

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.22  
(ID # 5921)

**MEETING DATE:**

Tuesday, December 12, 2017

**FROM :** EMERGENCY MANAGEMENT DEPARTMENT:

**SUBJECT:** EMERGENCY MANAGEMENT DEPARTMENT: Ratification and approval of the Hospital Preparedness Program (HPP) Agreement between the County of Riverside, Emergency Management Department and Separate Healthcare Facilities throughout Riverside County for the Grant of Emergency Medical Equipment, Supplies and Resources through June 30, 2022. [All Districts] [\$ N/A].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve the attached Hospital Preparedness Program (HPP) Agreement substantially in form between the County of Riverside, Emergency Management Department and the separate healthcare facilities throughout Riverside County listed in the background summary below for the HPP grant of equipment, supplies and resources through June 30, 2022; and
2. Authorize the Director of the Emergency Management Department, or his/her designee, to sign the separate Agreements, and to sign, as approved by County Counsel: future agreements with additional healthcare facilities substantially in the form of the attached Agreement; and amendments to further extend the term as needed to align with the Hospital Preparedness Program through June 30, 2027.

**ACTION:** Policy


  
Bruce Barton, EMD Director 11/29/2017

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Perez and Ashley  
Nays: None  
Absent: Washington  
Date: December 12, 2017  
xc: EMD

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>SOURCE OF FUNDS</b> N/A			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 17/18-21/22	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Hospital Preparedness Program (HPP) is a federal program administered by the California Department of Health Services. Since 2006, hospitals in Riverside County and other healthcare facilities have participated in HPP to improve and maintain disaster preparedness. The improvements include the development and implementation of regional all-hazards emergency preparedness plans and protocols to improve the capacity of healthcare systems (hospitals, skilled nursing/long term care facilities, EMS systems, surgical and outpatient centers, clinics and other collaborating health care entities) for response to an incident.

The Emergency Management Department (EMD) currently manages agreements for the grant of HPP equipment, supplies and resources with the following healthcare facilities in Riverside County: Corona Regional Medical Center, Desert Regional Medical Center, Eisenhower Medical Center, Hemet Valley Medical Center, Inland Valley Medical Center, JFK Memorial Hospital, Kaiser Permanente (Riverside and Moreno Valley), Menifee Valley Medical Center, San Geronio Memorial Hospital, Loma Linda University Medical Center – Murrieta, Palo Verde Hospital, Riverside Community Hospital, Rancho Springs Medical Center, Parkview Community Hospital, Riverside University Health System Medical Center, and Temecula Valley Hospital. The agreements provide surge, decontamination, response, personal protection equipment (PPE), communication, and evacuation equipment and supplies to enhance the hospitals' preparedness capacity during emergencies. Each hospital's agreement states the inventory of equipment received and the proper handling, securing, maintenance and deployment of the equipment.

The new 5-Year HPP grant cycle began July 1, 2017. EMD extended the previous agreements one year in order for the new term of the hospital agreements to correspond with the new HPP grant cycle of July 1, 2017 – June 30, 2022 (Agenda item 3.38, 8/23/16).

EMD preparedness plans include the expansion of the grant of existing resources and equipment to other healthcare facilities such as skilled nursing facilities, EMS system participants, clinics, etc. EMD therefore requests authorization for the EMD Director to sign

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STATE OF CALIFORNIA**

new multi-year agreements in order to increase surge capacity across the healthcare system.

County Counsel has approved the attached agreement as to form.

**Impact on Citizens and Businesses**

The hospitals are critical resource centers during a catastrophic emergency for the community. The placement of emergency equipment and supplies at area hospitals and other healthcare facilities is crucial to a well-coordinated response to an incident.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

All the equipment included in each agreement was purchased with previous years' Hospital Emergency Preparedness Program grant funds. No County funds are required to maintain these agreements.

