

Goal I Objective C: Actively participate in organizations, committees, and networks that are advocating for program and policy changes that improve the lives of older adults and persons with disabilities.	Projected Start and End Dates	Title IIIB Funded PD or C³	Update Status⁴
1. Participate in local, state, and national conferences, summits, committees and networks to remain current on aging, disabled, and caregiver related programs/policies.	2016-2020		
2. Collaborate with associations, such as the California Association of Area Agencies on Aging (c4a), National Association of Area Agencies on Aging (n4a), Triple-A Council of California (TACC), and others, to develop an advocacy plan for improved services.	2016-2020		
3. Keep abreast of local, state, and federal statutes and regulations and comply with reporting requirements/mandates, including but not limited to, Area Plan, financial reporting, etc.	2016-2020		

Goal I Objective D: Advocate for and develop new policies, procedures, programs and initiatives that improve access to community based services for targeted populations, such as low income older adults and minorities, LGBT individuals, limited English speakers, and those residing in rural areas.	Projected Start and End Dates	Title IIIB Funded PD or C³	Update Status⁴
1. Improve communication with senior and community centers in order to improve access to services for targeted populations.	2016-2020		
2. Develop culturally sensitive training materials for providers, clients and consumers to reduce discrimination and improve access to services for targeted populations.	2016-2020		

3. Advocate for the needs of veterans by networking with the Riverside County Veterans Advisory Committee and other key stakeholders.	2016-2020		
4. Promote the use of Network of Care (NOC) and CalCare Net with an emphasis on reaching targeted populations.	2016-2020		
5. Develop a Provider Resource Guide to identify community based LGBT friendly services and care options.	2016-2020		
6. Coordinate with community partners to identify ways to increase local services in isolated communities.	2016-2020		
7. Develop and implement culturally sensitive programs in minority communities and for non-English speakers.	2016-2020		
8. Advocate for the needs of low income individuals and to bridge the gap of the "hidden poor".	2016-2020		

Goal II: **Be Strong, Live Long**

Empower older adults and those with disabilities to improve their health and quality of life through community-based activities and initiatives that focus on preventative services, health and wellness, chronic disease self-management, behavioral health, social activation and engagement, employment, nutrition, and lifelong learning.

Rationale:

- *A campaign for health and wellness is a necessary approach to addressing systemic issues involving health and aging, including the prevalence of diabetes which has increased by 12% among older adults (65+) from 2003 – 2012 in Riverside County¹¹⁷; the percentage of older adults living with Alzheimer's Dementia in Riverside County currently at 10% and rising¹¹⁸; and the leading cause of death in Riverside County- Heart Disease.¹¹⁹ Programs and services for self-management of chronic illnesses provide the older adult population the option to age with dignity and independence. Without programming, chronic conditions can force older adults to give up their independence too soon. (NCOA)*
- *The National Council on Aging (NCOA) reported 92% of older adults have at least one chronic condition, and 77% have at least two.*
- *Approximately 70% of people living with AIDS and 48% of people living with HIV in Riverside County are over 50 years old. Between 2012 and 2014, 30% of all new HIV cases were in people 50 years old or older.¹²⁰*
- *57% of those surveyed in focus groups identified their need for physical activity.*
- *44% of those surveyed in the LGBT focus group survey felt that physical health (access to health care, physical health care and long term care needs) were a need within the community.*
- *Improving nutrition services for older adult's addresses malnutrition within the community, which continues to be a concern in the older adult population as it is associated with poor health outcomes, including physical and cognitive decline and decreased quality of life and mortality.¹²¹*
- *Employment training and opportunities are essential for the older adult population to counteract the epidemic of age discrimination and to prevent older workers from being forced into poorly paid part-time or temporary work, or into an unwanted and ill-advised early retirement.¹²²*
- *Research conducted at the University of North Carolina at Chapel Hill indicates that having a large network of friends, from the beginning of life and throughout, is a key to staying healthy. Based on these findings, it should be as important to encourage social activation and engagement in addition to healthy eating and physical activity.¹²³*

¹¹⁷ Napier, R. (2015). Diabetes in Older Adults, Riverside, CA: Riverside County Department of Public Health, Epidemiology and Program Evaluation. <http://www.rivcoph.org/Portals/0/Diabetes_2015_rev7_1_2015.pdf >[accessed February 2016]

¹¹⁸ <http://wwwn.cdc.gov/CommunityHealth/profile/currentprofile/CA/Riverside/310029>

¹¹⁹ Meng, Ying-Ying, DrPH, Tamanna Rahman, MPH, and Melissa C. Pickett, MPH. Californians with the Top Chronic Conditions: 11 Million and Counting. Publication. California Healthcare Foundation, Apr. 2015. Web<http://www.chcf.org/~media/MEDIA_LIBRARY/Files/PDF/PDF_C/PDF_ChronicConditionsCaliforniansCHIS2015.pdf>. [accessed February 2016].

¹²⁰ County of Riverside Department of Public Health, Epidemiology of HIV/AIDS in Riverside County, 2014, Epidemiology & Program Evaluation, Presented in 2012 at "Think Tank" for Desert Aids Project

¹²¹ Platts-Mills, Timothy F. "The Emergency Room Can Be an Important Place for Spotting- and Remediating- Elder Malnutrition". Aging Today- Bimonthly Newspaper. The American Society on Aging. January-February 2015; volume XXXVI number 1. pg1 and 12.

¹²² Barnes, Patricia G. "An Epidemic of Age Discrimination". Aging Today- Bimonthly Newspaper. American Society on Aging. January-February 2015; volume XXXVI number 1. Page 3-4.

¹²³ Yang YC, Boen C, Gerken K, Li T, Schorpp K, Harris KM, Social relationships and physiological Determinants of longevity across the human life span. Proc Nat Acad Sci. 2016; 201511085 doi:10.1073/pnas.1511085112

- *HARC data analysis reported approximately 4.1% of older adults are food insecure and had reduced the size of their meals or skipped meals in the past year due to a lack of money to purchase food.* ¹²⁴
- *1 in 3 Americans aged 65+ falls every year; falls are the leading cause of fatal and non-fatal injuries for older Americans. Through practical lifestyle adjustments, evidence-based programs, and community partnerships, the number of falls among seniors can be reduced substantially. (NCOA)*
- *1 in 4 older adults experiences some mental disorder, including depression and anxiety disorders, and dementia. (NCOA)*
- *People aged 85+ have the highest suicide rate of any age group. (NCOA)*

¹²⁴ LeComte-Hinely, Jenna, PhD, and Teresa Segovia, MA. "Senior Health in Coachella Valley." *Health Assessment and Research for Communities*. HARC Inc., Nov. 2014. Web. <http://www.harcddata.org/documents/HARC_SeniorReport.pdf> 2013 HARC Senior Report.>. [accessed January 2016].

Goal II. Objective A: Provide information and education to encourage and promote healthy aging.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Provide health education and information to clients and consumers, including but not limited to, fitness, chronic disease self-management, behavioral health and nutrition via the Healthy Lifestyle Info Van.	2016-2020		
2. Provide nutrition education to congregate and home delivered meal participants via the Healthy Lifestyle Info Van and the SNAP-Ed program.	2016-2020		
3. Inform and educate clients and consumers on the importance of safe practices for sexually active older adults in order to reduce the instances of sexually transmitted diseases.	2016-2020		
4. Provide information and education on topics related to healthy behaviors by utilizing various methodologies, such as publications, webinars, group education sessions, single education sessions and others.	2016-2020		
5. Increase access to health information and promote the use of technology whenever possible.	2016-2020		
6. Improve and increase community education efforts through coordination with public and non-profit agencies within Riverside County.	2016-2020		
7. Promote self-care for family caregivers by providing information and education on a variety of health topics such as managing chronic disease, good nutrition, managing stress, social engagement, depression and others.	2016-2020		

8. Educate individuals in the community about the importance of emergency/disaster preparation via the Info Van program, volunteers and other outreach and education methods.	2016-2020		
9. Outreach to the older adult LGBT community via the Info Van and the annual Palm Springs Pride event.	2016-2020		

Goal II. Objective B: Coordinate and collaborate with private and public organizations to promote all aspects of healthy and independent aging.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Coordinate with County Human Resources Department and community partners to expand/enhance mature worker employment opportunities.	2016-2020		
2. Advocate for mature worker programs in County Strategic and General Plans through the Workforce Investment Board and other local networks.	2016-2020		
3. Advocate for and promote older adult volunteerism as a means of increasing social activation and promoting overall health outcomes for older adults.	2016-2020		
4. Promote an aging and culturally friendly work environment, addressing issues in the workplace that may arise, and provide a leadership model for our partners.	2016-2020		
5. Coordinate with community based organizations to advocate for employment and intergenerational learning opportunities for older adults that help to combat ageism and provide mentorship to younger community residents.	2016-2020		
6. Coordinate with local organizations to expand existing health programs and initiatives.	2016-2020		

7. Coordinate with county departments, local municipal leadership, contract agencies, and social service and faith based organizations to develop a coordinated public/private disaster response system for Riverside County.	2016-2020		
8. Participate in coalitions and collaborations, such as the Clinton Health Matters Initiative, to develop an action plan for health in the Coachella Valley.	2016-2018	C	
9. Participate in collaborative outreach and education efforts to reduce instances of HIV and AIDS among the older adult population.	2016-2018		

Goal II. Objective C: Provide programming that supports health and wellness initiatives and increases opportunities for the older adult population to remain active and social.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Continue to utilize and expand evidence-based health and wellness interventions, such as the Stanford Chronic Disease Self-Management Healthy Options Program (HOP), utilizing credentialed practitioners.	2016-2020		
2. Expand evidence based programming to include Arthritis Foundation Healthy Strides program, <i>Bingosize</i> , and the Arthritis Foundation's Exercise Program.	2016-2018	PD	
3. Transition existing Fit After 50 physical exercise program to the AEA Arthritis Foundation Exercise Program (AFEP) utilizing the IIID Health Promotion funds on transitioned programs only.	2016-2018		
4. Explore additional evidence based programs to meet the needs of the population with emphasis on behavior activation, disease prevention and increased physical activity.	2016-2020		

5. Utilizing IIBB funding, expand programs that promote social activity, such as the current <i>Fit After 50</i> program, which encourage social interaction and decrease isolation.	2016-2020		
6. Explore and expand programs that emphasize support groups, online learning and other alternatives for social activation.	2016-2020		
7. Expand the Enhanced Network of Community Opportunities and Resources for Employment (ENCORE) pilot initiative to improve the recruitment and retention of older adult workers.	2016-2020		
8. Increase volunteer opportunities in the Coachella Valley by expanding the RSVP older adult volunteer program.	2016-2020		
9. Increase intergenerational volunteer opportunities in the Coachella Valley through integration of the RSVP and the Volunteer Connect programs.	2016-2020		
10. Coordinate with local private and non-profit organizations to assist low income older workers with re-entering the workforce through the Senior Community Service Employment Program (SCSEP).	2016-2020		
11. Develop and expand project pilots, such as the Eric Coleman Care Transitions Intervention Model and explore new avenues to expand service delivery.	2016-2020		
12. Provided home delivered meals to eligible individuals in his or her place of residence, which meets all of the requirements of the Older Americans Act and State/Local laws, assures a minimum one-third of the current Dietary Reference Intake, and complies with Dietary Guidelines for Americans.	2016-2020		

Goal III: "Aging on Your Terms" Independence, Person-Centered Care and Caregiving

Provide options for long-term services and supports (LTSS) and focus on disaster preparedness and elder justice issues, which allow older adults and persons with disabilities to preserve their independence and remain in their homes and communities for as long as possible; Provide essential support services, education and respite to caregivers; Advocate for caregivers, including grandparents raising grandchildren, who are a vital source for long term care and family and community stability.

Rationale:

- *"Person Centered Care is essential for older adults with chronic health conditions and functional limitations who need well-coordinated, team-based care; for too long, the medical system has focused on treatment of the illness rather than on care of a person with illness" "The values espoused in person-centered care remind us of the importance of eliciting and acting on patients preferences and goals."*¹²⁵
- *Approximately 1 in 10 Americans aged 60+ have experienced some form of elder abuse. Elder abuse is a silent problem that robs older adults of their dignity, security, and—in some cases—costs them their lives. (NCOA)*
- *An overwhelming majority of older adults say they want to grow old in their homes--- or "age in place", to stay in the neighborhoods where they built their lives and raised their children.*¹²⁶
- *Healthy aging in place is not merely about remaining in a location to age but it involves the facilitation of independence through meeting the support needs of an aging population.*¹²⁷
- *With an increasing life expectancy, Boomers are the first generation that may spend more time caring for their parents than their own children. In 2013, Pew Research studies showed almost 47% of adults in their 40s and 50s have a parent age 65 or older and are also still raising children or financially are supporting grown children of their own. 32% of the same cohort claims to have provided financial support to their parents within the last year and 73% of them provided financial support to a grown adult child.*¹²⁸
- *As chronic conditions increase in the older adult population, the need for caregivers will continue to increase; and as the Boomer generation ages, the need is expected to proliferate.*
- *Providing education and respite for caregivers is vital to the health of the caregiver and the older adult being cared for. Studies show Caregiving has a significant impact on the caregiver; 17% of caregivers feel their health in general has gotten worse as a result of their caregiving responsibilities; 19% of caregivers report a high level of physical strain as a result of their care-giving duties; 38% of caregivers consider their care-giving situation to be highly stressful; 18% of caregivers report experiencing financial strain as a result of providing care; 58% of caregivers report having experienced at least one impact or change to their employment situation as a result of caregiving.*¹²⁹

¹²⁵ "New Research Advances Definition of Person-Centered Care". USC Davis Leonard Davis School of Gerontology: Vitality Spring 2016. Pg. 26-27. study originally published in the Journal of the American Geriatrics Society 2015.

