

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.11
(ID # 5126)

MEETING DATE:

Tuesday, November 7, 2017


FROM : RUHS-BEHAVIORAL HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM - BEHAVIORAL HEALTH: Ratify Agreement #BSCC 550-17 with the Board of State and Community Corrections and Adopt Resolution #2017-191. Districts 4 and 5; [\$13,280,000 for 3 Years 60% Federal, 40% State]; (4/5 Vote)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify Agreement #BSCC 550-17 between the Board of State and Community Correction (BSCC) and Riverside University Health System – Behavioral Health (RUHS-BH) in the amount of \$6,000,000 for the term June 16, 2017 through August 15, 2020;
2. Adopt Resolution #2017-191 authorizing the Director of RUHS-BH to sign Agreement #BSCC 550-17 and subsequent amendments between RUHS-BH and the BSCC;
3. Authorize the Director of RUHS-BH to sign certifications, reports, grant-related documents and administer the program for a total cost of \$13,280,000 through August 15, 2020; and
4. Approve and direct the Auditor Controller to adjust the FY17/18 budget by \$4,394,166, as detailed in the attached Schedule A.

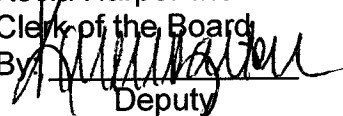
ACTION:


Steve Steinberg 10/19/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Perez
Nays: None
Absent: Ashley
Date: November 7, 2017
xc: RUHS-Behavioral Health, Auditor

Kedia Harper-Ihem
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$4,394,166	\$13,280,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 60% Federal, 40% State			Budget Adjustment: Yes	
			For Fiscal Year: 16/17 – 20/21	

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

On February 16, 2017, RUHS-BH submitted Proposition 47 Grant Program Proposal to BSCC for Integrated Care Behavioral Health Full Service Partnership Programs. RUHS – BH proposes to fund two contract-operated Full Services Partnership programs that would provide integrated mental health, substance abuse and primary care services. Services will include evidenced-based intervention using a Trauma Informed approach. Diversion services will be included for veteran and homeless court defendants as well as serving post-conviction informal probationers who, due to their impaired functioning, are at risk for re-offending. Restorative Justice activities and vocational services will also be provided along with comprehensive housing support.

RUHS-BH has identified three types of offenders as the primary target population for Prop 47 services:

- Offenders identified as eligible for diversion by the Riverside County Veteran’s Court who are reluctant to receive or are found to be ineligible for services from the Veterans Administration.
- Those identified by Probation who struggle with daily functioning due to mental health and/or substance use issues and are at high risk for criminal justice contact, but are not currently engaged in treatment services due to lack of support or services. This program is designed to serve individuals ages 13 and up.
- Homeless or inadequately housed adults whose untreated mental health or substance use disorder(s) contribute to both their homelessness and to their contact with the criminal justice system

Impact on Citizens and Businesses

These services are a component of the Department’s system of care aimed at improving the health and safety of consumers and the community.

Additional Fiscal Information

The total cost of the program is \$13,280,000. RUHS-BH was approved \$6,000,000 in Proposition 47 funding under Agreement #BSCC 550-17. Services provided are expected to

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

generate an additional \$4,368,000 of Medi-Cal funding. The remaining cost of \$2,912,000 will be covered by State funds.

For FY17/18, it is anticipated that the program cost will be \$4,394,166, which is not in the current budget, therefore a budget adjustment is needed as identified in the attached Schedule A. The remaining program cost of \$8,885,834 will be budgeted through the normal budget process for the remaining fiscal years. No County Funds will be required.

 _____ Douglas Cady, Principal Management Analyst 10/30/2017	 _____ Misley Wang 10/19/2017
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Gregory V. Priamos, Director County Counsel 10/24/2017

Schedule A

Riverside University Health System Budget Adjustments Fiscal Year 2017/2018

INCREASE APPROPRIATIONS:

10000-4100200000-510040	Regular Salaries	\$136,728
10000-4100200000-518100	Budgeted Benefits	\$66,105
10000-4100200000-520330	Communication Services	\$23,750
10000-4100200000-521360	Maint – Computer Equipment	\$23,750
10000-4100200000-523680	Office Equip Non Fixed Asset	\$54,333
10000-4100200000-523700	Office Supplies	\$19,167
10000-4100200000-527840	Training – Education/Tuition	\$3,900
10000-4100200000-528900	Air Transportation	\$5,850
10000-4100200000-528960	Lodging	\$4,875
10000-4100200000-528980	Meals	\$1,950
10000-4100200000-529040	Private Mileage Reimbursement	\$2,925
10000-4100200000-530280	Private Care Provider	\$4,050,833

TOTAL INCREASE IN APPROPRIATIONS		<u>\$4,394,166</u>
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INCREASE ESTIMATED REVENUE:

10000-4100200000-750920	CA-Mental Health Services	\$1,967,500
10000-4100200000-767180	Fed-Medi-Cal – FFP	\$1,456,000
10000-4100200000-751040	CA-Mental Health Svcs Act	\$485,333
10000-4100200000-755900	CA-AB118 Local Revenue	\$485,333

TOTAL INCREASE IN ESTIMATED REVENUE		<u>\$4,394,166</u>
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RESOLUTION NO. 2017-191

AUTHORIZING APPLICATION FOR AND RECEIPT OF PROPOSITION 47 GRANT FUNDS

FORM APPROVED COUNTY COUNSEL
BY:  ERIC STOPHER
DATE: 11/2/17

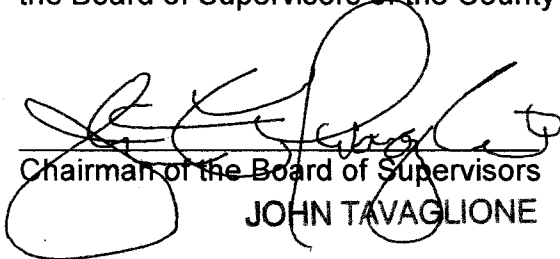
WHEREAS the Riverside University Health System – Behavioral Health desires to participate in the Proposition 47 Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the RUHS-BH Director is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

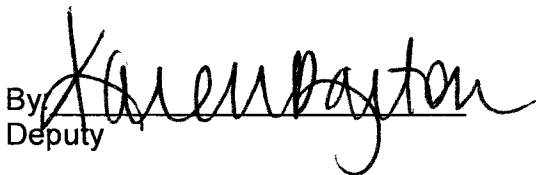
BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that RUHS-BH agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

PASSED, ADOPTED, SIGNED AND APPROVED this 7th day of November, 2017 by the Board of Supervisors of the County of Riverside.


Chairman of the Board of Supervisors
JOHN TAVAGLIONE

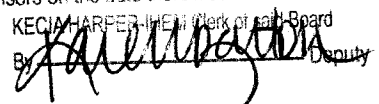
ATTEST:
Kecia Harper-Ihem
Clerk to the Board of Supervisors

By: 
Deputy

ROLL CALL:

Ayes: Jeffries, Tavaglione, Washington and Perez
Nays: None
Absent: Ashley

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM Clerk of said Board
By:  Deputy

AGREEMENT NUMBER BSCC 550-17
REGISTRATION NUMBER


- This Agreement is entered into between the State Agency and the Contractor named below:
 STATE AGENCY'S NAME
BOARD OF STATE AND COMMUNITY CORRECTIONS
 CONTRACTOR'S NAME
RIVERSIDE UNIVERSITY HEALTH SYSTEM BEHAVIORAL HEALTH
- The term of this Agreement is: **June 16, 2017 through August 15, 2020**
- The maximum amount of this Agreement is: **\$ 6,000,000.00**
SIX MILLION DOLLARS AND ZERO CENTS
- The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement.

Exhibit A:	Scope of Work	3	pages
Exhibit B:	Budget Detail and Payment Provisions	4	pages
Exhibit C:	General Terms and Conditions (04/2017)	3	pages
Exhibit D:	Special Terms and Conditions	4	pages
Attachment 1:	Proposition 47 Request for Proposal*		
Attachment 2:	Grant Proposal/Application for Funding	44	pages
Appendix A:	Proposition 47 Executive Steering Committee	1	page
Appendix B:	Criteria for Non-Governmental Organizations Receiving Proposition 47 Funds	2	pages


* This item is incorporated by reference and can be accessed at: http://www.bscc.ca.gov/s_bscprop47.php

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) RIVERSIDE UNIVERSITY HEALTH SYSTEM BEHAVIORAL HEALTH	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING STEVE STEINBERG, Director, Behavioral Health	
ADDRESS 4095 County Circle Drive Riverside, CA 92503	

STATE OF CALIFORNIA

AGENCY NAME BOARD OF STATE AND COMMUNITY CORRECTIONS	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING MARY JOLLS, Deputy Director	
ADDRESS 2590 Venture Oaks Way, Suite 200 Sacramento CA 95833	

California Department of General Services Use Only

Exempt per: **SCM 1, 4.06**

FORM APPROVED COUNTY COUNSEL
 BY:  ERIC STOFFER
 DATE: 6/18/17

**EXHIBIT A
SCOPE OF WORK**

1. GRANT AGREEMENT – PROPOSITION 47 GRANT PROGRAM

This Grant Agreement is between the State of California, Board of State and Community Corrections, hereafter referred to as BSCC and Riverside University Health System Behavioral Health, hereafter referred to as Grantee or Contractor.

2. PROJECT SUMMARY AND ADMINISTRATION

- A. RUHS – BH proposes to fund two contract operated Full Services Partnership programs that would provide integrated mental health substance use and primary care services. Leveraging both Specialty MH and Drug Medi-Cal for the provision of services. Services will include evidenced-based intervention using a Trauma Informed approach. Diversion services will be included for Veteran and Homeless court defendants as well as serving post-conviction informal probationers who, due to their impaired functioning, are at risk for re-offending. Restorative Justice activities and vocational services will also be provided along with comprehensive housing support.
- B. Grantee agrees to administer the project in accordance with Attachment 1: Proposition 47 Request for Proposal (incorporated by reference) and Attachment 2: Grant Proposal/Application for Funding, which is attached and hereto and made part of this agreement.

3. PROJECT OFFICIALS

- A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or in connection with the interpretation, performance, or payment for work performed under this Grant Agreement.
- B. The Grantee's project officials shall be those identified as follows:

Authorized Officer with legal authority to sign:

Name: Steve Steinberg
Title: Director, Behavioral Health
Address: 4095 County Circle Drive, Riverside, CA 92503
Phone: (951) 358-4501

Designated Financial Officer authorized to receive warrants:

Name: Amy McCann
Title: Deputy Director, Finance
Address: P.O. Box 7549, Riverside, CA 92513
Phone: (951) 358-4106
Fax: (951) 358-4513
Email: ALMcCann@rcmhd.org

Project Director authorized to administer the project:

Name: Angela Igrisan
Title: Assistant Director
Address: 4095 County Circle Drive, Riverside, CA 92503
Phone: (951) 358-4511
Fax: (951) 358-4513
Email: Aigrisan@rcmhd.org

- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the Authorized Officer listed above warrants that he or she has full legal authority to bind the entity for which he or she signs.

EXHIBIT A
SCOPE OF WORK

4. DATA COLLECTION

Grantees will be required to comply with all of the data collection and reporting requirements as described in Attachment 1: Proposition 47 Request for Proposal and Attachment 2: Grant Proposal/Application for Funding.

