

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.21  
(ID # 4876)

**MEETING DATE:**

Tuesday, September 19, 2017

**FROM :** TLMA-TRANSPORTATION:


**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION:

Approval of Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-009 for a One Year Extension between the County of Riverside and CValdo Corporation for On-Call Water Quality Management Plan Review Services. All District; [\$75,000 – Total]; Deposit Based Fees 100%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-009 for a One Year Extension between the County of Riverside (County) and CValdo Corporation (CValdo) for On-Call Water Quality Management Plan (WQMP) Review Services; and
2. Authorize the Chairman of the Board to execute the same.

**ACTION:** Policy

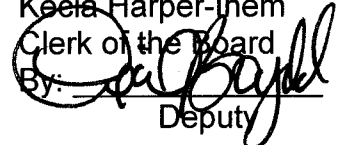
  
Patricia Romo, Director of Transportation 8/29/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: September 19, 2017  
xc: Transp.

Keia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 75,000	\$ 0	\$ 75,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Deposit Based Fees (100%). No General funds will be used for this project.			<b>Budget Adjustment: N/A</b>	
			<b>For Fiscal Year: 2017/2018</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Continued WQMP Review Services are needed to provide access to expertise and additional personnel, enabling the County of Riverside Transportation Department (Transportation Department) to efficiently manage peak work flows and supplement our core staff.

The Board of Supervisors approved and executed an agreement between the County and CValdo on January 7, 2014 (Agenda Item 3-44), to provide WQMP Review Services. Article BI in Appendix B of the agreement allows for two separate one-year extensions to extend the term of the contract. The attached amendment exercises the option to extend the term of the contract for the second of the two optional one-year extensions. The continued services of CValdo are needed to provide on-going WQMP Review Services for fiscal year 2017-2018. The continued specific services to be provided include, but are not limited to, plan check review of WQMP's and other WQMP and water quality protection assistance related to development activities.

County Counsel has approved the Agreement, Amendment No. 3, as to legal form.

**Impact on Residents and Businesses:**

CValdo's services are needed to provide access to expertise and additional personnel needed to review WQMP's in an expedient manner and provide certainty for the processing of the steady increase of development project submittals.

**Additional Fiscal Information:**

All associated contract costs will be funded using Deposit Based Fees. Thus, no net County costs will be incurred as a result of the contract extension.

Original Contract Amount:	Fiscal Year 2013/2014	\$75,000
Amendment No. 1	Fiscal Year 2014/2015	\$225,000
Amendment No. 1	Fiscal Year 2015/2016	\$225,000
Amendment No. 2 - Original Contract Amount:	Fiscal Year 2016/2017	\$75,000
Amendment No. 3 - Original Contract Amount:	Fiscal Year 2017/2018	\$75,000
	<b>Total</b>	<b>\$675,000</b>

**Contract History and Price Reasonableness:**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

The Board of Supervisors approved the original agreement on January 7, 2014, Agenda Item 3-44. Three additional consultants were subsequently approved by the Board of Supervisors to provide WQMP review services. Contracting with four consultants for the same services allows the department to assign work to the firm or firms with expertise in specific types of development and knowledge of watershed-specific WQMP requirements; avoids potential conflicts between WQMP reviewers and preparers; and allows the department to balance the work load to ensure timely reviews. On March 10, 2015 (Agenda Item 3-41), the Board of Supervisors approved Amendment No.1 to the original CValdo agreement. Amendment No. 1 increased the original contract amount from \$75,000 annually to \$225,000 per Fiscal Years 14/15 and 15/16 due to the increase in WQMP review activity. On July 26, 2016 (Agenda Item 3-57), the Board of Supervisors approved Amendment No. 2 to the original CVALDO Agreement. Amendment No. 2 exercised the option to extend the term of the contract for the first of the two optional one-year extensions.


Amendment No. 3 will extend the term of the contract for the second of the two optional one-year extensions. Due to the institution of efficiency changes to the WQMP plan check process, the Transportation Department has been able to reduce the time spent on WQMP reviews; therefore, the budget for Amendment No. 3 will remain at the original approved amount of \$75,000 for Fiscal Year 17/18.


The Transportation Department has contracted CValdo under this agreement since 2014. The billing rates for professional services from CValdo remain unchanged from the billing rates included in the underlying 2014 agreement. The billing rates were developed by negotiations between CValdo and the Transportation Department staff using the County's Purchasing Department policies and guidelines.


