

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
1.5  
(ID # 4234)

**MEETING DATE:**  
Tuesday, May 23, 2017

**FROM :** TLMA-PLANNING:

**SUBJECT:** TRANSPORTATION & LAND MANAGEMENT AGENCY/PLANNING: SECOND EXTENSION OF TIME for TENTATIVE TRACT MAP NO. 32027 – Applicant: Martha Boone – Third Supervisorial District – Winchester – Harvest Valley/Winchester Area Plan: Community Development: Medium Density Residential (CD:MDR) (2-5 dwelling units per acre) – Location: Northerly of Craig Road, southerly of Holland Road, westerly of Holcomb Road, easterly of Eucalyptus Road – 25.7 Acres – Zoning: One-Family Dwellings (R-1) – APPROVED PROJECT DESCRIPTION: Schedule: A – to subdivide 25.7 acres into 82 residential lots and four (4) open space lots – REQUEST: SECOND EXTENSION OF TIME REQUEST for TENTATIVE TRACT MAP No. 32027. Applicant Fees 100%

**RECOMMENDED MOTION:** The Planning Department recommends that the Board of Supervisors:

**RECEIVE AND FILE** the Planning Commission Notice of Decision for the above referenced case acted on by the Planning Commission on April 5, 2017. The Tentative Tract Map No. 32027 will now expire on March 3, 2018.

**ACTION:** Policy

Charissa Leach, Assistant TLMA Director 5/11/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter of approval is received and filed as recommended.

**Ayes:** Jeffries, Tavaglione, Washington, Perez and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** May 23, 2017  
**xc:** Planning, Applicant

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

| <b>FINANCIAL DATA</b>                       | <b>Current Fiscal Year:</b> | <b>Next Fiscal Year:</b> | <b>Total Cost:</b>        | <b>Ongoing Cost</b> |
|---|-----------------------------|--------------------------|---------------------------|---------------------|
| <b>COST</b>                                 | \$ N/A                      | \$ N/A                   | \$ N/A.                   | \$ N/A              |
| <b>NET COUNTY COST</b>                      | \$ N/A                      | \$ N/A                   | \$ N/A                    | \$ N/A              |
| <b>SOURCE OF FUNDS: Applicant Fees 100%</b> |                             |                          | <b>Budget Adjustment:</b> | N/A                 |
|   |                             |                          | <b>For Fiscal Year:</b>   | N/A                 |

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Tentative Tract Map No. 32027 was originally approved at Planning Commission on December 7, 2005. The Map proceeded to the Board of Supervisors in conjunction with Change of Zone No. 7031 and was approved on March 3, 2009. The first Extension of Time was approved at Planning Commission on November 2, 2016.

The County Planning Department, as part of the review of this Extension of Time request recommends the addition of five (5) new conditions of approval in order to be able to make a determination that the project does not adversely affect the general health, safety and welfare of the public.

The applicant was informed of these recommended conditions and has agreed to accept them. The Tentative Tract Map also benefited from Senate Bill No. 1185 (SB1185), Assembly Bill No. 333 (AB333), Assembly Bill No. 208 (AB208), and Assembly Bill No. 116 (AB116), which granted statutory extensions of time for tentative maps statewide.

The Planning Commission heard the second Extension of Time for Tentative Tract Map No. 32027 on April 5, 2017. The Planning Commission approved the project by a vote of 3-0 (Commissioners Sanchez and Hake were absent).

**Board Action**

The Planning Commission's decision is final and no action by the Board of Supervisors is required unless the applicant or an interested person files a complete appeal application within 10 days of this notice appearing on the Board's agenda.

**Impact on Citizens and Businesses**

The impacts of this project have been evaluated through the environmental review and public hearing process by the Planning Department and the Planning Commission.

**Supplemental**

**Additional Fiscal Information**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

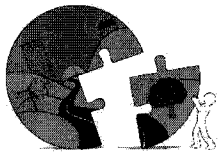
All fees are paid by the applicant. There is no General Fund obligation.