**ATTACHMENT:**

Hospital Preparedness Program (HPP) Agreement (Agreement #17-128) with Desert Regional Medical Center, Inc. (template/form agreement)

  
\_\_\_\_\_  
Gregory F. Priarios, Director County Counsel      11/30/2017

**COUNTY OF RIVERSIDE  
EMERGENCY MANAGEMENT DEPARTMENT  
HOSPITAL PREPAREDNESS PROGRAM (HPP) AGREEMENT**

**HOSPITAL:** Desert Regional Medical Center, Inc.  
**AGREEMENT NUMBER:** EM-17-128  
**TERM OF AGREEMENT:** July 1, 2017 – June 30, 2022

This Agreement is entered into by the County of Riverside, through its Emergency Management Department, Preparedness Division, hereinafter referred to as "COUNTY", and Desert Regional Medical Center, Inc., hereinafter referred to as "MEDICAL CENTER."

**1. BACKGROUND:** The Hospital Preparedness Program (HPP) is a federal program administered by the California Department of Public Health. Riverside County hospitals and other healthcare facilities participate in HPP to improve and maintain disaster preparedness. Improvements include the development and implementation of regional all-hazards emergency preparedness plans and protocols to improve the capacity of healthcare systems (e.g. hospitals, skilled nursing/long term care facilities, EMS systems, surgical and outpatient centers, clinics and other collaborating health care entities) for response to an incident.

The Emergency Management Department (EMD) currently manages agreements for use of HPP funded equipment, supplies and resources with health care facilities in Riverside County. Equipment includes items such as: medical surge, decontamination, personal protection equipment (PPE), generators, heating, ventilation and air conditioning (HVAC), communication, and evacuation equipment and supplies to enhance the hospitals' preparedness capacity during emergencies. Each facility's agreement contains an inventory of equipment received and procedures for the proper handling, replenishment, securing, maintenance and deployment of the equipment (Exhibits A and B).

**2. DESCRIPTION OF OBLIGATIONS:** The parties shall fulfill their obligations as stated in this Agreement, including Exhibit A and Exhibit B which are attached to and incorporated in this Agreement. The MEDICAL CENTER shall abide by Riverside County Health Care Coalition Bylaws, Governance Policies and Procedures. The MEDICAL CENTER shall assist the COUNTY in achieving all HPP objectives, and maintain grant compliance at all times.

**3. PERIOD OF PERFORMANCE:** This Agreement shall be effective for the term stated above unless terminated as specified in Section 4, TERMINATION.

**4. TERMINATION:**

**4.1** Either party may terminate this Agreement without cause by giving the other party 30 days written notice.

**4.2** If this Agreement is terminated before June 30, 2022, all equipment and supplies not fully consumed will be returned to the possession of the COUNTY. COUNTY shall be under no obligation to pay the cost of restoration or rehabilitation of MEDICAL CENTER property that may be affected by the storage or removal of equipment or supplies.

**4.3** Termination for Cause. COUNTY may terminate this Agreement for cause upon written notice to MEDICAL CENTER. For purposes of this Agreement, cause includes, but is not

limited to, any of the following: (a) material breach of this Agreement by MEDICAL CENTER, (b) violation by MEDICAL CENTER of any applicable laws, (c) assignment by MEDICAL CENTER of this Agreement without the written consent of COUNTY, or (d) a decision by the federal government or the State of California not to fund the provision of the resources granted herein. Such notice shall specify the reason for termination and shall indicate the effective date of such termination.

**5. ADMINISTRATION:** The COUNTY Director of the Emergency Management Department, or designee, shall administer this Agreement on behalf of the COUNTY.

**6. MUTUAL INDEMNIFICATION:** Each party agrees to indemnify, defend, and hold harmless the other party and its officers, directors, trustees, employees, agents (together "Employees and Agents") from any claim, liability or loss, including reasonable attorneys' fees arising out of or resulting from the acts or omissions of the indemnifying party or any of its Employees or Agents in connection with this Agreement, excepting only loss, injury or damage caused by the sole negligence of willful misconduct of the non-indemnifying party's Employees and Agents. Each party shall notify the other party immediately in writing of any claim of injury or damage related to activities performed pursuant to this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities of this Agreement, provided that nothing shall require either party to disclose any documents, records or communications that are protected under the peer review privilege, the attorney-client privilege or the attorney work-product privilege. The provisions of this section shall survive the termination of this Agreement.

