

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.31  
(ID # 4987)

MEETING DATE:

Tuesday, September 26, 2017

FROM : EXECUTIVE OFFICE:

SUBJECT: EXECUTIVE OFFICE: Approval of Supplemental Budget Amendments & Adoption of FY 17/18 Budget, All Districts. [\$8,743,126 - 100% General Fund reserve for budget stabilization] 4/5ths Vote

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve and direct the Auditor-Controller to make the budget adjustments contained in Attachment A;
- 2) Approve Resolution No. 440-9066 amending Ordinance 440 with the addition of positions contained in Attachment B; and,
- 3) Approve Resolution No. 2017-207 adopting the FY 17/18 budget as amended contained in Attachment C.

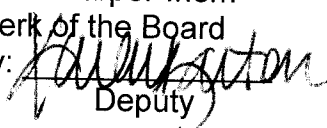
ACTION: (4/5 Vote Required) Policy

---

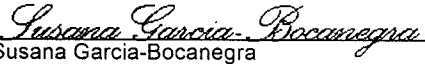
MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-9066 is adopted as recommended.

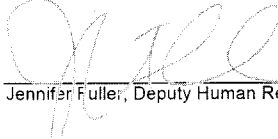
Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: September 26, 2017  
xc: E.O., HR, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy


SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

  
\_\_\_\_\_  
Susana Garcia-Bocanegra

9/20/2017

  
\_\_\_\_\_  
Jennifer Fuller, Deputy Human Resources Director

9/21/2017

  
\_\_\_\_\_  
Gregory V. Priarios, Director County Counsel

9/21/2017

## Attachment A      Recommended Budget Amendments

**Recommendation 1:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments increasing appropriations for Contributions to Other Funds and unassigned fund balance by \$865,000, as follows:

Increase appropriations:		
10000-1101000000-551100	Contributions to other county funds	\$865,000

Anticipated use of fund balance:		
10000-1101000000-370100	Unassigned fund balance	865,000

**Recommendation 2:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments increasing appropriations and estimated revenue for the Economic Development Program by \$800,000, as follows:

Increase estimated revenue:		
21100-1901000000-790600	Contribution from other county funds	\$800,000

Increase appropriations:		
21100-1901000000-510040	Regular salaries	200,000
21100-1901000000-527780	Special program expense	<u>600,000</u>
	Total	800,000

**Recommendation 3:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments increasing appropriations and estimated revenue for Community Centers by \$65,000, as follows:

Increase estimated revenue:		
47220-7200400000-790600	Contribution from other county funds	\$65,000

Increase appropriations:		
47220-7200400000-528500	Project cost expense	65,000

**Recommendation 4:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments to appropriations and use of fund balance for the Sheriff by a net amount of \$7,878,126, as follows:

Increase appropriations:		
10000-2500100000-510040	Regular salaries	\$541,620
10000-2500100000-518100	Budgeted benefits	<u>318,095</u>
	Total	859,715

Anticipated use of fund balance:		
10000-2500100000-370100	Unassigned fund balance	859,715

Increase appropriations:		
10000-2500200000-510040	Regular salaries	479,481
10000-2500200000-518100	Budgeted benefits	<u>392,302</u>
	Total	871,783

Anticipated use of fund balance:		
10000-2500200000-370100	Unassigned fund balance	871,783
Increase appropriations:		
10000-2500300000-510040	Regular salaries	4,091,704
10000-2500300000-518100	Budgeted benefits	<u>2,403,065</u>
	Total	6,494,769
Anticipated use of fund balance:		
10000-2500300000-370100	Unassigned fund balance	6,494,769
Increase appropriations:		
10000-2500500000-510040	Regular salaries	354,576
10000-2500500000-518100	Budgeted benefits	<u>190,925</u>
	Total	545,501
Anticipated use of fund balance:		
10000-2500500000-370100	Unassigned fund balance	545,501
Increase appropriations:		
10000-2500600000-510040	Regular salaries	41,052
10000-2500600000-518100	Budgeted benefits	<u>23,091</u>
	Total	64,143
Anticipated use of fund balance:		
10000-2500600000-370100	Unassigned fund balance	64,143
Increase appropriations:		
10000-2500700000-510040	Regular salaries	427,469
10000-2500700000-518100	Budgeted benefits	<u>309,546</u>
	Total	737,015
Anticipated use of fund balance:		
10000-2500700000-370100	Unassigned fund balance	737,015
Increase appropriations:		
10000-2501000000-510040	Regular salaries	228,732
10000-2501000000-518100	Budgeted benefits	<u>140,190</u>
	Total	368,922
Anticipated use of fund balance:		
10000-2501000000-370100	Unassigned fund balance	368,922
Increase appropriations:		
10000-2501100000-510040	Regular salaries	42,043
10000-2501100000-518100	Budgeted benefits	<u>37,284</u>
	Total	79,327
Anticipated use of fund balance:		
10000-2501100000-370100	Unassigned fund balance	79,327
Decrease appropriations:		
10000-2500400000-510040	Regular salaries	1,500,134
10000-2500400000-518100	Budgeted benefits	<u>642,915</u>
	Total	2,143,049
Increase fund balance:		
10000-2500400000-370100	Unassigned fund balance	2,143,049