¹²⁶ "A Guide to Aging in Place" Habitat for Humanity: Neighborhood Revitalization. February 2015. Pg. 2.

¹²⁷ Bacsu, Juanita R., MA, PhD student; Jeffery, Bonnie, PhD.; Johnson, Shanthy, PhD; Martz, Diane, PhD; Novik, Nuelle, PhD; Abonyi, Sylvia, PhD. "Healthy Aging in Place: Supporting Rural Seniors' Health Needs" Online Journal of Rural Nursing and Health Care, Volume 12 No. 2 20012. Pg. 77.

¹²⁸ Patten, Eileen, and Kim Parker. "The Sandwich Generation Rising Financial Burdens for Middle-Aged Americans." Pew Research Centers Social Demographic Trends Project RSS. PEW Research Center, 29 Jan. 2013. Web. <<http://www.pewsocialtrends.org/2013/01/30/the-sandwich-generation/>>. [accessed January 2016]

¹²⁹ Weber-Raley, Lisa, Erin Smith, and Greenwald & Associates. "Caregiving in the U.S." Caregiving.org. AARP & National Alliance for Caregiving, June 2015. Web. <http://www.caregiving.org/wp-content/uploads/2015/05/2015_CaregivingintheUS_Final-Report-June-4_WEB.pdf>. [accessed February 2016].

Goal III. Objective A: Improve and enhance the quality of life for older adults and persons with disabilities through caregiver support and improved access to services.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Expand information and assistance services to include Option Counseling, an interactive decision, support and counseling process whereby consumers, family members and/or significant others are supported in their decisions regarding long-term care choices.	2016-2020		
2. Collaborate with managed care partners and key stakeholders on the Dual Eligible Demonstration Project and health insurance expansion through the Affordable Care Act to improve coordination of long term services and supports (LTSS) and increase awareness of existing services.	2016-2020		
3. Collaborate with county agencies and community partners to increase awareness of community based options and benefits as well as options for long term care and informal social support within the local community.	2016-2020		
4. Coordinate activities, such as the Grandparents Raising Grandchildren Task Force, that include education and outreach, to address the service needs of caregivers by leveraging resources and reducing duplication and fragmentation of service delivery.	2016-2020		
5. Conduct and participate in support groups for family caregivers and grandparents raising grandchildren.	2016-2020		
6. Provide supportive services to older adults and their caregivers, including grandparents raising grandchildren by arranging for and providing assistance to participants in the form of commodity, emergency cash assistance, and vouchers for services and products.	2016-2020		

7. Collaborate with local stakeholders and provide leadership to improve the coordination of services and provide a more seamless system of access for caregivers.	2016-2020		
8. Provide care receiver day and/or overnight supervision and friendly visiting by an appropriately skilled provider or volunteer in order to prevent wandering and health or safety incidents.	2016-2020		
9. Arrange for and provide assistance to caregivers in the form of commodities, surplus food, emergency cash, transit passes, meals, and vouchers that will help meet identified needs associated with an individual caregiver's responsibilities.	2016-2020		

Goal III. Objective B: Educate and empower older adults, persons with disabilities, and family caregivers to make informed decisions about managing existing health concerns, long-term care options and end of life preparation .	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Outreach to caregivers to provide information about adult day care and respite services.	2016-2020		
2. Conduct outreach, provide education, and work with community partners to develop resources for family caregivers and grandparents who are raising grandchildren.	2016-2020		
3. Improve resources for information that assist individuals with planning for aging, with deciding on future treatment, and care options with an emphasis on independence and choice.	2016-2020		

4. Educate and inform groups of older adults, their families, friends, and community organizations about resources for health and wellness, legal services, financial assistance, elder justice, disaster preparedness, and opportunities for training and education.	2016-2020		
5. Educate older adults about all forms of elder abuse and provide them with tools to protect themselves against scams and other types of fraud.	2016-2020		
6. Through partnership, education and the Grandparents Raising Grandchildren Task Force, increase the awareness of community programs available to grandparent caregivers.	2016-2020		
7. Educate older adults, caregivers, and the community, including target populations, about the Office on Aging and the Aging and Disability Resource Connection (ADRC).	2016-2020		

Goal III. Objective C: Advocate for family caregivers including grandparents raising grandchildren, to increase support from county agencies and community organizations.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Collaborate with county agencies and community partners to assist grandparent caregivers with preparing their grandchildren for independence and success.	2016-2020		
2. Coordinate with managed care organizations, LTSS stakeholders, community based organizations, and others to advocate for LTSS needs of older adults and adults with disabilities, especially with the Affordable Care Act implementation.	2016-2020		



Goal IV: “Working Beyond Partnerships”: Developing True System Integration

Work with existing and new community-based partners to strengthen infrastructure and service delivery system for older adults and persons with disabilities by increasing awareness, providing information and assistance and integrating access to services; Initiate or engage in collaborations and activities that increase the number of geriatric professionals and paraprofessionals in Riverside County and to educate current providers about issues concerning older adults and persons with disabilities.

Rationale:

- *Older adults are the most varied age group. Such diversity, along with a fragmented system of care, can lead to marginalization, especially of those who are poor, minority, frail, disabled, or seriously mentally ill.*¹²⁸
- *Health care professionals are not immune to stereotypes of aging. Viewing all older adults as poor, lonely, depressed, sick, dependent, rigid, and unable to cope can have a negative effect on the treatment process.*¹³⁰
- *According to the California Health Care Foundation 2016 report, there are 120 physicians/100,000 residents in the inland empire area in comparison to 194 physicians/100,000 residents in California. While many California markets face physician shortages; it is estimated that by 2030, the supply of physicians within the area will not meet the demand. Eastern Riverside County, Coachella Valley, remains particularly underserved by current providers.*^{131 132 133}
- *“Riverside County is one of the fastest-growing and most ethnically diverse areas of the country. It also has among the greatest shortages of physicians in general, and of geriatrics specialists in particular.”*¹³⁴
- *2015 White House Conference on Aging events focused on the need to break down the silos between housing, transportation, health care, and long term services and supports in order to support healthy aging.*¹³⁵

¹³⁰ American Psychological Association Committee on Aging and the APA Presidential Task Force on Integrated Health Care for an aging Population (IHAP). “Integrated Health Care for an Aging Population” < <https://www.apa.org/pi/aging/ihap-factsheet-training-directors.pdf>> [accessed April 6, 2016]

¹³¹ “Riverside/San Bernardino: Despite Late Medi-Cal Expansion Many Uninsured Remain” California Healthcare Almanac. California Healthcare Foundation. Regional Market Issue Brief: March 2016. Web. [accessed April 5, 2016].

¹³² “Riverside/San Bernardino: Vast Region, Market Fragmentation Add to Access Woes” California Healthcare Almanac. California Healthcare Foundation. Regional Market Issue Brief: September 2012. Web. [accessed April 5, 2016].

¹³³ “California Regional Markets: Riverside/San Bernardino” California Healthcare Almanac. California Healthcare Foundation. California Healthcare Almanac Quick Reference Guide: 2016. Web. [accessed April 5, 2016].

¹³⁴ Rivero, Enrique. “UCLA receives \$2.5 million grant to improve geriatric care in underserved Riverside County”. UCLA Newsroom. August 12, 2015. Web. < <http://newsroom.ucla.edu/releases/ucla-receives-2-5-million-grant-to-improve-geriatric-care-in-underserved-riverside-county>> [accessed April 6, 2016]

¹³⁵ “2015 White House Conference on Aging: Final Report” pg 27.

Goal IV. Objective A: Improve service delivery to older adults and persons with disabilities and their caregivers by strengthening Office on Aging's organizational structure and providing support, training and education.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ₄
1. Maximize operational efficiencies through enhanced quality improvement initiatives and maintain an effective and responsive leadership team.	2016-2020		
2. Provide growth and enrichment opportunities for Leadership Team members via bi-annual professional seminars, in-service training and ongoing opportunities for education, etc.	2016-2020		
3. Support employee professional development and succession planning.	2016-2020		
4. Support employee professional development by encouraging continued education via academia, in service training and participation in professional conferences.	2016-2020		
5. Provide opportunities for certification and/or recertification of HELPLINK, Info Van and health promotion employees through the California Association of Information and Referral Systems (CAIRS) program, Stanford University and others.	2016-2020		
6. Identify the AAA's priority training needs (including cross training) and develop a list of training opportunities and trainers.	2016-2020		
7. In coordination with local official agencies and other County organizations, assist with educating social workers and mental health workers about the unique issues, barriers and challenges facing caregivers, including grandparents raising grandchildren.	2016-2020		

8. Provide ongoing sensitivity training to staff on the unique needs of Riverside County's diverse populations.	2016-2020		
9. In coordination with local official agencies and other county organizations, assist with educating the Advisory Council members on programming and resources available to the older adult population.	2016-2020		

Goal IV. Objective B: Increase access to job opportunities and career paths that provide services to older adults and persons with disabilities to increase the number of geriatric professionals in Riverside County.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Coordinate with managed care organizations, universities, and health care coalitions and networks to explore current trends and emerging issues related to older adults and to increase the number of geriatric competent health care professionals.	2016-2020		
2. Develop and expand internship programs to promote opportunities and create pathways to increase the candidate pool for geriatric professions, including on-the-job training to increase relevant work experience.	2016-2020		

Goal IV. Objective C: Develop information and marketing strategies to increase awareness about programs and services for older adults and persons with disabilities.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Publish bi-annual agency newsletters (in print and electronically) to provide information about services available for older adults and persons with disabilities.	2016-2020		
2. Identify and create user friendly forms of disseminating information.	2016-2020		

3. Publish and share a calendar of activities with community partners to increase audience and visibility of community events.	2016-2020		
4. Update and maintain the Office on Aging (AAA) website.	2016-2020		
5. Provide information for clients and consumers utilizing alternative media, such as webinars and social media.	2016-2020		

Goal IV. Objective D: Improve the overall system of care by utilizing client and consumer feedback and evaluation in an effort to move beyond partnerships to true system integration.	Projected Start and End Dates	Title IIIB Funded PD or C ³	Update Status ⁴
1. Annually review agency operations and programs in order to be more responsive to the priority needs of the community and to ensure the most effective and efficient delivery of services, especially related to high priority needs.	2016-2020		
2. Provide opportunities for clients/consumers to give feedback on program operations and customer service.	2016-2020		
3. Provide opportunities for providers, clients and consumers to make recommendations regarding areas where services can be added or expanded.	2016-2020		
4. Provide an opportunity for staff to evaluate their roles/satisfaction with the agency on an annual basis and make improvements as necessary.	2016-2020		



Instructions for Title IIID/ Disease Prevention and Health Promotion written Objectives:

Title IIID activities require a narrative goal and objective for all services provided with Title IIID funds. The objective should clearly describe the service activity being performed and document how the service activity meets ACL criteria for evidence-based programs. All Title IIID programs must meet ACL's new criteria for evidence-based activities by July 1, 2016. Each AAA is responsible for evaluating and documenting that all Title IIID activities meet these criteria. There are two accepted methods to determine if a program meets the new Title IIID evidence-based criteria:

1. Document how the program meets each of the five (5) bullets in the new evidence-based definition.
 - Has been demonstrated through evaluation as effective for improving the health and well-being or reducing the disability and/or injury among older adults.
 - Has been proven effective with the older adult population, having used through an Experimental or Quasi-Experimental Research Design.
 - Has research/evaluation results published in a peer-reviewed journal.
 - Has been implemented previously at the community level (with fidelity to the published research) and shown to be effective outside a research setting.
 - Includes program manuals, guides and/or handouts that are available to the public.
2. The program is considered to be evidence-based by any operating division of the U.S. Department of Health and Human Services (DHHS). Each operating division offers lists of "evidence-based" programs on their websites.

Other considerations:

- Medication Management is no longer a required separate service category. However, Medication Management is an allowable activity, if it meets the new evidence-based criteria.
- Medication Management is reported as a Title IIID Disease Prevention Health Promotion activity.
- Nutrition Education and Nutrition Counseling are no longer allowable Title IIID activities.

Instructions for Title IIIB/VIIA Long-Term Care (LTC) Ombudsman Written Objectives:

In addition to the data required for the LTC Ombudsman Outcome Measures, AAAs are required to provide one or more written LTC Ombudsman-specific objectives for services provided with Title IIIB and Title VIIA funds. These must be distinct from objectives provided for the Title VII Elder Abuse Prevention Program.

Objectives related to the LTC Ombudsman Program should clearly explain activities that can include, but are not limited to, the following examples:

1. Targeted community outreach to explain the mission of the LTC Ombudsman Program and the role of ombudsman representatives to advocate for the rights of LTC residents.

2. Coordination efforts of the AAA to assist the LTC Ombudsman Program in achieving objectives, including the provision of technical assistance to Program staff.
3. Activities related to recruitment and retention of volunteer LTC Ombudsman representatives.