5. PROGRESS REPORTS AND EVALUATIONS

- A. Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

Progress Report Periods

1. June 16, 2017 to September 30, 2017
2. October 1, 2017 to December 31, 2017
3. January 1, 2018 to March 31, 2018
4. April 1, 2018 to June 30, 2018
5. July 1, 2018 to September 30, 2018
6. October 1, 2018 to December 31, 2018
7. January 1, 2019 to March 31, 2019
8. April 1, 2019 to June 30, 2019
9. July 1, 2019 to September 30, 2019
10. October 1, 2019 to December 31, 2019
11. January 1, 2020 to March 31, 2020
12. April 1, 2020 to June 30, 2020
13. July 1, 2020 to August 15, 2020

Due no later than:

- November 15, 2017
February 15, 2018
May 15, 2018
August 15, 2018
November 15, 2018
February 15, 2019
May 15, 2019
August 15, 2019
November 15, 2019
February 15, 2020
May 15, 2020
August 15, 2020
September 30, 2020

B. Evaluations

- Local Evaluation Plan
Two-Year Preliminary Evaluation Report
Final Local Evaluation Report

Due no later than:

- November 15, 2017
August 15, 2019
September 30, 2020

- C. Grantees shall submit all other reports and data as required by the BSCC.

6. PROJECT RECORDS

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds, including grant funds and any matching funds by the Grantee and the total cost of the project. Source documentation includes copies of all awards, applications, approved modifications, financial records and narrative reports.
- C. Personnel and payroll records shall include the time and attendance reports for all individuals reimbursed under the grant, whether they are employed full-time or part-time. Time and effort reports are required for consultants (subcontractors).
- D. The grantee shall maintain documentation of donated goods and/or services, including the basis for valuation.

EXHIBIT A
SCOPE OF WORK

- E. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- F. All Grantee records relevant to the project must be preserved a minimum of three (3) years after closeout of the grant project and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

7. CONFLICT OF INTEREST

- A. Existing law prohibits any non-governmental sub-grantee, partner or like party who participated on the Proposition 47 Executive Steering Committee (ESC) from receiving funds from the Proposition 47 grants awarded under this RFP. Applicants who are awarded grants under this RFP are responsible for reviewing the Prop 47 ESC membership roster (see Appendix A) and ensuring that no grant dollars are passed through to any non-governmental entity represented by the members of the Proposition 47 ESC.
- B. These conflict of interest rules do not apply to public employees that served on the ESC tasked with developing the Requests for Proposals and scoring the proposals for Proposition 47 Grant funding. Employees of governmental entities are deemed not to have a financial interest in this program. (See Pen. Code, § 6025.1, subd. (a).)
- C. In cases of an actual conflict of interest with an ESC member, the Board may revoke the grant award and legal consequences could exist for the parties involved, including, but not limited to, repayment of the grant award.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. INVOICING AND PAYMENTS

- A. The Grantee shall be paid monthly or quarterly, as designated by the grantee, in arrears by submitting an invoice (Form 201) to the BSCC that outlines actual expenditures claimed for the reporting period. Grantee must insert the term "Monthly" or "Quarterly" here : _____ and must then adhere to the applicable due dates.

Monthly Invoicing Periods

Due no later than:

- | | |
|---|--------------------|
| 1. June 16, 2017 to July 31, 2017 | September 15, 2017 |
| 2. August 1, 2017 to August 31, 2017 | October 15, 2017 |
| 3. September 1, 2017 to September 30, 2017 | November 15, 2017 |
| 4. October 1, 2017 to October 31, 2017 | December 15, 2017 |
| 5. November 1, 2017 to November 30, 2017 | January 15, 2018 |
| 6. December 1, 2017 to December 31, 2017 | February 15, 2018 |
| 7. January 1, 2018 to January 31, 2018 | March 15, 2018 |
| 8. February 1, 2018 to February 28, 2018 | April 15, 2018 |
| 9. March 1, 2018 to March 31, 2018 | May 15, 2018 |
| 10. April 1, 2018 to April 30, 2018 | June 15, 2018 |
| 11. May 1, 2018 to May 31, 2018 | July 15, 2018 |
| 12. June 1, 2018 to June 30, 2018 | August 15, 2018 |
| 13. July 1, 2018 to July 31, 2018 | September 15, 2018 |
| 14. August 1, 2018 to August 31, 2018 | October 15, 2018 |
| 15. September 1, 2018 to September 30, 2018 | November 15, 2018 |
| 16. October 1, 2018 to October 31, 2018 | December 15, 2018 |
| 17. November 1, 2018 to November 30, 2018 | January 15, 2019 |
| 18. December 1, 2018 to December 31, 2018 | February 15, 2019 |
| 19. January 1, 2019 to January 31, 2019 | March 15, 2019 |
| 20. February 1, 2019 to February 28, 2019 | April 15, 2019 |
| 21. March 1, 2019 to March 31, 2019 | May 15, 2019 |
| 22. April 1, 2019 to April 30, 2019 | June 15, 2019 |
| 23. May 1, 2019 to May 31, 2019 | July 15, 2019 |
| 24. June 1, 2019 to June 30, 2019 | August 15, 2019 |
| 25. July 1, 2019 to July 31, 2019 | September 15, 2019 |
| 26. August 1, 2019 to August 31, 2019 | October 15, 2019 |
| 27. September 1, 2019 to September 30, 2019 | November 15, 2019 |
| 28. October 1, 2019 to October 31, 2019 | December 15, 2019 |
| 29. November 1, 2019 to November 30, 2019 | January 15, 2020 |
| 30. December 1, 2019 to December 31, 2019 | February 15, 2020 |
| 31. January 1, 2020 to January 31, 2020 | March 15, 2020 |
| 32. February 1, 2020 to February 29, 2020 | April 15, 2020 |
| 33. March 1, 2020 to March 31, 2020 | May 15, 2020 |
| 34. April 1, 2020 to April 30, 2020 | June 15, 2020 |
| 35. May 1, 2020 to May 31, 2020 | July 15, 2020 |
| 36. June 1, 2020 to June 30, 2020 | August 15, 2020 |
| 37. July 1, 2020 to July 31, 2020 | September 15, 2020 |
| 38. August 1, 2020 to August 15, 2020 | September 30, 2020 |

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

<input type="checkbox"/> Quarterly Invoicing Periods	Due no later than:
1. June 16, 2017 to September 30, 2017	November 15, 2017
2. October 1, 2017 to December 31, 2017	February 15, 2018
3. January 1, 2018 to March 31, 2018	May 15, 2018
4. April 1, 2018 to June 30, 2018	August 15, 2018
5. July 1, 2018 to September 30, 2018	November 15, 2018
6. October 1, 2018 to December 31, 2018	February 15, 2019
7. January 1, 2019 to March 31, 2019	May 15, 2019
8. April 1, 2019 to June 30, 2019	August 15, 2019
9. July 1, 2019 to September 30, 2019	November 15, 2019
10. October 1, 2019 to December 31, 2019	February 15, 2020
11. January 1, 2020 to March 31, 2020	May 15, 2020
12. April 1, 2020 to June 30, 2020	August 15, 2020
13. July 1, 2020 to August 15, 2020	September 30, 2020

- B. An invoice is due to the BSCC even if grant funds are not expended or requested during the reporting period. Supporting documentation must be submitted for expenditures upon BSCC's request. All supporting documentation must be maintained by the grantee on site and be readily available for review during BSCC site visits.

2. GRANT AMOUNT AND LIMITATION

- A. In no event shall the BSCC be obligated to pay any amount in excess of the grant award. Grantee waives any and all claims against the BSCC, and the State of California on account of project costs that may exceed the sum of the grant award.
- B. Under no circumstance will a budget item change be authorized that would cause the project to exceed the amount of the grant award identified in this Grant Agreement. In no event shall changes be authorized for the Indirect Costs/Administrative Overhead line item that would result in that item exceeding ten percent (10%) of the grant award.

3. BUDGET CONTINGENCY CLAUSE

- A. This grant agreement is valid and enforceable only if sufficient funds are made available through the annual transfer of savings generated by Proposition 47 from the General Fund to the Safe Neighborhoods and Schools Fund and subsequent transfer from the Safe Neighborhoods and Schools Fund to the Second Chance Fund. (Gov. Code, § 7599.1 & Pen. Code, § 6046.2.) On or before July 31st of each fiscal year the Department of Finance will calculate the state savings associated with Proposition 47 and certify the calculation to the State Controller who shall transfer those funds to the Safe Neighborhoods and Schools Fund. (Gov. Code, § 7599.1.) The grantee agrees that the BSCC's obligation to pay any sum to the grantee under any provision of this agreement is contingent upon the availability of sufficient funding transferred to the Safe Neighborhoods and Schools Fund and subsequent transfer to the Second Chance Fund.
- B. If Proposition 47 funding for any fiscal year is reduced or falls below estimates contained within the Proposition 47 Request for Proposals, the BSCC shall have the option to either cancel this Grant Agreement with no liability occurring to the BSCC or offer an amendment to this agreement to the Grantee to reflect a reduced amount.
- C. If BSCC cancels the agreement pursuant to Paragraph 3(B) or Grantee does not agree to an amendment in accordance with the option provided by Paragraph 3(B), it is mutually agreed that the Grant Agreement shall have no further force and effect. In this event, the BSCC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

and Grantee shall not be obligated to perform any provisions of this Grant Agreement except that Grantee shall be required to maintain all project records required by Paragraph 6 of Exhibit A for a period of three (3) years following the termination of this agreement.

4. PROJECT COSTS

- A. Grantee is responsible for ensuring that actual expenditures are for eligible project costs. "Eligible" and "ineligible" project costs are set forth in the most current version of the July 2016 BSCC Grant Administration Guide, which can be found under Quick Links here:

http://www.bscc.ca.gov/s_correctionsplanningandprograms.php

The provisions of the BSCC Grant Administration Guide are incorporated by reference into this agreement and Grantee shall be responsible for adhering to the requirements set forth therein. To the extent any of the provisions of the BSCC Grant Administration Guide and this agreement conflict, the language in this agreement shall prevail.

- B. Grantee is responsible for ensuring that invoices submitted to the BSCC claim actual expenditures for eligible project costs.
- C. Grantee shall, upon demand, remit to the BSCC any grant funds not expended for eligible project costs or an amount equal to any grant funds expended by the Grantee in violation of the terms, provisions, conditions or commitments of this Grant Agreement.
- D. Grant funds must be used to support new program activities or to augment existing funds that expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose. Violations can result in recoupment of monies provided under this grantor suspension of future program funding through BSCC grants..

5. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

6. WITHHOLDING OF GRANT DISBURSEMENTS

- A. The BSCC may withhold all or any portion of the grant funds provided by this Grant Agreement in the event the Grantee has materially and substantially breached the terms and conditions of this Grant Agreement.
- B. At such time as the balance of state funds allocated to the Grantee reaches five percent (5%), the BSCC may withhold that amount as security, to be released to the Grantee upon compliance with all grant provision, including:
- 1) submittal and approval of the final invoice;
 - 2) submittal and approval of the final progress report; and
 - 3) submittal and approval of any additional required reports.
- C. The BSCC will not reimburse Grantee for costs identified as ineligible for grant funding. If grant funds have been provided for costs subsequently deemed ineligible, the BSCC may either withhold an equal amount from future payments to the Grantee or require repayment of an equal amount to the State by the Grantee.
- D. In the event that grant funds are withheld from the Grantee, the BSCC's Executive Director or designee shall notify the Grantee of the reasons for withholding and advise the Grantee of the time within which the Grantee may remedy the failure or violation leading to the withholding.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

7. PROJECT BUDGET

Budget Line Item	A. Grant Funds: Year 1	B. Grant Funds: Year 2	C. Grant Funds: Year 3	D. Total Grant Funds Requested (A+B+C)	E. Other Funds Leveraged	F. Total Project Value (D+E)
1. Salaries and Benefits (Lead Agency only)	\$169,500	\$250,000	\$250,000	\$669,500	\$100,000	\$769,500
2. Services and Supplies	\$43,500	\$70,000	\$70,000	\$183,500	\$32,500	\$216,000
3. Professional Services/Public Agency Subcontracts	\$0	\$0	\$0	\$0	\$0	\$0
4. Community-Based Organization Subcontracts (minimum 50%)	\$1,677,500	\$1,555,000	\$1,555,000	\$4,787,500	\$7,120,000	\$11,907,500
5. Indirect Costs (not to exceed 10% of grant funds)	\$10,000	\$15,000	\$15,000	\$40,000	\$27,500	\$67,500
6. Data Collection and Evaluation (minimum 5% of requested grant funds or \$25,000, whichever is greater)	\$47,500	\$126,250	\$126,250	\$300,000	\$0	\$300,000
7. Fixed Assets/Equipment	\$0	\$0	\$0	\$0	\$0	\$0
8. Other (Travel, Training, etc.)	\$19,500	\$0	\$0	\$19,500	\$0	\$19,500
TOTALS	\$1,967,500	\$2,016,250	\$2,016,250	\$6,000,000	\$7,280,000	\$13,280,000

EXHIBIT C

GENERAL TERMS AND CONDITIONS (04/2017)

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. **ASSIGNMENT:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. **AUDIT:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. **DISPUTES:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. **TERMINATION FOR CAUSE:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. **INDEPENDENT CONTRACTOR:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. **RECYCLING CERTIFICATION:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of

EXHIBIT C
GENERAL TERMS AND CONDITIONS (04/2017)

the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. **CERTIFICATION CLAUSES:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 (<http://www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx>) are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
12. **TIMELINESS:** Time is of the essence in this Agreement.
13. **COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
14. **GOVERNING LAW:** This contract is governed by and shall be interpreted in accordance with the laws of the State of California.
15. **ANTITRUST CLAIMS:** The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.
 - A. The Government Code Chapter on Antitrust claims contains the following definitions:
 - 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
 - B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
 - C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
 - D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

EXHIBIT C

GENERAL TERMS AND CONDITIONS (04/2017)

- 16. CHILD SUPPORT COMPLIANCE ACT:** For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:
- A. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
 - B. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
- 17. UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
- 18. PRIORITY HIRING CONSIDERATIONS:** If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.
- 19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:**
- A. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
 - B. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)
- 20. LOSS LEADER:** If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. GRANTEE'S GENERAL RESPONSIBILITY

- A. Grantee agrees to comply with all terms and conditions of this Grant Agreement. Review and approval by the BSCC is solely for the purpose of proper administration of grant funds, and shall not be deemed to relieve or restrict the Grantee's responsibility.
- B. Grantee is responsible for the performance of all project activities identified in Attachment 1: Proposition 47 Request for Proposal and Attachment 2: Grant Proposal/Application for Funding.
- C. Grantee shall immediately advise the BSCC of any significant problems or changes that arise during the course of the project.

2. GRANTEE ASSURANCES AND COMMITMENTS

A. Compliance with Laws and Regulations

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Grantee shall at all times comply with all applicable State laws, rules and regulations, and all applicable local ordinances.

B. Fulfillment of Assurances and Declarations

Grantee shall fulfill all assurances, declarations, representations, and statements made by the Grantee in Attachment 1: Proposition 47 Request for Proposal and Attachment 2: Grant Proposal/Application for Funding, documents, amendments, approved modifications, and communications filed in support of its request for grant funds.

C. Permits and Licenses

Grantee agrees to procure all permits and licenses necessary to complete the project, pay all charges and fees, and give all notices necessary or incidental to the due and lawful proceeding of the project work.

4. POTENTIAL SUBCONTRACTORS

- A. In accordance with the provisions of this Grant Agreement, the Grantee may subcontract with consultants for services needed to implement and/or support program activities. Grantee agrees that in the event of any inconsistency between this Grant Agreement and Grantee's agreement with a subcontractor, the language of this Grant Agreement will prevail.
- B. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the BSCC and any subcontractors, and no subcontract shall relieve the Grantee of his responsibilities and obligations hereunder. The Grantee agrees to be as fully responsible to the BSCC for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the BSCC's obligation to make payments to the Grantee. As a result, the BSCC shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.
- C. Grantee shall ensure that all subcontractors comply with all requirements of this Grant Agreement, including the eligibility requirements stated in the Proposition 47 RFP and described in Appendix B.
- D. Grantee assures that for any subcontract awarded by the Grantee, such insurance and fidelity bonds, as is customary and appropriate, will be obtained.
- E. Grantee agrees to place appropriate language in all subcontracts for work on the project requiring the Grantee's subcontractors to:
 - 1) Books and Records

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement, and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

2) **Access to Books and Records**

Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

5. PROJECT ACCESS

Grantee shall ensure that the BSCC, or any authorized representative, will have suitable access to project activities, sites, staff and documents at all reasonable times during the grant period including those maintained by subcontractors. Access to program records will be made available by both the grantee and the subcontractors for a period of three (3) years following the end of the project period.

6. ACCOUNTING AND AUDIT REQUIREMENTS

- A. Grantee agrees that accounting procedures for grant funds received pursuant to this Grant Agreement shall be in accordance with generally accepted government accounting principles and practices, and adequate supporting documentation shall be maintained in such detail as to provide an audit trail. Supporting documentation shall permit the tracing of transactions from such documents to relevant accounting records, financial reports and invoices.
- B. The BSCC reserves the right to call for a program or financial audit at any time between the execution of this Grant Agreement and 3 years following the end of the grant period. At any time, the BSCC may disallow all or part of the cost of the activity or action determined to not be in compliance with the terms and conditions of this Grant Agreement, or take other remedies legally available.
- C. Pursuant to Government Code Section 7599.2 (c), grantees are subject to audits by the State Controller's Office and must comply with requirements and instructions provided by that office.

7. MODIFICATIONS

No change or modification in the project will be permitted without prior written approval from the BSCC. Changes may include modification to project scope, changes to performance measures, compliance with collection of data elements, and other significant changes in the budget or program components contained in the Application for Funding. Changes shall not be implemented by the project until authorized by the BSCC.

8. TERMINATION

- A. This Grant Agreement may be terminated by the BSCC at any time after grant award and prior to completion of project upon action or inaction by the Grantee that constitutes a material and substantial breach of this Grant Agreement. Such action or inaction includes but is not limited to:
 - 1) substantial alteration of the scope of the grant project without prior written approval of the BSCC;

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

- 2) refusal or inability to complete the grant project in a manner consistent with Attachment 1: Proposition 47 Request for Proposal/Application for Funding, or approved modifications;
 - 3) failure to provide the required local match share of the total project costs; and
 - 4) failure to meet prescribed assurances, commitments, recording, accounting, auditing, and reporting requirements of the Grant Agreement.
- B. Prior to terminating the Grant Agreement under this provision, the BSCC shall provide the Grantee at least 30 calendar days written notice stating the reasons for termination and effective date thereof. The Grantee may appeal the termination decision in accordance with the instructions listed in Exhibit D: Special Terms and Conditions, Number 8. Settlement of Disputes.

8. SETTLEMENT OF DISPUTES

- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, the Grantee shall submit to the BSCC Corrections Planning and Grant Programs Division Deputy Director a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Grant Agreement. Grantee's written demand shall be fully supported by factual information. The BSCC Corrections Planning and Grant Programs Division Deputy Director shall have 30 days after receipt of Grantee's written demand invoking this Section "Disputes" to render a written decision. If a written decision is not rendered within 30 days after receipt of the Grantee's demand, it shall be deemed a decision adverse to the Grantee's contention. If the Grantee is not satisfied with the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the Grantee may appeal the decision, in writing, within 15 days of its issuance (or the expiration of the 30 day period in the event no decision is rendered), to the BSCC Executive Director, who shall have 45 days to render a final decision. If the Grantee does not appeal the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the decision shall be conclusive and binding regarding the dispute and the Contractor shall be barred from commencing an action in court, or with the Victims Compensation Government Claims Board, for failure to exhaust Grantee's administrative remedies.
- B. Pending the final resolution of any dispute arising under, related to or involving this Grant Agreement, Grantee agrees to diligently proceed with the performance of this Grant Agreement, including the providing of services in accordance with the Grant Agreement. Grantee's failure to diligently proceed in accordance with the State's instructions regarding this Grant Agreement shall be considered a material breach of this Grant Agreement.
- C. Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Executive Director, if an appeal was made. If the Executive Director fails to render a final decision within 45 days after receipt of the Grantee's appeal for a final decision, it shall be deemed a final decision adverse to the Grantee's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless the Grantee commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.
- D. The dates of decision and appeal in this section may be modified by mutual consent, as applicable, excepting the time to commence an action in a court of competent jurisdiction.

9. UNION ACTIVITIES

For all agreements, except fixed price contracts of \$50,000 or less, the Grantee acknowledges that applicability of Government Code §§16654 through 16649 to this Grant Agreement and agrees to the following:

- A. No State funds received under the Grant Agreement will be used to assist, promote or deter union organizing.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

- B. Grantee will not, for any business conducted under the Grant Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Grantee incurs costs or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Grantee shall provide those records to the Attorney General upon request.

10. WAIVER

The parties hereto may waive any of their rights under this Grant Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

APPENDIX A
PROPOSITION 47 EXECUTIVE STEERING COMMITTEE ROSTER

Proposition 47 Executive Steering Committee For Grant Cycle from June 16, 2016 to August 15, 2020

Scott Budnick, Co-Chair, BSCC Board Member, President, Anti-Recidivism Coalition, Los Angeles
Leticia Perez, Co-Chair, BSCC Board Member, Kern County Supervisor
John Bauters, Policy Director, Californians for Safety & Justice, Alameda County
Christine Brown-Taylor, Reentry Manager, San Diego County Sheriff's Department
Charity Chandler, Director of Contracts Administration, AIDS Healthcare Foundation, Los Angeles County
Isaiah Crompton, Founder and Executive Director, Isaiah's Sober Living, Kern County
Shelley Curran, Director of Criminal Justice Services, Judicial Council of California, San Francisco
George Eskin, Consultant/Retired Judge, Santa Barbara County
Dr. Mark Ghaly, Director, Community Health & Integrated Programs, L.A. County Dept. of Health Services
Frank Guzman, Staff Attorney, National Center for Youth Law, Alameda County
Stephanie James, Chief Probation Officer, San Joaquin County
John Jones, Life Coach, Communities United for Restorative Youth Justice, Alameda County
Richard Kuhns, Executive Director, Shasta, Modoc, Trinity and Siskiyou Counties Housing Authority
Ronald Lane, Deputy Chief Administrative Officer, San Diego County
Samuel Nuñez, Executive Director, Fathers & Families of San Joaquin, San Joaquin County
Vonya Quarles, Executive Director, Starting Over, Inc., San Bernardino County
Thomas Renfree, Executive Director, County Behavioral Health Directors Assoc. of California, Sacramento
Javier Stauring, Executive Director/Co-Founder, Healing Dialogue and Action, Los Angeles

**APPENDIX B
 CRITERIA FOR NON-GOVERNMENTAL ORGANIZATIONS RECEIVING PROPOSITION 47 FUNDS**

Grantees are required to update this list and submit it to BSCC any time a new third party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed on page six of the RFP. These records will be subject to the records and retention language found in Appendices A and C of the Standard Agreement.