**Recommendation 5:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments releasing unassigned fund balance for budget stabilization and increasing unassigned fund balance for the Economic Development Agency and the Sheriff by \$8,743,126, as follows:

Release unassigned fund balance:

10000-1000100000-370106      Unassigned fund balance for budget stabilization      \$8,743,126

Increase unassigned fund balance:

10000-1000100000-370100      Unassigned fund balance      8,743,126

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY Tanya S. Harris  
TANYA S. HARRIS, CPA 7/14/17

RESOLUTION NO. 440-9066

*MD* 9/14/2017  
 Approved by Michael T. Stock  
 Asst. County Executive Officer/  
 Human Resources Director

## A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY RIVERSIDE

## AMENDING ORDINANCE NO. 440

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on September 26, 2017, that pursuant to Section 4(a)(ii) of Ordinance No. 440, the Executive Office is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>	<u>Type</u>
13131	+1	2200100000	SR HUMAN RESOURCES CLERK	R
13469	+1	2200100000	EMPLOYEE BENEFITS & REC SUPV	R
13919	+1	2200100000	D.A. SECRETARY	R
13931	+10	2200100000	LEGAL SUPPORT ASST II	R
13932	+1	2200100000	SR LEGAL SUPPORT ASST	R
13940	+2	2200100000	LAW OFFICE SUPERVISOR I	R
13941	+1	2200100000	LAW OFFICE SUPERVISOR II	R
15915	+1	2200100000	ACCOUNTING TECHNICIAN I	R
37572	+1	2200100000	SR INVESTIGATIVE TECHNICIAN	R
37664	+1	2200100000	SR D.A. INVESTIGATOR	R
37666	+3	2200100000	SR D.A. INVESTIGATOR B	R
37672	+1	2200100000	ASST CHF D.A. INVESTIGATOR	R
37878	+1	2200100000	D.A. PROGRAM MANAGER	R
74127	+1	2200100000	SR ADMINISTRATIVE ANALYST (D)	R
74234	+1	2200100000	SR PUBLIC INFO SPECIALIST	R
74545	+1	2200100000	D.A. EXECUTIVE OFFICER	R
78534	+6	2200100000	DEP DISTRICT ATTORNEY IV	R
78536	+3	2200100000	SUPV DEP DISTRICT ATTORNEY	R
78538	+3	2200100000	DEP DISTRICT ATTORNEY IV-S	R
78543	+9	2200100000	DEP DISTRICT ATTORNEY IV-T	R
79786	+1	2200100000	VICTIM/WITNESS CLAIMS TECH	R

RESOLUTION NO. 440-9066

1	79787	+4	2200100000	VICTIM SERVICES ADVOCATE I	R
2	79788	+1	2200100000	VICTIM SERVICES ADVOCATE II	R
3	79792	+1	2200100000	VICTIM SERVICES SUPERVISOR	R
4	86101	+1	2200100000	IT APPS DEVELOPER II	R
5	86155	+1	2200100000	IT NETWORK ADMIN III	R
6	73501	+2	4200600000	REGISTERED VETERINARY TECH	R
7	73502	+6	4200600000	ANIMAL SERVICES SUPERVISOR	R
8	73503	-2	4200600000	VETERINARY ASSISTANT	R
9	74106	+3	4200600000	ADMIN SVCS ANALYST II	R
10	74107	-1	4200600000	PROGRAM COORDINATOR I	R

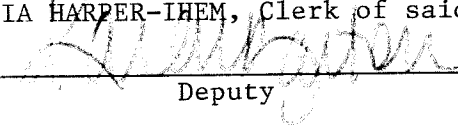
ROLL CALL:

Ayes:	Jeffries, Tavaglione, Washington, Perez and Ashley
Nays:	None
Absent:	None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By

