

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.41
(ID # 4247)

MEETING DATE:

Tuesday, July 11, 2017

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: PUBLIC SOCIAL SERVICES: Amendment #11 to the Family Service Association (FSA) Agreement for SafeCare Services (CS-2417-11) for two (2) years. [Districts: 1, 2, 3, 5]; [Amendment annual cost: \$75,350, Amendment total cost: \$150,700, Total agreement and amendment: \$973,522 - no new funding - previously budgeted and authorized for FSA Differential Response program - Federal 36.79%, Realignment 36.00%, Other 27.21%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Chairman to execute amendment #11 of the professional service agreement with Family Service Association, increasing the maximum reimbursable amount by \$75,350 annually, for the period July 1, 2016 through June 30, 2018, for a total amount not to exceed \$150,700 for two (2) years;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of funding and as approved by County Counsel, to: sign amendments that do not change the substantive terms of the agreement and sign amendments to the compensation provisions that do not exceed 10% annually.

ACTION: Policy


Susan Von Zabern, Director of Public Social Services 5/9/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: July 11, 2017
xc: DPSS, Purchasing

Kecia Harper-Ihem
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 75,350	\$75,350	\$ 973,522	\$
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$
SOURCE OF FUNDS: Previously budgeted and authorized funding for FSA Differential Response program (Federal Funding: 36.79%, Realignment Funding: 36.00%; Other Funding: 27.21%)			Budget Adjustment:	No
			For Fiscal Year:	16/17 – 17/18

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The SafeCare program is an evidence-based, in-home program providing visitation parenting education to non-adjudicated clients referred from the west- and mid-county regions. SafeCare home visitors assist referred families with at least one child below 5 years of age. SafeCare home visitors provide weekly in-home sessions, lasting up to 90 minutes each, for 18 to 20 weeks per family. The SafeCare program is delivered through three modules: Health, Home-Safety and Parent Child/Infant Interaction. The program was designed to improve parenting skills, strengthen families and reduce the chances of at-risk families entering and/or re-entering the Child Welfare System.

As a result of a low client referral forecast, funding budgeted for the SafeCare contract was insufficient to meet the need. However, FSA authorized a shift of unspent funds from the Differential Response (DR) program (6/21/16, item 3.78) to this agreement. Without the increased funds, the SafeCare agreement would have been fully expended prior to the end of the fiscal year.

The amendment of the FSA agreement increases the maximum obligation and maximizes use of the vendor's capacity, as required by program demand. The amendment increases the number of families served by 28, from 148 to 176, through an annual increase of \$75,350, bringing the total annual funding to \$486,761, for two years, as reflected below:

Fiscal Year	Original Amount	Requested Increase	Revised Total
FY 16/17	\$411,411	\$75,350	\$486,761
FY 17/18	411,411	75,350	486,761
Total	822,822	150,700	973,522

Impact on Residents and Businesses

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

The SafeCare program provides services to families referred to Children Services, but not resulting in an open case. The program keeps families from entering or re-entering the Child Welfare System and prevents future child neglect or maltreatment.

SUPPLEMENTAL:

Additional Fiscal Information

Funding for the SafeCare and Differential Response agreements was budgeted through the county budget process; 100 percent of funding comes from federal, Realignment and other funds. Funding to cover the \$150,700 increase in the SafeCare agreement is coming from under-spent Differential Response program and no new funds are required for this amendment.

Contract History and Price Reasonableness

On May 1, 2012 (item 3.21), the Board of Supervisors awarded agreements to FSA , as follows:

Contract No.	Agenda No.	Amendment Updates
CS-02417	3.15 6/12/12	Approve Agreement
CS-02417-01	3.48 2/26/13	Behavioral Health Prevention/Early Intervention & CBCAP funding increase
CS-02417-02	N/A	Decreased MRA and updated UOS cost rate
CS-02417-03	N/A	FY 13/14 Contract renewal
CS-02417-04	N/A	Administrative updates
CS-02417-05	N/A	FY 14/15 Contract renewal
CS-02417-06	N/A	Decreased MRA and updated UOS cost rate
CS-02417-07	3.8 on 2/3/15	Increase funding to cover client demand
CS-02417-08	N/A	Administrative updates
CS-02417-09	N/A	FY 15/16 renewal
CS-02417-10	N/A	FY 16/17 extension

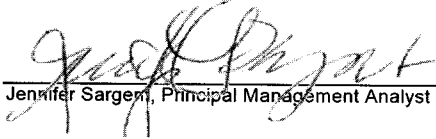
On November 15, 2016 (agenda item 3.22), the Board of Supervisors approved the FSA agreement to extend the contract for FY 17/18, while initiating the RFP process.