Instructions for Title VII Elder Abuse Prevention Written Objectives:

Title VII Elder Abuse Prevention: AAAs must provide at least one written objective for services provided with Title VII Elder Abuse Prevention funds. These must be distinct from objectives provided for the Title IIIB/Title VIIA LTC Ombudsman Program.

Objectives related to Title VII Elder Abuse Prevention may include:

1. Recommendations/suggestions for developing/enhancing programs for the prevention and treatment of elder abuse, neglect, and exploitation.
2. Providing for public education and outreach to identify and prevent elder abuse, neglect, and exploitation.
3. Ensuring the coordination of services provided by AAAs with services provided by Adult Protective Services, local law enforcement agencies, legal services providers, and other agencies involved in the protection of elder and dependent adults from abuse, neglect, and exploitation.
4. Conducting training for individuals, professionals, and paraprofessionals in relevant fields on the identification, prevention, and treatment of elder abuse, neglect, and exploitation, with particular focus on prevention and enhancement of self-determination and autonomy.
5. Providing technical assistance to programs that provide or have the potential to provide services to victims of elder abuse, neglect, and exploitation and for family members of the victims.

SECTION 10 - SERVICE UNIT PLAN (SUP) OBJECTIVES

PSA 21

**TITLE III/VII SERVICE UNIT PLAN OBJECTIVES
CCR Article 3, Section 7300(d)**

The Service Unit Plan (SUP) uses the National Aging Program Information System (NAPIS) Categories and units of service. They are defined in the NAPIS State Program Report (SPR)

For services not defined in NAPIS, refer to the Service Categories and Data Dictionary and the National Ombudsman Reporting System (NORS) Instructions.

Report the units of service to be provided with **ALL funding sources**. Related funding is reported in the annual Area Plan Budget (GDA 122) for Titles IIIB, IIIC-1, IIIC-2, IIID, VII(a) and VII(b).

1. Personal Care (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	4,870	III.	B.3.
2017-2018	4,383	III.	B.3.
2018-2019			
2019-2020			

2. Homemaker (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers(if applicable)
2016-2017	5,222	III.	B.3
2017-2018	4,970	III.	B.3
2018-2019			
2019-2020			

3. Chore (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	0		
2017-2018	0		
2018-2019			
2019-2020			

4. Home-Delivered Meal**Unit of Service = 1 meal**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	322,630	II.	C.12
2017-2018	322,630	II.	C.12
2018-2019			
2019-2020			

5. Adult Day/ Health Care (In-Home)**Unit of Service = 1 hour**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	10,480	III.	B.3
2017-2018	9,432	III.	B.3
2018-2019			
2019-2020			

6. Case Management (Access)**Unit of Service = 1 hour**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	1,570	III.	A.1; A.6; B.3
2017-2018	1,744	III.	A.1; A.6; B.3
2018-2019			
2019-2020			

7. Assisted Transportation (Access)**Unit of Service = 1 one-way trip**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers(if applicable)
2016-2017	13,627	I.	A.2; A3; A7; B.1
2017-2018	12,264	I.	A.2; A3; A7; B.1
2018-2019			
2019-2020			

8. Congregate Meals**Unit of Service = 1 meal**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	207,275	II.	C.13
2017-2018	207,275	II.	C.13
2018-2019			
2019-2020			

9. Nutrition Counseling**Unit of Service = 1 session per participant**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	0		
2017-2018	0		
2018-2019			
2019-2020			

10. Transportation (Access)**Unit of Service = 1 one-way trip**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	0		
2017-2018	0		
2018-2019			
2019-2020			

11. Legal Assistance**Unit of Service = 1 hour**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	2,995	III.	B.3; B.5
2017-2018	2,696	III.	B.3; B.5
2018-2019			
2019-2020			

12. Nutrition Education**Unit of Service = 1 session per participant**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2016-2017	6,831	II.	A.2.
2017-2018	7,590	II.	A.2.
2018-2019			
2019-2020			

13. Information and Assistance (Access)**Unit of Service = 1 contact**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers(if applicable)
2016-2017	30,393	III.	A.1; A.4
2017-2018	30,393	III.	A.1; A.4
2018-2019			
2019-2020			

14. Outreach (Access)**Unit of Service = 1 contact**

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers(if applicable)
2016-2017	12,743	II. III.	A.1; A.2; A.8; A.9 B.1; B.2
2017-2018	14,159	II. III.	A.1; A.2; A.8; A.9 B.1; B.2
2018-2019			
2019-2020			

15. NAPIS Service Category – “Other” Title III Services

- Each **Title IIIB** “Other” service must be an approved NAPIS Program 15 service listed on the “Schedule of Supportive Services (III B)” page of the Area Plan Budget (CDA 122) and the CDA Service Categories and Data Dictionary.
- Identify **Title IIIB** services to be funded that were not reported in NAPIS categories 1–14 and 16. (Identify the specific activity under the Other Supportive Service Category on the “Units of Service” line when applicable.)

Title IIIB, Other Priority and Non-Priority Supportive Services

For all Title IIIB “Other” Supportive Services, use the appropriate Service Category name and Unit of Service (Unit Measure) listed in the CDA Service Categories and Data Dictionary.

- **Other Priority Supportive Services include:** Alzheimer’s Day Care, Comprehensive Assessment, Health, Mental Health, Public Information, Residential Repairs/Modifications, Respite Care, Telephone Reassurance, and Visiting
- **Other Non-Priority Supportive Services include:** Cash/Material Aid, Community Education, Disaster Preparedness Materials, Emergency Preparedness, Employment, Housing, Interpretation/Translation, Mobility Management, Peer Counseling, Personal Affairs Assistance, Personal/Home Security, Registry, Senior Center Activities, and Senior Center Staffing

All “Other” services must be listed separately. Duplicate the table below as needed.

Other Supportive Service Category Senior Center Activities Unit of Service 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers
2016-2017	1,424	I.	D.1; D.6
2017-2018	1,562	I.	D.1; D.6
2018-2019			
2019-2020			

Other Supportive Service Category Comprehensive Assessment Unit of Service 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers
2016-2017	4,287	III.	A.6; B.3
2017-2018	3,858	III.	A.6; B.3
2018-2019			
2019-2020			

Other Supportive Service Category Cash/Material Aid Unit of Service 1 assistance

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers
2016-2017	13,237	III.	A.6
2017-2018	200*	III.	A.6
2018-2019			
2019-2020			

*Reduction represents the shift from a contracted service for approximately \$1 per unit to a direct service with a wider range of costs per unit.

Other Supportive Service Category Community Education Unit of Service 1 activity

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers
2016-2017	28	II. III.	A.4 B.4
2017-2018	25	II. III.	A.4 B.4
2018-2019			
2019-2020			

Other Supportive Service Category Public Information

Unit of Service 1 activity

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers
2016-2017	24	II. III.	A.4 B.4
2017-2018	22	II. III.	A.4 B.4
2018-2019			
2019-2020			

Instructions for Title IIID Disease Prevention and Health Promotion: Enter the proposed units of service and the Program Goal and Objective number(s) that provides a narrative description of the program and explains how the service activity meets the criteria for evidence-based programs described in PM 15-10.

16. Title IIID/ Disease Prevention and Health Promotion **Unit of Service = 1 contact**

Service Activities: Physical Fitness (Evidence-Based)

- **Title IIID/ Disease Prevention and Health Promotion:** Enter required program goal and objective numbers in the Title III D Service Plan Objective Table below:

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (Required)
2016-2017	23,707	II.	C.1; C.2; C3
2017-2018	21,336	II.	C.1; C.2; C3
2018-2019			
2019-2020			

Service Activities: Chronic Disease Self-Management (evidence-based)

Unit of Service = 1 contact

- **Title IIID/ Disease Prevention and Health Promotion:** Enter required program goal and objective numbers in the Title III D Service Plan Objective Table below:

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (Required)
2016-2017	22,507	II.	C.1
2017-2018	20,256	II.	C.1
2018-2019			
2019-2020			

TITLE IIIB and Title VIIA:
LONG-TERM CARE (LTC) OMBUDSMAN PROGRAM OUTCOMES

2016–2020 Four-Year Planning Cycle

As mandated by the Older Americans Act, the mission of the LTC Ombudsman Program is to seek resolution of problems and advocate for the rights of residents of LTC facilities with the goal of enhancing the quality of life and care of residents.

Each year during the four-year cycle, analysts from the Office of the State Long-Term Care Ombudsman (OSLTCO) will forward baseline numbers to the AAA from the prior fiscal year. National Ombudsman Reporting System (NORS) data as entered into the Statewide Ombudsman Program database by the local LTC Ombudsman Program and reported by the OSTLCO in the State Annual Report to the Administration on Aging (AoA).

The AAA will establish targets each year in consultation with the local LTC Ombudsman Program Coordinator. Use the yearly baseline data as the benchmark for determining yearly targets. Refer to your local LTC Ombudsman Program's last three years of AoA data for historical trends. Targets should be reasonable and attainable based on current program resources.

Complete all Measures and Targets for Outcomes 1-3.

Outcome 1. The problems and concerns of long-term care residents are solved through complaint resolution and other services of the Ombudsman Program. [OAA Section 712(a)(3),(5)]

Measures and Targets:

A. Complaint Resolution Rate (AoA Report, Part I.E, Actions on Complaints) The average California complaint resolution rate for FY 2013-2014 was 73%.

1. FY 2014-2015 Baseline Resolution Rate:
 Number of complaints resolved 557 + Number of partially resolved complaints 1,101
 divided by the Total Number of Complaints Received 2,183 = Baseline Resolution Rate
76%

FY 2016-17 Target Resolution Rate 80%

2. FY 2015-2016 Baseline Resolution Rate:
 Number of complaints resolved 531 + Number of partially resolved complaints 700 divided
 by the Total Number of Complaints Received 1,646 = Baseline Resolution Rate 74.8%

FY 2017-18 Target Resolution Rate: 86%

<p>3. FY 2016-2017 Baseline Resolution Rate: Number of complaints resolved _____ + Number of partially resolved complaints _____ divided by the Total Number of Complaints Received _____ = Baseline Resolution Rate _____ % FY 2018-19 Target Resolution Rate</p>
<p>4. FY 2017-2018 Baseline Resolution Rate: Number of complaints resolved _____ + Number of partially resolved complaints _____ divided by the Total Number of Complaints Received _____ = Baseline Resolution Rate _____ % FY 2019-20 Target Resolution Rate</p>
<p>Program Goals and Objective Numbers: <u>Goal I. A. 10.</u></p>

B. Work with Resident Councils (AoA Report, Part III.D.8)

<p>1. FY 2014-2015 Baseline: number of Resident Council meetings attended <u>54</u> FY 2016-2017 Target: <u>60</u></p>
<p>2. FY 2015-2016 Baseline: number of Resident Council meetings attended <u>11</u> FY 2017-2018 Target: <u>60</u></p>
<p>3. FY 2016-2017 Baseline: number of Resident Council meetings attended _____ FY 2018-2019 Target:</p>
<p>4. FY 2017-2018 Baseline: number of Resident Council meetings attended _____ FY 2019-2020 Target:</p>
<p>Program Goals and Objective Numbers: <u>Goal I. A. 10.</u></p>

C. Work with Family Councils (AoA Report, Part III.D.9)

<p>1. FY 2014-2015 Baseline number of Family Council meetings attended <u>0</u> FY 2016-2017 Target: <u>1</u></p>
<p>2. FY 2015-2016 Baseline number of Family Council meetings attended <u>0</u> FY 2017-2018 Target: <u>1</u></p>
<p>3. FY 2016-2017 Baseline number of Family Council meetings attended _____ FY 2018-2019 Target:</p>
<p>4. FY 2017-2018 Baseline number of Family Council meetings attended _____ FY 2019-2020 Target:</p>
<p>Program Goals and Objective Numbers: <u>Goal I. A. 10</u></p>

D. Consultation to Facilities (AoA Report, Part III.D.4) Count of instances of ombudsman representatives' interactions with facility staff for the purpose of providing general information and assistance unrelated to a complaint. Consultation may be accomplished by telephone, letter, email, fax, or in person.

1. FY 2014-2015 Baseline: number of consultations <u>156</u> FY 2016-2017 Target: <u>200</u>
2. FY 2015-2016 Baseline: number of consultations <u>128</u> FY 2017-2018 Target: <u>150</u>
3. FY 2016-2017 Baseline: number of consultations _____ FY 2018-2019 Target:
4. FY 2017-2018 Baseline: number of consultations _____ FY 2019-2020 Target:
Program Goals and Objective Numbers: <u>Goal I. A. 10.</u>

E. Information and Consultation to Individuals (AoA Report, Part III.D.5) Count of instances of ombudsman representatives' interactions with residents, family members, friends, and others in the community for the purpose of providing general information and assistance unrelated to a complaint. Consultation may be accomplished by telephone, letter, email, fax, or in person.

1. FY 2014-2015 Baseline: number of consultations <u>291</u> FY 2016-2017 Target: <u>320</u>
2. FY 2015-2016 Baseline: number of consultations <u>501</u> FY 2017-2018 Target: <u>240</u>
3. FY 2016-2017 Baseline: number of consultations _____ FY 2018-2019 Target:
4. FY 2017-2018 Baseline: number of consultations _____ FY 2019-2020 Target:
Program Goals and Objective Numbers: <u>Goal I. A. 10.</u>

F. Community Education (AoA Report, Part III.D.10)

LTC Ombudsman Program participation in public events planned to provide information or instruction to community members about the LTC Ombudsman Program or LTC issues. The number of sessions refers to the number of events, not the number of participants.