**7. COMPLIANCE AND NONDISCRIMINATION:** The parties will comply with all applicable Federal, State, and local laws and regulations. Such laws include but are not limited to the following: Title VII of the Civil Rights Act of 1964 as amended, the Americans with Disabilities Act of 1990, the Rehabilitation Act of 1973 (Sections 503 and 504), the California Fair Employment and Housing Act (Government Code sections 12900 et seq.), and California Labor Code sections 1101 and 1102. The parties will not discriminate against any subcontractor, employee, or applicant for employment because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff, rates of pay or other forms of compensation. Nor will the parties discriminate in the provision of services provided under this Agreement because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status.

**8. RELATIONSHIP OF PARTIES; INDEPENDENT CONTRACTORS:** The parties will perform all work and services described in this Agreement as independent contractors and not as officers, agents, servants or employees of the other. None of the provisions of this Agreement is intended to create, nor shall be deemed or construed to create, any relationship between the parties other than that of independent parties contracting with each other for purpose of effecting the provisions of this Agreement. The parties are not, and will not be construed to be in a relationship of joint venture, partnership or employer-employee. Neither party has the authority

to make any statements, representations or commitments of any kind on behalf of the other party, or to use the name of the other party in any publications or advertisements, except with the written consent of the other party or as is explicitly provided in this Agreement.

**9. INSURANCE:** Without limiting or diminishing the MEDICAL CENTER's obligation to indemnify or hold the COUNTY harmless, MEDICAL CENTER shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverages during the term of this Agreement. As respects to the insurance section only, the COUNTY herein refers to the County of Riverside, its Agencies, Districts, Special Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additional Insureds.

Workers' Compensation:

If the MEDICAL CENTER has employees as defined by the State of California, the MEDICAL CENTER shall maintain statutory Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less than \$1,000,000 per person per accident. The policy shall be endorsed to waive subrogation in favor of The County of Riverside.

Commercial General Liability:

Commercial General Liability insurance coverage, including but not limited to, premises liability, unmodified contractual liability, products and completed operations liability, personal and advertising injury, and cross liability coverage, covering claims which may arise from or out of MEDICAL CENTER'S performance of its obligations hereunder. Policy shall name the MEDICAL CENTER as Additional Insured. Policy's limit of liability shall not be less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit.

Vehicle Liability:

If vehicles or mobile equipment are used in the performance of the obligations under this Agreement, then MEDICAL CENTER shall maintain liability insurance for all owned, non-owned or hired vehicles so used in an amount not less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit. Policy shall name the MEDICAL CENTER as Additional Insureds.

Professional Liability

MEDICAL CENTER shall maintain Professional Liability Insurance providing coverage for the MEDICAL CENTER's performance of work included within this Agreement, with a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate. If MEDICAL CENTER's Professional Liability Insurance is written on a claims made basis rather than an occurrence basis, such insurance shall continue through the term of this Agreement and MEDICAL CENTER shall purchase at his sole expense either 1) an

Extended Reporting Endorsement (also, known as Tail Coverage); or 2) Prior Dates Coverage from new insurer with a retroactive date back to the date of, or prior to, the inception of this Agreement; or 3) demonstrate through Certificates of Insurance that MEDICAL CENTER has maintained continuous coverage with the same or original insurer. Coverage provided under items: 1), 2), or 3) will continue as long as the law allows.