ATTACHMENTS (if any, in this order):

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

1. Family Service Association SafeCare Amendment #11 (CS-02417-11) (4 copies)

SvZ:ts


Jennifer Sargent, Principal Management Analyst

7/3/2017


Lisa Brandl, Director of Purchasing and Fleet Services

6/14/2017

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 11
PROFESSIONAL SERVICES AGREEMENT WITH
Family Service Association
SafeCare and Differential Response

PROFESSIONAL SERVICES AGREEMENT: CS-02417-11

EFFECTIVE PERIOD: July 1, 2016 through June 30, 2018

EFFECTIVE DATE OF AMENDMENT: July 1, 2016

MAXIMUM REIMBURSABLE AMOUNT: \$486,761

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Family Service Association, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-02417-11.
2. On the Recitals Page amend the "CONTRACT TERM DATE" to July 1, 2016 – June 30, 2018.
3. On the Recitals Page amend the "MAXIMUM REIMBURSABLE AMOUNT" to \$486,761.
4. On the Recitals Page amend the Signatory's name for the County.
5. Amend Section III.A. "CONTRACTOR RESPONSIBILITIES" "SAFECARE TRAINING" to read:

"10. Staff shall successfully complete the SafeCare Certification and attend the following training, meetings, and coaching training within 90 days as follows:"
6. Amend Section III.A. "CONTRACTOR RESPONSIBILITIES" "REFERRAL/INTAKE" to read:

"19. Initial contact shall be made and/or attempted within three (3) business days of receipt of referral."
7. Amend Section III.B "CONTRACTOR RESPONSIBILITIES" "REPORTING" to read:

The Contractor shall:

 1. Submit an Annual Report by the 15th of July, which may include:
 - a. Brief Summary of the Program Strengths
 - b. Brief Summary of the Program Barriers and Resolutions, if applicable
 - c. One (1) Participant vignette per active Home Visitor

- d. Referral Count by Region
- e. Number of Graduates, and
- f. Summary of reasons for case closure due to "In Eligible" and "Non-Compliant"

2. A Differential Response database tool will be provided by DPSS and maintained by the Contractor. Collected data may be published or reported in public forums; all results will be reported in aggregate. Under no circumstances will a participant's identity be revealed. Data collected must be HIPAA compliant.

2.1 Enter required data into the Differential Response database within two (2) business days of any activity, not limited to attempted contact, phone conversations, and face-to-face visits.

2.2 Submit all of the requested data for reports on an ongoing basis. The data for reports shall include:

- a. Updated case record with participant demographics
- b. Follow-up contacts
- c. Termination summary

8. Amend Section III.C "CONTRACTOR RESPONSIBILITIES" "FISCAL" to read:

"1. MAXIMUM REIMBURSABLE AMOUNT

Total payment under this Contract shall not exceed \$486,761."

9. Amend Section III.C "CONTRACTOR RESPONSIBILITIES" "FISCAL" to read:

"3. UNIT OF SERVICE COST RATE

Zone 1 and Zone 2

(Column A) Estimated # of Participants to be served	(Column B) Estimated # of Sessions	(Column C) Total Estimated Sessions per Participant	(Column D) Total Number of Units the Agency can provide in one year	(Column E) Cost for each unit of service (Units are defined in Section C.2. above)	Total Cost (Multiply Column C by Column D)
176	3520	20	3553	\$137	\$486,761

10. Amend Section III.C.4 "CONTRACTOR REponsibilities" "FISCAL" to read:

"b. The Contractor must submit a copy of either the initial participant referral or the Differential Response database entry for the month that services begin as backup documentation with billing."

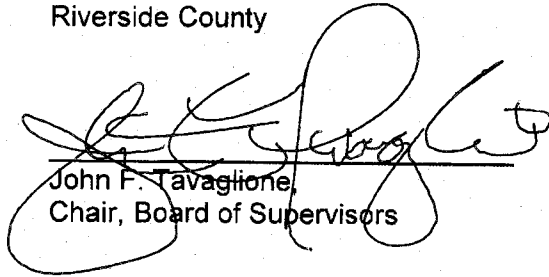
11. Amend Section IV.A "GENERAL" "EFFECTIVE PERIOD" to read:

"This Contract is effective July 1, 2016 to June 30, 2018, with no renewal options."

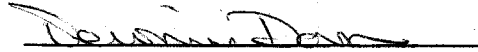
The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment # 11 to the Contract.

Riverside County

Family Service Association



John F. Tavaglione,
Chair, Board of Supervisors



Veronica Dover,
Chief Operating Officer

Date JUL 11 2017

Date 4/8/17

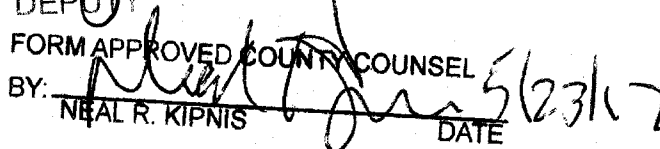
ATTEST:

KECIA HARPER-IHEM, Clerk

BY: 

DEPUTY

FORM APPROVED COUNTY COUNSEL

BY: 

NEAL R. KIPNIS DATE 5/23/17