

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.22
(ID # 4879)

MEETING DATE:

Tuesday, September 19, 2017

FROM : TLMA-TRANSPORTATION:


SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION:

Approval of Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-010 for a One Year Extension between the County of Riverside and AEI-CASC Consulting for On-Call Water Quality Management Plan Review Services. All District; [\$75,000 – Total]; Deposit Based Fees 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-010 for a One Year Extension between the County of Riverside (County) and AEI-CASC Consulting (CASC) for On-Call Water Quality Management Plan (WQMP) Review Services; and
2. Authorize the Chairman of the Board to execute the same.

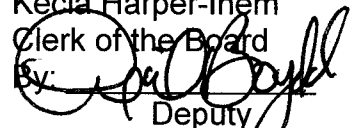
ACTION: Policy


Patricia Romo, Director of Transportation 8/25/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: September 19, 2017
xc: Transp.

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 75,000	\$ 0	\$ 75,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Deposit Based Fees (100%). No General funds will be used for this project.			Budget Adjustment: N/A	
			For Fiscal Year: 2017-2018	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Continued WQMP Review Services are needed to provide access to expertise and additional personnel, enabling the County of Riverside Transportation Department (Transportation Department) to efficiently manage peak work flows and supplement our core staff.

The Board of Supervisors approved and executed an agreement between the County and CASC on January 7, 2014 (Agenda Item 3-44), to provide WQMP Review Services. Article BI in Appendix B of the agreement allows for two separate one-year extensions to extend the term of the contract. The attached amendment exercises the option to extend the term of the contract for the second of the two optional one-year extensions. The continued services of CASC are needed to provide on-going WQMP Review Services for fiscal year 2017-2018. The continued specific services to be provided include, but are not limited to, plan check review of WQMP's and other WQMP and water quality protection assistance related to development activities.

County Counsel has approved the Amendment as to form.

Impact on Residents and Businesses:

CASC's services are needed to provide access to expertise and additional personnel needed to review WQMP's in an expedient manner and provide certainty for the processing of the steady increase of development project submittals.

Additional Fiscal Information:

All associated contract costs will be funded using Deposit Based Fees. Thus, no net County costs will be incurred as a result of the contract extension.

Original Contract Amount:	Fiscal Year 2013/2014	\$75,000
Amendment No. 1	Fiscal Year 2014/2015	\$225,000
Amendment No. 1	Fiscal Year 2015/2016	\$225,000
Amendment No. 2 - Original Contract Amount:	Fiscal Year 2016/2017	\$75,000
Amendment No. 3 - Original Contract Amount:	Fiscal Year 2017/2018	\$75,000
	Total	\$675,000

Contract History and Price Reasonableness:

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STATE OF CALIFORNIA**

The Board of Supervisors approved the original agreement on January 7, 2014, Agenda Item 3-44. Three additional consultants were subsequently approved by the Board of Supervisors to provide WQMP review services. Contracting with four consultants for the same services allows the department to assign work to the firm or firms with expertise in specific types of development and knowledge of watershed-specific WQMP requirements; avoids potential conflicts between WQMP reviewers and preparers; and allows the department to balance the work load to ensure timely reviews. On March 10, 2015 (Agenda Item 3-41), the Board of Supervisors approved Amendment No.1 to the original CASC agreement. Amendment No. 1 increased the original contract amount from \$75,000 annually to \$225,000 per Fiscal Years 14/15 and 15/16 due to the increase in WQMP review activity. On July 26, 2016 (Agenda Item 3-51), the Board of Supervisors approved Amendment No. 2 to the original CASC Agreement. Amendment No. 2 exercised the option to extend the term of the contract for the first of the two optional one-year extensions.

Amendment No. 3 will extend the term of the contract for the second of the two optional one-year extensions. Due to the institution of efficiency changes to the WQMP plan check process, the Transportation Department has been able to reduce the time spent on WQMP reviews; therefore, the budget for Amendment No. 3 will remain at the original approved amount of \$75,000 for Fiscal Year 17/18.

The Transportation Department has contracted with CASC under this agreement since 2014. The billing rates for professional services from CASC remain unchanged from the billing rates included in the underlying 2014 agreement. The billing rates were developed by negotiations between CASC and the Transportation Department staff using the County's Purchasing Department policies and guidelines.

ATTACHMENTS:

Amendment No. 3

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Misley Wang

8/29/2017


Marsha Victor, Chief Deputy County Counsel

8/31/2017


Tina Grande, Principal Management Analyst

9/12/2017


Misley Wang

8/29/2017


Gregory L. Priamos, Director County Counsel

8/31/2017

Work Order No.:

RECEIVED

AUG 30 2017

COUNTY COUNSEL

201711571

MEMORANDUM

To: Marsha Victor
Chief Deputy County Counsel

From: Asia Toki, Secretary I,
TLMA – Transportation Department
astoki@rivco.org

Date: August 30, 2017

Subject: Form-11 Attachments

MT No.: 4879

The attachments for the following Form-11 is being submitted for your review and approval as to legal form:

- **Approval of Amendment No. 3 in the amount of \$75,000 to Agreement 13-11-010 for a One Year Extension between the County of Riverside and AEI-CASC Consulting for On-Call Water Quality Management Plan Review Services. All District; [\$675,000 – Total]; Deposit Based Fees 100%**

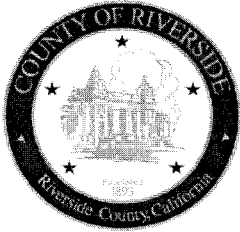
Attached please find the F11 attachments for the above mentioned item. The item is due to the Executive Office by 1:00pm on September 7th for the September 19th Board date. The Project Manager is Benjie Cho and he may be reached at ext. 5-6736.

