

**SUBMITTAL TO THE FLOOD CONTROL AND
WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
11.1
(ID # 4333)

MEETING DATE:

Tuesday, November 14, 2017

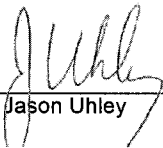
FROM : FLOOD CONTROL DISTRICT AND General Manager-Chief Engineer :

SUBJECT: FLOOD CONTROL DISTRICT: Set Public Hearing Date Concerning FY2017-2018 Productive Hourly Rates and Administrative Costs, All Districts [\$0] [Schedule Public Hearing December 5, 2017]; (Clerk to Advertise)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Productive Hourly Rates and Administrative Costs contained in the following listed exhibits for the referenced District funds, dated November 14, 2017, and instruct the Clerk of the Board to advertise for a public hearing to consider approval and adoption of said rates, to be held at 9:00 a.m. or soon thereafter on December 5, 2017, at a regular meeting of the Board.

ACTION: Clerk to Advertise, Set for Hearing, Policy

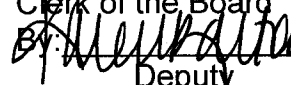

Jason Uhley

10/30/2017

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended, and is set for public hearing Tuesday, December 5, 2017 at 9:00 a.m. or as soon as possible thereafter.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: November 14, 2017
xc: Flood, COB

Kecia Harper-Ihem
Clerk of the Board

Deputy

**SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD
OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS:			Budget Adjustment:	No
			For Fiscal Year:	2017-2018

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Ordinance 671 requires fully burdened rates charged to the public and District Divisions be approved and adopted by the Board of Supervisors.

The District re-evaluated the Board-approved rates while considering the effects of a stabilizing economy on the revenue and expense streams of the various funds and factoring the trends of cost recovery and the need to be business friendly into the evaluation of the proposed rates presented as an attachment to this Form 11.

Rate reductions are proposed for Funds 15000 (Special Accounting) and 40670 (Encroachment Permits). An average rate increase of 6.92% is proposed for Fund 40660 (Subdivision Operations). The rates for Fund (40660) were last changed in FY2013-14 when they were reduced by an average of 14.2%. The ten year weight adjusted increase for Fund 40660 is 1.4%. These changes are commensurate to, and in line with, the recent rate adjustments made by the Transportation and Planning Departments on March 7, 2017 (Item 3.32).

The calculated rates for these listed funds were developed in conformance with standard cost accounting guidelines and are intended to fully recover the cost of services and the administration of these funds. The District will continue to annually evaluate and monitor the balance between unrestricted net assets and unrestricted cash while making provisions for contingency or economic uncertainty reserves in each fund.

Impact on Residents and Businesses

The District is proposing rate changes for the following funds:

A reduction to the administrative overhead rate is proposed for Fund 15000, Special Accounting. The proposed 6.36% rate reduction will bring the revenue in line with the operating expenses. The rate reduction will reduce the revenue by approximately \$44,000 annually.

An average rate increase of 6.92% is proposed for Fund 40660, Subdivision Operations. The rate increase will bring the revenue in line with the operating expenses. The rate change will increase revenue by approximately \$135,000 annually.

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A reduction to the administrative overhead rate is proposed for Fund 40670, Encroachment Permits. The proposed rate reduction of 6.95% will bring the revenue in line with the operating expenses. The rate reduction will reduce the revenue by approximately \$9,000 annually.

ATTACHMENTS:

Attachment A – Fund 15000 Special Accounting

Attachment B – Fund 40660 Subdivision Operations

Attachment C – Fund 40670 Encroachment Permits

SJ:mc

P8/205587

MT #4333


Melissa Noone, Associate Management Analyst 11/3/2017

ATTACHMENT A
FUND 15000 – SPECIAL ACCOUNTING
ADMINISTRATIVE OVERHEAD RATES

ADMINISTRATIVE OVERHEAD	CURRENT HOURLY RATE	NEW HOURLY RATE
ADMINISTRATIVE OVERHEAD – A charge to recover the administrative costs of operation of this fund to be applied to the actual direct charges approval all Projects including outside services except for Account No. 523250 Refunds; Account No. 523310 Land Management Surcharge.	15.70%	9.34%

NOTES:

- 1.) Total cost recovery for this fund will be the direct charges against each Project plus the Administrative Overhead charges applied as described above.
- 2.) Rates effective upon approval by the Board of Supervisors.