The BSCC will not reimburse for costs incurred by any third party that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

A signature below is an assurance that all requirements listed on page six of the Proposition 47 RFP have been met.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
STREET ADDRESS	CITY	STATE	ZIP CODE
APPLICANT'S SIGNATURE (Blue Ink Only)			DATE
X			



Proposition 47 Grant Program Proposal

To

Board of State and Community Corrections (BSCC)

Proposal for:

**Integrated Care Behavioral Health Full Service
Partnership Programs**

Proposal Checklist

A complete Proposition 47 Proposal packet must contain the following (to be submitted in the order listed):

Required:	Check once Complete (3)
Proposal Checklist (signed by the applicant)	✓
Section I. Applicant Information Form (with original signature in blue ink)	✓
Section II. Proposal Narrative (up to and not exceeding 15 pages)	✓
Section III. Budget Section (up to and not exceeding 6 pages) <ul style="list-style-type: none"> ▪ Budget Table ▪ Budget Narrative 	✓
Required Attachments:	
▪ Proposition 47 Local Advisory Committee Member Roster (Attachment D)	✓
▪ Proposition 47 Local Advisory Committee Letter(s) of Agreement (Attachment E)	✓
▪ Letter(s) of Agreement for Impacted Local Government Agencies (Attachment F)	✓
▪ Proposition 47 Project Work Plan (Attachment I)	✓
▪ List of Partner Agencies/Organizations (Attachment J)	✓
Optional:	
▪ Governing Board Resolution (Attachment H) <i>Note: The Governing Board Resolution is due prior to Grant Award Agreement, not at time of proposal submission</i>	---
Assurance:	
Proposition 47 Grant Funds will not be used for the acquisition of real property or for programs or services provided in a custodial setting.	✓

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X


Public Agency Applicant Authorized Signature (see Applicant Information Form, next page)

SECTION I


APPLICANT INFORMATION FORM

A. PUBLIC AGENCY APPLICANT		B. TAX IDENTIFICATION NUMBER	
NAME OF PUBLIC AGENCY Riverside University Health System - Behavioral Health (RUHS-BH)		TAX IDENTIFICATION #: Riverside County Tax ID: 95-6000930.	
STREET ADDRESS 4095 County Circle Drive	CITY Riverside	STATE CA	ZIP CODE 92503
MAILING ADDRESS (if different) P. O. Box 7549	CITY Riverside	STATE CA	ZIP CODE 92513
IF A JOINT PROPOSAL, LIST OTHER (NON-LEAD) PUBLIC AGENCIES:			
C. PROJECT TITLE Integrated Care Behavioral Health Full Service Partnership Program			
D. REQUIRED SERVICES (Check all that apply)		E. ADDITIONAL SERVICES (Check all that apply)	
<input checked="" type="checkbox"/> MENTAL HEALTH SERVICES <input checked="" type="checkbox"/> SUBSTANCE USE DISORDER TREATMENT <input checked="" type="checkbox"/> DIVERSION PROGRAMS		<input checked="" type="checkbox"/> HOUSING-RELATED SERVICES <input type="checkbox"/> OTHER COMMUNITY-BASED SUPPORTIVE SERVICES	
F. PROJECT SUMMARY RUHS - BH proposes to fund two contract operated Full Services Partnership programs that would provide integrated mental health, substance use and primary care services, leveraging both Specialty MH and Drug Medi-Cal for the provision of services. Services will include evidenced based intervention using a Trauma Informed approach. Diversion services will be included for Veteran and Homeless court defendants as well as serving post conviction informal probationers who, due to their impaired functioning, are at risk for re-offending. Restorative Justice activities and vocational services will also be provided along with comprehensive housing support.			

G. GRANT FUNDS REQUESTED	H. Amount of Funds Sub-Contracted to Community Organizations	Total Amount of Other Funds to be Requested
\$6,000,000	\$4,642,788 81 percent	\$ 6,281,390
J. PROJECT DIRECTOR		
NAME Angela Igrisan	TITLE Assistant Director	TELEPHONE NUMBER 951 358-4511
STREET ADDRESS 4095 County Circle Drive		FAX NUMBER 951 358-4513
CITY Riverside	STATE CA	ZIP CODE 92503
		EMAIL ADDRESS Aigrisan@rcmhd.org
K. FINANCIAL OFFICER		
NAME AmyMcCann	TITLE Deputy Director, Finance	TELEPHONE NUMBER 951 358-4106
STREET ADDRESS 4095 County Circle Drive		FAX NUMBER 951 358-4513
CITY Riverside	STATE CA	ZIP CODE 92503
		EMAIL ADDRESS ALMcCann@rcmhd.org
PAYMENT MAILING ADDRESS (if different) P. O. Box 7548	CITY Riverside	STATE CA
		ZIP CODE 92513

DAY-TO-DAY CONTACT PERSON			
NAME Deborah Johnson	TITLE Deputy Director, Forensics	TELEPHONE NUMBER 951 955-1503	
STREET ADDRESS 3626 14 th Street		FAX NUMBER 951 955-1533	
CITY Riverside	STATE CA	ZIP CODE 92501	EMAIL ADDRESS DJJohnson@rcmhd.org

Section I. Applicant Information Form

AUTHORIZED SIGNATURE			
<small>By signing this application, I hereby certify that I am vested by the Public Agency Applicant with the authority to enter into contract with the BSCC and that the grantee and any subcontractors will abide by the terms, conditions and provisions governing this funding.</small>			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Steve Steinberg	Director, Behavioral Health	951 368-4501	SSteinberg@rcmhd.org
STREET ADDRESS	CITY	STATE	ZIP CODE
4095 County Circle Drive	Riverside	CA	92503
APPLICANT'S SIGNATURE (Blue Ink Only)			DATE
X 			2/18/17

CONFIDENTIALITY NOTICE:

All documents submitted as a part of the Proposition 47 proposal are considered to be public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 5 6250 et seq.)

SECTION II

PROPOSAL NARRATIVE

Section II. Proposal Narrative

PROJECT NEED

In 2014, 59,363 individuals were incarcerated in Riverside County jails: New bookings averaged 15,000 per quarter over the past six years. Starting in November 2014, Proposition 47 (Prop 47) reclassified multiple felony crimes, particularly certain felony drug crimes, as misdemeanors, which resulted in a dramatic reduction in felony drug bookings. Overall, a 76% decline in the number of felonies is projected for Riverside County, along with a 19% increase in misdemeanors. Those now charged with misdemeanor level offenses overwhelmingly represent those who we seek to engage and serve via the Prop 47 grant.

Individuals with untreated serious mental health and/or substance use disorders have frequent contact with the criminal justice system. With the advent of Prop 47, it has become increasingly challenging to enroll these individuals in recovery-based services due to lack of diversion resources and/or incentives. Riverside County has identified three types of offenders as the primary target population for Prop 47 services: (1) Offenders identified as eligible for diversion by the Riverside County Veteran's Court who are reluctant to receive or are found to be ineligible for services from the Veterans Administration (VA). These individuals often have mental health, substance use, and trauma-related histories and are in need of engagement, case management, housing, and community supports. (2) Those identified by Probation who struggle with daily functioning due to mental health and/or substance use issues and are at high risk for criminal justice contact, but are not currently engaged in treatment services due to lack of support or resources. (3) Homeless or inadequately housed (e.g. living in un-healthy conditions, couch-surfing, etc.) adults whose untreated mental health or substance use

disorder(s) contribute to both their homelessness and to their contact with the criminal justice system.

Riverside County arrests by ethnicity in 2015 were: 47% Hispanic, 32% Caucasian, 13% Black, 1.4% Asian/Pacific Islander, .6% Native American and 2% Other. Of those arrested during 2015, 58% were between the ages of 18 and 35 years, with an additional 30% ranging in age from 36 to 55 years (BSCC)¹. These data indicate that the needs of Riverside County's underserved residents must be considered during outreach and engagement and in service provision to our Hispanic and African American population, as well to our transitional aged youth population who range in age from 18 to 26 years.

Those served by the Prop 47 Grant funds are more likely than the general population to have a significant trauma history. Specifically, the Prop 47 Grant program proposes to fully address a participant's trauma issues. According to the developers of Seeking Safety, an Evidenced-Based Practice for trauma, the history of post-traumatic stress disorder (PTSD) among those in substance abuse treatment is between 12 -34%, but for women in treatment the rate climbs to between 30 -50%². PTSD and substance abuse frequently co-occur, regardless of the nature of the trauma or the type of substance used³. Additionally, research has indicated that 75% of homeless men and women have a trauma history⁴. The Riverside County 2016 Point In Time Homeless Count identified 1,351 unsheltered homeless people in the county of Riverside. Of the Total Unsheltered population counted, 21% were identified as having been recently released from incarceration. The unmet mental health and substance use recovery needs of those identified in the proposed target populations are in line with the intent of

Prop 47, as lack of engagement or access to needed treatment and support places them at a higher risk contact with the criminal justice system. The goal of the proposed services is to provide the necessary treatment and wrap-around support that serve to break the cycle of re-offending and re-incarceration.

COMMUNITY ENGAGEMENT

Riverside County has embraced community collaboration as a core value in service planning and implementation, as these principles have been adhered to in the development of a multiple grant funded. Pre-existing community partners have included officers of Superior Court, multiple law enforcement agencies including Probation, the offices of the Riverside District Attorney and Public Defender, Riverside Department of Public Social Services, and a wide range of community stakeholders and community based programs. Our community partners requested that RUHS-BH serve as the Lead Agency for administration Prop 47 funds Grant funds. Additionally, the RUHS Behavioral Health Commission (BHC) actively provides valuable input and guidance related to emerging and existing mental health and substance use programs and practices. The BHC consists of family members, consumers, and interested community representatives who participate in a variety of BHC Committees (Children's, Adults, Older Adults, Criminal Justice, Veterans, and Housing).

In order to quickly establish a Prop 47 Local Advisory Committee (LAC), RUHS-BH outreached to both agency partners and community groups, including the RUHS BHC, various BHC committees, and HUD Continuum of Care for assistance in identifying individuals and community-based organizations interested in, and willing to serve on, the LAC. RUHS-BH was particularly interested in engaging individuals and

organizations that serve individuals with a history of involvement with the criminal justice system. As the Lead Agency, RUHS-BH provided staff and technical support to the committee. Two key RUHS-BH peer employees were asked to serve on the LAC; one is employed by RUHS-BH as the Senior Peer Family Advocate and the other as the Senior Peer Consumer Advocate. Their role is to provide policy and program planning advice and advocacy from a family and peer perspective for all RUHS-BH programs. RUHS-BH believes that their experience, voice and advocacy are essential to any new program initiative.

The LAC convened on January 9, 2017 to review the grant guidelines, the short- and long-term role of the committee, and program strategies. The committee discussed issues, provided input and guidance, and reached consensus on the program model. Based on the discussion and feedback received on January 9th, RUHS-BH coordinated a Prop 47 Work Group to meet and develop a program model that would follow the guidance received from the initial committee meeting. The LAC again convened on February 14, 2017 when they reviewed, adjusted, and approved the final grant proposal. A complete list of Prop 47 LAC Members is provided in Attachment D. The Letter of Agreement, signed by all members of the Prop 47 LAC is provided as Attachment E.

