

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.17
(ID # 5053)

MEETING DATE:

Tuesday, September 26, 2017

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: PUBLIC SOCIAL SERVICES: Receive and File Fiscal Year 2017-2018 Annual Budget of the Riverside County Children and Families Commission. [Districts: All]; [Total cost: \$0]

RECOMMENDED MOTION: That the Board of Supervisors receive and file the Fiscal Year 2017-2018 annual budget of the Riverside County Children & Families Commission.


ACTION: Policy


Susan Von Zabern, Director of Public Social Services 8/15/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: September 26, 2017
xc: DPSS

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0.00	\$ 0.00	\$0.00	\$ 0.00
NET COUNTY COST	\$ 0.00	\$ 0.00	\$ 0.00	0.00
			Budget Adjustment:	No
			For Fiscal Year:	17/18

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Riverside County Children and Families Commission (RCCFC) was established by the Board of Supervisors through adoption of Ordinance No. 784, enacted on January 22, 1999 and was subsequently reorganized by this Board through adoption of Ordinance No. 784.9 enacted on June 9, 2009.

The RCCFC implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive and collaborative system of information and services to enhance optimal early childhood development and to ensure that children are ready to enter school.

Ordinance No. 784 requires submission of the annual budget to the Board of Supervisors for review and comment. The Fiscal Year 2017-2018 annual budget was approved by the RCCFC on May 10, 2017 (RCCFC Action Item 17-07, attached).

The Commission approved the FY 2017-2018 budget, including estimated revenues of \$22,353,271, \$30,671,064 in total expenses and \$8,317,793 from fund balance, augmenting current year revenues. In addition, the budget includes approximately \$24,487,442 in contracts with \$6,186,622 in operating expenditures.

Comparatively, the FY 2016-2017 budget reflected \$21,032,266 in revenues and \$35,223,237 in expenditures, with \$14,190,971 from fund balance. Actual fund balance expended in FY 2016-2017 was \$1,231,944. The adopted budget included appropriations for new investments; however, expiring contracts were extended an additional year.

The First 5 Riverside 2016-2021 Strategic Plan priority areas focus on children and families, and the systems and networks supporting them. Established Commission goals include: early learning, child health, family strengthening and capacity building. FY 2017-2018 services align with Commission-approved goals.

First 5 Riverside is focused on integrated systems to strengthen families and create a healthier and more prosperous Riverside County. In FY 2017-2018, First 5 Riverside will continue supporting extended direct service contracts, along with investing in the following programs:

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- 1) ***First 5 Riverside Hybrid-Alternative Payment Program (RHAP)*** – Through a partnership with Riverside County Office of Education, RHAP systematically provides approximately 700 children early learning scholarships in quality-rated, licensed centers or family childcare homes.
- 2) ***Quality Start Riverside County*** – A quality rating and improvement system, which creates new opportunities for early educators to receive training, access professional development, and ultimately raise the quality of early learning programs. Quality Start brings together educators, families and community partners, with the common goal of making sure that all children, 0 through 5 years of age, are happy, healthy and ready for success in kindergarten and beyond.
- 3) ***Dental Transformation Initiative*** – The Local Dental Pilot Project–Inland Empire is a regional project with First 5 San Bernardino, funded by the California Department of Health Care Services, which integrates innovative oral health strategies into education, social services and primary care. The goal is ensuring that more early childhood 'caries' are prevented and treated, that families are using preventive dental services and to increase continuity of care.

SUPPLEMENTAL:

Additional Fiscal Information

Proposition 10 Revenue – \$16,923,830

F5 CA (Proposition 10) IMPACT Revenue – \$1,608,721

California Department of Health Care Services Revenue – \$3,421,400

Other Revenue – \$399,320

ATTACHMENTS:

- A. Action Item 17-07
- B. Approved Annual Budget of the Riverside County Children & Families Commission for Fiscal Year 2017-2018



Jennifer Sargent, Principal Management Analyst 9/18/2017

Lynn M. Stephens,
Commission
Secretary, First 5
Riverside Approved
on May 10, 2017

Digitally signed by Lynn
M. Stephens, Commission
Secretary, First 5 Riverside
Approved on May 10,
2017
Date: 2017.05.19 16:19:44
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AGENDA ITEM: 17-07

DATE OF MEETING: May 10, 2017

ACTION: ☒

INFORMATION: ☐

**ADOPT THE ANNUAL BUDGET FOR THE RIVERSIDE COUNTY
CHILDREN AND FAMILIES COMMISSION – FISCAL YEAR 2017-2018**

SUMMARY OF REQUEST

Approve the Fiscal Year (FY) 2017-2018 annual budget.

The FY 2017-2018 budget reflects an estimate of \$22,353,271 in revenues, \$24,487,442 in contracts and \$6,186,622 in operating expenditures, with \$8,317,793 from fund balance augmenting current year revenues. Below is the summary of annual budget:

REVENUE: Net decrease of approximately \$4.9 million from prior year budget primarily due to reduction of nearly \$3.1 million in Tobacco Proposition 10 revenue based on recent Department of Finance revenue projections partially offset by an allocation of \$3.4 million in grant funds from the California Department of Health Care Services for implementation of a local dental pilot program. The current year budget also includes a carry forward of \$0.9 million in First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) revenue previously budgeted to align with associated program costs and the use of \$5.9 million less in fund balance for Commission commitments for contracts and to supplement current year expenses.