**ATTACHMENTS:**

- A. **PLANNING COMMISSION MINUTES**
- B. **PLANNING COMMISSION STAFF REPORT**



Tina Grande, Principal Management Analyst 5/16/2017



RIVERSIDE COUNTY  
PLANNING DEPARTMENT

**PLANNING COMMISSION  
MINUTE ORDER  
APRIL 5, 2017**

**I. AGENDA ITEM 1.6**

**SECOND EXTENSION OF TIME REQUEST for TENTATIVE TRACT MAP NO. 32027** – Applicant: Martha Boone – Third Supervisorial District – Winchester – Harvest Valley/Winchester Area Plan: Community Development: Medium Density Residential (CD:MDR) (2-5 dwelling units per acre) – Location: Northerly of Craig Road, southerly of Holland Road, westerly of Holcomb Road, and easterly of Eucalyptus Road – 25.7 Acres – Zoning: One-Family Dwellings (R-1) – Approved Project Description: Schedule “A” Subdivision to subdivide 25.7 acres into 82 residential lots and four (4) open space lots.

**II. PROJECT DESCRIPTION:**

Second Extension of Time Request for Tentative Tract Map No. 32027, extending the expiration date to March 3, 2018.

**III. PLANNING COMMISSION ACTION:**

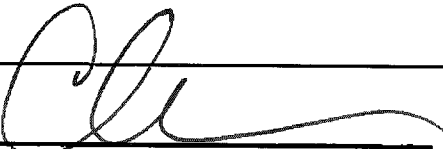
Motion by Commissioner Kroenke, 2nd by Commissioner Shaffer  
A vote of 3-0 (Commissioner Hake and Commissioner Sanchez Absent)

**APPROVED**- Second Extension of Time Request for Tentative Tract Map No. 32027, extending the expiration date to March 3, 2018.

1.6

**Agenda Item No.**  
**Area Plan: Harvest Valley/Winchester**  
**Zoning Area: Winchester**  
**Supervisory District: Third**  
**Project Planner: Dionne Harris**  
**Planning Commission Hearing: April 5, 2017**

**TENTATIVE TRACT MAP NO. 32027**  
**SECOND EXTENSION OF TIME**  
**Applicant: Martin Boone**



Charissa Leach, P.E.  
Assistant TLMA Director

**COUNTY OF RIVERSIDE PLANNING DEPARTMENT  
EXTENSION OF TIME STAFF REPORT**

The applicant of the subject case has requested an extension of time to allow the recordation of the final map for a Schedule 'A' to subdivide 25.7 acres into 82 residential lots and 4 open space lots.

Unless specifically requested by the applicant, this request will not be discussed at the time it is presented to the Planning Commission as a consent calendar item.

CEQA: The subject case has conformed to the requirements of the California Environmental Quality Act, and all impacts have been analyzed in order to protect the public health, safety and welfare. No new environmental documentation is required prior to the extension of time.

GENERAL PLAN: Unless otherwise noted, the subject case had been determined to be consistent with the General Plan and all of its elements.

**REQUEST:**

**SECOND EXTENSION OF TIME REQUEST for TENTATIVE TRACT MAP NO. 32027**

**JUSTIFICATION FOR EXTENSION REQUEST:**

**BACKGROUND:**

The Tentative Tract Map No. 32027 was originally approved at Planning Commission on December 7, 2005. The Map proceeded to the Board of Supervisors in conjunction with Change of Zone No. 7031 and was approved on March 3, 2009.

The Planning Commission approved the first extension of time on November 2, 2016.

The County Planning Department, as part of the review of this Extension of Time request recommends the addition of five (6) new conditions of approval in order to be able to make a



determination that the project does not adversely affect the general health, safety and welfare of the public.

The applicant was informed of these recommended conditions and has agreed to accept them. Included in this staff report package are the recommended conditions of approval, and the correspondence from the Extension of Time applicant (dated February 21, 2017) indicating the acceptance of the five (6) recommended conditions.

**FURTHER PLANNING CONSIDERATIONS:**

**EFFECT OF Senate Bill No. 1185 (SB1185):** On July 15, 2008, AB208 was signed into law, which grants a one-time extension of existing subdivision maps so developers can build immediately when the demand for housing goes up. It gives developers an automatic 12 month extension on previously approved subdivision maps set to expire between July 15, 2008 and January 1, 2011.