PROJECT DESCRIPTION

Riverside County proposes to contract for the establishment of two Integrated Care Behavioral Health Full Service Partnership (FSP) Programs that will each serve 90 clients (a total of 180). Service locations will be established in the Coachella Valley (Desert Region) and in the area of Perris/Moreno Valley in order to serve Western/Mid-

County service regions. Drawing from the model first adopted by the MHSA, FSPs provide intensive "wrap-around" mental health and case management support. Unlike the MHSA models, the Prop 47 FSP programs will provide integrated behavioral health services providing both Specialty Mental Health and Drug Medi-Cal services. This will enable the program to serve participants with serious mental health, co-occurring or drug use disorders. The FSP model will include integrated and closely coordinated physical health care, using existing mobile physical health care resources or closely coordinated primary health care as a standard of service. Each individual will receive a trauma informed comprehensive assessment for a broad array of needs, incorporating evidenced based tools such as the Columbia Suicide Severity and Risk Scale (CSSRS), ACES (trauma), ASAM (American Society of Addiction Medicine), and the HUD Continuum of Care Coordinated Entry housing tool (VI-SPDAT). Based on assessment, a recovery-based care plan will be developed from a trauma-informed perspective. RUHS-BH currently operates three regional CARF certified vocational programs through a contract with the State Department of Vocational Rehabilitation and will leverage these resources to provide vocational services to Prop 47 FSP clients. A volunteer coordinator will be added to the FSP services with the focus on developing opportunities for clients to participate in restorative justice community activities.

Organizationally, RUHS-BH has introduced a trauma informed approach in children, adult and substance use services. Currently all RUHS-BH county operated and contracted mental health programs, and county operated substance use programs include peer support employees that have direct lived experience with mental health and/or substance use issues, and/or are family members involved with a loved one who

struggle with behavioral health issues. Our peer workforce is essential to the process of engagement (trust) and safety (empowerment, voice, choice). Additionally, RUHS-BH Workforce Training program provides training in trauma informed treatment approaches. While progress has been made toward incorporating this approach, RUHS-BH views the Prop 47 proposal as an opportunity to further develop Trauma Informed Care as an organizational system value and standard of care across all programs, including trauma informed policies and procedures. RUHS-BH strives to provide culturally aware and inclusive services in all programs. All service providers must honor each client's cultural perspective and values and must ensure that services provided reflect, respect, and work to provide understanding and appreciation for the diversity of a client's lived experience. Spanish is a threshold language in Riverside County. Thus, RUHS-BH requires that services be provided in Spanish and has established policies related to the use of interpreters for other languages that maintain the client's dignity. All service contracts stipulate that contractors must employ a workforce that reflects the community's diversity and demonstrate how they ensure culturally competent services.

The Integrated Behavioral Health FSP model will include: Psychiatric and medication support, evidenced based interventions such as DBT, CBT, WRAP, Seeking Safety, Illness and Recovery Management, and Motivational Interviewing. Interventions focused on substances use disorders (SUD) services may include: Early intervention services (i.e., screening and education for at-risk individuals), intensive or traditional outpatient treatment, residential recovery services and medication assisted treatment for those with a history of prolonged opiate and/or alcohol dependency with multiple documented failed attempts to recover from a SUD.

FSP services will be provided in both individual and group settings. Services will include interventions that support life-skill building across the client's life domains (e.g. anger management, family therapy), system navigation and access (e.g. housing, transportation, benefit assistance), household management (e.g. budgeting, household maintenance, retaining housing), health and wellness training and support (e.g. money management, importance of coordinated physical health care, nutrition and exercise, meal planning etc.), peer support, family counseling, and targeted case management. Consistent with the FSP wrap around model, flexible funds will be allocated for unique client needs (e.g. legal aid, short term food, medical co-pays, work or educational tools). Furthermore, the FSP program will provide after-hour support for participants in crisis.

The Riverside County Executive Oversight Committee on Homelessness is currently in the process of establishing the Homeless Court in partnership with the Board of Supervisors, the Superior Court, District Attorney, Public Defender, law enforcement, Probation, Housing Authority and RUHS-BH. The goal is to be operationally ready to initiate diversions as soon as July 1, 2017. Diversion program participants will be recruited by an outreach and engagement team composed of a clinician and case manager that is currently co-located at the Veteran's Court and will be assigned to the planned Homeless Court. Individuals with a history of mental health and/or substance use disorder that require intensive support, and may be homeless or at imminent risk of homelessness, will be prioritized for engagement and enrollment into Prop 47 FSP programs. Additionally, individuals who are post-plea and post-conviction under Prop 47, and whose probation is monitored by the Court, will be targeted for outreach by a Prop 47 funded team that includes a Certified Substance Abuse Counselor and Peer

Support Specialist. All court based teams will serve as system navigators to link individuals to the Prop 47 FSP programs and/or other needed community resources.

RUHS-BH Homeless, Housing, Opportunities, Partnership and Education (HHOPE) Program resources will be used to leverage all available housing resources to augment Prop 47 funded housing supports. The HHOPE Program currently manages a full continuum of supportive housing programs for individuals and families across all age groups, who have housing barriers related due to behavioral health challenges. Evidenced Based Practices, such as Housing First, are used to maximize successful outcomes and efficient use of resources. Housing services include: ESFP emergency housing/ shelter and bridge housing, MHSA permanent supportive housing units, HUD/MHSA Safehaven low- demand permanent supportive housing programs and HUD scattered site housing. HHOPE Housing Resource Specialists, outreach to engage new property owners (build capacity), are trained in Fair Housing regulations, and provide landlord/property managers support in order to proactively mitigate landlord/tenant issues. The HHOPE Housing Crisis Response Team of 14 full-time staff (50% Peer Support Specialists), provide street outreach and engagement. The HHOPE Program was selected by the HUD Continuum of Care community partners as Riverside County's Lead Agency for the Coordinated Entry System (CES). CES Navigation Teams link individuals from the streets through Bridge housing to Permanent Housing, utilizing both multiple scattered site and site based Permanent Supportive Housing units. HHOPE has direct oversight of six HUD permanent housing grants supports and Riverside County's Re-Entry housing program for AB-109 residents in a collaborative with landlord partners and the Probation department. Riverside's Prop 47 proposal

includes augmenting HHOPE staff to manage the housing support funds allocated by the grant.

Prop 47 supports will incorporate navigation and engagement services with access to the CES systems' standardized Vulnerability Assessment prioritization process (VI-SPDAT). This will identify and reduce housing barriers and facilitate linkage to available housing. Additionally an individual housing plan will be developed to meet the individual's unique needs and address barriers such as the need for short term emergency housing, one-time deposit and rental assistance and/or Bridge housing for a short term stay while the recipient is accessing Rapid Re-housing or supportive permanent housing.

The Rapid Re-Housing Program assists designated homeless individuals by helping them to rapidly return to permanent housing in a location of their choice with no pre-conditions (i.e. Housing First model). Key Components of the Rapid Re-Housing include navigation through the housing process, housing linkage, barrier identification and resolution, credit repair, landlord recruitment, move-in costs (e.g. deposits, credit checks, utility deposits, etc.), and ongoing rental assistance for a period from 60 days to 24 months. Housing plans are reassessed every 90 days in order to monitor stability and progress toward establishing fully independent housing.

The majority of housing resources are scattered-site private landlords who currently have vendor agreements with RUHS-BH and new landlords of the client's choice. In order to assist those with significant housing barriers, landlord incentives will be developed and offered using a Landlord Mitigation Fund so that landlords may request reimbursement for tenant damages, eviction costs and larger deposits.

A recent Steinberg Institute publication⁵ on statewide FSP outcomes showed that participation in FSPs resulted in a decrease in homelessness by 47%, arrests decreased by 82%. Incarcerations also decreased by 27%. Psychiatric hospitalizations were shown to have decreased by 42% and emergency room use for mental health or substance abuse decreased by 79%. A recently published study on FSPs in California showed that participation in an FSP improves outpatient mental health and substance abuse service utilization and increases the number of days spent in housing⁶. Further, the cost of FSPs can be off-set by as much as 82% as a result of FSP-related reductions in costs of inpatient/emergency and justice system services⁶.

Court-based diversion significantly benefits both the individual defendant and the community. Specifically, allowing a homeless defendant to participate in Court-based diversion provides an opportunity to link an individual to mental health services, substance use services, and related supportive services such as housing. Diversion programs result in substantial reduction in human and monetary cost^{7,8}.

Based on the program budget 81% of the total grant funds shall be allocated to non-governmental community based providers for the provision of services. Specifically, Riverside County will release a Request For Proposals (RFP) to providers that have demonstrated the ability to effectively implement and provide the array of evidenced based integrated behavioral services using the described FSP model of care.

The project will have no appreciable effect on other local government agencies, as RUHS, which includes behavioral and medical health, is already the primary provider of services to the population identified for service provision by Proposition 47 Grant Funding and can leverage other funds with grant funds to expand service capacity.

PROJECT EVALUATION PLAN

RUHS-BH is committed to evaluating program outcomes to ensure accountability, program effectiveness, and a continuous feedback loop for program improvement. RUHS-BH administrative structure includes a Research and Technology Division with an Evaluations unit and full-time Research Specialists. The division has more than 10 years experience with data collection, analysis and reporting on the department's evidenced-based practices and intensive FSP programs. RUHS-BH has a long standing relationship with Claremont Graduate University (CGU) Division of Organizational and Behavioral Sciences to employ graduate student interns to insure current and effective research strategies and practices are used. RUHS-BH will utilize this partnership with CGU to design and implement the evaluation of the proposed program. The priority goals for the Proposition 47 Grant program are as follows: (1) to divert Riverside County Veteran (RCVC) and Homeless Court (RCHC) defendants with behavioral health disorders from conviction and/or incarceration; (2) to reduce recidivism of diversion and post-conviction program enrollees; and (3) to reduce the risk of recidivism/re-offense by increase success in multiple life domains (e.g. vocational, social, housing and behavioral health recovery). The following program objectives will serve to achieve the aforementioned goals: (1a) to ensure that program participants satisfy all court requirements and successfully avoid conviction or incarceration; (2a) to screen and enroll eligible adults into an integrated FSP program within two weeks of referral from RCVC or RCHC; and (3a) to engage recovery-avoidant probations/defendants in wrap around services and house homeless participants within three days and maintain their housing for six months.

Program evaluation will include process and outcomes data collected using both quantitative and qualitative methods. To determine if the program is delivered as intended, data from program records (staff hired, staff trainings, staff attrition, available service array) and staff focus groups/structured interviews will be used. Discussions with program staff early in implementation and throughout the grant will provide key information on the inner working and functioning of the program. Key questions for staff will be their knowledge of the overall grant goals and objectives, resources, training needs, and communication and consistency within the program. To determine if the program is serving as intended, quantitative process data on the number of clients served, number and type of services, hours of services per client by type, length of stay, and treatment modalities utilized will be derived from the RUHS-BH electronic health record (EHR). This will provide the data necessary to document how many clients are served, what they receive, and how long they stay in treatment. All RUHS-BH contracted mental health and substance abuse providers are given a web-based mechanism to feed data to the RUHS-BH EHR. Outcomes data collection documenting enrollee's success in the program will also utilize both quantitative and qualitative data. Key outcome data will include: housing stability (decrease in homeless days, percentage of homeless placed in housing, percentage maintaining stable housing), percentage obtaining and maintaining employment, percentage obtaining supportive benefits (Medicaid, Social Security Disability, Vocational Rehabilitation, CalFresh), decrease in arrests, decreased jail days, decrease in law enforcement contacts, recidivism rate, program adherence and successful completion of RCHC or RCVC court terms, as well as termination of informational probation without re-offense. Client level

outcomes will also include documenting successful completion of substance abuse treatment modalities and days sober for those with substance abuse issues. Mental Health outcomes will include a measure of overall mental health, symptom reductions, decreases in crisis emergency room or inpatient psychiatric hospital usage, and increases in clients engaging and continuing mental health services.

