

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.7
(ID # 4870)

MEETING DATE:

Tuesday, October 3, 2017

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA) AND SHERIFF'S DEPARTMENT :

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND SHERIFF'S DEPARTMENT:
Larry D. Smith Correctional Facility Site-B Additional Buildings Project – Approval
of In-Principle and Preliminary Project Budget, District 5. [\$1,345,300 – Inmate
Welfare Fund - 100%] 4/5 Vote

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and include the Smith Correctional Facility Site-B Additional Buildings (SCF Site-B Buildings) Project to the Capital Improvement Program (CIP) project list;
2. Approve in-principle the SCF Site-B Buildings Project located in Banning, California, for the construction of two new buildings for additional administration space and classrooms;
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A;

ACTION: Policy, CIP, 4/5 Vote Required

Robert Field, Assistant County Executive Officer/EDA

8/29/2017

Stan Sniff

Sheriff-Coroner-PA

By Scot Collins, Chief Deputy

Scot Collins, Chief Deputy

9/5/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: October 3, 2017
xc: EDA, Sheriff, Auditor, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve the preliminary project budget in the amount of \$1,345,300 for the SCF Site-B Buildings Project, and authorize the use of the Inmate Welfare Fund, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
5. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the project, and are within the approved project budget; and
6. Authorize the Purchasing Department to execute the consultant services agreements for consultants that have been pre-qualified for services up to \$100,000 per project, per fiscal year, in accordance with applicable Board policies.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,345,300	\$ 0	\$ 1,345,300	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Inmate Welfare Fund – 100%			Budget Adjustment: Yes	
			For Fiscal Year: 2017/18	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Sheriff's Inmate Training and Education Bureau is working to improve inmate classroom size and provide additional administration support within Site-B, which is located adjacent to the Smith Correctional facility. The project's scope of work entails constructing two new buildings; one for administration and one for additional classroom space. The administration building will have space for approximately 17 to 20 staff members, meeting rooms, office space and restrooms. The classroom building will have three to four classrooms, office space and restrooms.

In order to keep the project moving forward, avoid impacts and meet project schedule commitments, EDA recommends the Board of Supervisors (Board) approve the SCF Site-B Buildings project and authorize the use of the Inmate Welfare Fund in the amount of \$1,345,300. EDA will return to the Board to approve project related documents and procure the most cost effective project delivery method and award in accordance with applicable Board policies.

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Any attempt at assessing the potential impacts at this time would be wholly speculative and, therefore, the proposed action is not considered a project under the California Environmental Quality Act (CEQA). The project will undergo environmental review once a schematic design is completed that will allow for a meaningful evaluation of potential impacts. The compliance document under CEQA will be presented to the Board under separate cover for approval in combination with the approval of schematic design and programming.

Impact on Residents and Businesses

The SCF Site-B Buildings project will provide additional space for classrooms and administrative staff. These additions will allow staff to better facilitate the delivery of programs and re-entry services to inmates.

Additional Fiscal Information

(Commences on Page 3)

Additional Fiscal Information

The approximate allocation of the preliminary project is as follows:

PROJECT BUDGET LINE ITEMS	BUDGET CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	100,000
Construction Management	2	0
Construction Contract	3	800,000
Offsite Construction	4	0
Project Management / Plan Check and Inspections	5	30,000
Fixtures, Furnishings, Equipment	6	0
Other Soft Costs / Specialty Consultants	7	123,000
Project Contingency	8	122,300
Minor Construction	9	170,000
Preliminary Project Budget		\$ 1,345,300

All costs associated with this Board action will be 100% funded by the Inmate Welfare Fund. Schedule A for Sheriff's Department for FY 2017-18 shown below:

Schedule A

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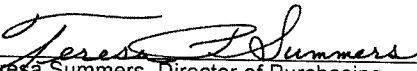
Increase Estimated Revenues:

30100-7200800000-777520	Reimbursement for Services	\$1,345,300
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Increase Appropriations:

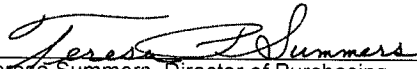
30100-7200800000-542040	Buildings-Capital Projects	\$1,345,300
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RF:JV:VC:SP:FG:tv FM08250007708 4870 - 13642
S:\Project Management Office\FORM 11'S\Form 11's in Process\4870 - 13642_D6 - 007708 - Smith Correc Fac (SCF) Site B Addtl
Bldgs-In Principle & Prelim ProjBdgt_091917.doc


Teresa Summers, Director of Purchasing 9/5/2017


Rekini Dasika, Principal Management Analyst 9/25/2017


Stephanie Parisi 9/25/2017


Teresa Summers, Director of Purchasing 9/5/2017


Gregory Priarios, Director County Counsel 9/19/2017