**EFFECT OF Assembly Bill No. 333 (AB333):** On July 15, 2009, AB333 was signed into law, which grants a one-time extension of existing subdivision maps so developers can build immediately when the demand for housing goes up. It gives developers an automatic 24 month extension on previously approved subdivision maps set to expire between July 15, 2009 and January 1, 2012.

**EFFECT OF Assembly Bill No. 208 (AB208):** On July 13, 2011, AB208 was signed into law, which grants a one-time extension of existing subdivision maps so developers can build immediately when the demand for housing goes up. It gives developers an automatic 24 month extension on previously approved subdivision maps set to expire between July 13, 2011 and January 1, 2014.

**EFFECT OF Assembly Bill No. 116 (AB116):** On July 11, 2013, AB116 was signed into law, which grants a one-time extension of existing subdivision maps so developers can build immediately when the demand for housing goes up. It gives developers an automatic 24 month extension on previously approved subdivision maps set to expire between January 1, 2000 and July 11, 2013.

Therefore, upon an approval action by the Planning Commission, subsequent receive and file action by the Board of Supervisors, and the conclusion of the 10-day appeal period, the tentative map's expiration date will become March 3, 2018. If a final map has not been recorded prior this date, a second extension of time request must be filed 180 days prior to map expiration.

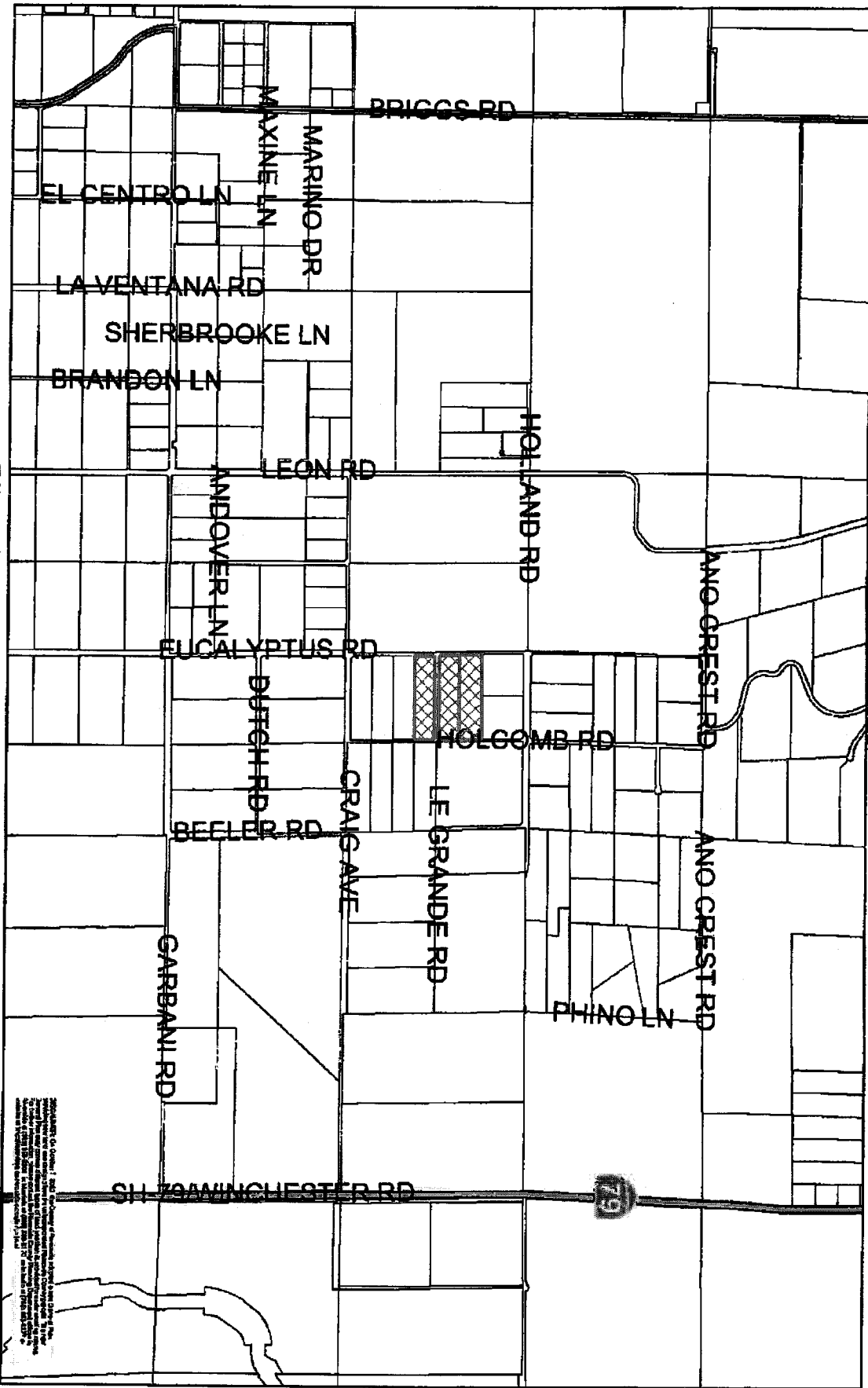
**RECOMMENDATION:**

**APPROVAL of the **SECOND EXTENSION OF TIME REQUEST** for **TENTATIVE TRACT MAP NO. 32027**, extending the expiration date and to reflect SB1185, AB333, AB208, and AB116 benefits to March 3, 2018, subject to all the previously approved and/or amended Conditions of Approval with the applicant's consent.**

Supervisor Stone  
 District 3  
 DATE DRAWN: 11/9/05

**CZ07031 TR32027**  
 VICINITY MAP

Planner: Russell Brady  
 Date: 11/16/05  
 Exhibit 5



RIVERSIDE COUNTY PLANNING DEPARTMENT



ASSESSORS 466-31  
 BK. PG.  
 THOMAS 869 C&S  
 BROS. PG

Zone  
 District: Winchester  
 Township/Range: T6SR2W  
 Section: 8

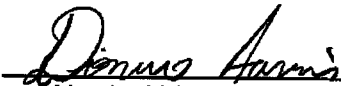
NOTES: 1. This map is a vicinity map and does not show the exact location of the proposed project. 2. The map is for informational purposes only and does not constitute a guarantee of accuracy. 3. The map is subject to change without notice. 4. The map is not to be used for any other purpose. 5. The map is the property of the Planning Department and shall be returned upon request.

# Extension of Time Environmental Determination

Project Case Number: TR32027  
 Original E.A. Number: 39744  
 Extension of Time No.: Second  
 Original Approval Date: March 3, 2009  
 Project Location: : North of Craig Road, south of Holland Road, west of Holcomb Road, east of Eucalyptus Road.  
 Project Description: Schedule 'A' to subdivide 25.7 acres into 82 residential lots and 4 open space lots.