ATTACHMENT B
 FUND 40660 – SUBDIVISION OPERATIONS
 DEPOSIT BASED FEE RATES

JOB TITLE	CURRENT REGULAR HOURLY RATES	CURRENT OVERTIME HOURLY RATES	NEW REGULAR HOURLY RATES	NEW OVERTIME HOURLY RATES
Clerical	\$46.11	\$46.11	\$51.05	\$51.05
Management/ Supervisory	129.01	129.01	140.88	140.88
Professional	94.97	94.97	98.68	98.68
Technical - Specialist	77.50	77.50	81.04	81.04

NOTES:

- 1.) Total cost recovery for each DBF project will be:
 - a.) The appropriate DBF hourly rate applied to all direct staff hours, plus;
 - b.) All direct charges to Account No. 524820 Engineering Services, plus;
 - c.) An Administrative Overhead charge of 19.26% applied to all Engineering Service charges to recover the District's indirect costs of supporting consultant reviewed cases.
- 2.) Rates effective upon approval by the Board of Supervisors.

ATTACHMENT C
FUND 40670 – ENCROACHMENT PERMITS
ADMINISTRATIVE OVERHEAD RATES

ADMINISTRATIVE OVERHEAD	CURRENT RATE	NEW RATE
ADMINISTRATIVE OVERHEAD – A charge to recover the administrative costs of operation of this fund to be applied to the direct charges against all Projects except for Account No. 523250 Refunds.	16.39%	9.44%

NOTES:

- 1.) Total cost recovery for this fund will be the actual direct charges against each Project plus the Administrative Overhead charge applied as described above.
- 2.) Rates effective upon approval by the Board of Supervisors.

THE PRESS-ENTERPRISE

DATE	ORDER NUMBER	PO Number	PRODUCT	SIZE	Amount
11/21/17	0011041673		PE Riverside	5 x 92 Li	598.00

Invoice text: FY 2017-2018 Productive Hourly Rates and Administrative Costs

RECEIVED BY FAX UNIT ONLY
 ALL OTHERS BY TELEPHONE
 2017 NOV 27 AM 11:44

*Flood
 11.1 of 11/14/17*

Placed by: Cecilia Gil

Legal Advertising Memo Invoice

BALANCE DUE
598.00

SALES CONTACT INFORMATION		ADVERTISER INFORMATION			
Nick Eller 951-368-9229	BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER	ADVERTISER/CLIENT NAME	
	11/21/2017	5209148	5209148	BOARD OF SUPERVISORS	

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE



THE PRESS-ENTERPRISE

Legal Advertising Memo Invoice

ADVERTISER/CLIENT NAME		
BOARD OF SUPERVISORS		
BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER
11/21/2017	5209148	5209148
BALANCE DUE	ORDER NUMBER	TERMS OF PAYMENT
598.00	0011041673	DUE UPON RECEIPT

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS

BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE
 'PO BOX 1147'
 RIVERSIDE, CA 92502

CALIFORNIA NEWSPAPERS PARTNERSHIP
 Riverside Press-Enterprise
 PO BOX 54880
 LOS ANGELES CA 90054-0880

THE PRESS-ENTERPRISE

Ad Copy:

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951 684-1200
951-368-9018 FAX

**PROOF OF PUBLICATION
(2010, 2015 5 C.C.P)**

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: FY 2017-2018 Productive Hourly Rates and Administrative

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

11/21/2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: November 21, 2017
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
PO BOX 1147
RIVERSIDE, CA 92502

Ad Number: 0011041673-01

P.O. Number:

**NOTICE OF PUBLIC HEARING BEFORE THE
BOARD OF SUPERVISORS OF RIVERSIDE COUNTY**

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on **Tuesday, December 5, 2017 at 9:00 a.m.**, or as soon as possible thereafter, to consider approval and adoption of the Proposed FY2017-2018 Productive Hourly Rates and Administrative Costs, as follows:

**ATTACHMENT A
FUND 15000 - SPECIAL ACCOUNTING
ADMINISTRATIVE OVERHEAD RATES**

ADMINISTRATIVE OVERHEAD	CURRENT HOURLY RATE	NEW HOURLY RATE
ADMINISTRATIVE OVERHEAD — A charge to recover the administrative costs of operation of this fund to be applied to the actual direct charges approval all Projects including outside services except for Account No. 523250 Refunds; Account No. 523310 Land Management Surcharge.	15.70%	9.34%

NOTES:

- 1.) Total cost recovery for this fund will be the direct charges against each Project plus the Administrative Overhead charges applied as described above.
- 2.) Rates effective upon approval by the Board of Supervisors.

**ATTACHMENT B
FUND 40660 - SUBDIVISION OPERATIONS
DEPOSIT BASED FEE RATES**

JOB TITLE	CURRENT REGULAR HOURLY RATES	CURRENT OVERTIME HOURLY RATES	NEW REGULAR HOURLY RATES	NEW OVERTIME HOURLY RATES
Clerical	\$46.11	\$46.11	\$31.05	\$51.05
Management/ Supervisory	129.01	129.01	140.88	140.88
Professional	94.97	94.97	98.68	98.68
Technical - Specialist	77.50	77.50	81.04	81.04

NOTES:

- 1.) Total cost recovery for each DBF project will be:
 - a.) The appropriate DBF hourly rate applied to all direct staff hours, plus;
 - b.) All direct charges to Account No. 524820 Engineering Services, plus;
 - c.) An Administrative Overhead charge of 19.26% applied to all Engineering Service charges to recover the District's indirect costs of supporting consultant reviewed cases.
- 2.) Rates effective upon approval by the Board of Supervisors.