General Insurance Provisions:

- 1) Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8) unless such requirements are waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.
- 2) The MEDICAL CENTER must declare its insurance self-insured retention for each coverage required herein. If any such self-insured retention exceeds \$500,000 per occurrence each such retention shall have the prior written consent of the County Risk Manager before the commencement of operations under this Agreement. Upon notification of self-insured retention unacceptable to the COUNTY, and at the election of the County's Risk Manager, MEDICAL CENTER's carriers shall either: 1) reduce or eliminate such self-insured retention as respects this Agreement with the COUNTY, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.
- 3) MEDICAL CENTER shall cause MEDICAL CENTER's insurance carrier(s) to furnish the County of Riverside with either 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, and 2) if requested to do so orally or in writing by the County Risk Manager, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. *Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that a minimum of thirty (30) days written notice shall be given to the County of Riverside prior to any material modification, cancellation, expiration or reduction in coverage of such insurance. If MEDICAL CENTER insurance carrier(s) policies does not meet the minimum notice requirement found herein, MEDICAL CENTER shall cause MEDICAL CENTER's insurance carrier(s) to furnish a 30-day Notice of Cancellation Endorsement.*
- 4) In the event of a material modification, cancellation, expiration, or reduction in coverage, this Agreement shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverages set forth herein and the insurance required herein is in full force and effect. *MEDICAL CENTER shall not commence operations until the COUNTY has been furnished original Certificate (s) of Insurance and certified original copies of endorsements and if requested, certified original policies of insurance including all endorsements and any and all other attachments as required in this Section. An*

*individual authorized by the insurance carrier to do so on its behalf shall sign the original endorsements for each policy and the Certificate of Insurance.*

- 5) It is understood and agreed to by the parties hereto that the MEDICAL CENTER's insurance shall be construed as primary insurance, and the COUNTY'S insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.
- 6) If, during the term of this Agreement or any extension thereof, there is a material change in the scope of services; or, there is a material change in the equipment to be used in the performance of the scope of work; or, the term of this Agreement, including any extensions thereof, exceeds five (5) years; the COUNTY reserves the right to adjust the types of insurance and the monetary limits of liability required under this Agreement, if in the County Risk Management's reasonable judgment, the amount or type of insurance carried by the MEDICAL CENTER has become inadequate. COUNTY shall notify MEDICAL CENTER in writing of changes in the insurance requirements. If MEDICAL CENTER does not deposit copies of acceptable certificates of insurance and endorsements with COUNTY incorporating such changes within thirty (30) days of receipt of such notice, MEDICAL CENTER will be in breach of this Agreement without further notice to MEDICAL CENTER, and COUNTY shall be entitled to all legal remedies.
- 7) MEDICAL CENTER shall pass down the insurance obligations contained herein to all tiers of subcontractors working under this Agreement.
- 8) The insurance requirements contained in this Agreement may be met with a program(s) of self-insurance acceptable to the COUNTY.
- 9) MEDICAL CENTER agrees to notify COUNTY of any claim by a third party or any incident or event that may give rise to a claim arising from the performance of this Agreement.

**10. MASTER GRANT AGREEMENT OBLIGATIONS:** This Agreement is subject to the requirements of the Hospital Preparedness Program Local Funding Agreement between the California Department of Health (CDPH) and the County of Riverside for State budget period July 1, 2017 through June 30, 2022 ("Master Grant Agreement"). MEDICAL CENTER is required to comply with all applicable requirements of the Master Grant Agreement. Those terms or conditions which CDPH requires the COUNTY to impose on its subcontractors are hereby imposed on MEDICAL CENTER. If there is any conflict between this Agreement and the Master Grant Agreement, the requirements of the Master Grant Agreement shall control.

**11. NOTICES:** All correspondence and notices required or contemplated by this Agreement shall be deemed given when in writing and delivered personally or deposited in the United States mail, postage prepaid, return receipt requested, addressed to the other party at the address set forth below or at such other address as the party may designate in writing:

**MEDICAL CENTER:**

Desert Regional Medical Center, Inc.  
Contract Administration  
1150 N. Indian Canyon  
Palm Springs, CA 92262

**COUNTY:**

Emergency Management Department  
Program Chief, Preparedness Division  
4210 Riverwalk Parkway, Suite 300  
Riverside, CA 92505



12. **ASSIGNMENT:** The parties may not assign this Agreement or the rights and obligations hereunder without the specific written consent of the other.

