

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.47  
(ID # 4139)

**MEETING DATE:**

Tuesday, August 29, 2017

**FROM :** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY  
INFORMATION TECHNOLOGY :

**SUBJECT:** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY  
INFORMATION TECHNOLOGY: Riverside County Information Technology  
Heating, Ventilation and Air Conditioning Maintenance Services Contract –  
Approval of Notice of Completion for ACCO Engineered Systems, Inc., Districts 1  
and 2. [\$11,331 - Riverside County Information Technology Funds - 100%] (Clerk  
to File Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Riverside County Information Technology (RCIT) Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services Contract with ACCO Engineered Systems, Inc. (ACCO), as complete and authorize the Clerk of the Board to record the attached Notice of Completion; and
2. Authorize the release of undisputed retained funds in the amount of \$11,331 to ACCO in accordance with the contract terms.

**ACTION:** Policy, CIP

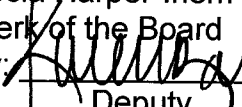
Robert Field, Assistant County Executive Officer/EDA 7/24/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Perez and duly carried, IT  
WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Perez and Ashley  
Nays: None  
Absent: Tavaglione  
Date: August 29, 2017  
xc: EDA, RCIT

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 11,331	\$ 0	\$ 11,331	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Riverside County Information Technology Funds - 100% (Previously approved budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2017/18	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On November 10, 2015, Item 3-5, the Board of Supervisors (Board) approved the contract between the County of Riverside (County) and ACCO through the use of the Easy Indefinite Quantity Contract (EZIQC) for the RCIT HVAC Maintenance Services project in the amount of \$224,446. During construction, one change order was approved in the amount of \$15,615, increasing the contract value to \$240,061. The change order did not exceed the 10% contingency allowance nor single change order dollar authority; therefore, no Board action was required.

ACCO has completed the work and the project has been inspected and found to comply with all contract requirements. This Board action will release the undisputed contract retention funds in the amount not-to-exceed of \$11,331 to ACCO after the Notice of Completion has been filed and the 35 day lien period has expired.

**Impact on Residents and Businesses**

The project consisted of maintaining the county's three data center sites which serve various County departments as well as outlying customers. Managing one maintenance service contract that includes the three data center sites, has ensured consistent functionality of the units and proper temperature control for critical data equipment, improving reliability of electronic equipment associated with providing public services.

**Additional Fiscal Information**

(Commences on Page 3)

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**Additional Fiscal Information**

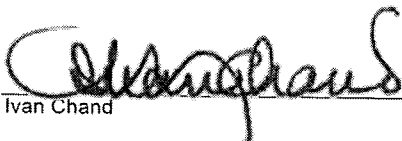

All costs associated with this Board action are 100% funded by RCIT funds; therefore, no departmental budget adjustment is required.

Attachment:

Notice of Completion for ACCO Engineered Systems, Inc.

RF:JV:VC:SP:JA:TY:to FM05740006711 4139 - 13565  
S:\Project Management Office\FORM 11'S\FORM 11's in Process\4139 - 13565\_D4 - 006711 - RCIT HVAC - Maint Service NOC - ACCO Eng\_082917.doc

 _____ Dave Rogers, Chief Information Officer	8/1/2017	 _____ Rakini Dasika, Principal Management Analyst	8/21/2017
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 _____ Ivan Chand	8/21/2017	 _____ Gregory L. Priapos, Director County Counsel	8/2/2017
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PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**2017-0371477**

09/07/2017 09:45 AM

\*\*\*Customer Copy Label\*\*\*

The paper to which this label is affixed  
has not been compared with the  
filed/recorded document

Peter Aldana  
County Of Riverside  
Assessor-County Clerk-Recorder

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Information Technology Heating, Ventilation and Air Conditioning Maintenance Services Contract (FM05740006711)

**Date of Completion:** Date Hereof 08/29/17

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** ACCO Engineered Systems, Inc., 6265 San Fernando Rd., Glendale, CA 91201

**Street or legal description of site:** 3450 14th St, Riverside, 1960 Chicago, Bldg. F, Riverside, and 4080 Lemon St, 10th Floor, Riverside

**Dated:** August 29, 2017

**Owner:** County of Riverside  
(Name of Public Entity)

**By:**   
John F. Tavaglione, Chairman, Board of Supervisors

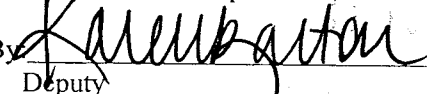
STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

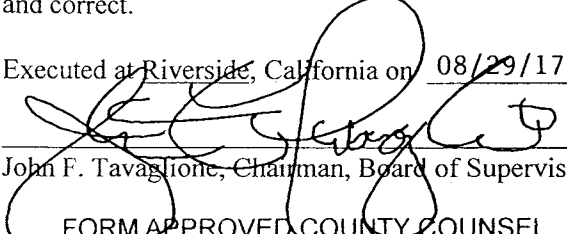
**COPY**

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia Harper-Ihem, Clerk

By:   
Deputy

Executed at Riverside, California on 08/29/17

  
John F. Tavaglione, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL

BY:  7/11/17  
MARSHA L. VICTOR DATE

Updated 5/2016

08.29.17 3.47



PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER

Recorder  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

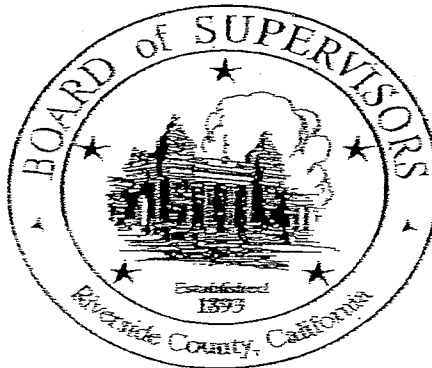
www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION OF THE SEAL for the Riverside County Board of Supervisors  
(embossed on document)



Date:

8-29-17

Signature:

*Karen Barton*

Print Name:

Karen Barton, Board Assistant, Riverside County Clerk of the Board