On March 3, 2009, this Tentative Tract Map and its original environmental assessment/environmental impact report was reviewed to determine: 1) whether any significant or potentially significant changes in the original proposal have occurred; 2) whether its environmental conditions or circumstances affecting the proposed development have changed. As a result of this evaluation, the following determination has been made:

|                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | I find that although the proposed project could have a significant effect on the environment, <b>NO NEW ENVIRONMENTAL DOCUMENTATION IS REQUIRED PRIOR TO APPROVAL OF THE EXTENSION OF TIME</b> , because all potentially significant effects (a) have been adequately analyzed in an earlier EIR or Negative Declaration pursuant to applicable legal standards and (b) have been avoided or mitigated pursuant to that earlier EIR or Negative Declaration and the project's original conditions of approval.  |
| <input checked="" type="checkbox"/> | I find that although the proposed project could have a significant effect on the environment, and there are one or more potentially significant environmental changes or other changes to the circumstances under which the project is undertaken, <b>NO NEW ENVIRONMENTAL DOCUMENTATION IS REQUIRED PRIOR TO APPROVAL OF THE EXTENSION OF TIME</b> , because all potentially significant effects (a) have been adequately analyzed in an earlier EIR or Negative Declaration pursuant to applicable legal standards and (b) have been avoided or mitigated pursuant to that earlier EIR or Negative Declaration and revisions to the project's original conditions of approval which have been made and agreed to by the project proponent.  |
| <input type="checkbox"/>            | I find that there are one or more potentially significant environmental changes or other changes to the circumstances under which the project is undertaken, which the project's original conditions of approval may not address, and for which additional required mitigation measures and/or conditions of approval cannot be determined at this time. Therefore, <b>AN ENVIRONMENTAL ASSESSMENT/INITIAL STUDY IS REQUIRED</b> in order to determine what additional mitigation measures and/or conditions of approval, if any, may be needed, and whether or not at least one of the conditions described in California Code of Regulations, Section 15162 (necessitating a Supplemental or Subsequent E.I.R.) exist. Additionally, the environmental assessment/initial study shall be used to determine <b>WHETHER OR NOT THE EXTENSION OF TIME SHOULD BE RECOMMENDED FOR APPROVAL</b> . |
| <input type="checkbox"/>            | I find that the original project was determined to be exempt from CEQA, and the proposed project will not have a significant effect on the environment, therefore <b>NO NEW ENVIRONMENTAL DOCUMENTATION IS REQUIRED PRIOR TO APPROVAL OF THE EXTENSION OF TIME</b> .  |