1. FY 2014-2015 Baseline: number of sessions <u>4</u> FY 2016-2017 Target: <u>6</u>
2. FY 2015-2016 Baseline: number of sessions <u>6</u> FY 2017-2018 Target: <u>6</u>
3. FY 2016-2017 Baseline: number of sessions _____ FY 2018-2019 Target:
4. FY 2017-2018 Baseline: number of sessions _____ FY 2019-2020 Target:
Program Goals and Objective Numbers: <u>Goal I. A. 9.</u>

G. Systems Advocacy

In the box below, in narrative format, provide at least one new priority systemic advocacy effort the local LTC Ombudsman Program will engage in during the fiscal year. If the systemic advocacy effort is a multi-year initiative, provide a systemic advocacy objective that explains progress made in the initiative during the prior fiscal year and identifies specific steps to be taken during the upcoming fiscal year. A new effort or a statement of progress made and goals for the upcoming year must be entered each year of the four-year cycle.

Systems Advocacy can include efforts to improve conditions in one LTC facility or can be county-wide, State-wide, or even national in scope. (Examples: Work with LTC facilities to promote person-centered care and reduce the use of anti-psychotics, work with law enforcement entities to improve response and investigation of abuse complaints, collaboration with other agencies to improve LTC residents' quality of care and quality of life, participation in disaster preparedness planning, participation in legislative advocacy efforts related to LTC issues, etc.)

Enter information in the box below.

Systemic Advocacy Effort(s) for the current fiscal year 2017

1. Assist facilities in developing and maintaining resident and family councils.

Outcome 2. Residents have regular access to an Ombudsman. [(OAA Section 712(a)(3)(D), (5)(B)(ii)]

Measures and Targets:

A. Facility Coverage (other than in response to a complaint), (AoA Report, Part III.D.6)

Percentage of nursing facilities within the PSA that were visited by an ombudsman representative at least once each quarter **not** in response to a complaint. The percentage is determined by dividing those facilities by the total number of nursing facilities in the PSA. NOTE: This is not a count of *visits* but a count of *facilities*. In determining the number of facilities visited for this measure, no nursing facility can be counted more than once.

<p>1. FY 2014-2015 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint 45 divided by the total number of Nursing Facilities 52 = Baseline 87% FY 2016-2017 Target: 100%</p>
<p>2. FY 2015-2016 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint 40 divided by the total number of Nursing Facilities 52 = Baseline 76.9% FY 2017-2018 Target: 100%</p>
<p>3. FY 2016-2017 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint _____ divided by the total number of Nursing Facilities _____ = Baseline _____% FY 2018-2019 Target:</p>
<p>4. FY 2017-2018 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint _____ divided by the total number of Nursing Facilities _____ = Baseline _____% FY 2019-2020 Target:</p>
<p>Program Goals and Objective Numbers: <u>Goal I. A. 10.</u></p>

B. Facility Coverage (other than in response to a complaint) (AoA Report, Part III.D.6)

Percentage of RCFEs within the PSA that were visited by an ombudsman representative at least once each quarter during the fiscal year **not** in response to a complaint. The percentage is determined by dividing the number of RCFEs in the PSA that were visited at least once each quarter not in response to a complaint by the total number of RCFEs in the PSA. NOTE: This is not a count of *visits* but a count of *facilities*. In determining the number of facilities visited for this measure, no RCFE can be counted more than once.

1. FY 2014-2015 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint 122 divided by the total number of RCFEs 475 = Baseline 26% FY 2016-2017 Target: 57%
2. FY 2015-2016 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint 38 divided by the total number of RCFEs 465 = Baseline 8.2% FY 2017-2018 Target: 57%
3. FY 2016-2017 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint _____ divided by the total number of RCFEs _____ = Baseline _____% FY 2018-2019 Target:
4. FY 2017-2018 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint _____ divided by the total number of RCFEs _____ = Baseline _____% FY 2019-2020 Target:
Program Goals and Objective Numbers: Goal I. A. 10.

C. Number of Full-Time Equivalent (FTE) Staff (AoA Report Part III. B.2. - Staff and Volunteers)

This number may only include staff time legitimately charged to the LTC Ombudsman Program. Time spent working for or in other programs may not be included in this number. For example, in a local LTC Ombudsman Program that considers full-time employment to be 40 hour per week, the FTE for a staff member who works in the Ombudsman Program 20 hours a week should be 0.5, even if the staff member works an additional 20 hours in another program.

1. FY 2014-2015 Baseline: 6.3 FTEs FY 2016-2017 Target: 6.3 FTEs
2. FY 2015-2016 Baseline: 6.8 FTEs FY 2017-2018 Target: 6.3 FTEs
3. FY 2010-2011 Baseline: FTEs FY 2013-2014 Target: FTEs

4. FY 2010-2011 Baseline: _____ FTEs FY 2014-2015 Target: FTEs
Program Goals and Objective Numbers: <u>Goal I. A. 9. and 10.</u>

D. Number of Certified LTC Ombudsman Volunteers (AoA Report Part III. B.2. – Staff and Volunteers)

1. FY 2014-2015 Baseline: Number of certified LTC Ombudsman volunteers: <u>17</u> FY 2016-2017 Projected Number of certified LTC Ombudsman volunteers: <u>20</u>
2. FY 2015-2016 Baseline: Number of certified LTC Ombudsman volunteers: <u>11</u> FY 2017-2018 Projected Number of certified LTC Ombudsman volunteers: <u>20</u>
3. FY 2016-2017 Baseline: Number of certified LTC Ombudsman volunteers _____ FY 2018-2019 Projected Number of certified LTC Ombudsman volunteers _____
4. FY 2017-2018 Baseline: Number of certified LTC Ombudsman volunteers _____ FY 2019-2020 Projected Number of certified LTC Ombudsman volunteers _____
Program Goals and Objective Numbers: <u>Goal I. A. 9. and 10.</u>

Outcome 3. Ombudsman representatives accurately and consistently report data about their complaints and other program activities in a timely manner. [OAA Section 712(c)]

Measures and Targets:

In the box below, in narrative format, describe one or more specific efforts your program will undertake in the upcoming year to increase the accuracy, consistency, and timeliness of your National Ombudsman Resource System (NORS) data reporting.

Some examples could include:

- Having Ombudsman Program staff and volunteers regularly attend NORS Consistency Training provided by the OSLTCO
- Hiring additional staff to enter data
- Updating computer equipment to make data entry easier
- Initiating a case review process to ensure case entry is completed in a timely manner

The new Ombudsman contractor's program staff and volunteers will regularly attend NORS Consistency Training provided by the OSLTCO.

TITLE VII ELDER ABUSE PREVENTION
SERVICE UNIT PLAN OBJECTIVES

Units of Service: AAA must complete at least one category from the Units of Service below.

Units of Service categories include public education sessions, training sessions for professionals, training sessions for caregivers served by a Title III E Family Caregiver Support Program, educational materials distributed, and hours of activity spent developing a coordinated system which addresses elder abuse prevention, investigation, and prosecution.

When developing targets for each fiscal year, refer to data reported on the Elder Abuse Prevention Quarterly Activity Reports. Set realistic goals based upon the prior year's numbers and the resources available. Activities reported for the Title VII Elder Abuse Prevention Program must be distinct from activities reported for the LTC Ombudsman Program. No activity can be reported for both programs.

AAAs must provide one or more of the service categories below. NOTE: The number of sessions refers to the number of presentations and not the number of attendees.

- **Public Education Sessions** –Indicate the total number of projected education sessions for the general public on the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Training Sessions for Professionals** –Indicate the total number of projected training sessions for professionals (service providers, nurses, social workers) on the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Training Sessions for Caregivers Served by Title III E** –Indicate the total number of projected training sessions for unpaid family caregivers who are receiving services under Title III E of the Older Americans Act (OAA) on the identification, prevention, and treatment of elder abuse, neglect, and exploitation. OAA 302(3) 'Family caregiver' means an adult family member, or another individual, who is an informal provider of in-home and community care to an older individual or to an individual with Alzheimer's disease or a related disorder with neurological and organic brain dysfunction.
- **Hours Spent Developing a Coordinated System to Respond to Elder Abuse** –Indicate the number of hours to be spent developing a coordinated system to respond to elder abuse. This category includes time spent coordinating services provided by the AAA or its contracted service provider with services provided by Adult Protective Services, local law enforcement agencies, legal services providers, and other agencies involved in the protection of elder and dependent adults from abuse, neglect, and exploitation.
- **Educational Materials Distributed** –Indicate the type and number of educational materials to be distributed to the general public, professionals, and caregivers (this may include materials that have been developed by others) to help in the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Number of Individuals Served** –Indicate the total number of individuals expected to be reached by any of the above activities of this program.

TITLE VII ELDER ABUSE PREVENTION SERVICE UNIT PLAN OBJECTIVES

The agency receiving Title VII Elder Abuse Prevention funding is:
Riverside County Office on Aging

Fiscal Year	Total # of Public Education Sessions
2016-2017	58
2017-2018	52
2018-2019	
2019-2020	

Fiscal Year	Total # of Training Sessions for Professionals
2016-2017	0
2017-2018	0
2018-2019	
2019-2020	

Fiscal Year	Total # of Training Sessions for Caregivers served by Title III E
2016-2017	0
2017-2018	0
2018-2019	
2019-2020	

Fiscal Year	Total # of Hours Spent Developing a Coordinated System
2016-2017	0
2017-2018	0
2018-2019	
2019-2020	

Fiscal Year	Total # of Copies of Educational Materials to be Distributed	Description of Educational Materials
2016-2017	4,236	Materials that highlight several elder justice issues related to scams, physical and financial abuse.
2017-2018	3,812	Materials that highlight several elder justice issues related to scams, physical and financial abuse.
2018-2019		
2019-2020		

Fiscal Year	Total Number of Individuals Served
2016-2017	4,236
2017-2018	3,812
2018-2019	
2019-2020	

TITLE IIIE SERVICE UNIT PLAN OBJECTIVES**CCR Article 3, Section 7300(d)
2016–2020 Four-Year Planning Period**

This Service Unit Plan (SUP) uses the five broad federally-mandated service categories defined in PM 11-11. Refer to the CDA Service Categories and Data Dictionary Revisions Effective July 1, 2011 for eligible activities and service unit measures. Specify proposed audience size or units of service for ALL budgeted funds.

Direct and/or Contracted IIIE Services

CATEGORIES	1	2	3
Family Caregiver Services Caring for Elderly	Proposed Units of Service	Required Goal #(s)	Optional Objective #(s)
Information Services	# of activities and Total est. audience for above		
2016-2017	# of activities: 18 Total est. audience for above: 29,143	II.	A.4; A.7
2017-2018	# of activities: 20 Total est. audience for above: 32,381	II.	A.4; A.7
2018-2019	# of activities: Total est. audience for above:		
2019-2020	# of activities: Total est. audience for above:		
Access Assistance	Total contacts		
2016-2017	3,656	III.	A.1; B.1; B.2; B.3
2017-2018	4,062	III.	A.1; B.1; B.2; B.3
2018-2019			
2019-2020			
Support Services	Total hours		
2016-2017	4,683	III.	A.6
2017-2018	4,683	III.	A.6
2018-2019			
2019-2020			

Respite Care	Total hours		
2016-2017	7,051	III.	A.8
2017-2018	6,346	III.	A.8
2018-2019			
2019-2020			
Supplemental Services	Total occurrences		
2016-2017	7	III.	A.9
2017-2018	8	III.	A.9
2018-2019			
2019-2020			

Direct and/or Contracted III E Services

Grandparent Services Caring for Children	Proposed Units of Service	Required Goal #(s)	Optional Objective #(s)
Information Services	# of activities and Total est. audience for above		
2016-2017	# of activities: 90 Total est. audience for above: 6,240	II. III.	A.4; A.7 A.4
2017-2018	# of activities: 100 Total est. audience for above: 6,933	II. III.	A.4; A.7 A.4
2018-2019	# of activities: Total est. audience for above:		
2019-2020	# of activities: Total est. audience for above:		
Access Assistance	Total contacts		
2016-2017	1,143	III.	A.1
2017-2018	1,029	III.	A.1
2018-2019			
2019-2020			
Support Services	Total hours		
2016-2017	703	III.	A.6
2017-2018	781	III.	A.6
2018-2019			
2019-2020			
Respite Care	Total hours		
2016-2017			
2017-2018			
2018-2019			
2019-2020			
Supplemental Services	Total occurrences		
2016-2017			
2017-2018			
2018-2019			
2019-2020			

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

List all SCSEP monitor sites (contract or direct) where the AAA provides SCSEP enrollment services within the PSA (Do not list host agencies)

Enrollment Location/Name (AAA office, One Stop, Agency, etc.): <i>Riverside County Office on Aging</i>
Street Address: <i>6296 River Crest Dr. Suite K. Riverside, CA 92507</i>
Name and title of all SCSEP paid project staff members (Do not list participant or participant staff names): <i>Program Manager, Becky Priest</i>
Number of paid staff: <u>1</u> Number of participant staff: <u>6</u>
How many participants are served at this site? <u>48</u>
Enrollment Location/Name (AAA office, One Stop, Agency, etc.): <i>Hemet Office AAA Hemet Satellite Office</i>
Street Address: <i>749 North State Street Hemet, CA 92543-1474</i>
Name and title of all SCSEP paid project staff members (Do not list participant or participant staff names): <u>N/A</u>
Number of paid staff: <u>0</u> Number of participant staff: <u>0</u>
How many participants are served at this site?: <u>2</u>
Enrollment Location/Name (AAA office, One Stop, Agency, etc.): <i>AAA Desert Office</i>
Street Address: <i>44-199 Monroe Street, Suite B. Indio, CA 92201</i>
Name and title of all SCSEP paid project staff members (Do not list participant or participant staff names): <u>N/A</u>
Number of paid staff: <u>0</u> Number of participant staff: <u>1</u>
How many participants are served at this site? <u>6</u>

⁶ (CDA form footnote) If not providing Title V, enter PSA number followed by "Not providing".

**HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP)
SERVICE UNIT PLAN
CCR Article 3, Section 7300(d)**

MULTIPLE PSA HICAPs: If you are a part of a multiple-PSA HICAP where two or more AAAs enter into an agreement to deliver HICAP services on their behalf to eligible persons in their AAA with one "Managing AAA," then each AAA must enter State and federal performance target numbers in each AAA's respective SUP. Please do this in cooperation with the Managing AAA. The Managing AAA is responsible for providing HICAP services in the covered PSAs in a way that is agreed upon and equitable among the participating parties.

HICAP PAID LEGAL SERVICES: Complete Section 3 if your Master Contract contains a provision for using HICAP funds to provide HICAP Legal Services.

STATE & FEDERAL PERFORMANCE TARGETS: In FY 2014, the State Health Insurance Assistance Program (SHIP) was transferred from the Centers for Medicare & Medicaid Services (CMS) to the Administration for Community Living (ACL). ACL has continued CMS' policy requiring all SHIPs to meet established performance measures. Based on ACL guidelines and to assist AAAs in completing the Service Unit Plan, CDA provides State (1.1 and 1.2), and federal (2.1 through 2.7) performance measures (PM) annually. To download these measures and view definitions, visit <https://www.aging.ca.gov/ProgramsProviders/AAA/Planning/>

Section 1. State Performance Measures

Fiscal Year (FY)	PM 1.1 Clients Counseled (Estimated)	Goal Numbers
2016-2017	2,888	I.
2017-2018	2,900	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 1.2 Public and Media Events (PAM) (Estimated)	Goal Numbers
2016-2017	178	I.
2017-2018	225	I.
2018-2019		
2019-2020		

Section 2: Federal Performance Measures

Fiscal Year (FY)	PM 2.1 Total Client Contacts (Estimated)	Goal Numbers
2016-2017	14,692	I.
2017-2018	14,750	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.2 Persons Reached at PAM Events (Estimated)	Goal Numbers
2016-2017	15,742	I.
2017-2018	15,800	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.3 Contacts with Medicare Beneficiaries Due to Disability (Estimated)	Goal Numbers
2016-2017	1,537	I.
2017-2018	1,550	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.4 Low-income Medicare Beneficiary Contacts (Estimated)	Goal Numbers
2016-2017	9,548	I.
2017-2018	9,600	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.5 Contacts with One or More Qualifying Enrollment Topics (Estimated)	Goal Numbers
2016-2017	13,237	I.
2017-2018	13,300	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.6 Total Part D Enrollment/Assistance Contacts	Goal Numbers
2016-2017	5,374	I.
2017-2018	5,400	I.
2018-2019		
2019-2020		

Fiscal Year (FY)	PM 2.7 Total Counseling Hours (Estimated)	Goal Numbers
2016-2017	7,046	I.
2017-2018	7,100	I.
2018-2019		
2019-2020		

Section 3: HICAP Legal Services Units of Service (if applicable) ¹³⁶

State Fiscal Year (SFY)	3.1 Estimated Number of Clients Represented Per SFY (Unit of Service)	Goal Numbers
2016-2017	n/a	
2017-2018	n/a	
2018-2019		
2019-2020		

¹³⁶ Requires a contract for using HICAP funds to pay for HICAP Legal Services.

State Fiscal Year (SFY)	3.2 Estimated Number of Legal Representation Hours Per SFY (Unit of Service)	Goal Numbers
2016-2017	n/a	
2017-2018	n/a	
2018-2019		
2019-2020		

State Fiscal Year (SFY)	3.3 Estimated Number of Program Consultation Hours Per SFY (Unit of Service)	Goal Numbers
2016-2017	n/a	
2017-2018	n/a	
2018-2019		
2019-2020		

SECTION 11 - FOCAL POINTS

PSA 21

COMMUNITY FOCAL POINTS LIST

CCR Title 22, Article 3, Section 7302(a)(14), 45 CFR Section 1321.53(c), OAA 2006 306(a)

In the form below, provide the current list of designated community focal points and their addresses. This information must match the total number of focal points reported in the National Aging Program Information System (NAPIS) State Program Report (SPR), i.e., California Aging Reporting System, NAPISCare, Section III.D.

Designated Community Focal Point	Address
Ageless Reflections – Blythe Community Center	445 North Broadway Blythe, CA 92225 760-922-6161
Albert A. Chatigny Senior Community Recreation Center	1310 Oak Valley Parkway Beaumont, CA 92223 951-796-8524
Arlanza Community Center – Bryant Park	7950 Philbin Avenue Riverside, CA 92503 951-351-6135
Banning Senior Center	769 North San Geronio Avenue PO Box 998, Banning, CA 92220 (951) 922-3250
Cathedral Center	37-171 West Buddy Rogers Avenue Cathedral City, CA 92234 (760) 321-1548
Coachella Senior Center	1540 Seventh Street Coachella, CA 92236 (760) 398-0104
Colorado River Senior Community Center	HCR 20, Box 3408 – Rio Loco Blythe, CA 92225 (719) 955-3400
Corona Senior Center	921 South Belle Street Corona, CA 92882 (951) 736-2363
Dales Senior Center	3936 Chestnut Street Riverside, CA 92501 (951) 736-2363
Desert Hot Springs Senior Center	11-777 West Drive Desert Hot Springs, CA 92240 (760) 329-0222
Eddie Dee Smith Senior Center	5888 Mission Boulevard Rubidoux, CA 92509 (951) 275-9975
Idyllwild Town Hall	25925 Cedar Street Idyllwild, CA 92549 (951) 659-2638

Indio Senior Center	45-700 Aladdin Street Indio, CA 92201 (760) 391-4170
James A. Venable Community Center	50-390 Carmen Avenue Cabazon, CA 92230 (951) 922-1097
James Simpson Memorial Center	305 East Devonshire Avenue Hemet, CA 92543 (951) 765-2390
Janet Goeske Center	5257 Sierra Street Riverside, CA 92504 (951) 351-8800
Jerry Rummonds Senior Center	87-225 Church Street PO Box 701 Thermal, CA 92274 (760) 347-3484
Joslyn Senior Center	73-750 Catalina Way Palm Desert, CA 92260 (760) 340-3220
Kay Cenicerros Senior Center	29995 Evans Road Sun City, CA 92586 (951) 672-9673
La Quinta Senior Center	78-450 Avenida La Fonda La Quinta, CA 92247 (760) 564-0096
La Sierra Senior Center	5215 La Sierra Riverside, CA 92505
Lake Elsinore Activity Center	420 East Lakeshore Drive Lake Elsinore, CA 92530 (951) 674-2526
The LGBT Community Center of the Desert	611 S. Palm Canyon Drive, Suite 201 Palm Springs, CA 92262 (760) 416-7790
Marion Ashley Community Center	25625 Briggs Road Menifee, CA 92585 (951) 928-2700
Mary Phillips Senior Center	41845 Sixth Street Temecula, CA 92590 (951) 694-6464
Charles Meigs Community Center	21091 Rider Street Perris, CA 92570 (No Phone Available)
Mizell Senior Center	480 South Sunrise Way Palm Springs, CA 92262 (760) 323-5689
Moreno Valley Senior Center	25075 Fir Avenue Moreno Valley, CA 92553 (951) 413-3430

Moses Schaffer Community Center	21565 Steele Peak Drive Perris, CA 92570-8296 (No Phone Available)
Murrieta Senior Center	41717 Juniper Street Murrieta, CA 92562 (951) 600-9557
Norco Senior Center	2690 Clark Avenue PO Box 428 Norco, CA 92860 (951) 270-5647
Norton Younglove Community Center	459 West Center Street Riverside, CA 92507 (951) 341-6634
Norton Younglove Community Center	908 Park Street PO Box 1190 Calimesa, CA 92320 (951) 341-6634
Perris Senior Center	100 North "D" Street Perris, CA 92570 (951) 657-7334
Riverside-San Bernardino County Indian Health	11555 ½ Potrero Road Banning, CA 92220 (951) 849-4761
Ruth H. Lewis Community Center at Reid Park	701 North Orange Street Riverside, CA 92501 (951) 826-5654
San Jacinto Community Center	625 South Pico Avenue San Jacinto, CA 92583 (951) 654-7212
Stratton Community Center at Bordwell Park	2008 Martin Luther King Boulevard Riverside, CA 92507 (951) 826-5355
Ysamel Villegas Community Center	3091 Esperanza Street Riverside, CA 92503 (951) 351-6142

SECTION 12 - DISASTER PREPAREDNESS

PSA 21

Disaster Preparation Planning Conducted for the 2016-2020 Planning Cycle OAA Title III, Sec. 306(a)(17); 310, CCR Title 22, Sections 7529 (a)(4) and 7547, W&I Code Division 8.5, Sections 9625 and 9716, CDA Standard Agreement, Exhibit E, Article 1, 22-25, Program Memo 10-29(P)

1. Describe how the AAA coordinates its disaster preparedness plans and activities with local emergency response agencies, relief organizations, state and local governments, and other organizations responsible for emergency preparedness and response as required in OAA, Title III, Section 310:

Riverside County Office on Aging (OoA) in its role as area agency on aging is responsible for creating a disaster plan that will ensure the provision of critical services that will meet the emergency needs of its consumers in the event of a natural disaster, such as an earthquake, fire or flood.

Office on Aging's Disaster Plan has been developed in coordination with the Riverside County Emergency Medical Services (EMS) Agency to coordinate with the County of Riverside's disaster plan, which includes five Standardized Emergency Management System (SEMS) functional units which may be activated at any time following an official activation by the Emergency Operations Center in a major disaster. The five SEMS are as follows:

- *Care and Shelter Operations*
- *Resources and Support Operations*
- *Mental Health Operations*
- *Disaster Assistance Centers*
- *Radiological Protection*

OoA is represented under the Care and Shelter Operations unit, which provides basic human needs and relocation of those in need, along with specific services targeted to the older adults and individuals with disabilities.

OoA's Disaster Response Coordinator is responsible to execute activation of OoA's Disaster Plan's policies and procedures, following an agency emergency/disaster and/or an official activation by the Emergency Operations Center. In the absence of the Disaster Response Coordinator, the designated alternate or the Director shall execute activation. In the absence of all three persons, the highest level supervisor available is authorized to execute activation of these policies and procedures.

In the event the emergency/disaster occurs during non-working hours, staff must report to the nearest operating OoA site and assume normal operating duties unless designated or assigned otherwise.

Information and Assistance staff has been provided written emergency procedures on how to provide services during and after a disaster. Earthquake and fire evacuation procedures occur twice a year as required by Riverside County Safety. In addition, the Disaster Response Coordinator participates in the Riverside County Operations Committee meetings and trains quarterly with Riverside County Public Health, Bioterrorism, Branch, Riverside County Environmental Health, Riverside County Office of Emergency Services, and Riverside County Emergency Medical Services Agency.

2. Identify each of the local Office of Emergency Services (OES) contact person(s) within the PSA that the AAA will coordinate with in the event of a disaster (add additional information as needed for each OES within the PSA):

Name	Title	Telephone	email
<i>Diana Rockot</i>	<i>Emergency Services Coordinator/EOC Manager Riverside County Fire</i>	<i>Office: (951) 955-4700 Cell: (951) 453-5130</i>	<i>Diana.rockot@fire.ca.gov</i>

3. Identify the Disaster Response Coordinator within the AAA:

Name	Title	Telephone	email
<i>Renee Dar-Khan</i>	<i>Supervising Prog Specialist I&A, ADRC Coordinator</i>	<i>Office: (951) 867-3800 Cell: (951) 591-5397</i>	<i>RDarkhan@co.riverside.ca.us</i>

4. List critical services the AAA will continue to provide after a disaster and describe how these services will be delivered:

Critical Services	How Delivered?
<i>a. Information and Referral Services, for such services as transportation, disaster assistance, etc.</i>	<i>a. Through trained I&A staff on site or at designated location</i>
<i>b. Work with local OES, CDA, FEMA to provide accessible disaster aid</i>	<i>b. In person or via call center; assistance in completion of forms for federal or state emergency assistance</i>
<i>c. Connect food, water, and other supplies to consumers</i>	<i>c. Through contracted congregate meal sites or home delivered meals, or through emergency services as appropriate</i>

<p>d. Advocate and assist in providing seniors with government disaster assistance.</p> <p>e. Assess the results of the disaster as well as the immediate needs of the clients and convey the result to the local OES and the CDA AAA Disaster Preparedness Coordinator.</p>	<p>d. Through trained staff and volunteers</p> <p>e. Coordinated through the Disaster Preparedness Coordinator or the Director of the OoA.</p>
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5. List any agencies with which the AAA has formal emergency preparation or response agreements.