A pre- to post-quasi-experimental design will be utilized to compare program enrollee's improvements in the key outcome domains. Baseline data will be collected on multiple variables across these domains at intake into the program. Follow-up data will be collected throughout the client's program participation with data collected at least quarterly. Specific forms similar to those used in FSP programs will be designed to document client status in the key outcome domains at baseline and follow-up points. Baseline data will include information on clients in the year prior to their enrollment in the program, and will include arrests/law enforcement contacts, jail days, probation status, housing status, employment, use of psychiatric emergency room, inpatient psychiatric hospitalizations, and health insurance and benefits. Follow-up forms cover the same variables as the baseline and are used to track changes in the key domains. Client program closure forms will be used to document the reason clients close out or leave the program (successful completion, new law violation, unable to locate etc.). It is expected that probation partners will participate in an MOU data sharing agreement to ensure that recidivism data can be collected and analyzed. Qualitative data collected from program enrollees will be completed utilizing focus groups. The intent of the focus groups will be to gather information on the client's perspective of how the program is working; and to identify the extent to which they attribute their success to the programs

activities.

Program fidelity will be regularly monitored (every quarter) to ensure interventions are implemented as proposed. Audits of program records will include reviewing client case files for complete documentation on screenings (trauma screens, ASAM) outcomes collection, clinical and psychiatric assessments, care plans, consents, and progress notes documenting individual therapy, group therapy, and peer support. Evidenced-based practices (EBP) often include fidelity checklist to utilize when monitoring fidelity. These fidelity monitoring tools will be utilized to evaluate if the EBPs this program offers are being delivered in a manner consistent with the EBP model. RUHS-BH Workforce Education and Training department has a history of monitoring EBP fidelity and can provide consultation on fidelity monitoring of the EBPs.

Dissemination of outcomes will occur at multiple levels. To assess and monitor program implementation, quarterly reports will be generated from the RUHS-BH electronic health record (HER) to track and monitor enrollment, case closures, and services. These reports will be provided to the program directly and the LAC to identify and solve any problems that may impede achievement of program goals. In addition to the required Local Evaluation Reports (LER), annual reports on key outcomes will be disseminated at the LAC meetings. All summary reports on evaluation outcomes will be posted to RUHS-BH website. Final evaluation findings will be provided to the Behavioral Health Commission, law enforcement groups and to the community via a forum convened for the purpose of sharing program outcomes.

GUIDING PRINCIPLES

RUHS-BH and the Prop 47 Local Advisory Committee believe that proposed Integrated Care Behavioral Health FSP model fully encompasses the goals of the Proposition 47 Grant. RUHS-BH understands close collaboration and consultation are essential to achieve the program's goals. RUHS-BH has consistently demonstrated a commitment to community and inter-agency collaboration for the planning, implementation and maintenance of services provided. The proposed holistic service model's effectiveness is culturally competent, will address identified resource gaps for an underserved population and is evidenced based. Additionally, program enhancements (e.g. trauma informed care, Restorative Justice, fully integrated behavioral health) will assist RUHS-BH to further develop our approach to holistic care services. Our robust Research and Technology Division is highly effective at providing value data used to evaluate and inform program services internally and externally. RUHS-BH will continue to support the work of the Prop 47 LAC and will rely on the committee to provide input towards the implementation of services and outcome monitoring to ensure that high quality services are provided and meets the needs of those served as well as goals of the grant.

Proposition 47 Budget Table

Blank Budget Table Template

Budget Line Item	A. Grant Funds: Year 1 (14 months)	B. Grant Funds: Year 2 (12 months)	C. Grant Funds: Year 3 (12 months)	D. Total Grant Funds Requested (A+B+C)	E. Other Funds Leveraged	F. Total Project Value (D+E)
1. Salaries and Benefits (<i>Lead Agency only</i>)	\$169,500	\$250,000	\$250,000	\$669,500	\$100,000	\$769,500
2. Services and Supplies	\$47,500	\$70,000	\$70,000	\$183,500	\$32,500	\$216,000
3. Professional Services/Public Agency Subcontracts	\$0	\$0	\$0	\$0	\$0	\$0
4. Community-Based Organization Subcontracts*	\$1,677,500	\$1,555,000	\$1,555,000	\$4,787,500	\$7,120,000	\$11,907,500
5. Indirect Costs**	\$10,000	\$15,000	\$15,000	\$40,000	\$27,500	\$67,500
6. Data Collection and Evaluation***	\$47,500	\$126,250	\$126,250	\$300,000	\$0	\$300,000
7. Fixed Assets/Equipment	\$0	\$0	\$0	\$0	\$0	\$0
8. Other (Travel, Training, etc.)	\$19,500	\$0	\$0	\$19,500	\$0	\$19,500
TOTALS	\$1,967,500	\$2,016,250	\$2,016,250	\$6,000,000	\$7,280,000	\$13,280,000

*minimum 50 percent of grant funds requested

**not to exceed 10 percent of grant funds requested

***minimum 5 percent [or \$25,000, whichever is greater] not to exceed 10 percent of grant funds requested

Rating Factor 6b: Budget Narrative

Sample Proposition 47 Budget

Instructions: The purpose of the Budget Narrative is to support the amounts requested in the Budget Table. The Budget Narrative must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be double-spaced and cannot exceed **6 pages** in length. Provide the information listed under each line item below with narrative to explain how the requested grant funds and outside leveraged funds will be used to achieve project goals.

1. **Salaries and Benefits:** List each Lead Agency staff to be funded by the grant. For each, provide the classification/title, percentage of time, salary/hourly rates, and benefits. Note: salaries and benefits of all other contracted staff go under the appropriate line item, either Professional Services or Community-Based Organization contracts.

a. **Total Grant Funds Requested: \$669,500**

Narrative Detail: Estimated salaries and county benefits for 5 FTEs. Staffing consists of 2.0 FTE Behavioral Health Specialists III (BHS III), 2.0 FTE MH Peer Specialist (PSS), .25 FTE Accounting Assistant, .25 FTE Admin Services Supervisor. Position fulfillment is not limited to full time staff, but could also include part time staff. BHS III \$36.06/Hr, MHPS \$38.46/Hr, Accounting Asst. \$21.63/Hr, Admin. Svc. Sup. \$48.08/Hr.

b. Other Funds Leveraged: \$100,000.00

Narrative Detail: Two court based teams will be located at different Superior Courts; each team will include 1 FTE BHS III and 1 FTE PSS to assess and engage individuals identified by the court for possible referral to Prop 47 programs. Once engaged, the team will act as System Navigators to identify and link the individual to needed and available services.

The .25 FTE Accounting Assistant and .25 FTE administrative Services Supervisor will be used to partially fund additional staff that are need to provide oversight and fund/vendor management to expanded HHOPE staffing needed to expand housing support services. This includes authorizing housing placements, vendor partner capacity expansion and management, contract monitoring, processing invoices and payment for emergency, bridge and transitional housing.

2. Services and Supplies: Itemize all services and supplies.

a. Total Grant Funds Requested: \$183,500

Narrative Detail: Estimated 85% of the program's rent, utilities, building maintenance, equipment rent, communication services, general office expenditures such as postage, printing, and supplies, medication costs, and program overhead charges such as liability, malpractice, property, and insurance.

b. Other Funds Leveraged: \$32,500.00

Narrative Detail: Estimated 15% of the program's rent, utilities, building maintenance, equipment rent, communication services, general office expenditures such as postage, printing, and supplies, medication costs, and program overhead charges such as liability, malpractice, property, and insurance.

3. Professional Services/Public Agency Subcontracts: List the names of all professional service contracts (e.g., contracts with other governmental entities or consultants). Itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all contracted staff.

a. Total Grant Funds Requested: \$0.00

Narrative Detail:

b. Other Funds Leveraged: \$0.00

Narrative Detail:

4. Community-Based Organization Subcontracts: The Lead Agency must subcontract with one or more non-governmental, community organizations for a **minimum of 50 percent** of the total grant award. Additional points will be added to the final score for applicants that pass through 60 percent or 70 percent, etc.

List the names of all non-governmental community organizations, itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all community organization staff.

If a community partner has not been selected as of the date of the submission of the application, clearly identify the amount of grant funds that will be allocated as a placeholder.

a. Total Grant Funds Requested: \$4,787,500

Narrative Detail: Approximately 40% of the estimated cost to contract out two Integrated Care Behavioral Health Full Service Partnerships (FSP) programs. Each program will have the capacity to serve 90 clients at any point in time. These programs will be located in the Coachella Valley and Perris/ Moreno Valley areas.

b. Other Funds Leveraged: \$7,120,000

Narrative Detail: Approximately 60% of the estimated cost to contract out two Integrated Care Behavioral Health Full Service Partnerships (FSP) programs. Each program will have the capacity to serve 90 clients at any point in time. These programs will be located in the Coachella Valley and Perris/ Moreno Valley areas. This cost will leverage MHSA, Mental Health Medi-Cal, and Drug Medi-Cal funding.

5. Indirect Costs: Itemize all indirect costs. This total may not exceed 10 percent of the grant funds requested. The ESC will consider appropriate limits for administrative costs and overhead.

a. Total Grant Funds Requested: \$40,000

Narrative Detail: Approximately 59% All general and regional overhead allocated to the new program, including the Fiscal Unit, Program Support, IT Services, Human Resources, and County Support Services.

b. Other Funds Leveraged: \$27,500.00

Narrative Detail: 41% All general and regional overhead allocated to the new program, including the Fiscal Unit, Program Support, IT Services, Human Resources, and County Support Services will be funded by Mental Health Medi-Cal and MHSA.