13. **GENERAL:**

13.1 MEDICAL CENTER shall provide COUNTY with reports and information relative to this Agreement as may be requested by COUNTY.

13.2 No alteration of the terms of this Agreement shall be valid unless stated in an amendment signed by both parties.

13.3 The obligations of the COUNTY are limited by and contingent upon the availability of grant funds for sustainment of this Agreement.

13.4 Any waiver by either party of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term.

13.5 This Agreement shall be governed by the laws of the State of California. Both parties shall comply with all applicable laws or regulations related to the performance of this Agreement.

13.6 This Agreement represents the entire agreement between the parties with respect to the subject matter hereof. All prior negotiations and written and/or oral agreements between the parties with respect to the subject matter of this Agreement are merged into this Agreement.

13.7 If any provision of this Agreement is found by a court of competent jurisdiction to be void, invalid, or unenforceable, the same will either be reformed to comply with applicable law or stricken if not so conformable, so as not to affect the validity or enforceability of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

**MEDICAL CENTER**

Desert Regional Medical Center, Inc.

**COUNTY**

County of Riverside

By \_\_\_\_\_  
Carolyn Caldwell, FACHE  
President and CEO

By \_\_\_\_\_  
Bruce Barton, Director  
Emergency Management Department

Date \_\_\_\_\_

Date \_\_\_\_\_

**EXHIBIT A****DESCRIPTION OF OBLIGATIONS****MEDICAL CENTER: DESERT REGIONAL MEDICAL CENTER, INC.**

1. **Purpose of this Agreement:** The Emergency Medical Cache Trailer(s), hereafter referred to as "Cache", hold supplies to treat victims of disasters and is to be used for emergency events, exercises or testing only. In addition, any equipment, supplies and/or resources that have been accepted by the MEDICAL CENTER for use during an emergency event are included in the inventory (Exhibit B) and are subject to the terms of this Agreement.
2. **County's Obligations:**
  - 2.1. **Equipment and Resources:** COUNTY will provide MEDICAL CENTER with the equipment, supplies and/or other resources set forth in exhibit B.
  - 2.2. **Ownership of Equipment and Supplies:** The equipment and supplies provided under this Agreement shall be considered the property of the COUNTY.
  - 2.3. **Selection of Equipment:** COUNTY will select the equipment and supplies provided under this Agreement at its discretion, taking into consideration the recommendations of the MEDICAL CENTER.
  - 2.4. **Equipment Replacement:** COUNTY will replace supplies and equipment that expire during the life of this Agreement or that are utilized during a declared emergency if MEDICAL CENTER provides COUNTY with proper documentation (see section 3.5). COUNTY's ability to maintain replacement support is subject to future grant funding.
  - 2.5. **Warranties:** Except for the manufacturers' warranties, if any, the equipment and supplies provided under this Agreement are being provided "as is", and all other warranties, express or implied, are disclaimed.
  - 2.6. **Limitation of COUNTY's Liability:** COUNTY is not liable for any damages experienced by MEDICAL CENTER or any person or entity arising as a result of:
    - 2.6.1. MEDICAL CENTER's use or misuse of the equipment or supplies provided under this Agreement;
    - 2.6.2. MEDICAL CENTER's failure to provide services related to the equipment or supplies provided under this Agreement; or
    - 2.6.3. Any defects in the equipment or supplies provided under this Agreement.
3. **Medical Center's Obligations:**
  - 3.1. **Responsibility for Cache, Equipment and Supplies:** MEDICAL CENTER shall maintain and administer a sound program for ensuring the proper use, protection, regular inventorying, insurance, and preservation of the equipment provided under this Agreement.