Please notify me and Cc: Gail Lewis if you have any questions or when the above mentioned document is ready for pick-up via email, glewis@rivco.org, or phone at ext. 5-6740/5-6880.

Please invoice all project related items to the above Work Order No. provided. Please contact Kathy Nhou at ext. 5-0533 or email at knhou@rivco.org for any billing questions.

Thank you.

FORM APPROVED COUNTY COUNSEL
 BY: Marsha Victor DATE: 8/31/17
 MARSHA L. VICTOR



MEMORANDUM

RIVERSIDE COUNTY COUNSEL

CONFIDENTIAL
ATTORNEY-CLIENT PRIVILEGE

DATE: September 1, 2017

TO: April Boydd
Clerk of the Board

FROM: Marsha L. Victor, Chief Deputy

FROM: Gail Lewis, TLMA/Transportation Department

RE: Documents for MT Item 4879
Amendment No. 3 to Agreement with AEI-CASC

Attached please find the original contract for the above referenced matter currently set for the September 19, 2017 agenda. A copy of the approved documents was uploaded to MT Item 4879.

If there should be any issues, please contact one of the above named individuals from County Counsel or the submitting department.

MLV
Attachment

3rd AMENDMENT TO AGREEMENT

For On-Call Engineering Services

Between County of Riverside – Transportation Department

And AEI-CASC Consulting

THIS AMENDMENT (hereinafter the "3rd Amendment") to an Agreement is made and entered into as of this 19 day of September, 2017, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), AEI-CASC Consulting (hereinafter "ENGINEER").

RECITALS

- A. COUNTY and ENGINEER have entered in an agreement entitled "Engineering Services Agreement of On-Call Water Quality Management Plan Check Services between County of Riverside – Transportation Department and AEI-CASC Consulting that is dated January 7, 2014 (M.O. 3.44) (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call engineering services. The Agreement provides for a three year initial term with two 1-year time extensions.
- B. January 14, 2015 the Riverside County Board of Supervisors (M.O. 3.41) approved the 1st Amendment to the Agreement which increased the annual contract amount from \$75,000.00 to \$225,000.00 for FY 14/15 and FY 15/16.
- C. July 26, 2016 the Riverside County Board of Supervisors (M.O. 3.57) approved the 2nd Amendment to the Agreement providing the first time extension from July 1, 2016 through June 30, 2017. The contract amount for FY 16/17 was \$75,000.00
- D. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized until June 30, 2016 and that the authority to approve and execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions.
- E. The ENGINEER is satisfactorily performing the duties under this Agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the second one-year extension of the authority to approve and execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. The authority to authorize work assignments under this contract is hereby extended from July 1, 2017 to June 30, 2018 in accordance with Appendix B • Article BI of the original agreement.
2. The contract maximum as set forth in Article VI • COMPENSATION, subsection B.1. and Appendix C Article CV • COST PROPOSAL are hereby modified and shall reflect that the compensation for this 1-year time extension shall not exceed \$75,000.00 annually upon execution of this Agreement.
3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed this day and year first written above.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

1 APPROVALS

2 COUNTY Approvals

3 RECOMMENDED FOR APPROVAL:

4
5  Dated: 4/25/17

6 Patricia Romo
7 Director of Transportation

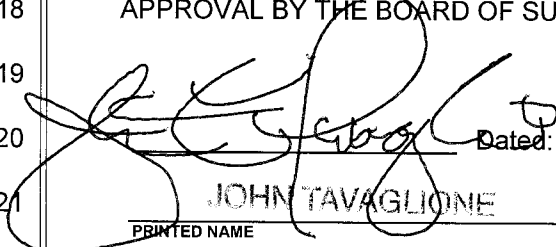
8 APPROVED AS TO FORM:

9 GREGORY P. PRIAMOS

10 County Counsel

11 By:  2/31/17
12 Deputy County Counsel

13 APPROVAL BY THE BOARD OF SUPERVISORS

14  Dated: 9/19/17
15 JOHN TAVAGLIONE
16 PRINTED NAME

17 Chairman, Riverside County Board of Supervisors

18 ATTEST:

19  Dated: 9/19/17

20 KECIA HARPER-IHEM

21 Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

 Dated: 7/21/17

X Michelle E. Furlong
PRINTED NAME

X Secretary / Treasurer
TITLE

ENGINEER:

_____ Dated: _____

X
PRINTED NAME

X
TITLE