- 6. Data Collection and Evaluation:** Itemize all costs associated with data collection and evaluation efforts for this project. Applicants must dedicate a minimum of 5 percent (or \$25,000, whichever amount is greater) up to a maximum of 10 percent of total grant funds requested to this line item. Even if Data Collection and Evaluation efforts will be performed by Professional Service consultants they must be listed here. Applicants are strongly encouraged to use outside evaluators or otherwise address conflict of interest considerations.

a. Total Grant Funds Requested: \$300,000

Narrative Detail: These funds will be used to expand evaluation and reporting activities associated with this grant. This will be done via contract with Claremont Graduate University in collaboration with RUHS-BH Research and Technology Division and for RUHS-BH data outcome report generation and communication (meeting with stakeholders, program outcome presentation, oversight and compliance of outcomes reporting requirements).

b. Other Funds Leveraged: \$0.00

Narrative Detail:

- 7. Equipment/Fixed Assets:** Itemize all equipment and fixed assets. Equipment and fixed assets are defined in the *BSCC Grant Administration Guide*.

a. Total Grant Funds Requested: \$0.00

Narrative Detail:

b. Other Funds Leveraged: \$0.00

Narrative Detail:

8. **Other (Travel, Training, etc.):** Itemize all costs associated with travel and training. Applicants should budget for two trips to Sacramento for grantee meetings.

a. Total Grant Funds Requested: \$19,500

Narrative Detail: Estimated cost of travel costs for one person to travel twice a year to Sacramento (\$320, lodging \$125/night, meals \$71/day, car rental \$40/day, parking \$25/day). Total travel cost for 38 months is estimated at \$3,486. The balance will be allocated to the RUHS-BH Workforce, Education and Training (WET) program to either directly provide, or contract for qualified evidenced based intervention trainers in the areas of DBT, CBT, Trauma Informed Care, Motivational Interviewing, W.R.A.P. and interventions grounded in trauma informed care.

b. Other Funds Leveraged: \$0.00

Narrative Detail:

**Attachment B
Proposition 47 Local Advisory Committee Membership Roster**

Lead Public Agency: Riverside University Health Systems – Behavioral Health (RUHS-BH)

Individual Name	Job Title	Agency/Organization
Rick Algarin	Family Peer Policy & Planning Specialist	RUHS-BH
Jason Beam	Asst. Probation Division Director	Riverside County Probation
Tom Cox	Program Director	Coachella Valley Rescue Mission
Greg Damewood	Chair, Criminal Justice Committee	Riverside County Behavioral Health Commission
Tari Dolstra	Division Director	Riverside County Probation
Eric Estrada	Executive Director	U.S. Vets (CBO)
Steve Falk	Director Chair	Rancho Community Church, Community Mission of Hope (CBO) HUD Continuum of Care
Ronald Rydale Henderson	Criminal Justice Impacted	Consumer Interest
Gary Hubbard	Vice President, Operations	Telecare, Inc (MH CBO)
Corey Jackson	Chair/CEO	Sigma Beta XI (Recovery CBO)
Jill Kowalski	Admin. Services Manager Homeless & Housing	Dept. of Public Social Services
Rosa Lazenby	Admin. Services Manager	Riverside County Sheriff
Deborah Lucky	Supervising Deputy District Attorney	Riverside County Office of the District Attorney
Jeff Marshall	Director of Business Development	WFI (CBO – MH & Substance Use Recovery)
Shannon McCleery-Hooper	Consumer Peer Policy & Planning Specialist	RUHS - BH
Ron Miller	Chief Deputy Probation Officer	Riverside County Probation
Barbara Plate	Supervising Deputy Public Defender	Riverside County Office of the Public Defender
Terrance Stewart	Criminal Justice Impacted	Community Organizer
Jewel Thompson	Board Member	National Alliance for the Mentally Ill (NAMI) – Riverside County

Attachment E
Proposition 47 Local Advisory Committee Letter of Agreement

ATTACHED



Reply to: Behavioral Health Administration
P.O. Box 7549
Riverside, CA 92513

February 16, 2017

Board of State and Community Corrections
Corrections Planning and Program Division
Attn: Proposition 47 Grant
2590 Ventura Oaks Way, Suite 200
Sacramento, Ca. 95833

Dear Sir or Madam:

This is a letter of agreement between Riverside University Health System-Behavioral Health and all organizations listed herein for the purposes of applying for the Proposition 47 Grant. All organizations listed herein agree to participate on the local Proposition 47 Local Advisory Committee led by Riverside University Health System using a collaborative approach. This advisory body will, at a minimum, advise Riverside University Health System-Behavioral Health on:

- How to identify and prioritize the most pressing needs to be addressed (to include target population, target areas, etc.);
- How to identify the strategies, programs and/or services to be undertaken to address those needs;
- The development of the grant project; and
- Ongoing implementation of the grant project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Steinberg'.

Steve Steinberg, Director
RUHS -Behavioral Health Services

Proposition 47 Local Advisory Committee

Tom Cox, Program Director
Coachella Valley Rescue Mission
47470 Van Buren St.
Indio, Ca. 92201

Conny Jackson, Co-Minister/CSS
Sigma Beta K
14446 Elsworth St. Suite 1112
Moreno Valley, Ca. 92553

Susan Zelens
Riverside County Department of
Public Social Services
4050 County Center Dr
Riverside, Ca. 92504

Eric Estrada, Executive Director
US Vets
5118 Riverside Dr.
Riverside, Ca. 92518

Berona Piate
Riverside County Office of the
Public Defender
4200 Orange St.
Riverside Ca. 92501

Honorable B. Moyer
Riverside County Superior Court
4050 Main St.
Riverside Ca. 92501

Steve Falk, Director Community Mission
of Hope
31300 Rancho Community Way
Temecula, Ca. 92292

Jeff Marshall, Director of Business Dev
My Family Inc. (MFI)
5870 Arlington Ave
Riverside, Ca. 92504

Barbara H. ...
Riverside, Ca. 92504

Fiona Bentley
Riverside County District Attorney's Office
1960 Orange St
Riverside, Ca. 92504

Mark Hake, Chief
Riverside County Probation Department
2001 Iowa Ave. Suite 200
Riverside, Ca. 92507

Thyrkettle
Path of Life Ministries Family Shelter
2530 3rd St.
Riverside, Ca. 92507

[Handwritten Signature]
Sandra Scott
National Alliance for the Mentally Ill
1947

Eric J. DeGross
State Criminal Justice Center
Rt. 100, Box 1000
1947

[Handwritten Signature]
Peer-Partnering Specialist for Family
Rights-8th Consumer Affairs
2085 Main Ave.
Riverside, CA 92507

[Handwritten Signature]
Tracy Stewart Community Organizer
1947

[Handwritten Signature]
1947

[Handwritten Signature]
Gary Howard, Vice President/Operators
Telecom Corporation
2020 Main Ave. Suite 101
Riverside, CA 92507

Attachment F
Local Government Impact Letters

ATTACHED



Reply to: Behavioral Health Administration
P.O. Box 7549
Riverside, CA 92513

February 16, 2017

Board of State and Community Corrections
Corrections Planning and Programs Division
Attn: BSCC Proposition 47
2590 Venture Oaks Way, Suite 200
Sacramento, Ca. 95833

Dear Sir or Madam:

This letter is to note that after review and discussion by the lead agency with the Proposition 47 Local Advisory Committee. It was determined that this project will have a significant impact upon The HUD Continuum of Care, the CES system of care and the Riverside County Department of Public Social Services (DPSS), Continuum of Care which entails Homeless Planning, distribution of shelter funds and safety services.

After recognizing this impact and wanting to be transparent and collaborative it was felt that by inviting the 3 agencies HUD, CES and DPSS to participate in the development of this project would significantly minimize any impact and provide effective utilization of the Proposition 47 funds.

Sincerely,

A handwritten signature in cursive script, appearing to read "Steve Steinberg".

Steve Steinberg, Director
RUHS - Behavioral Health

**Attachment I
Proposition 47 Project Work Plan**

Each public agency applicant must develop a 1-page Project Work Plan as part of this RFP process. This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties, and a timeline.

To build the Proposition 47 Project Work Plan, applicants should copy and paste the following tables into a separate document. List only the top three goals of the project.

(1) Goal:	Divert Riverside County Veteran and Homeless Court defendants with behavioral health disorders from conviction and/or incarceration		
Objectives:	To ensure that program participants satisfy all court requirements and successfully avoid conviction or incarceration		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
Develop court diversion eligibility. RUHS-BH staff and court officers to engage and link defendants to Prop 47 program services. RUHS-BH staff to coordinate communication between service providers and the court.	Riv. County Veteran and Homeless Court judges, Public Defenders, Asst. DAs, RUHS-BH Forensic Deputy Director.	Within 6 months of grant agreement	Ongoing for the duration of grant funding.

(2) Goal:	Reduce recidivism of diversion and post-conviction program enrollees		
Objectives:	Screen and enroll eligible adults into Integrated FSP Program within two weeks of referral		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
RUHS-BH teams will evaluate defendants referred by court officers and serve as system navigators, linking eligible clients to necessary and appropriate mental health and/or substance use services.	3 RUHS-BH teams. One team each assigned to 1) Riverside, 2) Indio or 3) Homeless Court (location TBD)	Within 4 to 6 months of grant agreement	Ongoing for the duration of grant funding

(3) Goal:	Reduce the risk of recidivism/re-offense by increasing success in multiple life domains (e.g. voc., social, housing, behavioral health recovery)		
Objectives:	Engage recovery-avoidant probationers/defendants in wrap around services; house homeless within 3 days, maintaining housing 6 mos.		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
Engage and link to FSP evidenced based interventions (e.g. MI, Trauma Informed, DBT, peer lead, etc.), psychiatric/medical support, after hour support, vocational/ educational, housing, benefit assistance, restorative justice activities, flex funds.	RUHS-BH court based staff, HHOPE (housing) programs. Community FSP Service Partners (TBD via RFP)	RUHS-BH services within 4-6mos Contracted services within 6-9mos of grant agreement	Ongoing for the duration of grant funding.

**Attachment J
List of Partner Agencies/Organizations**

Lead Public Agency: Riverside University Health Systems – Behavioral Health (RUHS-BH)

Other Public Agency Partners

	Name of Agency	2-3 sentence description of services to be provided
1	Riverside County Superior Court	Authorize eligible defendants to participate in available Veteran and Homeless Court Diversion Program. Link probationers under court supervision to Proposition 47 services.
2	Riverside County Office of the District Attorney	Assist with the planning and implementation of new Homeless Court Diversion Criteria. Continue to collaborate with RUHS-BH, Public Defender and Probation for both Veteran and Homeless Court defendant alternative sentencing.
3	Riverside County Office of the Public Defender	Assist with the planning and implementation of new Homeless Court Diversion Criteria. Continue to collaborate with RUHS-BH, District Attorney and Probation for both Veteran and Homeless Court defendant alternative sentencing.
4	Riverside County Department of Public Social Services (DPSS)	Continue to support the Riverside County HUD Continuum of Care organizations and coordinate homeless and housing services in support of housing Proposition 47 program participants.
5	Riverside County Housing Authority	Collaborate with RUHS-BH and DPSS in prioritize and maximizing access to HUD housing supports, including Rapid Re-housing and permanent housing for Proposition 47 program participants.