- 3.1.1. **Point of Contact:** MEDICAL CENTER shall submit to COUNTY a point of contact as well as a back-up person responsible for receipt and maintenance of Cache, Equipment and Supplies.
  - 3.1.2. **Equipment Maintenance:** Medical Center is solely responsible for the service and maintenance of Cache, equipment and supplies provided under this Agreement consistent with manufacturers' recommendations.
  - 3.1.3. **Storage:** MEDICAL CENTER must ensure that trailers are sheltered from direct sunlight and/or excessive heat (120 degrees Fahrenheit), and shall establish a secure, defined location and storage area for the equipment and supplies within the MEDICAL CENTER, or other nearby secured location.
  - 3.1.4. **Inspections:** MEDICAL CENTER will conduct monthly inspections of existing personal protective equipment in accordance with OSHA Respiratory Protection Standard 910.134(c)(1)(v).
  - 3.1.5. **Fuel:** MEDICAL CENTER shall be prepared to provide necessary gasoline to run generator(s), diesel fuel to run decontamination flash heater(s), and propane to fuel forced air heaters.
- 3.2. **Management of Cache, Equipment and Supplies**
- 3.2.1. MEDICAL CENTER may not sell, transfer or otherwise dispose of any equipment or supplies provided under this Agreement without prior written approval by the COUNTY.
  - 3.2.2. MEDICAL CENTER will ensure that the equipment will not be used to supplant funding for existing levels of service. A copy of the Certificate of Non-Supplantation signed by MEDICAL CENTER shall remain on file with the COUNTY.
  - 3.2.3. **Liability:** MEDICAL CENTER is not liable if the Cache/equipment is stolen and MEDICAL CENTER can provide significant proof that the Cache was well secured and maintained under high security surveillance.
  - 3.2.4. MEDICAL CENTER shall take reasonable steps to ensure that all equipment and supplies provided under this Agreement are made available for use pursuant to an official request for mutual-aid or inter-agency disaster assistance.
  - 3.2.5. MEDICAL CENTER must report any irreparable damage, loss, or lack of availability of supplies or equipment to the COUNTY.
  - 3.2.6. MEDICAL CENTER shall develop internal policy and procedures for:
    - Storing and maintaining the equipment and supplies
    - Appropriately packaging and prepare the equipment and supplies for mobilization within one (1) hour of the request
    - Training assigned staff on these policies and procedures
    - Providing written policy and procedures to COUNTY sixty (60) days after receipt of equipment and supplies

3.3. **Authorization to Utilize Cache/Equipment:** The decision to deploy the Cache will be made in accordance with the Hospital Incident Command System (HICS) or Incident Command System (ICS), Standardized Emergency Management System (SEMS) and the California Public Health and Medical Emergency Operations Manual (EOM).

3.3.1. **Notification of Intent:** Prior to use of the equipment, notification must be made to the Medical Health Operational Area Coordinator (MHOAC), EMD Duty Officer or EMS Duty Officer. Once activation has occurred, notification must be made to the Riverside County Medical/Health Department Operations Center (MHDOC):

Contact	Method of Contact
Operational Area Coordinator (MHOAC)	951-358-7100 951-830-8041 (After Hours)
EMD Duty Officer	951-940-6948
EMS Duty Officer	951-358-5029 951-712-3342 (After Hours)
Operations Center (MHDOC) <i>Only during an activation</i>	951-351-6839 951-351-6835 951-351-6836

3.3.2. **Authorization to Deploy:** Once notification of intent to use the Cache has been confirmed, the following personnel can authorize deployment of the Cache:

- Riverside County Health Officer or designee
- Riverside County Emergency Operations Center (EOC)
- The designated incident commander of a qualifying mass/catastrophic event

3.4. **Criteria for deploying the Cache include but are not limited to:**

3.4.1. An unusual event (defined as an incident that significantly impacts or threatens public health, environmental health, or emergency medical services)

