amendment no.3 for the Comprehensive Annual Financial Report (CAFR) and Single Audit Act Services with Brown Armstrong Accountancy Corporation, increasing the contract amount, for two years, All Districts. [\$20,000 -Department Budget General Fund 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute Amendment no.3 for FY 16/17 and FY 17/18 to the professional service agreement with Brown Armstrong Accountancy Corporation and increase the aggregate amount by \$20,000 from \$1,264,880 to \$1,284,880; and,
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, to sign amendments that do not change the substantive terms of the agreement, as approved by County Counsel.

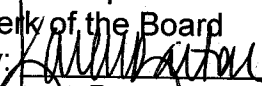
ACTION: Policy


Paul Angulo, Director of Auditor Controller 4/21/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Ashley
Nays: None
Absent: None
Date: May 2, 2017
xc: Auditor, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 10,000	\$ 10,000	\$ 20,000	\$ 0
NET COUNTY COST	\$ 10,000	\$ 10,000	\$ 20,000	\$ 0
SOURCE OF FUNDS: Department Budget General Fund (100%)			Budget Adjustment: No	
			For Fiscal Year: 16/17-17/18	

C.E.O. RECOMMENDATION: APPROVE

BACKGROUND:

Summary

On May 20, 2014, the Board of Supervisors approved the professional services agreement with Brown Armstrong Accountancy Corporation for Countywide financial audit services for a five year period.

The services were competitively bided on RFP ACARC-94620-001-06/15 and the County received three bid responses to the RFP submitted by the vendors. Brown Armstrong Accountancy Corporation was the lowest responsive/responsible vendor for these services. Under the new proposed amendment Brown Armstrong Accountancy Corporation will audit the Waste Resource Department of the County and issue a financial report per amendment #3 of the contract. Additionally, Brown Armstrong Accountancy Corporation will audit the Infrastructure Financing Authority of the County and issue a financial report per amendment #3 of the contract.

Impact on Residents and Businesses

There is no impact to the Citizens.

SUPPLEMENTAL:

Additional Fiscal Information

Amendment contract detail:

Entity/Department:	FY 16/17	FY 17/18	TOTAL
Infrastructure Financing Authority	\$6,000	\$6,000	\$12,000
Waste Resource Department	\$4,000	\$4,000	\$8,000
Total	\$10,000	\$10,000	\$20,000

Contract History and Price Reasonableness

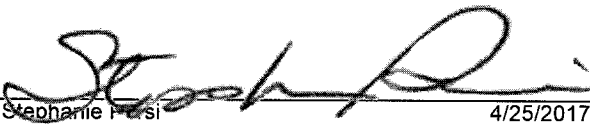
Board Approved Agenda Item 3-10 5/20/2014 for the County CAFR Audit, Single Audit, and various other financial audits including; County departments, component units and agencies.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Purchasing released a Request for Proposal (ACARC-015) on behalf of the Auditor-Controller's Office, sending solicitations to eleven companies and advertising on the County's internet. The County received three bid responses to the RFP submitted by the vendors. An evaluation team consisting of personnel from the Auditor-Controller and RCA reviewed the proposals. The evaluation team reviewed and scored each proposal based on the bidders overall responsiveness to the requirements of the RFP, experience and ability, overall cost to the County, references, financial status, clarification, exceptions or deviations and credential, resumes, licenses, and certifications. Three responses were received by the County with an aggregate cost ranging from \$1,100,000 to \$1,564,677 for five years. The evaluation committee recommended that the award be given to Brown Armstrong Accountancy Corporation as the lowest responsive/responsible vendor with an aggregate contract price of \$1,100,000, for five years.

Board approved Agenda item 3-10 04/28/2015 for amendment #1. The amendment was for Brown Armstrong Accountancy Corporation to audit the Palm Desert Financing Authority, Southwest Financing Authority, and the 401a plan of the County. Additionally, the Board approved Agenda item 3-7 1/26/2016 for amendment #2 related to audit the GASB 68 information and allocation of the County.