Formal emergency preparation or response agreements will be included in our contracted meal service providers' agreements. As the OoA is currently in the RFP process, the contractor may change dependent on the results of the bidding process.

6. Describe how the AAA will:
- Identify vulnerable populations.
 - Follow-up with these vulnerable populations after a disaster event.

Our vulnerable population is identified through existing client data base system that is accessible to our social workers and other trained staff via the internet at any location. In addition, our Disaster Preparedness Coordinator and assigned staff will be prioritizing the needs and identifying additional vulnerable populations. In coordination with the local OES, FEMA, and CDA, the OoA will follow-up with these vulnerable populations based on the prioritization. The follow-up will be telephonic or home visits of identified clients through the first responders that are coordinating the responses.

2016-2020 Four-Year Planning Cycle

Funding for Access, In-Home Services, and Legal Assistance

The CCR, Article 3, Section 7312, requires the AAA to allocate an “adequate proportion” of federal funds to provide Access, In-Home Services, and Legal Assistance in the PSA. The annual minimum allocation is determined by the AAA through the planning process. The minimum percentages of applicable Title III B funds⁸ listed below have been identified for annual expenditure throughout the four-year planning period. These percentages are based on needs assessment findings, resources available within the PSA, and discussions at public hearings on the Area Plan.

Category of Service and the Percentage of Title III B Funds expended in/or to be expended in FY 2016-17 through FY 2019-20

Access:

Transportation, Assisted Transportation, Case Management, Information and Assistance, Outreach, Comprehensive Assessment, Health, Mental Health, and Public Information

2016-17 **25.9%** 17-18 **25.9%** 18-19 **_%** 19-20 **_%**

In-Home Services:

Personal Care, Homemaker, Chore, Adult Day / Health Care, Alzheimer’s, Residential Repairs/Modifications, Respite Care, Telephone Reassurance, and Visiting

2016-17 **6%** 17-18 **6%** 18-19 **_%** 19-20 **_%**

Legal Assistance Required Activities:⁹

Legal Advice, Representation, Assistance to the Ombudsman Program and Involvement in the Private Bar

2016-17 **3.5%** 17-18 **3.5%** 18-19 **_%** 19-20 **_%**

Explain how allocations are justified and how they are determined to be sufficient to meet the need for the service within the PSA.

Based on target populations and prior year usage.

⁸Minimum percentages of applicable funds are calculated on the annual Title III B baseline allocation, minus Title III B administration and minus Ombudsman. At least one percent of the final Title III B calculation must be allocated for each “Priority Service” category or a waiver must be requested for the Priority Service category(s) that the AAA does not intend to fund.

⁹Legal Assistance must include all of the following activities: Legal Advice, Representation, Assistance to the Ombudsman Program and Involvement in the Private Bar.

SECTION 14 - NOTICE OF INTENT TO PROVIDE DIRECT SERVICES

PSA 21

CCR Article 3, Section 7320 (a)(b) and 42 USC Section 3027(a)(8)(C)

If an AAA plans to directly provide any of the following services, it is required to provide a description of the methods that will be used to assure that target populations throughout the PSA will be served.

Check if not providing any of the below listed direct services.

Check applicable direct services

Check each applicable Fiscal Year

Title IIIB	16-17	17-18	18-19	19-20
<input checked="" type="checkbox"/> Information and Assistance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Case Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Outreach	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Program Development	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Coordination	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Long-Term Care Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title IIID	16-17	17-18	18-19	19-20
<input checked="" type="checkbox"/> Disease Prevention and Health Promo.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title IIIE ¹³⁷	16-17	17-18	18-19	19-20
<input checked="" type="checkbox"/> Information Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Access Assistance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Respite Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Supplemental Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title VIIA	16-17	17-18	18-19	19-20
<input type="checkbox"/> Long-Term Care Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title VII	16-17	17-18	18-19	19-20
<input checked="" type="checkbox"/> Prevention of Elder Abuse, Neglect and Exploitation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

¹³⁷ Refer to PM 11-11 for definitions of Title III E categories.

Describe methods to be used to ensure target populations will be served throughout the PSA.

The Riverside County Office on Aging (OoA) has been the direct service provider of the services indicated in the preceding list and will continue to do so during the next planning cycle (2016-2020). The OoA is confident that the targeted populations will be served through various outreach efforts and partnerships with community based service organizations throughout the county, as detailed in the Objectives/Actions under the Goals section of the Plan. The OoA and its Advisory Council will constantly review programs to insure that our targeted populations are reached. OoA staff and Advisory Council members will attend community events and collaborative meetings to promote services.

SECTION 15 - REQUEST FOR APPROVAL TO PROVIDE DIRECT SERVICES

PSA 21

Older Americans Act, Section 307(a)(8)
CCR Article 3, Section 7320(c), W&I Code Section 9533(f)

Complete and submit for CDA approval a separate Section 15 for each direct service not specified in Section 14. The request for approval may include multiple funding sources for a specific service.

Check box if not requesting approval to provide any direct services.

Identify Service Category: MEALS (BLYTHE)

Check applicable funding source:¹³⁸

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹³⁹ :

PSA 21 is unable to locate a provider for the Blythe area. As such, meal services will be provided by the PSA through the use of dedicated staff on site.

¹¹ Section 15 does not apply to Title V (SCSEP).

¹² For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

Identify Service Category: COMPREHENSIVE ASSESSMENT

Check applicable funding source:¹⁴⁰

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹⁴¹ :

These services are not currently offered in all areas of the county by any other vendor or subcontractor. By providing this service directly, the AAA has the opportunity to develop a process that enhances the current regional infrastructure eliminating any gaps in service and allowing for more comprehensive service delivery to clients.

¹¹ Section 15 does not apply to Title V (SCSEP).

¹² For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

Identify Service Category: CASH/MATERIAL AID

Check applicable funding source:¹⁴²

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹⁴³ :

These services are not currently offered in all areas of the county by any other vendor or subcontractor. By providing this service directly, the AAA has the opportunity to develop a process that enhances the current regional infrastructure eliminating any gaps in service and allowing for more comprehensive service delivery to clients.

11 Section 15 does not apply to Title V (SCSEP).

12 For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

Identify Service Category: SENIOR CENTER ACTIVITIES (STAFFING FOR COLORADO RIVER SENIOR CENTER)

Check applicable funding source:¹⁴⁴

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹⁴⁵ :

¹¹ Section 15 does not apply to Title V (SCSEP).

¹² For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

Identify Service Category: COMMUNITY EDUCATION

Check applicable funding source:¹⁴⁶

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹⁴⁷ :

These services are not currently offered in all areas of the county by any other vendor or subcontractor. By providing this service directly, the AAA has the opportunity to develop a process that enhances the current regional infrastructure eliminating any gaps in service and allowing for more comprehensive service delivery to clients.

11 Section 15 does not apply to Title V (SCSEP).

12 For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

Identify Service Category: PUBLIC INFORMATION

Check applicable funding source:¹⁴⁸

- IIIB
- IIIC-1
- IIIC-2
- Nutrition Education
- IIIE
- VIIA
- HICAP

Request for Approval Justification:

- Necessary to Assure an Adequate Supply of Service OR
- More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

- 2016-17 2017-18 2018-19 2019-20

Justification: Provide a cost-benefit analysis below that substantiates this request for direct delivery of the above stated service¹⁴⁹ :

These services are not currently offered in all areas of the county by any other vendor or subcontractor. By providing this service directly, the AAA has the opportunity to develop a process that enhances the current regional infrastructure eliminating any gaps in service and allowing for more comprehensive service delivery to clients.

¹¹ Section 15 does not apply to Title V (SCSEP).

¹² For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs are in agreement.

**GOVERNING BOARD MEMBERSHIP
2016-2020 Four-Year Area Plan Cycle**

CCR Article 3, Section 7302(a)(11)

Total Number of Board Members: 5

Name and Title of Officers:	Office Term Expires:
<i>John Tavaglione (District 2) – Chairman</i>	<i>01-06-18</i>
<i>Chuck Washington (District 3) – Vice Chairman</i>	<i>01-06-18</i>

Names and Titles of All Members:	Board Term Expires:
<i>Kevin Jeffries (District 1)</i>	<i>01-03-2020</i>
<i>Vacant (District 4)</i>	<i>01-06-18</i>
<i>Marion Ashley (District 5)</i>	<i>01-06-18</i>

District 1:

Includes Lake Elsinore, Wildomar, Canyon Lake and most of the City of Riverside. The District also includes the unincorporated areas of Gavilan Hills, Good Hope, LaCresta, Lake Hills, Lake Mathews, Mead Valley, Meadowbrook, Temescal Valley Woodcrest, Warm Springs De Luz, Santa Rosa Plateau, and Tanaja.

District 2:

Includes Corona, Norco, Eastvale, Jurupa Valley, and the western half of the City of Riverside. The District also includes the unincorporated areas of Coronita, El Cerrito, High Grove and Home Gardens.

District 3:

Includes Canyon Lake, Hemet, San Jacinto, Temecula, and Murrieta. The District also includes the unincorporated areas of Anza, Aguanga, Idyllwild, Menifee Valley, Pinyon Pines, Valle Vista, Winchester, and Wine Country.

District 4:

Includes Blythe, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, and Rancho Mirage. The District also includes the unincorporated areas of Bermuda Dunes, Chiriaco Summit, Colorado River communities, Desert Center, Lake Tamarisk, Eagle Mountain, Desert Edge, Desert Palms, Indio Hills, Mecca, Mesa Verde, North Shore, Oasis, Ripley, Sky Valley, Thermal, Thousand Palms, and Vista Santa Rosa.

District 5:

Includes Moreno Valley, Perris, Calimesa, Beaumont, and Banning. The District also includes the unincorporated areas of Nuevo, Lakeview, Juniper Flats, Meadowbrook, portions of Mead Valley, Romoland, Homeland, Green Acres, Highgrove, Box Springs, Pigeon Pass, Reche Canyon, San Timoteo Canyon, Oak Valley, Cherry Valley, Banning Bench, Cabazon, Palm Springs Village, and Palm Springs West. The District also includes the Tribal Governments from the Sovereign Nations of the Morongo Band of Mission Indians and the Agua Caliente Band of Cahuilla Indians as well as a portion of the March Air Reserve Base.

**ADVISORY COUNCIL MEMBERSHIP
2016-2020 Four-Year Planning Cycle**

OAA 2006 306(a)(6)(D)
45 CFR, Section 1321.57
CCR Article 3, Section 7302(a)(12)

Total Council Membership (include vacancies) **17**

Number of Council Members over age 60 **15**

	<u>% of PSA's 60+Population</u>	<u>% on Advisory Council</u>
Race/Ethnic Composition		
White	<u>79%</u>	<u>69%</u>
Hispanic	<u>14%</u>	<u>13%</u>
Black	<u>7%</u>	<u>6%</u>
Asian/Pacific Islander	<u>0%</u>	<u>0%</u>
Native American/Alaskan Native	<u>.06%</u>	<u>6%</u>
Other	<u>.06%</u>	<u>6%</u>

Name and Title of Officers:

Office Term Expires:

<i>Gary Kelley, Chairman, District 1 Representative</i>	<i>6/2017</i>
<i>Barbara Mitchell, Vice-Chairman</i>	<i>6/2017</i>
<i>Eileen Packer, Parliamentarian</i>	<i>6/2019</i>

Name and Title of other members:

Office Term Expires:

<i>Christina Calderon, District 4 Representative</i>	<i>6/2019</i>
<i>Alice Chandler, District 2 Representative</i>	<i>6/2017</i>
<i>Stan Fischer, District 3 Representative</i>	<i>6/2017</i>
<i>Erwin Fromm</i>	<i>6/2018</i>
<i>Beverly Greer</i>	<i>6/2017</i>
<i>Doris Morgan-Hayes</i>	<i>6/2017</i>
<i>Ann Kasper</i>	<i>6/2017</i>
<i>Sharon Lambeth</i>	<i>6/2017</i>
<i>Vee Maiden</i>	<i>6/2019</i>
<i>Steve Mehlman</i>	<i>6/2020</i>

Cynthia Mendez	6/2018
Art Salyer	6/2020
Gloria Sanchez, District 5 Representative	6/2017
Luella Thornton	6/2019

Indicate which member(s) represent each of the "Other Representation" categories listed below.

	Yes	No
Low Income Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disabled Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supportive Services Provider Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Care Provider Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Family Caregiver Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Local Elected Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Individuals with Leadership Experience in Private and Voluntary Sectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain any "No" answer(s): N/A

Briefly describe the local governing board's process to appoint Advisory Council members:

Twelve members of the Advisory Council are selected by the Council members. Vacancies are advertised in the local papers, on the agency's website, and through an email blast to the collaborative partner networks and local senior organizations.

Applications are accepted and screened by the Membership Committee of the Advisory Council. The accepted applicants are then interviewed by the Membership Committee. Once selected, the proposed member is presented to the Advisory Council and the application is voted on as an action item on the agenda. After approval by the Advisory Council, a request for approval is submitted to the Riverside County Board of Supervisors. Once approved by the Board, the applicant becomes a member of the Advisory Council.