- May be self-limiting or a precursor to County (EOC) or State (Operational Area) emergency system activation
- Disrupts or is anticipated to disrupt the public health/medical system within the Operation Area (the CalOES defined emergency management zone including cities, special districts and county areas within the border of Riverside County)

3.4.2. Resources are needed or anticipated to be needed beyond the capabilities of the Operational Area, including those resources available through existing agreements (day-to-day, memoranda of understanding, or other emergency assistance agreements), due to an event which:

- Spans a large geographic area
- Destroys a large building or structure (e.g., convention center, college, hotel)
- Includes weapons of mass destruction (WMD) or bio-terrorism

- Can be classified as a mass casualty incident
- 3.4.3. A mutual aid request from neighboring counties, regions, the state or federal government
  - 3.4.4. The Cache shall NOT be deployed to localized multiple casualty incidents or other events that can be handled with standard daily resources
- 3.5. **Reimbursement for Supplies Used During an Authorized Deployment or Declared Emergency:** MEDICAL CENTER must keep accurate records on all supplies used to be eligible for reimbursement according to the SEMS/NIMS model. Records must include the following:
- 3.5.1. Incident Name
  - 3.5.2. Incident commander and agency
  - 3.5.3. Time that the EMD/MHOAC Duty Officer was notified of intent to use
  - 3.5.4. Individual who authorized Cache deployment
  - 3.5.5. Time of Cache deployment
  - 3.5.6. Number and types of Cache contents used
  - 3.5.7. Number of patients involved in the incident
- 3.6. **Equipment/Supply Replacement:** MEDICAL CENTER shall be responsible to replace supplies and equipment that are used to augment MEDICAL CENTER resources during undeclared emergencies or when the Cache is not officially requested and deployed in response to an incident. In order to maintain operational readiness, depleted supplies and equipment shall be replaced with like items within 30 days.

County of Riverside - Emergency Management Department - Preparedness Division  
Hospital Preparedness Program

**EXHIBIT B: Desert Regional Medical Center  
HPP Equipment Inventory 2017**

Product	Inventoried	Serial #	Inventory Tag #	Comments
<b>Surge Capacity</b>				
TVI Casualty Management Shelter	1	99-27-04-04		
Ramfan Heater (UB20)	1	25032		
Blower (UB20)	1	206601		
Couple Canister with 25 ft duct	1			
Portable Fluorescent Light Fixture	9			
EM 7000 Generator	1	16538533		
Military Style Folding Cots	70			
TVI Portable A/C Units	2	PA30TV-185, PA30TV180		
Mobile A/C 5-Ton Unit	1			
15 KW Trailer Mounted Generator w/ cover	1	56LG1E1A7D1000180	H01568	12-365, P1304220007
10 x 10 EZ Up	1			
Fire Extinguisher	1			
Surge Tent Signs	4			1 Each-No Smoking, Exit, Entrance, Fire Ext
ECU Pop-Up	3			
ECU Filter Unit	3			
LTV1200 Ventilators	5			
<b>PPE</b>				
3M Breathe Easy PAPR w/Butyl Rubber Hood	12			
PAPR for Infection Control (ILC Dover)	2			
Sentinel PAPR Units for Decon	5	B-31176, B31150, B-31161, B-31195, B-31162	H01013, H01014, H01015, H01016, H01017	
HP Sentinel Clear Conversion Kit	5			
Sentinel Alkaline Battery Adapter Kit	5			
3M FR-57 Canister (unit=case, 6 per case)	6			
Nicad Batteries for PAPRs	6			
Nicad Battery Charger for PAPRs	2			
Ansell Sol-Vex Nitrile Gloves Size 9 (case)	1			
Chemical Tape	2			
Don-It Post Decon Adult Personal Privacy Kit (case)	1			

County of Riverside - Emergency Management Department - Preparedness Division  
Hospital Preparedness Program

