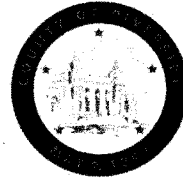


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.13  
(ID # 4875)

**MEETING DATE:**

Tuesday, October 24, 2017

**FROM :** TLMA-TRANSPORTATION:


**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION:

Approval of 1st Amendment to the Agreement between the County of Riverside and Atkins North America, Inc. for On-Call Water Quality Management Plan Review Services, for a One Year time extension in the Amount of \$75,000. All District; [\$750,000 – Total]; Deposit Based Fees 100%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve 1<sup>st</sup> Amendment to Agreement between the County of Riverside (County) and Atkins North America, Inc. (Atkins) for On-Call Water Quality Management Plan (WQMP) Review Services; and
2. Authorize the Chairman of the Board to execute the same.

**ACTION:**


  
Patricia Romo, Director of Transportation 9/22/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Washington, Perez and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** October 24, 2017  
**xc:** Transp.

Kecia Harper-Ihem  
Clerk of the Board  
By   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 75,000	\$ 0	\$ 750,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
			<b>Budget Adjustment: N/A</b>	
			<b>For Fiscal Year: 2017/2018</b>	

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**SUMMARY**

Continued WQMP Review Services are needed to provide access to expertise and additional personnel, enabling the Transportation Department to efficiently manage peak work flows and supplement our core staff.

The Board of Supervisors approved and executed an agreement between the County and Atkins North America, Inc. to provide WQMP Review Services for a period of three years, on March 10, 2015 (Agenda Item 3-40). The agreement allows for two separate one-year extensions to extend the term of the contract. The attached amendment exercises the option to extend the term of the contract for the first of the two optional one-year extensions. The continued services of Atkins is needed to provide on-going WQMP Review Services for fiscal year 2017-2018. The continued specific services to be provided include, but are not limited to, plan check review of WQMP's and other WQMP and water quality protection assistance related to development activities.

Three additional consultants have been approved by the Board of Supervisors to provide WQMP review services. Contracting with four consultants for the same services allows the department to assign work to the firm or firms with expertise in specific types of development and knowledge of watershed-specific WQMP requirements; avoids potential conflicts between WQMP reviewers and preparers; and allows the department to balance the work load to ensure timely reviews.

This 1<sup>st</sup> Amendment to the Agreement will extend the term of the contract for the first of the two optional one-year extensions. Due to the institution of efficiency changes to the WQMP plan check process, the Transportation Department has been able to reduce the time spent on WQMP reviews; therefore, the budget for the 1<sup>st</sup> Amendment to the Agreement will be reduced to the amount of \$75,000 for Fiscal Year 17/18.

County Counsel has approved the Agreement, Amendment No. 1, as to legal form.

**Impact on Residents and Businesses:**

Atkins's services are needed to provide access to expertise and additional personnel needed to review WQMP's in an expedient manner and provide certainty for the processing of development project submittals.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Additional Fiscal Information:**

All associated contract costs will be funded using Deposit Based Fees. Thus, no net County costs will be incurred as a result of the contract extension.

Original Contract Amount:		\$675,000
1 <sup>st</sup> Amendment to Agreement	<u>Fiscal Year 2017/2018</u>	<u>\$75,000</u>
	Total	\$750,000

**Contract History and Price Reasonableness:**

The Transportation Department has contracted Atkins under this agreement since 2015. The billing rates for professional services from Atkins remain unchanged from the billing rates included in the underlying 2014 agreement. The billing rates were developed by negotiations between Atkins and the Transportation Department staff using the County's Purchasing Department policies and guidelines.

**ATTACHMENTS:**

1<sup>st</sup> Amendment to Agreement

  
\_\_\_\_\_  
Marsha Victor, Chief Deputy County Counsel

9/25/2017

  
\_\_\_\_\_  
Alex Gann

10/16/2017

  
\_\_\_\_\_  
Gregory T. Priapros, Director County Counsel

9/25/2017

1st AMENDMENT TO AGREEMENT

For On-Call Engineering Services

Between County of Riverside – Transportation Department

And Atkins North America, Inc

THIS AMENDMENT (hereinafter the "1st Amendment") to an Agreement is made and entered into as of this 24th day of October, 2017, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), Atkins North America, Inc. (hereinafter "ENGINEER").

RECITALS

- A. COUNTY and ENGINEER have entered in an agreement entitled "Engineering Services Agreement of On-Call Water Quality Management Plan Check Services between County of Riverside – Transportation Department and Atkins North America, Inc. that is dated March 10, 2015 (M.O. 3.40) (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call engineering services. The Agreement provides for a three year initial term with two 1-year time extensions.
B. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized until June 30, 2017 and that the authority to approve and execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions.
C. The ENGINEER is satisfactorily performing the duties under this Agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the first one-year extension of the authority to approve and execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. The authority to authorize work assignments under this contract is hereby extended from July 1, 2017 to June 30, 2018 in accordance with Appendix B • Article BI of the original agreement.
2. The contract maximum as set forth in Article VI • COMPENSATION, subsection B.1. and Appendix C Article CV • COST PROPOSAL are hereby modified and shall reflect that the compensation for this 1-year time extension shall not exceed \$75,000.00 annually upon execution of this Agreement.
3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and

1 conditions of the Agreement shall remain in full force and effect between the parties hereto.

2 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed  
3 this day and year first written above.

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1 **APPROVALS**

2 **COUNTY Approvals**

3 RECOMMENDED FOR APPROVAL:

4  
5  
6  Dated: 7-22-17

7 Patricia Romo

8 Director of Transportation

9  
10 APPROVED AS TO FORM:


11 GREGORY P. PRIAMOS

12 County Counsel

13  
14 By:  Dated: 9/20/17

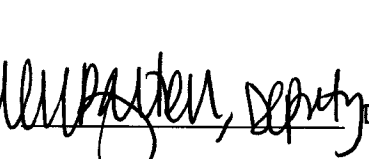
15 Deputy County Counsel

16  
17  
18 APPROVAL BY THE BOARD OF SUPERVISORS

19  
20  Dated: OCT 24 2017  
21 JOHN TAVAGLIONE

22 PRINTED NAME  
23 Chairman, Riverside County Board of Supervisors

24 ATTEST:

25  
26  
27  Dated: OCT 24 2017

28 KECIA HARPER-IHEM

29 Clerk of the Board (SEAL)

**ENGINEER Approvals**


ENGINEER:

 Dated: 7-21-17

X MICHAEL VAN ANTWERP  
PRINTED NAME

X DIVISION MANAGER  
TITLE

ENGINEER:

 Dated: 7/21/17

X ROBERT J WARREN  
PRINTED NAME

X PROJECT DIRECTOR  
TITLE