Signature:   
 Dionne Harris, Urban Regional Planner I

Date: \_\_\_\_\_  
 For Charissa Leach P.E. Assistant TLMA Director





## Harris, Dionne

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**From:** Martin Boone <martin@shermanandboone.com>  
**Sent:** Tuesday, February 21, 2017 9:09 AM  
**To:** Harris, Dionne  
**Cc:** kkay@shermanandboone.com; David Leonard  
**Subject:** RE: 2nd TR32027 EOT New conditions of approval to accept

### To Whom it may concern:

This email is to confirm that in reference to the time extension of the subject tract map, the applicant Omni Financial hereby approves the following new conditions required for the extension of the tract map:

50 E Health #1  
50 E Health #2  
50 E Health #3  
50 Flood RI#12  
50 Trans #21  
50 Trans #22  
60 BS Grade#13  
60 BS Grade#14  
60 BS Grade#15  
60 Trans #3  
80 Trans #1  
80 Trans #2  
90 BS Grade#1  
90 Trans #10

If you need anything further please advise me.

## Martin Boone

Omni/Orbis Financial  
Sherman And Boone Realtors  
1260 41st Ave Suite O  
Capitola Ca, 95010  
Phone 831-464-5021  
email: [Martin@shermanandboone.com](mailto:Martin@shermanandboone.com)  
Cal BRE License #00529069

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**From:** Harris, Dionne [mailto:[DHarris@RIVCO.ORG](mailto:DHarris@RIVCO.ORG)]  
**Sent:** Friday, February 17, 2017 3:24 PM  
**To:** [martin@shermanandboone.com](mailto:martin@shermanandboone.com)  
**Subject:** 2nd TR32027 EOT New conditions of approval to accept

Attn: Attn: Martin Boone

**From:** Martin Boone [mailto:martin@shermanandboone.com]  
**Sent:** Tuesday, February 21, 2017 9:09 AM  
**To:** Harris, Dionne <DHarris@RIVCO.ORG>  
**Cc:** kkay@shermanandboone.com; David Leonard <leonarddla@earthlink.net>  
**Subject:** RE: 2nd TR32027 EOT New conditions of approval to accept

**To Whom it may concern:**

This email is to confirm that in reference to the time extension of the subject tract map, the applicant Omni Financial hereby approves the following new conditions required for the extension of the tract map:

*Planning  
copy  
of  
Strikeouts  
C-*

- ~~50 E Health #1~~ REMOVED
- ~~50 E Health #2~~ REMOVED
- ~~50 E Health #3~~ REMOVED
- ~~50 Flood RI#12~~ REMOVED
- ~~50 Trans #21~~ Included in condition 50. TRANS.34
- ~~50 Trans #22~~ Included in condition 50. TRANS.34
- ~~60 BS Grade#13~~ Included in condition 60. BS GRADE. 14
- ~~60 BS Grade#14~~
- ~~60 BS Grade#15~~ Included in condition 60. BS GRADE. 14
- ~~60 Trans #3~~ Included in condition 60. TRANS.1
- ~~80 Trans #1~~ Included in condition 80. TRANS. 1
- ~~80 Trans #2~~
- ~~90 BS Grade#4~~ Included in condition 90. BS GRADE. 3
- ~~90 Trans #10~~ Included in condition 90. TRANS. 6

If you need anything further please advise me.

