SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

ITEM
3.19
(ID # 4833)

MEETING DATE:
Tuesday, October 3, 2017

FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION: Approval of Amendment No. 3 in the amount of $75,000 to Agreement 13-11-008 for a One Year Extension between the County of Riverside and Michael Baker International for On-Call Water Quality Management Plan Review Services. All District; [$675,000 – Total]; Applicant Fees 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 3 in the amount of $75,000 to Agreement 13-11-008 for a One Year Extension between the County of Riverside (County) and Michael Baker International (formerly RBF Consulting) for On-Call Water Quality Management Plan (WQMP) Review Services; and
2. Authorize the Chairman of the Board to execute the same.

ACTION: Policy

Patricia Romo, Director of Transportation 8/25/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:	Jeffries, Tavaglione, Washington, Perez and Ashley
Nays:	None
Absent:	None
Date:	October 3, 2017
xc:	Transp.

Kecia Harper-Ihem
Clerk of the Board
By: Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	$ 75,000	$ 0	$ 675,000	$ 0
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0
SOURCE OF FUNDS: Applicant Fees (100%). No General funds will be used for this project.			**Budget Adjustment:** N/A	
			For Fiscal Year: 2017/2018	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

SUMMARY

Continued WQMP Review Services are needed to provide access to expertise and additional personnel, enabling the County of Riverside (County) Transportation Department (Transportation Department) to efficiently manage peak work flows and supplement our core staff.

The Board of Supervisors approved and executed an agreement between the County and RBF Consulting (now known as Michael Baker International) on January 7, 2014 (Agenda Item 3-44), to provide WQMP Review Services. In August 2015, County Purchasing Department recognized the assignment of the RBF Consulting agreement to Michael Baker International due to the merger of the two firms. Article BI in Appendix B of the agreement allows for two separate one-year extensions to extend the term of the contract. The attached amendment exercises the option to extend the term of the contract for the second of the two optional one-year extensions. The continued services of Michael Baker International are needed to provide on-going WQMP Review Services for fiscal year 2017-2018. The continued specific services to be provided include, but are not limited to, plan check review of WQMP's and other WQMP and water quality protection assistance related to development activities.

County Counsel has approved the Agreement, Amendment No. 3, as to legal form.

Impact on Residents and Businesses:

Michael Baker International's services are needed to provide access to expertise and additional personnel needed to review WQMP's in an expedient manner and provide certainty for the processing of the steady increase of development project submittals.

Additional Fiscal Information:

All associated contract costs will be funded using applicant fees. Thus, no net County costs will be incurred as a result of the contract extension.

Original Contract Amount:	Fiscal Year 2013/2014	$75,000
Amendment No. 1	Fiscal Year 2014/2015	$225,000
Amendment No. 1	Fiscal Year 2015/2016	$225,000
Amendment No. 2 - Original Contract Amount:	Fiscal Year 2016/2017	$75,000
Amendment No. 3 - Original Contract Amount:	Fiscal Year 2017/2018	$75,000
	Total	$675,000

Contract History and Price Reasonableness:

The Board of Supervisors approved the original agreement on January 7, 2014, Agenda Item 3-44. Three additional consultants were subsequently approved by the Board of Supervisors to provide WQMP review services. Contracting with four consultants for the same services allows the department to assign work to the firm or firms with expertise in specific types of development and knowledge of watershed-specific WQMP requirements; avoids potential conflicts between WQMP reviewers and preparers; and allows the department to balance the work load to ensure timely reviews. On March 10, 2015 (Agenda Item 3-41), the Board of Supervisors approved Amendment No.1 to the original Michael Baker International agreement. Amendment No. 1 increased the original contract amount from $75,000 annually to $225,000 per Fiscal Years 14/15 and 15/16 due to the increase in WQMP review activity. On July 26, 2016 (Agenda Item 3-57), the Board of Supervisors approved Amendment No. 2 to the original Michael Baker International Agreement. Amendment No. 2 exercised the option to extend the term of the contract for the first of the two optional one-year extensions.

Amendment No. 3 will extend the term of the contract for the second of the two optional one-year extensions. Due to the institution of efficiency changes to the WQMP plan check process, the Transportation Department has been able to reduce the time spent on WQMP reviews; therefore, the budget for Amendment No. 3 will remain at the original approved amount of $75,000 for Fiscal Year 17/18.

The Transportation Department has contracted with RBF Consulting, now Michael Baker International, under this agreement since 2014. The billing rates for professional services from Michael Baker International remain unchanged from the billing rates included in the underlying 2014 agreement. The billing rates were developed by negotiations between Michael Baker International and the Transportation Department staff using the County's Purchasing Department policies and guidelines.

ATTACHMENTS:

Amendment No. 3

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Marsha Victor, Chief Deputy County Counsel 9/15/2017

Tina Grande, Principal Management Analyst 9/26/2017

Gregory P. Priamos, Director County Counsel 9/15/2017

3rd AMENDMENT TO AGREEMENT

For On-Call Engineering Services

Between County of Riverside – Transportation Department

And Michael Baker International (Formerly RBF Consulting, Inc.)

THIS AMENDMENT (hereinafter the "3rd Amendment") to an Agreement is made and entered into as of this 3rd day of October, 2017, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), Michael Baker International (hereinafter "ENGINEER").

RECITALS

A. COUNTY and ENGINEER have entered in an agreement entitled "Engineering Services Agreement of On-Call Water Quality Management Plan Check Services between County of Riverside – Transportation Department and Michael Baker International (formerly RBF Consulting, Inc.)" that is dated January 7, 2014 (M.O. 3.44) (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call engineering services. The Agreement provides for a three year initial term with two 1-year time extensions.

B. January 14, 2015 the Riverside County Board of Services (M.O. 3.41) approved the 1st Amendment to the Agreement which increased the annual contract amount from $75,000.00 to $225,000.00 for FY 14/15 and FY 15/16.

C. August 2015, RBF Consulting, Inc. merged with Michael Baker International and was recognized by the Riverside County Purchasing Department. Hereafter, all references to RBF Consulting, Inc. shall be deemed to refer to Michael Baker International.

D. July 26, 2016 the Riverside County Board of Supervisors (M.O. 3.50) approved the 2nd Amendment to the Agreement providing the first time extension from July 1, 2016 through June 30, 2017. The contract amount for FY 16/17 was $75,000.00

E. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized until June 30, 2016 and that the authority to approve and execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions.

F. The ENGINEER is satisfactorily performing the duties under this Agreement and the Transportation

OCT 03 2017 3.19

Department continues to need the services provided. The parties therefore now desire to implement the second one-year extension of the authority to approve and execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. The authority to authorize work assignments under this contract is hereby extended from July 1, 2017 to June 30, 2018 in accordance with Appendix B • Article BI of the original agreement.
2. The contract maximum as set forth in Article VI • COMPENSATION, subsection B.1. and Appendix C Article CV • COST PROPOSAL are hereby modified and shall reflect that the compensation for this 1-year time extension shall not exceed $75,000.00 annually upon execution of this Agreement.
3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed this day and year first written above.

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APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:

Dated: 8/25/17

Patricia Romo

Director of Transportation

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

County Counsel

By: 9/15/17

Deputy County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

Dated: OCT 03 2017

JOHN TAVAGLIONE

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:

Dated: OCT 03 2017

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

Dated: 7/20/2017

X DARIN P. JOHNSON

PRINTED NAME

X VICE PRESIDENT

TITLE

ENGINEER:

Dated: 7/20/17

X JAMES A. SINNEMA

PRINTED NAME

X VICE PRESIDENT

TITLE