**EXHIBIT B: Desert Regional Medical Center  
HPP Equipment Inventory 2017**

Product	Inventoried	Serial #	Inventory Tag #	Comments
Don-It Post Decon Personal Privacy Kit (Peds)	1			
HazMat EZ Fit boots, Lrg, Size 11-12 (pair)	1			
HazMat EZ Fit boots, Med, Size 9-10 (pair)	1			
HazMat EZ Fit boots, XL, Size 13-15 (pair)	1			
N-95 Respirators 20/box	6			
Nitrile Gloves L 100/box	30			
Nitrile Gloves M 100/box	25			
Nitrile Gloves S 100/box	9			
Nitrile Gloves XL 100/box	25			
Onguard Full Size Chemical Boots (6/case)	1			
Onguard Haz Mat Boot Large (50/case)	1			
Onguard Haz Mat Boot X-Large (50/case)	1			
Protective Gowns	6			
Surgical Masks	10			
Surgical Masks (Child)	6			
Tyvek Coveralls 3X (case)	1			
Tyvek Coveralls Large (case)	1			
Tyvek Coveralls XL (case)	1			
Tyvek Coveralls XXL (case)	1			
<b>Decontamination</b>				
TVI 2-Line Decontamination Tents	1	99-27-01-34		
TVI Flash Water Heater	1	90508		
TVI Basin	1	99-27-01-34		
TVI Hand Sprayer	4			
TVI Litter conveyers	2			
TVI Transfer Boards	2			
TVI 50' Water Hose, Decon red	1			
TVI 50' Water Hose, Decon blue	1			
TVI Couplings	1			
TVI Male Adapters	1			
TVI Female Adapters	1			

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EXHIBIT B: Desert Regional Medical Center HPP Equipment Inventory 2017				
Product	Inventoried	Serial #	Inventory Tag #	Comments
TVI Storage Bladder 500 gal	1			
TVI Waste Water Pump	1			
TVI Floor Risers, Poly, Rigid, Decon Drainage	6			
TVI Curtain Set	1	99-27-01-34		
Hydrant Connection	2	40650-8-1		
Repair Kit	1			
<b>Evacuation</b>				
Paraslyde	10			
Evacused/Supersled	0			
Pediatric Evacused/Supersled	0			
Parasleeve	1			
Stryker Chair	3			
<b>Fatality Management</b>				
Body Bags	100			
<b>Communications</b>				
Radios- Motorola - 16 Channel for PPE	0			
Satellite Phones	1			
Docking Station for Satellite Phone	0			
Two-Way Radios	0			
<b>MISCELLANEOUS</b>				
16' Trailer - # 55	1			
<b>A-Frame Barricades</b>				
A-Frame Barricades	0			
<b>Decon Brushes</b>				
Decon Brushes	5			
<b>Direction Signs</b>				
Direction Signs	0			
<b>Display Monitors (HCC)</b>				
Display Monitors (HCC)	0			
<b>Dolly, 1000 lb Capacity</b>				
Dolly, 1000 lb Capacity	2			
<b>Foil Blankets</b>				
Foil Blankets	5			
<b>Incident Command Boards (HCC)</b>				
Incident Command Boards (HCC)	1			
<b>Mass Casualty Deluxe Kits</b>				
Mass Casualty Deluxe Kits	1			
<b>Megaphone</b>				
Megaphone	1			



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**EXHIBIT B: Desert Regional Medical Center  
HPP Equipment Inventory 2017**

Product	Inventoried	Serial #	Inventory Tag #	Comments
NIMS/HICS IV 78-HICS Vest Kit (HCC)	1			
Portable Kitchen	1			
Privacy Screen	5			
Protective Gowns	6			
Quartz Halogen Tripod Light Stand, 1000 watts	4			
SafeSlyde Accessory Package	0			
Traffic Delineators	5			
Trash Bag Holder	5			
Trash Liners (Red Bag, Bx of 100)	1			
Triage Tapes (Pkg of 50)	8			
Tri-Source Extension Cords	2			
Yellow Caution Tape	4			