

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3-3

On motion of Supervisor Tavaglione, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from Executive Office regarding Board Policy Manual Update - Repeal of A-9: Board Referral Ticker File and A-69: Best Practices in Contract Management; Revisions to B-5: Municipal Assessments, B-11: Award of Public Works Contracts Pertaining to County Facilities and Certain Other Improvements, B-26: Leasing of County Owned Real Property for Wireless Service Facilities, All Districts, is deleted.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None

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I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 30, 2018 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors  
Dated: January 30, 2018  
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

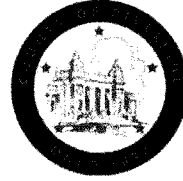
(seal)

By:  Deputy

AGENDA NO.  
3-3

xc: EO

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.3  
(ID # 6207)

**MEETING DATE:**

Tuesday, January 30, 2018

**FROM :** EXECUTIVE OFFICE:

**SUBJECT:** EXECUTIVE OFFICE: Board Policy Manual Update - Repeal of A-9: Board Referral Ticker File and A-69: Best Practices in Contract Management; Revisions to B-5: Municipal Assessments, B-11: Award of Public Works Contracts Pertaining to County Facilities and Certain Other Improvements, B-26: Leasing of County Owned Real Property for Wireless Service Facilities, All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Repeal Board Policy A-9: Board Referral Ticker File and A-69: Best Practices in Contract Management; and,
2. Approve the revisions to Board Policy B-5: Municipal Assessments, B-11: Award of Public Works Contracts Pertaining to County Facilities and Certain Other Improvements, B-26: Leasing of County Owned Real Property for Wireless Service Facilities.

**ACTION:** Policy

  
Lisa D. Brandl 1/22/2018

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**MINUTES OF THE BOARD OF SUPERVISORS**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$0	\$0	\$0	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year:</b>	<b>2017/18</b>

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Executive Office and County Counsel, with input from the Assistant County Executive Officers and Department Heads, are in the process of comprehensively reviewing and updating the Board of Supervisors Policy Manual.

For today's action, staff proposes that the Board repeal the two policies shown below:

- Board Policy A-9: Board Referral Tickler File: the Clerk of the Board now utilizes the Long Range Agenda to identify any matters that need to return to the Board of Supervisors; and,
- Board Policy A-69: Best Practices in Contract Management: This policy is redundant with Board Policies B-11: Award of Public Works Contracts Pertaining to County Facilities and Certain Other Improvements, and Board Policy H-7: Selection of Architectural, Engineering and Real Estate Related Services.

In addition, staff recommends acceptance of the revisions shown to the following policies:

- Board Policy B-5: Municipal Assessments: delete "Redevelopment Agency", change "Facilities Management Department" to "Economic Development Agency", and change "Waste Management District" to "Department of Waste Resources";
- Board Policy B-11: Award of Public Works Contracts Pertaining to County Facilities and Certain Other Improvements: change "Waste Management Department" to "Department of Waste Resources", delete references to Board Policy A-69, change "Facilities Management" to "Economic Development Agency"; and,
- Board Policy B-26: Leasing of County-Owned Real Property for Wireless Service Facilities: change "Facilities Management" to "Economic Development Agency",

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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delete "Redevelopment Agency", change "Flood Control" to "Flood Control and Water Conservation District", and add Department of Waste Resources.

The proposed revisions shown above are part of a comprehensive update to the Board Policy Manual. As review of the current policies proceeds, staff will periodically bring forward specific revisions to the Board to align current County operations with the Board Policy Manual.

**SUPPLEMENTAL:**

**ATTACHMENTS:**

Board Policy B5 Redline  
Board Policy B11 Redline  
Board Policy B26 Redline  
Board Policy B5 Final  
Board Policy B11 Final  
Board Policy B26 Final