**Martin Boone**  
Omni/Orbis Financial  
Sherman And Boone Realtors  
1260 41st Ave Suite O  
Capitola Ca, 95010  
Phone 831-464-5021  
email: [Martin@shermanandboone.com](mailto:Martin@shermanandboone.com)  
Cal BRE License #00529069

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03/17/17  
15:22

Riverside County LMS  
CONDITIONS OF APPROVAL

Page: 1

TRACT MAP Tract #: TR32027

Parcel: 466-310-021

50. PRIOR TO MAP RECORDATION

TRANS DEPARTMENT

50.TRANS. 34

EOT2 - FINAL ACCESS AND MAINT

RECOMMND

Prior to the map recordation, the applicant shall submit a Water Quality Management Plan (WQMP) subject to the State Regional Water Quality Board Order No. (See watershed below) to Transportation Department for review and approval. However, the applicant may be required to comply with the latest version of the WQMP manual if required by the State Regional Water Quality Board. All water quality features shall be included on the grading plan. WQMP applicability checklist, templates, LID design requirements, and guidance can be found on-line at: [www.rcflood.org/npdes](http://www.rcflood.org/npdes). For any questions, please contact (951) 712-5494.

Watersheds: Santa Ana No. R8-2013-0024 / Santa Margarita No. R9-2010-0016 / Whitewater No. R7-2013-0011

Additionally, prior to the map recordation, the applicant shall ensure that BMP facilities are placed in dedicated easements and that sufficient legal access to the BMPs are provided. This requirement is for both onsite and offsite property.

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

60. PRIOR TO GRADING PRMT ISSUANCE

BS GRADE DEPARTMENT

60.BS GRADE. 14

EOT2 - REQ BMP SWPPP WQMP

RECOMMND

Prior to the issuance of a grading permit, the owner / applicant shall obtain a BMP (Best Management Practices) Permit for the monitoring of the erosion and sediment control BMPs for the site. The Department of Building and Safety will conduct NPDES (National Pollutant Discharge Elimination System) inspections of the site based on Risk Level to verify compliance with the Construction General Permit, Stormwater ordinances and regulations until completion of the construction activities, permanent stabilization of the site and permit final.

Grading and construction sites of "ONE" acre or larger

03/17/17  
15:22

Riverside County LMS  
CONDITIONS OF APPROVAL

Page: 2

TRACT MAP Tract #: TR32027

Parcel: 466-310-021

60. PRIOR TO GRADING PRMT ISSUANCE

60.BS GRADE. 14                      EOT2 - REQ BMP SWPPP WQMP (cont.)                      RECOMMND

required to develop a STORM WATER POLLUTION PREVENTION PLAN (SWPPP) - the owner/applicant shall submit the SWPPP to the Building and Safety Department Environmental Compliance Division for review and approval prior to issuance of a grading permit.

If a Water Quality Management Plan (WQMP) is required, the owner / applicant shall submit to the Building & Safety Department, the approved project - specific Water Quality Management Plan (WQMP) and ensure that all approved water quality treatment control BMPs have been included on the grading plan.

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

TRANS DEPARTMENT

60.TRANS. 1                              EOT2 - FINAL WQMP FOR GRADING                              RECOMMND

This condition would apply when grading occurs before map recordation. Prior to the issuance of a grading permit, the applicant shall submit a Water Quality Management Plan (WQMP) subject to the State Regional Water Quality Board Order No. (See watershed below) to Transportation Department for review and approval. However, the applicant may be required to comply with the latest version of the WQMP manual if required by the State Regional Water Quality Board. All water quality features shall be included on the grading plan. WQMP applicability checklist, templates, LID design requirements, and guidance can be found on-line at: [www.rcflood.org/npdes](http://www.rcflood.org/npdes). For any questions, please contact (951) 712-5494.