ATTACHMENT A. Amendment No. 3 to the ACARC-94620-001-06/15 contract


Stephanie Pasi 4/25/2017

COUNTY OF RIVERSIDE
AMENDMENT NO.3 TO THE AGREEMENT
WITH

BROWN ARMSTRONG ACCOUNTANCY CORPORATION

Original Contract Term:	July 1, 2014 through June 30, 2019
Contract Term Extended To:	NOT APPLICABLE
Effective Date of Amendment:	APRIL 25, 2017
Original Annual Maximum Contract Amount:	SEE ATTACHMENT B-1
Amended Annual Maximum Contract Amount:	SEE ATTACHMENT B-1
Contract ID:	ACARC-94620-001-06/15

The Agreement between County of Riverside (COUNTY) and BROWN ARMSTRONG ACCOUNTANCY CORPORATION (CONTRACTOR), entered into as of MAY 20, 2014, is amended as follows:

1. Agreement, Section 2 "Period of Performance": Change to an expiration date of June 30, 2018.
2. Exhibit A (Scope of Services): Add the following:

11. Waste Resources Department Audit and Issuance of Financial Report:

Services Required:

- A. Perform an audit of the financial statements of the Riverside COUNTY DEPARTMENT of Waste Resources for the fiscal years ended June 30, 2017 and 2018 in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States.

11.1 Reports:

- A. Report preparation, editing, printing, and binding shall be the responsibility of the CONTRACTOR for the financial statements. Ten (10) bound copies of the financial Statements are to be submitted to the DEPARTMENT /COUNTY by October 31 of each of the respective years after the fiscal year end.

12. Infrastructure Financing Authority Audit and Issuance of Stand Alone Report:

Services Required:

- A. Perform an audit of the financial statements of the Riverside COUNTY Infrastructure Financing AUTHORITY for the fiscal years ended June 30, 2017 and 2018 in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States.

RFP# ACARC-015
BOS Agenda 3-10: MAY 20, 2014; 3-10: APRIL 28, 2015
Form #116-311 Revision Date: 01/13/2016

Purchasing and Fleet Services
2980 Washington Street, Riverside, CA 92504

MAY 02 2017 3.10

3.10

COUNTY OF RIVERSIDE
AMENDMENT NO.3 TO THE AGREEMENT
WITH
BROWN ARMSTRONG ACCOUNTANCY CORPORATION

12.1 Reports:

A. Report preparation, editing, printing, and binding shall be the responsibility of the CONTRACTOR for the financial statements. Ten (10) bound copies of the financial Statements are to be submitted to the AUTHORITY /COUNTY by October 31 of each of the respective years after the fiscal year end.

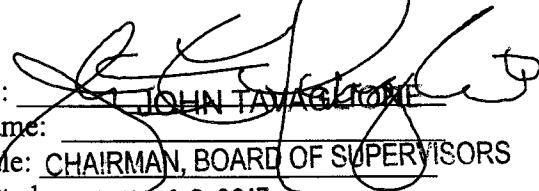
3. Exhibit B (Payment Provisions) is deleted in its entirety and replaced with Exhibit B-1.

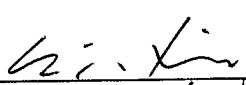
4. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

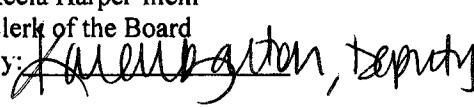
COUNTY OF RIVERSIDE, a political
subdivision of the State of California

BROWN ARMSTRONG ACCOUNTANCY
CORPORATION

By: 
Name: JOHN T. AGOSTON
Title: CHAIRMAN, BOARD OF SUPERVISORS
Dated: MAY 02 2017

By: 
Name: ERIC KEN
Title: PRINCIPAL
Dated: 4-12-2017

ATTEST:
Kecia Harper-Ihem
Clerk of the Board

By: 
Kecia Harper-Ihem, Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: 
Neal Kipnis, Deputy County Counsel

RFP# ACARC-015
BOS Agenda 3-10: MAY 20, 2014; 3-10: APRIL 28, 2015
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Purchasing and Fleet Services
2980 Washington Street, Riverside, CA 92504

COUNTY OF RIVERSIDE
AMENDMENT NO.3 TO THE AGREEMENT
WITH
BROWN ARMSTRONG ACCOUNTANCY CORPORATION

Exhibit B-1
PAYMENT PROVISIONS

FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Year 1	Year 2	Year 3	Year 4	Year 5
\$222,050.00	\$255,810.00	\$257,070.00	\$272,340.00	\$ 277,610.00

Fees (Including All Out of Pocket Expenses)