

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**18-1**

1:30 p.m. being the time set for a Workshop on June 13, 2017 for KPMG-Criminal Justice Transformation Update.

**EXECUTIVE OFFICE:**

George Johnson, Executive Officer opened the meeting.

**KMPG:**

Ian McPherson and William (Bill) Zizic presented the matter:

**Milestones reached:**

- 25 Recommendations worked on by Criminal Justice departments
  - 25,000 hours worked by staff
  - \$41.6 million in County savings realized
- System wide strategy and performance framework
  - Data driven approach
  - Efficiencies identified and validated
  - Alternative call handling
  - Tools and Enablers for new Operating models
  - Functional and collaborative policy and working groups
  - Probation streamline scheduling practices
- Departments testing alternatives
  - Sheriff and Probation staffing and scheduling pilots
  - Law offices restructuring pilots

**County Highlights:**

- Planning and Zoning Matters
  - Cut more than 3,500 hours billed to applicants
- Permits Assistance Center
  - Reduced wait times by 22%, achieved 92% customer satisfaction rating
- County Purchase Practices
  - Practice changes enabled \$40 million in annual savings
- Vehicle Utilization
  - Identified \$1.5 million in savings
- Criminal Justice Policy and Corrections
  - Enhanced cross-agency collaboration working group towards shared mission
- County Cultural Change
  - Customer oriented, data driven, cost conscious
- Human Services
  - Opportunity for cross-department collaboration and service delivery
- Fleet Maintenance
  - \$500 thousand per year in nonessential costs

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Sheriff's Office Patrol Division

Improve County Cost Recovery - RSO led study:

- Comparative study of Southern California Counties
- Review of service activities, value delivered, benefit recipients, and funding

Slow growth rate through efficiency

- Supporting increased deputy focus priority calls and proactivity
- Use of CSO, TRU, and Online Reporting, to reduce Deputy workload

District Attorney and Public Defender

Proposed Task Shifts (Examples):

- Trial Attorneys are currently responsible for Motion Writing and Legal Research shift responsibility to Paralegals
- Trial Attorneys are currently responsible for Transcriptions, Generating Subpoenas, Record Collection and Letters to Clients shift responsibility to Legal Support Assistants
- Trial Attorneys are currently responsible for Legal Research shift responsibility to Legal Support Assistants
- Investigators are currently responsible for Records Collection and Subpoena Services shift responsibility to Investigative Technicians
- Legal Support Assistants are currently responsible for Data Entry Scanning shift responsibility to Office Assistants

Divisions for Pilot focus: Domestic Violence, Gangs, and S.A.C.A

Probation

Field Services:

- Enhance client engagement process to better align with client needs and outcomes
- Provide clear and objective prioritization of Probation Officers
- Align Case Management System to user needs

Institution Services:

- Implement a uniform shift for sworn staff to reduce managerial complexity in scheduling
- House youth within units aligned to supervisory ratios to most efficiently allocate staffing resources
- Review infrastructure to determine the optimal utilization of physical resources

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Roll Call:

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None

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I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on June 13, 2017 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors

Dated: June 13, 2017

Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

(seal)

By: \_\_\_\_\_

Deputy  
AGENDA NO.

18-1

xc: EO

RIVERSIDE COUNTY BOARD OF SUPERVISORS  
Request to Speak

Submit request to the Clerk of Board. Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

Date: 6-13-17 Agenda #: 18.1 *KPMG*

SPEAKER'S NAME: Darrell Terrell  
(Print Name)

Address: \_\_\_\_\_  
(Only required if follow-up mail response is requested)

City: Moreno Valley Zip: 92553

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

I AM:

- The Applicant  A Neighbor  
 Applicant's Representative  Other Interested Party

PLEASE INDICATE YOUR POSITION BELOW:

- I wish to speak  I DO NOT wish to speak  
 I wish to speak with a Media Presentation  
 I YIELD my 3 minutes to the following speaker:  
(Maximum 2 Yields per Speaker)

\_\_\_\_\_  
(Name)

Position on Agenda Item:

- In Favor  Neutral  Opposed

## BOARD RULES

### **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

### **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office, 24 hours in advance of the Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

### **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.** Please step up to the podium when the Chairman calls your name and begin speaking immediately. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

### **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

### **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in the front row to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

**\*PLEASE TURN OFF ALL CELL PHONES AND PAGERS WHILE THE PUBLIC HEARING IS IN SESSION OR SWITCH THEM TO VIBRATE AND ANSWER CALLS AFTER LEAVING THE ROOM.**