SALARIES AND BENEFITS: Reflect an increase of approximately \$1.3 million from the prior year budget mostly due to \$0.9 million in salaries for grant funded positions for the Dental Transformation Initiative and First 5 California IMPACT budgeted full time in FY 2017-2018 and an increase of almost \$0.4 million in benefits for all staff including retirement, flex benefit plan and social security based on payroll variables provided by the County Executive Office.

OPERATING EXPENSES: Reflect a net decrease of approximately \$0.4 million from the prior year mainly due to a decrease of \$0.6 million in the following expenses: 1) professional services (account 525440) reclassified to contracts (account 527980); 2) office equipment 3) non-fixed asset; 4) private mileage reimbursement; 5) advertising; 6) car pool expense; 7) office supplies and 8) copier expenditures partially offset by an increase in special

program expense (account 527780) of \$0.2 million reclassified from contracts (account 527980).

CONTRACTS: Reflect a net decrease of approximately \$5.5 million from the prior year largely due the use of \$3 million less in fund balance, decrease of \$1.5 million budgeted for contracts associated with IMPACT, decrease of \$4 million budgeted for operational contracts based on recent Department of Finance revenue projections along with a decrease of \$0.3 million previously budgeted in professional services (account 525440) reclassified to the contracts (account 527980). The current year budget also includes \$3.4 million associated with implementation of the local dental pilot program.

CAPITAL EXPENSES: Reflect no change from the prior year budget.

BACKGROUND

In accordance with the California Children and Families Act of 1998, the Children and Families Commission for Riverside County, also known as First 5 Riverside (F5R), is required to adopt a budget on an annual basis in support of its strategic plan.

RECOMMENDED ACTION

That the Commission

1. Adopt the FY 2017-2018 budget as proposed; and
2. Authorize the Executive Director or designee to approve:
 - a. Items specified by a specific vendor under the Operational Expense section of this budget (excluding Operational Contracts). Requisitions or purchases above the \$25,000 authority limit associated with these items are referenced below:

Description	Amount
1. Membership – First 5 Association Dues and Communication Fund	\$ 63,350
2. IT Core Services (Acorn Technology)	\$ 92,820

- b. Administrative rate, execute documents and coordinate appropriate actions to expend funds in accordance with established Commission policy and as set forth in the attached budget.

BUDGET IMPACT

N/A

ATTACHMENT

Annual FY 2017/2018 Annual Budget Summary.

Lynn M. Stephens,
Commission
Secretary, First 5
Riverside Approved
on May 10, 2017

Digitally signed by Lynn M.
Stephens, Commission
Secretary, First 5 Riverside
Approved on May 10, 2017
Date: 2017.05.19 16:21:14
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Agenda Item G
Action Item 17-07 Attachment

Riverside County Children & Families Commission

FISCAL YEAR 2017/2018 BUDGET

Business Unit = CFARC / DeptID = 938001 / Fund = 25800

DESCRIPTION	ACCOUNT PROGRAM	APPROVED	PROPOSED
		BUDGET FISCAL YEAR 2016/2017	BUDGET FISCAL YEAR 2017/2018
1 TOTAL REVENUES	7xxxxx	\$ 21,032,266	\$ 22,353,271
2 COMMITTED FUND BALANCE		\$ 685,971	\$ 1,915,675
3 ASSIGNED FUND BALANCE-Strategic Plan 2016-2021		\$ 13,505,000	\$ 6,402,218
4 TOTAL REVENUES AND FUND BALANCE		\$ 35,223,237	\$ 30,671,064
5 EXPENSES:			
6 TOTAL SALARIES & BENEFITS	51xxxx	\$ 3,206,074	\$ 4,494,078
7 TOTAL OPERATING EXPENSES	52xxxx	\$ 1,697,902	\$ 1,315,134
8 CONTRACTS:			
9 Contracts - Generic	527980 80000	1,539,947	-
10 Contracts - Generic - Drowning Prevention	527980 80000	176,088	-
11 Contracts - Cares Plus (Local)	527980 81170	-	-
12 Contracts - Cares Plus (State)	527980 81220	-	-
13 Contracts - Evaluation	527980 81250	180,729	170,000
14 Contracts - Operational - Capacity Building	527980 81400	475,000	1,106,549
15 Contracts - Operational - Child Health	527980 81400	6,285,570	4,612,456
16 Contracts - Operational - Early Learning	527980 81400	9,720,000	11,352,500
17 Contracts - Operational - Family Strengthening	527980 81400	5,941,695	2,906,600
18 Contracts - Operational - Strategic Plan 2016-2021	527980 81400	3,310,000	310,000
19 Contracts - Systems & Networks	527980 92910	-	-
20 Contracts - IMPACT (Local)	527980 92930	2,215,822	726,445
21 Contracts - IMPACT (State)	527980 92930	100,000	257,814
22 Contracts - Dental Transformation Initiative	527980 92940	-	3,045,078
23 TOTAL CONTRACTS		\$ 29,944,851	\$ 24,487,442
24 Improvements-Building	542060	\$ 374,410	\$ 374,410
25 TOTAL CAPITAL EXPENSES		\$ 374,410	\$ 374,410
26 TOTAL EXPENDITURES		\$ 35,223,237	\$ 30,671,064