Non-Governmental, Community-Based Partners (If known)

	Name of Organizations	2-3 sentence description of services to be provided
1	Community Providers To Be Determined	Program FSP service partners will be contracted through the RFP process.
2	A. Riverside Inn & Suites B. Dutt Relax inn C. Music Land Hotel D. Blythe Inn E. City Center Motel F. Deluxe Inn G. Budget Inn H. Ramona Motel I. America's Best Value Inn & Suites (AKA- Days Inn) J. Margarita Motel	Current RUHS-BH HHOPE housing partners/vendors motels throughout the county. Motel vouchers are used to provide emergency housing while longer term housing arranged. Private rooms in motels is preferred than congregate shelters and are more geographically accessible.
3	A. Iris Davoodi B. Casa De Esperanza C. Immanuel House D. Coachella Valley Rescue Mission E. Path of Life Ministries F. The Bridge Consortium G. Lakeside Home H. New Beginning Homes I. Starting Over Inc	Current RUHS-BH HHOPE Bridge Housing partners/vendor located throughout the county. These are group home or congregate CBO currently used to house AB109 participants for up to 6 mos. This partners may be used to provide Bridge housing until individuals is accepted into a permanent housing unit.
4		
5		

**Add additional rows as needed.*

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Proposition 47 Grant Project Budget							
Applicant Name:	Riverside University Health System - Behavioral Health						
PART 1. BUDGET TABLE							
Budget Table Instructions: Complete the Budget Table using whole numbers. If you are not requesting or reporting funds in a certain category, please list "\$0."							
Budget Line Item	A. Grant Funds: Year 1 (14 months)	B. Grant Funds: Year 2 (12 months)	C. Grant Funds: Year 3 (12 months)	D. Total Grant Funds Requested (A+B+C)	E. Other Funds Leveraged	F. Total Project Value (D+E)	Percentage of Funds
1. Salaries and Benefits (for Lead Agency only)	\$ 169,500	\$ 250,000	\$ 250,000	\$ 669,500	\$ 100,000		
2. Services and Supplies	\$ 43,500	\$ 70,000	\$ 70,000	\$ 183,500	\$ 32,500		
3. Professional Services & Public Agency Subcontracts	\$ -	\$ -	\$ -	\$ -	\$ -		
4. Community-Based Organization Subcontracts*	\$ 1,677,500	\$ 1,555,000	\$ 1,555,000	\$ 4,787,500	\$ 7,120,000		80%
5. Indirect Costs**	\$ 10,000	\$ 15,000	\$ 15,000	\$ 40,000	\$ 27,500		1%
6. Data Collection and Evaluation***	\$ 47,500	\$ 126,250	\$ 126,250	\$ 300,000	\$ -		5%
7. Fixed Assets/Equipment	\$ -	\$ -	\$ -	\$ -	\$ -		
8. Other (Travel, Training, etc.)	\$ 19,500	\$ -	\$ -	\$ 19,500	\$ -		
TOTALS	\$ 1,967,500	\$ 2,016,250	\$ 2,016,250	\$ 6,000,000	\$ 7,280,000	\$ 13,280,000	
<p>*minimum 50 percent of grant funds requested **not to exceed 10 percent of grant funds requested ***minimum 5 percent [or \$25,000, whichever is greater] not to exceed 10 percent of grant funds requested</p>							

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PART 2. BUDGET NARRATIVE

Budget Narrative Instructions: The purpose of the Budget Narrative is to support the amounts listed in the Budget Table. Provide detailed narrative under each dollar amount listed below to explain how the grant funds and outside leveraged funds will be used to achieve project goals. Within the narrative, provide detailed, itemized breakdowns for the dollar amounts requested. Page limits have been lifted, so please provide as much detail as possible. Responses that are vague or unclear will be rejected. Insert additional lines as needed.

1. Salaries and Benefits: List each Lead Agency staff to be funded by the grant AND/OR those staff whose positions will be leveraged against the grant funds. For each, provide the classification/title, percentage of time, salary or hourly rates and benefits. List benefits separate from salaries. Note: salaries and benefits of all other sub-contracted staff go under the appropriate line item, either Professional Services or Community-Based Organization Subcontracts

a. Total Grant Funds Requested: \$ 669,500

Narrative Detail:

Estimated salaries and county benefits for 3 FTEs. Staffing consists of a Behavioral Health Specialists III (BHS III) with a Salary of \$59,919, Benefits of \$45,164, for a total of \$105,083. MH Peer Specialist (PSS) will have a Salary of \$55,925, Benefits of \$35,880 for a total of \$91,805. Accounting Assistant at .25 FTE will have a Salary of \$14,004, Benefits of \$5,282, for a total of \$19,286. Administrative Services Supervisor at .25 FTE will have a Salary of \$22,894, Benefits of \$10,931, for a total of \$33,825. Position fulfillment is not limited to full time staff, but could also include part time staff. BHS III \$36.06/Hr, MHPS \$38.46/Hr, Accounting Asst. \$21.63/Hr, Admin. Svc. Sup. \$48.08/Hr. First year Salaries and Benefits differ for year two and three due to the fact that recruitment can not begin until the program is fully executed.

b. Other Funds Leveraged: \$ 100,000

Narrative Detail:

The .25 FTE Accounting Assistant and .25 FTE Administrative Services Supervisor will be used to partially fund additional staff that are need to provide oversight and fund/vendor management to expanded HHOPE staffing needed to expand housing support services. This includes authorizing housing placements, vendor partner capacity expansion and management, contract monitoring, processing invoices and payment for emergency, bridge and transitional housing. Accounting Assistant Salary \$21,784, Benefits \$16,502, for a total of \$38,286. Administrative Services Supervisor Salary \$36,322, Benefits \$25,392, for a total of \$61,714.

2. Services and Supplies: Itemize all services and supplies. Provide as much detail as possible

a. Total Grant Funds Requested: \$ 183,500

Narrative Detail:

Estimated 85% of the program's rent, utilities, building maintenance, equipment rent, communication services, general office expenditures such as postage, printing and supplies, printing and binding, and non fixed assets. For the first year communication cost will be \$2,881, insurance \$2,929, maintenance \$2,142, office supplies \$7,770, building lease \$5,833, transportation cost \$18,286, utilities \$1,597, and other \$2,061, for a total first year cost of \$43,500. First year Services and Supplies differ for year two and three due to the program not being staffed for the entire year.

b. Other Funds Leveraged: \$ 32,500

Narrative Detail:

Estimated 15% of the program's rent, utilities, building maintenance, equipment rent, communication services, general office expenditures such as postage, printing, and supplies, medication costs, and program overhead charges such as liability, malpractice, property, and insurance.

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3. Professional Services and/or Public Agency Subcontracts: List the names of all professional service contracts (e.g., contracts with other governmental entities or business consultants). Itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all contracted staff.

a. Total Grant Funds Requested: \$ -

Narrative Detail:

(Enter text here if applicable)

b. Other Funds Leveraged: \$ -

Narrative Detail:

(Enter text here if applicable)

4. Community-Based Organization Subcontracts: The Lead Agency must subcontract with one or more non-governmental, community organizations for a minimum of 50 percent of the total grant award. Additional points were added to the final score for applicants that pass through 60 percent or 70 percent, etc.

List the names of all non-governmental community-based organizations, itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all community organization staff.

If a community partner has not been selected as of the date of the submission of this budget, as a placeholder clearly identify the amount of grant funds that will be allocated. Grantees will be required to submit a revised budget narrative once subcontractors have been identified.

a. Total Grant Funds Requested: \$ 4,787,500

Narrative Detail:

Approximately 40% of the estimated cost to contract out two Integrated Care Behavioral Health Full Service Partnerships (FSP) programs. Each program will have the capacity to serve 90 clients at any point in time. These programs will be located in the Coachella Valley and Perris/ Moreno Valley areas. Contingent on final contract execution the department will begin the Request for Proposal (RFP) process, and until that process is complete the line item costs are unknown. The estimated total cost per client is \$22,051 with the estimated Grant Fund cost per client of \$8,866. The estimated number of clients per year is 180.

b. Other Funds Leveraged: \$ 7,120,000

Narrative Detail:

Approximately 60% of the estimated cost to contract out two Integrated Care Behavioral Health Full Service Partnerships (FSP) programs. Each program will have the capacity to serve 90 clients at any point in time. These programs will be located in the Coachella Valley and Perris/ Moreno Valley areas. This cost will leverage MHS, Mental Health Medi-Cal, and Drug Medi-Cal funding. Contingent on final contract execution the department will begin the Request for Proposal (RFP) process, and until that process is complete the line item costs are unknown. The estimated total cost per client is \$22,051 with the estimated Leverage cost per client of \$13,185. The estimated number of clients per year is 180.

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5. Indirect Costs: Itemize all indirect costs. If you are using an approved Cost Allocation Formula, cite the approved rate and approving cognizant agency. For Proposition 47 grants, indirect costs may not exceed 10 percent of the grant funds requested.

a. Total Grant Funds Requested: \$ 40,000

Narrative Detail:

These costs cover the Departments Fiscal Unit, Program Support, IT Services, Human Resources, and County Support Services. These costs are allocated based on the service and certified programs' salary and benefit costs. Auditor, Controller, Payment processing, "Internal Audit", County Council Services, County Human Resources. All indirect Administrative costs are appropriately allocated to each program based on the programs total salary and benefit costs compared to the Departments total salary and benefits. Our indirect costs are only associated with County Costs, since the majority of the services are going to be performed by a FSP program. Methodology = The original Salaries and Benefits requested was \$769,500 and the indirect cost was \$67,500. $(769,500 \times 9\% (0.0877193) = 67,500)$. In order to cover all the costs we moved \$100,000 out of Salaries and benefits and moved it to Leveraged funds. The total indirect funds still total \$67,500 but we broke it out between indirect Grant Funds (\$40,000) and indirect Leveraged funds (\$27,500).

b. Other Funds Leveraged: \$ 27,500

Narrative Detail:

All general and regional overhead allocated to the new program, including the Fiscal Unit, Program Support, IT Services, Human Resources, and County Support Services will be funded by Mental Health Medi-Cal and MHSA. The leverage indirect costs are only associated with County Costs, since the majority of the services are going to be performed by a FSP program. Methodology = The original Salaries and Benefits requested was \$769,500 and the indirect cost was \$67,500. $(769,500 \times 9\% (0.0877193) = 67,500)$. In order to cover all the costs we moved \$100,000 out of Salaries and benefits and moved it to Leveraged funds. The total indirect funds still total \$67,500 but we broke it out between indirect Grant Funds (\$40,000) and indirect Leveraged funds (\$27,500).

6. Data Collection and Evaluation: Itemize all costs associated with data collection and evaluation efforts for this project. Applicants must dedicate a minimum of 5 percent (or \$25,000, whichever amount is greater) up to a maximum of 10 percent of total grant funds requested to this line item. Note: Even if Data Collection and Evaluation efforts will be performed by Lead Agency staff or Professional Service consultants they must be listed here. Applicants are strongly encouraged to use outside evaluators or otherwise address conflict of interest considerations.

a. Total Grant Funds Requested: \$ 300,000

Narrative Detail:

These funds will be used to expand evaluation and reporting activities associated with this grant. This will be done via contract with Claremont Graduate University in collaboration with RUHS-BH Research and Technology Division and for RUHS-BH data outcome report generation and communication (meeting with stakeholders, program outcome presentation, oversight and compliance of outcomes reporting requirements).

b. Other Funds Leveraged: \$ -

Narrative Detail:

(Enter text here)

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7. Equipment/Fixed Assets: itemize all equipment and fixed assets. Equipment and fixed assets are defined in the <i>BSCC Grant Administration Guide</i> as any item with an individual value of \$3,500 or more.	
a. Total Grant Funds Requested:	\$ -
Narrative Detail: (Enter text here if applicable)	
b. Other Funds Leveraged:	\$ -
Narrative Detail: (Enter text here if applicable)	
8. Other (Travel, Training, etc.): itemize all costs associated with travel and training. Grantees should budget for two trips to Sacramento over the course of the grant. Budget for 4-8 individuals for each trip.	
a. Total Grant Funds Requested:	\$ 19,500
Narrative Detail: Estimated cost of travel costs for one person to travel twice a year to Sacramento (\$320, lodging \$125/night, meals \$71/day, car rental \$40/day, parking \$25/day). Total travel cost for 38 months is estimated at \$3,486. The remaining balance of \$16,014 will be allocated to the RUHS-BH Workforce, Education and Training (WET) program to either directly provide, or contract for qualified evidenced based intervention trainers in the areas of DBT, CBT, Trauma Informed Care, Motivational Interviewing, W.R.A.P. and interventions grounded in trauma informed care.	
b. Other Funds Leveraged:	\$ -
Narrative Detail: (Enter text here)	