**ATTACHMENT C
FUND 40670 - ENCROACHMENT PERMITS
ADMINISTRATIVE OVERHEAD RATES**

ADMINISTRATIVE OVERHEAD	CURRENT RATE	NEW RATE
ADMINISTRATIVE OVERHEAD — A charge to recover the administrative costs of operation of this fund to be applied to the direct charges against all Projects except for Account No. 523250 Refunds.	16.39%	9.44%

NOTES:

- 1.) Total cost recovery for this fund will be the actual direct charges against each Project plus the Administrative Overhead charge applied as described above.
- 2.) Rates effective upon approval by the Board of Supervisors.

Any person wishing to testify in support of or in opposition to, may do so in writing between the date of this notice and the public hearing, or may appear and be heard at the time and place noted above. All written comments received prior to the public hearing will be submitted to the Board of Supervisors and the Board of Supervisors will consider such comments, in addition to any oral testimony, before making a decision on the proposed Productive Hourly Rates and Administrative Costs.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147.

Alternative formats available upon request to individuals with disabilities. If you require reasonable accommodation, please contact Lisa Wagner at (951) 955-1063, at least 72 hours prior to hearing.

Dated: November 16, 2017
Kecia Harper-Ihem, Clerk of the Board
By: Cecilia Gil, Board Assistant

The Desert Sun
 750 N Gene Autry Trail
 Palm Springs, CA 92262
 760-778-4578 / Fax 760-778-4731

Certificate of Publication

State Of California ss:
 County of Riverside

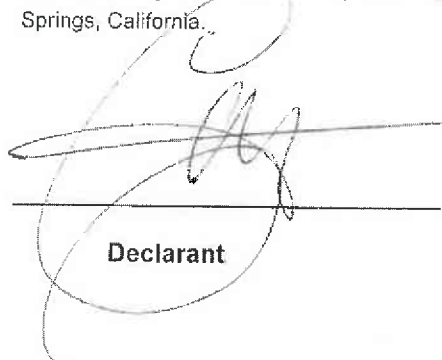
Advertiser: RIVERSIDE COUNTY-BOARD OF SUP.
 4080 LEMON ST
 RIVERSIDE, CA 92501
 Order # 0002548450

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

Newspaper: The Desert Sun
 11/19/2017

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 19th day of NOVEMBER, 2017 in Palm Springs, California.



Declarant

NO 1609: NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, December 5, 2017 at 9:00 a.m., or as soon as possible thereafter, to consider approval and adoption of the Proposed FY2017-2018 Productive Hourly Rates and Administrative Costs, as follows:

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NOTES:
 1.) Total cost recovery for this fund will be the direct charges against each Project plus the Administrative Overhead charge applied as described above.
 2.) Rate effective upon approval by the Board of Supervisors.

ATTACHMENT B
 FUND 40660 - SUBDIVISION OPERATIONS
 DEPOSIT BASE FEE RATES

JOB TITLE	CURRENT REGULAR HOURLY RATES	CURRENT OVERTIME HOURLY RATES	NEW REGULAR HOURLY RATES	NEW OVERTIME HOURLY RATES
Clerical	\$46.11	\$46.11	\$51.05	\$51.05
Management/Supervisory	129.01	129.01	140.88	140.88
Professional	94.97	94.97	98.68	98.68
Technical-Specialist	77.50	77.50	81.04	81.04

NOTES:
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 b.) All direct charges to Account No. 524820 Engineering Services Plus;
 c.) An Administrative Overhead charge of 19.26% applied to all Engineering Service charges to recover the District's indirect costs of supporting consultant reviewed cases.
 2.) Rates effective upon approval by the Board of Supervisors.

ATTACHMENT C
 FUND 40670 - ENCROACHMENT PERMITS
 ADMINISTRATIVE OVERHEAD RATES

ADMINISTRATIVE OVERHEAD	CURRENT RATE	NEW RATE
ADMINISTRATIVE OVERHEAD - a charge to recover the administrative costs of operation of this fund to be applied to the direct charges against all Projects except for Account No. 523250 Refunds.	16.39%	9.44%

NOTES:
 1.) Total cost recovery for this fund will be the actual direct charges against each Project plus the Administrative Overhead charge applied as described above.
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Dated: November 16, 2017
 Kecla Harper-Ihern, Clerk of the Board
 By: Cecilia Gil, Board Assistant

Published: 11/19/2017