**ATTACHMENTS:**


Amendment No. 3

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

  
Misley Wang 8/30/2017

  
Marsha Victor, Chief Deputy County Counsel 9/5/2017

  
Tina Grande, Principal Management Analyst 9/12/2017

  
Misley Wang 8/30/2017

  
Gregory L. Priamos, Director County Counsel 9/5/2017



# MEMORANDUM

RIVERSIDE COUNTY COUNSEL

CONFIDENTIAL  
ATTORNEY-CLIENT PRIVILEGE

DATE: September 6, 2017  
TO: April Boydd, Assistant  
Clerk of the Board  
FROM: Marsha L. Victor, Chief Deputy  
MT ITEM: 4876  
AGENDA: September 26, 2017  
SUBMITTING DEPT: Benjie Cho, Transportation

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Attached please find the following original document(s) for the above-referenced Minute Traq item:

1. Amendment no. 3 to Agreement 13-11-009/On-Call Water Quality Management Plan Review Services with CValdo Corporation.

A copy of the form approved document was uploaded to MT. If there should be any issues, please contact one of the above named individuals from County Counsel or the submitting department.

  
MLV  
Attachment

Work Order No.:

**M E M O R A N D U M**

**To:** Marsha Victor  
Chief Deputy County Counsel

**From:** Gail Lewis-Transportation  
Executive Assistant II  
[glewis@rivco.org](mailto:glewis@rivco.org)

201711617

**Date:** August 31, 2017

**Subject:** Form 11 Attachments

**MT No.:** 4876

The attachments for the following Form-11 is being submitted for your review and approval to legal form:

- **Approval of Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-009 for a One Year Extension between the County of Riverside and CValdo Corporation for On-Call Water Quality Management Plan Review Services. All Districts; [\$675,000 – Total]; Deposit Based Fees 100%**

<sup>7th</sup>  
<sup>19th</sup> This item is due to the Executive Office by noon on September 14<sup>th</sup> for the September 26<sup>th</sup> Board date. The Project Manager is Benjie Cho and he can be reached at 5-6736.

**Please notify me if you have any questions or when the package is ready for pick-up via email, [glewis@rivco.org](mailto:glewis@rivco.org) or phone at ext. 5-6740/5-6880.**

Please invoice all project related items to the above Work Order No. provided. Please contact Kathy Nhou at ext. 5-0533 or email at [knhou@rivco.org](mailto:knhou@rivco.org) for any billing questions.

Thank you

FORM APPROVED COUNTY COUNSEL  
BY: Marsha Victor 9/5/17  
MARSHA L. VICTOR DATE

3rd AMENDMENT TO AGREEMENT

For On-Call Engineering Services

Between County of Riverside – Transportation Department

And Cvaldo Corporation

THIS AMENDMENT (hereinafter the "3rd Amendment") to an Agreement is made and entered into as of this 19 day of September, 2017, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), Cvaldo Corporation (hereinafter "ENGINEER").

RECITALS

- A. COUNTY and ENGINEER have entered in an agreement entitled "Engineering Services Agreement of On-Call Water Quality Management Plan Check Services between County of Riverside – Transportation Department and Cvaldo Corporation that is dated January 7, 2014 (M.O. 3.44) (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call engineering services. The Agreement provides for a three year initial term with two 1-year time extensions.
B. January 14, 2015 the Riverside County Board of Services (M.O. 3.41) approved the 1st Amendment to the Agreement which increased the annual contract amount from \$75,000.00 to \$225,000.00 for FY 14/15 and FY 15/16.
C. July 26, 2016 the Riverside County Board of Supervisors (M.O. 3.57) approved the 2nd Amendment to the Agreement providing the first time extension from July 1, 2016 through June 30, 2017. The contract amount for FY 16/17 was \$75,000.00
D. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized until June 30, 2016 and that the authority to approve and execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions.
E. The ENGINEER is satisfactorily performing the duties under this Agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the second one-year extension of the authority to approve and execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

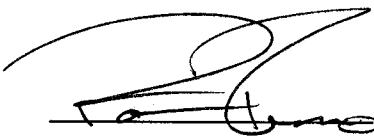




1 APPROVALS

2 COUNTY Approvals

3 RECOMMENDED FOR APPROVAL:

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5 

6 Dated: 8/29/17

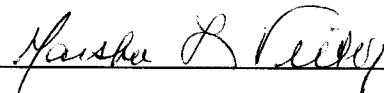
7 Patricia Romo

8 Director of Transportation

9  
10 APPROVED AS TO FORM:

11 GREGORY P. PRIAMOS

12 County Counsel

13  
14 By:  9/5/17

15 Deputy County Counsel

16  
17  
18 APPROVAL BY THE BOARD OF SUPERVISORS

19  
20  Dated: 9/19/17

21 JOHN TAVAGLIONE

22 PRINTED NAME

23 Chairman, Riverside County Board of Supervisors

24 ATTEST:


25  
26  
27  Dated: 9/19/17

28 KECIA HARPER-IHEM

29 Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

 Dated: 7/21/17

X Michael Cairns

PRINTED NAME

X President

TITLE

ENGINEER:

\_\_\_\_\_ Dated: \_\_\_\_\_

X

PRINTED NAME

X

TITLE