Watersheds: Santa Ana No. R8-2013-0024 / Santa Margarita No. R9-2010-0016 / Whitewater No. R7-2013-0011

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

TRACT MAP Tract #: TR32027

Parcel: 466-310-021

80. PRIOR TO BLDG PRMT ISSUANCE

TRANS DEPARTMENT

80.TRANS. 2

EOT2 -WQMP AND MAINTENANCE

RECOMMND

The project shall begin constructing and installing the BMP facilities described in the approved Final WQMP. The project shall be responsible for performing all activities described in the WQMP and that copies of the approved Final WQMP are available for the future owners/occupants.

A maintenance plan and signed maintenance agreement shall be submitted to the Transportation Department for review and approval prior to issuance of occupancy permits. A maintenance organization will be established with a funding source for the permanent maintenance. The maintenance plan shall require that all BMP facilities are inspected, if required, cleaned no later than October 15 each year.

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

90. PRIOR TO BLDG FINAL INSPECTION

BS GRADE DEPARTMENT

90.BS GRADE. 3

EOT2 - WQMP REQUIRED

RECOMMND

Prior to final building inspection, the applicant shall comply with the following:

1. Obtain inspection of all treatment control BMPs and/or clearance from the Building and Safety Department. All structural BMPs described in the project - specific WQMP and indicated on the approved grading plan shall be constructed and installed in conformance with the approved plans and specifications.
2. The applicant/owner shall submit a "Wet Signed" copy of the Water Quality Management Plan (WQMP) Certification from a Registered Civil Engineer certifying that the project - specific WQMP treatment control BMPs have been installed in accordance with the approved WQMP.
3. The applicant/owner shall provide the Department of Building Safety with GPS coordinates for the location of the project - specific WQMP treatment control BMPs.

03/17/17  
15:22

Riverside County LMS  
CONDITIONS OF APPROVAL

Page: 4

TRACT MAP Tract #: TR32027

Parcel: 466-310-021

90. PRIOR TO BLDG FINAL INSPECTION

90.BS GRADE. 3

EOT2 - WQMP REQUIRED (cont.)

RECOMMND

4. The applicant/owner shall register the project - specific WQMP treatment control BMPs with the Department of Building Safety Business Registration Division. Any person or entity that owns or operates a commercial and/or industrial facility shall register such facility for annual inspections.

5. The applicant shall make payment to the Building and Safety Department for the Water Quality Management Plan (WQMP) Annual Inspection.

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

TRANS DEPARTMENT

90.TRANS. 6

EOT2 - WQMP COMP AND BNS REG

RECOMMND

Prior to Building Final Inspection, the applicant will be required to hand out educational materials regarding water quality, provide a engineered WQMP certification, inspection of BMPs, GPS location of BMPs, and ensure that the requirements for inspection and cleaning the BMPs are established. Additionally, the applicant will be required to register BMPs with the Transportation Department's Business Registration Division.

(This Extension of Time condition may be considered "Met" if it duplicates another similar condition issued by this department)

**RIVERSIDE COUNTY BOARD OF SUPERVISORS**  
**Request to Speak**

Submit request to the Clerk of Board. Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

Date: \_\_\_\_\_ Agenda #: 15

SPEAKER'S NAME: Ms Miller  
(Print Name)

Address: \_\_\_\_\_  
(Only required if follow-up mail response is requested)

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**I AM:**

- The Applicant  A Neighbor  
 Applicant's Representative  Other Interested Party

**PLEASE INDICATE YOUR POSITION BELOW:**

- I wish to speak  I DO NOT wish to speak  
 I wish to speak with a Media Presentation  
 I YIELD my 3 minutes to the following speaker:  
(Maximum 2 Yields per Speaker)

\_\_\_\_\_  
(Name)

**Position on Agenda Item:**

- In Favor  Neutral  Opposed



## BOARD RULES

### **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

### **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office, 24 hours in advance of the Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

### **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.** Please step up to the podium when the Chairman calls your name and begin speaking immediately. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

### **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

### **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in the front row to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

**\*PLEASE TURN OFF ALL CELL PHONES AND PAGERS WHILE THE PUBLIC HEARING IS IN SESSION OR SWITCH THEM TO VIBRATE AND ANSWER CALLS AFTER LEAVING THE ROOM.**