The five remaining members of the Advisory Council are selected by each member of the Board of Supervisors to represent their district. Each Board Supervisor completes his/her applicant's application, interview, and selection process. Once a member has been selected, the Board Supervisor informs the Office on Aging of the selection.

2016-2020 Four-Year Area Planning Cycle

This section must be completed and submitted with the Four-Year Area Plan. Any changes to this Section must be documented on this form and remitted with Area Plan Updates.¹⁵⁰

1. Specific to Legal Services, what is your AAA's Mission Statement or Purpose Statement? Statement must include Title IIIB requirements:

PSA 21 mission and purpose statements for the 2017/18 Area Plan Update are:

"For all AAAs: "To provide leadership in addressing issues that relate to older Californians; to develop community-based systems of care that provide services which support independence within California's interdependent society; and which protect the quality of life of older persons and persons with functional impairments; and to promote citizen involvement in the planning and delivery of services."

For PSA 21: The Riverside County Office on Aging serves to promote and support a life of dignity, well-being and independence for older adults and persons with disabilities.

2. Based on your local needs assessment, what percentage of Title IIIB funding is allocated to Legal Services?

A minimum of 3.5% of Title III B funding will be allocated to Legal Services for FY 17/18.

3. Specific to Legal Services, has there been a change in your local needs in the past four years? If so, please identify the change (include whether the change affected the level of funding and the difference in funding levels in the past four years).

The Community Assessment Surveys collected during 2016 show that financial abuse is a prevalent issue among Riverside County older adults with 95% of respondents choosing it as their top elder justice concern. Other issues related to elder justice, such as physical and financial abuse in the form of direct theft and fraud in the form of scams, has become the primary focus both nationally and in the PSA. Existing local needs continue to include:

- A. *Scams and Fraud:* Scams are prevalent in the older adult community. Financial scams targeting older adults have become so prevalent that they are now considered the crime of the 21st century because these scams are very low risk with high rewards, due to low rates of reporting and difficulty in prosecuting these types of cases.

150 For Information related to Legal Services, contact Chisorom Okwuosa at 916 419-7500 or chisorom.okwuosa@aging.ca.gov

- B. *Family Law: During FY 2017/18, older adults will continue to become primary custodians of their grandchildren. Although formal guardianship makes the process of assuming this responsibility easier, many grandparents are in informal guardianship arrangements, wherein their rights are severely limited. As this is a relatively new cultural phenomenon, there is very little free legal assistance available.*
- C. *Consumer Law: The number of older adults needing legal assistance in consumer finance (credit card debt) and foreclosures are expected to continue during FY 2017/18.*
- D. *Need for In-Home Supportive Assistance: Few older adults have long term care insurance and many families cannot afford long term care, leading to the increase in family caregivers, who need more assistance and support, particularly those caring for older adults suffering from dementia and other debilitating conditions. These legal needs include estate planning, power of attorney, and advanced health directives. The chosen contractor will continue to focus on addressing these issues in FY 2017/18.*
4. Specific to Legal Services, does the AAA's contract/agreement with the Legal Services Provider(s) (LSPs) specify that the LSPs are expected to use the California Statewide Guidelines in the provision of OAA legal services?

During FY 2017/18, PSA 21's contract/agreement with the chosen Legal Service Provider(s) (LPS) will be expected to use the California Statewide Guidelines in the provision of OAA legal services as stated below in Article II Section E Law, Policy and Procedure, Licenses and Certificates:

"The SERVICE PROVIDER agrees to administer this Contract Agreement and require any subcontractors to administer their subcontracts in accordance with this Contract Agreement, and with all applicable, local, State, and federal laws and regulations including, but not limited to, discrimination, wages and hours of employment, occupational safety (according to the Occupational Safety and Health Administration (OSHA) Code of Federal Regulation, CFR Title 29), fire, safety, health and sanitation regulations, directives, guidelines, and/or manuals related to this Contract Agreement, and resolve all issues using good administrative practices and sound judgment. The SERVICE PROVIDER and its subcontractors shall keep in effect all licenses, permits, notices, and certificates that are required by law."

5. Does the AAA collaborate with the Legal Services Provider(s) to jointly establish specific priorities issues for legal services? If so what are the top four (4) priority legal issues in your PSA?

During FY 2017/18, PSA 21 and the chosen legal service provider collaborate on the establishment of priorities through monthly reports related to the types of services provided and the frequency of specific requests. As stated above, the top 4 legal priorities continue to be family and consumer law, consumer health law, IHSS assistance, and financial abuse in the form of frauds and scams.

6. Specific to Legal Services, does the AAA collaborate with the Legal Services Provider(s) to jointly identify the target population? If so, what is the targeted senior population in your PSA AND what mechanism is used for reaching the target population? Discussion:

During FY 2017/18 the targeted populations of PSA 21 who will receive priority service continue to be:

- A. Older Adults who are low-income, 75 years of age or older, non or limited-English speaking, homebound, live alone or who are disabled, chronically ill, and/or are functionally impaired.*
- B. Elder Abuse: Elder abuse cases, including matters involving financial, emotional, mental abuse and physical abuse, and those who require help with government and public benefits.*

During FY 2017/18, the mechanisms used to reach the targeted populations continue to be:

The group of available legal service providers who may respond to the current RFP are well known in the community for providing legal services for older adults and have accessible websites, phone lines with hours clearly posted with a process and guidelines for calling constituents back. All of the potential legal services contractors participate in community outreach events and fairs to provide legal service information to older adults and some provide legal services at local community centers closer to older adults.

7. Specific to Legal Services, what is the targeted senior population and mechanism for reaching targeted groups in your PSA? Discussion:

During FY 2017/18, the targeted older adult population continues to include those with the greatest economic need and who do not have the support or resources to assist with personal business matters such as insurance disputes, and any forms of financial abuse. Initial eligibility is determined via phone then followed up with an additional contact with a legal advocate or an appointment is scheduled at a local senior or community center.

8. How many legal assistance service providers are in your PSA? Complete table below.

There is expected to be only one service provider for PSA 21 for FY 2017/18, which will cover all of the service area. The RFP process will conclude in May 2017, and the new contract begins July 1, 2017.

Fiscal Year	# of Legal Assistance Services Providers
2016-2017	1
2017-2018	1
2018-2019	
2019-2020	

9. Does your PSA have a hotline for legal services?

All of the potential RFP respondents have a phone line for older adult callers and the PSA's 800 number is also a conduit to legal service in Riverside County.

10. What methods of outreach are Legal Services providers using? Discuss:

All of the potential RFP respondents participate in community outreach events and fairs to provide legal service information to older adults and some provide legal services at local community centers closer to older adults.

11. What geographic regions are covered by each provider? Complete table below.

Fiscal Year	Name of Provider	Geographic Region covered
2016-2017	a. <i>Inland County Legal Services</i> b. c.	a. <i>All of Riverside County</i> b. c.
2017-2018	a. TBD due to RFP b. c.	a. <i>All of Riverside County</i> b. c.
2018-2019	a. b. c.	a. b. c.
2019-2020	a. b. c.	a. b. c.

12. Discuss how older adults access Legal Services in your PSA:

In FY 2017/18, older adults will access legal services through outreach intake at senior centers as well as through the AAA's 800 number.

13. Identify the major types of legal issues that are handled by the TIIIB legal provider(s) in your PSA. Discuss (please include new trends of legal problems in your area):

During FY 2017/18 the selected Legal Service Provider will continue to focus on the following major legal issues: Housing; Family Legal; Elder Abuse; Consumer; Benefits; Health; Simple Wills and Guardianship.

14. In the past four years, has there been a change in the types of legal issues handled by the TIIIB legal provider(s) in your PSA? Discuss:

There has been an increase in elder justice issues such as financial scams and fraud, consumer debt, and health insurance benefits.

15. What are the barriers to accessing legal assistance in your PSA? Include proposed strategies for overcoming such barriers. Discuss:

During FY 2017/18 the barriers to accessing legal services continue to include a lack of adequate transportation for clients to reach legal services and/or a lack of computer access for signatures, a lack of sufficient legal staffing, and limited funding.

Strategies to overcome these barriers will continue to include targeted outreach at senior and community centers, via Info Van outreach, and presentations about Office on Aging services.

16. What other organizations or groups does your legal service provider coordinate services with? Discuss:

During FY 2017/18, PSA 21 will also contract with an Ombudsman program and the Health Insurance Counseling and Advocacy Program (HICAP).

SECTION 19 - MULTIPURPOSE SENIOR CENTER ACQUISITION OR CONSTRUCTION COMPLIANCE REVIEW¹⁵¹

CCR Title 22, Article 3, Section 7302(a)(15)
20-year tracking requirement

No. Title IIIB funds not used for Acquisition or Construction.

Yes. Title IIIB funds used for Acquisition or Construction. **Complete the chart below.**

Title III Grantee and/or Senior Center	Type Acq/Const	IIIB Funds Awarded	% of Total Cost	Recapture Period MM/DD/YY		Compliance Verification (State Use Only)
				Begin	Ends	
Name: Address:						
Name: Address:						
Name: Address:						
Name: Address:						

¹⁴ Acquisition is defined as obtaining ownership of an existing facility (in fee simple or by lease for 10 years or more) for use as a Multipurpose Senior Center.

SECTION 20. FAMILY CAREGIVER SUPPORT PROGRAM**Notice of Intent for Non-Provision of FCSP Multifaceted Systems of Support Services
Older Americans Act Section 373(a) and (b)****2016–2020 Four-Year Planning Cycle**

Based on the AAA's review of current support needs and services for **family caregivers** and **grandparents** (or other older relative of a child in the PSA), indicate what services the AAA **intends** to provide using Title III E and/or matching FCSP funds for both family caregivers and grandparents/older relative caregivers.

Check YES or NO for each of the services* identified below and indicate if the service will be provided directly or contracted. **If the AAA will not provide a service, a justification for each service is required in the space below.**

Family Caregiver Services

Category	2016-2017	2017-2018	2018-2019	2019-2020
Family Caregiver Information Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Family Caregiver Access Assistance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Family Caregiver Support Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Family Caregiver Respite Care	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input checked="" type="checkbox"/> Contract
Family Caregiver Supplemental Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract

*Refer to PM 11-11 for definitions for the above Title III E categories.

Grandparent Services

Category	2016-2017	2017-2018	2018-2019	2019-2020
Grandparent Information Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Grandparent Access Assistance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Grandparent Support Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Contract
Grandparent Respite Care	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract
Grandparent Supplemental Services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Direct <input type="checkbox"/> Contract

*Refer to PM 11-11 for definitions for the above Title III E categories.

Justification: For each service category checked "no", explain how it is being addressed within the PSA. The justification must include the following:

- Provider name and address of agency

First 5 Riverside

585 Technology Ct. Riverside, CA 92507

- Description of the service

Childcare respite for grandparents who are raising grandchildren ages 0-5 that qualify for services respective to the guidelines of the First 5 contract. (Those grandparents who do not fall in this category are referred to in-house respite services through the Office on Aging or other agencies that provide this service. Supplemental services are offered and available to grandparents through services and programs with the Office on Aging. The social worker with the Grandparents Raising Grandchildren program is able to make referrals for these services if needed and if the grandparents qualify for this type of assistance.)

- Where the service is provided (entire PSA, certain counties, etc.)

Services are provided throughout the PSA (Riverside County).

- Information that influenced the decision not to provide the service (research, needs assessment, survey of senior population in PSA, etc.)

N/A

- How the AAA ensures the service continues to be provided in the PSA without the use of Title III E funds

PSA 21 provides these services utilizing both Title III E funds and a contract with First 5 Riverside that provides funding for stipends for grandparents.

