

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.6
(ID # 5042)

MEETING DATE:

Tuesday, September 19, 2017

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY FIRE DEPARTMENT :

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY FIRE DEPARTMENT: Riverside County Fire Department Administration Building Roof Replacement Project - California Environmental Quality Act Exempt, Approval of In-Principle and Project Budget, District 5. [\$365,244 – Fire Department Budget - Other Revenues - 49%, General Fund - 51%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and include the Riverside County (County) Fire Department (Fire) Administration Building (Admin) Roof Replacement Project on the Capital Improvement Program (CIP) project list;
2. Find that the County Fire Admin Roof Replacement Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption and Section 15061 (b)(3) "Common Sense" Exemption;

ACTION: Policy, CIP

Robert Field, Assistant County Executive Officer/EDA

9/6/2017

John Williams, Chief of Fire Riverside County

9/6/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: September 19, 2017
xc: EDA, Fire, Purchasing

Kecia Harper-Ihem
Clerk of the Board

By:
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

3. Approve in-principle the County Fire Admin Roof Replacement Project located in Perris, California, to replace the leaking roof over the Admin building;
4. Approve the project budget in the amount of \$365,244 for the County Fire Admin Roof Replacement Project, and authorize the use of the Fire Department Budget – Other Revenues and General Fund, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
5. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the project, and are within the approved project budget; and
6. Authorize the Purchasing Department to execute consultant services agreements for consultants that have been pre-qualified for services up to \$100,000 in accordance with applicable Board policies.

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|---|-----------------------------|--------------------------|---------------------------------|---------------------|
| COST | \$ 365,244 | \$ 0 | \$ 365,244 | \$ 0 |
| NET COUNTY COST | \$ 186,274 | \$ 0 | \$ 186,274 | \$ 0 |
| SOURCE OF FUNDS: Fire Department Budget – Other Revenues - 49%, General Fund - 51% | | | Budget Adjustment: No | |
| | | | For Fiscal Year: 2017/18 | |

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On August 23, 2016, Item 3-23, the Board of Supervisors (Board) approved the County Fire Headquarters tenant improvement project and project budget in the amount of \$4,590,000. The scope included the development of plans and specifications for the tenant improvements, including full replacement of the outdated mechanical, electrical, and plumbing systems. However, this particular scope did not include replacement of the roof which had not been identified as being an issue.

After heavy rainfall this past year, it has become evident that a new roof is necessary for the new County Fire Admin building. Several leaks in the roof were identified and the life expectancy of the roof is nearing its end. The project will be completed in parallel with the tenant improvements.

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In order to complete the work, avoid impacts and meet project schedule commitments, EDA recommends the Board approve the County Fire Admin Roof Replacement project and the project budget in the amount of \$365,244 to keep the project moving forward. EDA will procure the most cost effective project delivery method and award in accordance with applicable Board policies.

(Continued)

BACKGROUND:

Summary (Continued)

With certainty, there is no possibility that the County Fire Admin Roof Replacement project may have a significant effect on the environment. The project, as proposed, is limited to the replacement of the roof of an existing building. The use of the facility would not change, would not require any expansion of service or facilities, and would not result in an increase in capacity or intensity of use. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. It will not cause an impact to an environmental resource of hazardous or critical concern nor would the Project include unusual circumstances which could have a potential significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. Therefore, the County Fire Admin Roof Replacement project is exempt as the project meets the scope and intent of the Common Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301.

Impact on Residents and Businesses

The County Fire Admin Roof Replacement project will not have an impact on residents or surrounding businesses. The scope is limited to the replacement of the roof only.

Additional Fiscal Information

The approximate allocation of the project budget is as follows:

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| PROJECT BUDGET LINE ITEMS | BUDGET CATEGORY | PROJECT BUDGET AMOUNT |
|--|-----------------|-----------------------|
| Architectural Design | 1 | 0 |
| Construction Management | 2 | 0 |
| Construction Contract | 3 | 315,000 |
| Offsite Construction | 4 | 0 |
| Project Management | 5 | 8,840 |
| Fixtures, Furnishings, Equipment | 6 | 0 |
| Other Soft Costs / Specialty Consultants | 7 | 8,200 |
| Project Contingency | 8 | 33,204 |
| Minor Construction | 9 | 0 |
| Project Budget | | \$ 365,244 |


(Continued)

Additional Fiscal Information

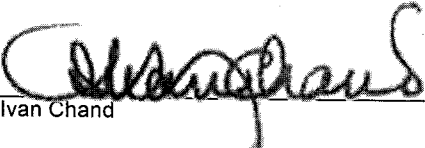
All costs associated with this Board action will be funded by the Fire Department Budget – 49% Other Revenues and 51% funded by the General Fund. These costs are not associated with the Fire Department Administration tenant improvement project and are not an increase to that particular budget. No departmental budget adjustment is required at this time.

RF:JV:VC:SP:RM:DL:mg FM08270008578 5042-13361
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Teresa Summers, Director of Purchasing 9/5/2017


Rohini Dasika, Principal Management Analyst 9/11/2017


Ivan Chand 9/11/2017


Teresa Summers, Director of Purchasing 9/5/2017


Gregory Priamos, Director County Counsel 9/7/2017