  
Deputy

RESOLUTION NO. 2017-207

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY RIVERSIDE  
ADOPTING THE FISCAL YEAR 2017/18 BUDGET

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Riverside, State of California in regular session assembled on September 26, 2017, that pursuant to Sections 29080 through 29092 of the Government Code, the budget of the County of Riverside, including all districts, agencies, and authorities governed by this Board, is hereby adopted for Fiscal Year 2017/18, in accordance with the financing requirements of the recommended budget, less such deletions and reductions plus such additions and increases as have been made by order of this Board during and after the budget hearings commenced on June 19, 2017, and prior to and including the adoption of this resolution, said adoption including by reference the financing requirements of the recommended budget on file with the Clerk of this Board and the minutes of this Board as to changes therein, and that said adopted budget shall consist of:

- (a) Appropriations by objects of expenditures within each budget unit;
- (b) Other financing uses by budget unit;
- (c) Intrafund transfers by budget unit;
- (d) Residual equity transfers-out by fund;
- (e) Appropriations for contingencies by fund;
- (f) Cancellations and provisions for reserves and designations by fund and purpose, as may finally be determined;
- (g) The means of financing the budget requirements;
- (h) The gross appropriations limit and the total annual appropriations subject to limitation, as finally determined; and,

BE IT FURTHER RESOLVED that, within the object of Salaries and Employee Benefits, the object of Services and Supplies, the object of Other Charges, and the subobject of Fixed Assets for Equipment for each budget unit, the listing of items are only for convenience, and shall not restrict expenditure within the limits of the total appropriation approved for the specified object or subobject by the official responsible for that budget unit, except as otherwise provided by procedures and adopted by the Board of Supervisors.

APPROVED COUNTY COUNSEL  
Karin L. Wiggins-Saxton  
DATE 9/17/17  
BY Karin L. Wiggins-Saxton



2 **RESOLUTION 2017-207**

3 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY RIVERSIDE**  
4 **ADOPTING THE FISCAL YEAR 2017/18 BUDGET**

5 ADOPTED by Riverside County Board of Supervisors on September 26, 2017.

6 **ROLL CALL:**

7 Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
8 Nays: None  
9 Absent: None  
10  
11

12 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
Supervisors on the date therein set forth.

13 KECIA HARPER-IHEM, Clerk of said Board

14  
15 By:   
16 Deputy

17  
18  
19  
20  
21  
22 09.26.17 3.31  
23  
24  
25

# COUNTY OF RIVERSIDE

## EXECUTIVE OFFICE

GEORGE A. JOHNSON  
COUNTY EXECUTIVE OFFICER



LISA BRANDL  
CHIEF OPERATING OFFICER

DON KENT  
ASSISTANT COUNTY EXECUTIVE OFFICER  
COUNTY FINANCE OFFICER

September 26, 2017

Honorable Board of Supervisors  
County of Riverside  
Robert T. Andersen Administrative Center  
4080 Lemon Street, 5th Floor  
Riverside, CA 92501-3651

**4/5<sup>th</sup> Vote**

---

**SUBJECT:**     *Amendment & Adoption of the FY 17/18 Budget*

---

Board members:

On July 25, 2017, I recommended \$28.3 million for the following amendments to the FY 17/18 budget, including a \$10 million increase in discretionary spending for the Sheriff:

	(\$ in millions)
❖ District Attorney	\$6.119
❖ Public Defender	4.362
❖ Sheriff (Detention Center & Gray Case)	10.000
❖ DPSS CalFresh	2.250
❖ Human Resources management system	4.000
❖ Public Guardian	0.487
❖ Behavioral Health	0.260
❖ Economic Development Agency	0.800
❖ Community Centers	0.065
<b>Total Recommended =</b>	<b>\$28.343</b>

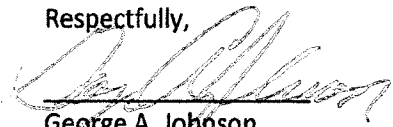
At that time, the Board directed an additional increase of \$7.9 million to restore the full \$17.9 million cut taken previously by the Sheriff as part of our response to the In-Home Supportive Service cost shift. The budget adjustments contained here in Attachment A distribute that increase across several budget units indicated by the Sheriff. Attachment A also includes \$865,000 in adjustments for the Economic Development Agency not available at press time in July.

The recommended budget also included deletion of certain positions as requested by departments that I recommend restoring at this time to provide those departments hiring flexibility. I do not recommended increasing appropriations for these positions, however, as I anticipate departments to operate within existing Board-approved appropriations.

***IT IS THEREFORE RECOMMENDED*** that the Board of Supervisors:

- 1) Approve and direct the Auditor-Controller to make the budget adjustments contained in Attachment A;
- 2) Approve Resolution No. 440-9066 amending Ordinance 440 with the addition of positions contained in Attachment B; and,
- 3) Approve Resolution No. 2017-207 adopting the FY 17/18 budget as amended contained in Attachment C.

Respectfully,

  
George A. Johnson  
County Executive Officer