SECTION 21 - ORGANIZATION CHART



Anna L. Martinez, Director



**Rachelle Román
Deputy Director
Fiscal and Administration**



**Mike Knight
Deputy Director
Programs and Services**

Leadership Team Members

Supervising Accountant

Coordinated Care Programs Manager

Care Access, FCSP Manager

Contract Services Officer

Desert Regional Manager and Volunteer Services

Supervising Program Specialist

- IIIB I&A
- Grandparents Raising Grandchildren
- ADRC Coordination

Supervising Program Specialist/Planner

- Planning
- IIIB Outreach
- Nutrition Education
- IIID Health Promotion
- Senior Community Services Employment Program (SCSEP)

Brant Christianson

Robin McCall

Traci Cornelius

Karla Kjos

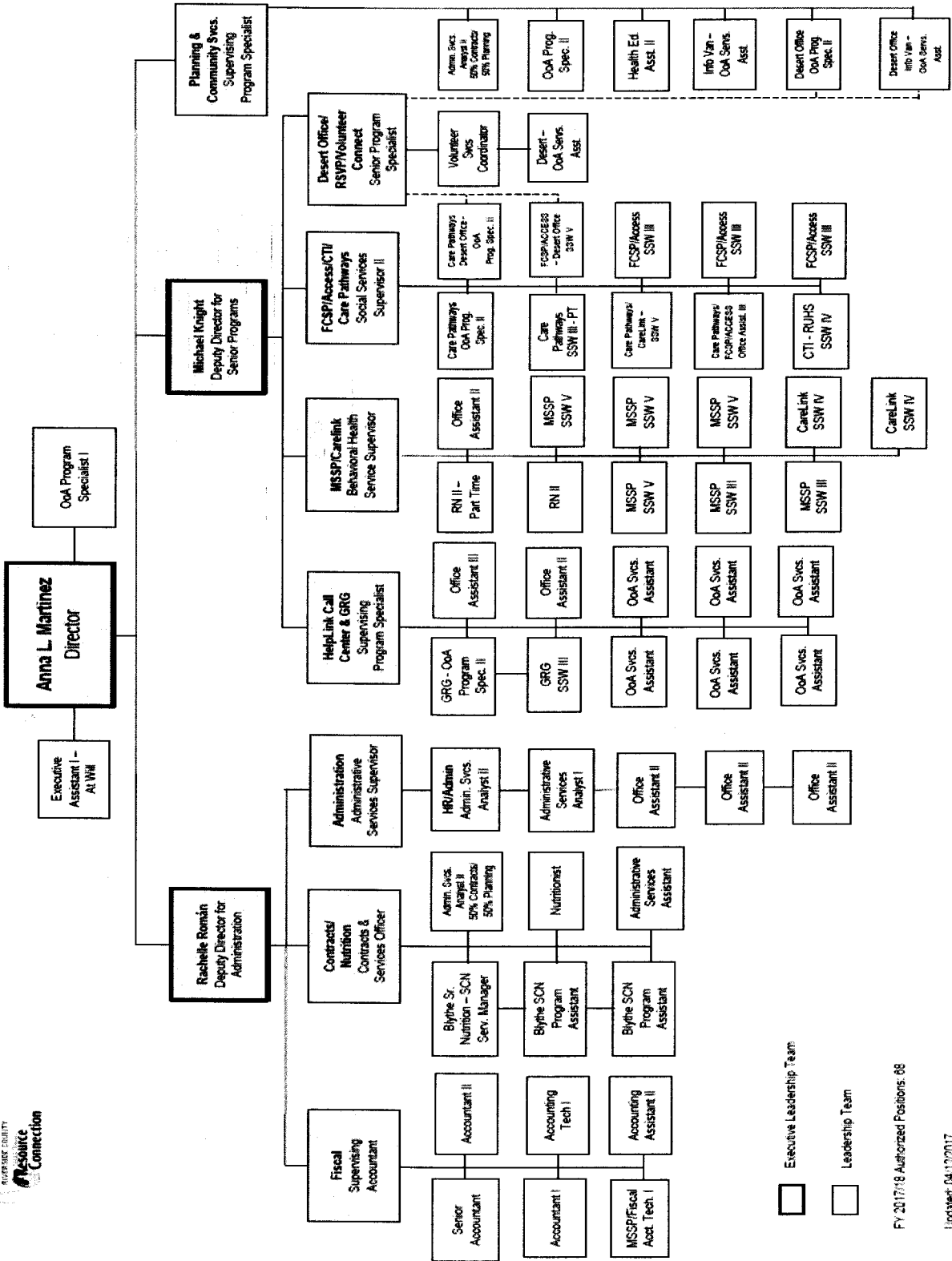
Stephen Geist

Renee Dar-Khan

Jamiko Bell

FY 2017/18 Organizational Chart

Riverside County Office on Aging



Executive Leadership Team
 Leadership Team

FY 2017/18 Authorized Positions: 88

Updated: 04/12/2017

SECTION 22 - ASSURANCES

Pursuant to the Older Americans Act Amendments of 2006 (OAA), the Area Agency on Aging assures that it will:

A. Assurances

1. OAA 306(a)(2)

Provide an adequate proportion, as required under OAA 2006 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services—

(A) services associated with access to services (transportation, health services (including mental health services) outreach, information and assistance, (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible) and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance; and assurances that the area agency on aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded;

2. OAA 306(a)(4)(A)(i)(I-II)

(I) provide assurances that the area agency on aging will -

(aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;

(bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and;

(II) include proposed methods to achieve the objectives described in (aa) and (bb) of subclause (I);

3. OAA 306(a)(4)(A)(ii)

Include in each agreement made with a provider of any service under this title, a requirement that such provider will—

(I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;

(II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and

(III) meet specific objectives established by the area agency on aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area;

4. OAA 306(a)(4)(A)(iii)

With respect to the fiscal year preceding the fiscal year for which such plan is prepared—

- (I) identify the number of low-income minority older individuals in the planning and service area;
- (II) describe the methods used to satisfy the service needs of such minority older individuals; and
- (III) provide information on the extent to which the area agency on aging met the objectives described in assurance number 2.

5. OAA 306(a)(4)(B)

Use outreach efforts that —

(i) identify individuals eligible for assistance under this Act, with special emphasis on—

- (I) older individuals residing in rural areas;
- (II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (IV) older individuals with severe disabilities;
- (V) older individuals with limited English proficiency;
- (VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and
- (VII) older individuals at risk for institutional placement; and

(ii) inform the older individuals referred to in sub-clauses (I) through (VII) of clause (i), and the caretakers of such individuals, of the availability of such assistance;

6. OAA 306(a)(4)(C)

Ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas;

7. OAA 306(a)(5)

Coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement with agencies that develop or provide services for individuals with disabilities;

8. OAA 306(a)(9)

Carry out the State Long-Term Care Ombudsman program under OAA 2006 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2000 in carrying out such a program under this title;

9. OAA 306(a)(11)

Provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including—

- (A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, the area agency on aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;

(B) to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and

(C) make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

10. OAA 306(a)(13)(A-E)

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships;

(B) disclose to the Assistant Secretary and the State agency—

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and

(ii) the nature of such contract or such relationship;

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such contract or such relationship;

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such contract or such relationship; and

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals;

11. 306(a)(14)

Not give preference in receiving services to particular older individuals as a result of a contract or commercial relationship that is not carried out to implement this title;

12. 306(a)(15)

Funds received under this title will be used—

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in OAA 2006 306(a)(4)(A)(i); and

(B) in compliance with the assurances specified in OAA 2006 306(a)(13) and the limitations specified in OAA 2006 212;

B. Additional Assurances:

Requirement: OAA 305(c)(5)

In the case of a State specified in subsection (b)(5), the State agency; and shall provide assurance, determined adequate by the State agency, that the area agency on aging will have the ability to develop an area plan and to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the planning and service area.

Requirement: OAA 307(a)(7)(B)

- (i) no individual (appointed or otherwise) involved in the designation of the State agency or an area agency on aging, or in the designation of the head of any subdivision of the State agency or of an area agency on aging, is subject to a conflict of interest prohibited under this Act;
- (ii) no officer, employee, or other representative of the State agency or an area agency on aging is subject to a conflict of interest prohibited under this Act; and
- (iii) mechanisms are in place to identify and remove conflicts of interest prohibited under this Act.

Requirement: OAA 307(a)(11)(A)

- (i) enter into contracts with providers of legal assistance, which can demonstrate the experience or capacity to deliver legal assistance;
- (ii) include in any such contract provisions to assure that any recipient of funds under division (i) will be subject to specific restrictions and regulations promulgated under the Legal Services Corporation Act (other than restrictions and regulations governing eligibility for legal assistance under such Act and governing membership of local governing boards) as determined appropriate by the Assistant Secretary; and
- (iii) attempt to involve the private bar in legal assistance activities authorized under this title, including groups within the private bar furnishing services to older individuals on a pro bono and reduced fee basis.

Requirement: OAA 307(a)(11)(B)

That no legal assistance will be furnished unless the grantee administers a program designed to provide legal assistance to older individuals with social or economic need and has agreed, if the grantee is not a Legal Services Corporation project grantee, to coordinate its services with existing Legal Services Corporation projects in the planning and service area in order to concentrate the use of funds provided under this title on individuals with the greatest such need; and the area agency on aging makes a finding, after assessment, pursuant to standards for service promulgated by the Assistant Secretary, that any grantee selected is the entity best able to provide the particular services.

Requirement: OAA 307(a)(11)(D)

To the extent practicable, that legal assistance furnished under the plan will be in addition to any legal assistance for older individuals being furnished with funds from sources other than this Act and that reasonable efforts will be made to maintain existing levels of legal assistance for older individuals; and

Requirement: OAA 307(a)(11)(E)

Give priority to legal assistance related to income, health care, long-term care, nutrition, housing, utilities, protective services, defense of guardianship, abuse, neglect, and age discrimination.

Requirement: OAA 307(a)(12)(A)

In carrying out such services conduct a program consistent with relevant State law and coordinated with existing State adult protective service activities for -

- (i) public education to identify and prevent abuse of older individuals;
- (ii) receipt of reports of abuse of older individuals;
- (iii) active participation of older individuals participating in programs under this Act through outreach, conferences, and referral of such individuals to other social service agencies or sources of assistance where appropriate and consented to by the parties to be referred; and

- (iv) referral of complaints to law enforcement or public protective service agencies where appropriate.

Requirement: OAA 307(a)(15)

If a substantial number of the older individuals residing in any planning and service area in the State are of limited English-speaking ability, then the State will require the area agency on aging for each such planning and service area -

(A) To utilize in the delivery of outreach services under Section 306(a)(2)(A), the services of workers who are fluent in the language spoken by a predominant number of such older individuals who are of limited English-speaking ability.

(B) To designate an individual employed by the area agency on aging, or available to such area agency on aging on a full-time basis, whose responsibilities will include:

- (i) taking such action as may be appropriate to assure that counseling assistance is made available to such older individuals who are of limited English-speaking ability in order to assist such older individuals in participating in programs and receiving assistance under this Act; and
- (ii) providing guidance to individuals engaged in the delivery of supportive services under the area plan involved to enable such individuals to be aware of cultural sensitivities and to take into account effective linguistic and cultural differences.

Requirement: OAA 307(a)(18)

Conduct efforts to facilitate the coordination of community-based, long-term care services, pursuant to Section 306(a)(7), for older individuals who -

- (A) reside at home and are at risk of institutionalization because of limitations on their ability to function independently;
- (B) are patients in hospitals and are at risk of prolonged institutionalization; or
- (C) are patients in long-term care facilities, but who can return to their homes if community-based services are provided to them.

Requirement: OAA 307(a)(26)

That funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the State agency, or an area agency on aging, to carry out a contract or commercial relationship that is not carried out to implement this title.

Requirement: OAA 307(a)(27)

Provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care.

C. Code of Federal Regulations (CFR), Title 45 Requirements:

CFR [1321.53(a)(b)]

(a) The Older Americans Act intends that the area agency on aging shall be the leader relative to all aging issues on behalf of all older persons in the planning and service area. This means that the area agency shall proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, interagency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement

of comprehensive and coordinated community based systems in, or serving, each community in the Planning and Service Area. These systems shall be designed to assist older persons in leading independent, meaningful and dignified lives in their own homes and communities as long as possible.

(b) A comprehensive and coordinated community-based system described in paragraph (a) of this section shall:

- (1) Have a visible focal point of contact where anyone can go or call for help, information or referral on any aging issue;
- (2) Provide a range of options;
- (3) Assure that these options are readily accessible to all older persons: The independent, semi-dependent and totally dependent, no matter what their income;
- (4) Include a commitment of public, private, voluntary and personal resources committed to supporting the system;
- (5) Involve collaborative decision-making among public, private, voluntary, religious and fraternal organizations and older people in the community;
- (6) Offer special help or targeted resources for the most vulnerable older persons, those in danger of losing their independence;
- (7) Provide effective referral from agency to agency to assure that information or assistance is received, no matter how or where contact is made in the community;
- (8) Evidence sufficient flexibility to respond with appropriate individualized assistance, especially for the vulnerable older person;
- (9) Have a unique character which is tailored to the specific nature of the community;
- (10) Be directed by leaders in the community who have the respect, capacity and authority necessary to convene all interested individuals, assess needs, design solutions, track overall success, stimulate change and plan community responses for the present and for the future.

CFR [1321.53(c)]

The resources made available to the area agency on aging under the Older Americans Act are to be used to finance those activities necessary to achieve elements of a community based system set forth in paragraph (b) of this section.

CFR [1321.53(c)]

Work with elected community officials in the planning and service area to designate one or more focal points on aging in each community, as appropriate.

CFR [1321.53(c)]

Assure access from designated focal points to services financed under the Older Americans Act.

CFR [1321.53(c)]

Work with, or work to assure that community leadership works with, other applicable agencies and institutions in the community to achieve maximum collocation at, coordination with or access to other services and opportunities for the elderly from the designated community focal points.

CFR [1321.61(b)(4)]

Consult with and support the State's long-term care ombudsman program.

CFR [1321.61(d)]

No requirement in this section shall be deemed to supersede a prohibition contained in the Federal appropriation on the use of Federal funds to lobby the Congress; or the lobbying provision applicable to private nonprofit agencies and organizations contained in OMB Circular A-122.

CFR [1321.69(a)]

Persons age 60 and older who are frail, homebound by reason of illness or incapacitating disability, or otherwise isolated, shall be given priority in the delivery of services under this part.



CONCLUSION

“The Changing Face of Aging” is the overarching theme of the Riverside County Office on Aging’s 2016-2020 Area Plan on Aging. The theme is reflected in the stated goals and objectives outlined in this document. Looking forward to the next four years, the need for programs that service older adults will increase dramatically as the Baby Boomers age and as the population of Riverside County becomes more diverse. The Office on Aging understands how important it will be to locate services and support in local communities where older adults can readily access them, encourage activities that promote health and wellness, develop care plans that allow older adults to maintain their independence, to provide the growing number of caregivers the support that they need, and to foster true integration among service providers to insure that older adults can prolong their ability to live independently, and remain in their own homes and communities.





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