

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.8
(ID # 6058)

MEETING DATE:

Tuesday, January 30, 2018

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Approve Substantial Amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan, All Districts [\$585,000], Community Development Block Grant 57.3% and Emergency Solutions Grant 42.7%, CEQA Exempt

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five Year Consolidated plan (Substantial Amendment) is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Find that the Substantial Amendment is exempt from National Environmental Policy Act (NEPA) pursuant to Title 24 Code of Federal Regulations Section 58.34(a)(1) and (a)(3);
3. Approve the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan, to add the following Community Development Block Grant (CDBG) projects, which is fully described in Attachments A and B, attached hereto:

Homeownership Assistance Program	\$ 25,000	Add New CDBG Activity
Emergency Assistance Program	\$ 10,000	Add New CDBG Activity

ACTION: Policy

Robert Field, Assistant County Executive Officer/EDA 1/2/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: January 30, 2018
xc: EDA, Recorder

Kecja Harper-Ihem
Clerk of the Board
By
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan, to increase funding to the following Community Development Block Grant (CDBG) project, which is fully described in Attachment C, attached hereto:

Project Home Program	\$ 300,000	Increase CDBG Funding And Add New Activities
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5. Approve the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan, to increase funding to the following Emergency Solutions Grant (ESG) project, which is fully described in Attachment D, attached hereto:

Riverside Community Housing Corp	\$ 250,000	Increase ESG Funding And Add New Activities
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6. Direct staff to file a Notice of Exemption with the County Clerk within 5 working days.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:
COST	\$ 585,000	\$ 0	\$ 585,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Community Development Block Grant 57.3%; Emergency Solutions Grant 42.7%			Budget Adjustment:	No
			For Fiscal Year:	17/18

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The U.S. Department of Housing and Urban Development (HUD) requires that all substantial amendments to the County's Five-Year Consolidated Plan and the One-Year Action Plan are subject to the Citizen Participation Plan and are approved by the Board of Supervisors and HUD. In accordance with the County of Riverside's Citizen Participation Plan for the 2014-2019 Five-Year Consolidated Plan, all new activities added to the 2017-2018 One-Year Action Plan, any significant increases in funding or changes to an existing project, or other changes or amendments to the 2014-2019 Five-Year Consolidated Plan are considered to be substantial amendments.

The Community Development Block Grant (CDBG) projects, as described in Attachments A and B, attached hereto, have been determined by staff to be eligible activities that meet a National Objective of the CDBG program. The CDBG project, as described in Attachment C, attached

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hereto, has been determined by staff to be an eligible activity that meets a National Objective of the CDBG program. The Emergency Solutions Grant (ESG) project, as described in Attachment D, attached hereto, has been determined by staff to be an eligible ESG activity. Staff recommends approval of the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan as described in Attachments A, B, C, and D.

Pursuant to the California Environmental Quality Act (CEQA), the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan set forth in this action, was reviewed and determined to be categorically exempt from CEQA under State CEQA Guidelines Section 15061(b)(3), General Rule or "Common Sense" exemption. The project, the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan as described in Attachments A, B, C, and D (Substantial Amendment), is an administrative planning document that will only have a financial effect. It can be seen with certainty that there is no possibility that the proposed Substantial Amendment may have a significant effect on the environment and will not lead to any direct or reasonably indirect physical impacts. The individual projects identified in the Substantial Amendment will be subject to separate CEQA environmental review prior to taking any choice limiting action or discretionary action on those specific projects. A Notice of Exemption will be filed by County staff with the County Clerk within five days of the approval of the Substantial Amendment.

Furthermore, the Substantial Amendment was determined to be exempt from the provisions of the National Environmental Policy Act (NEPA) pursuant to Title 24 Code of Federal Regulations Sections 58.34 (a)(1) and (a)(3) since the proposed substantial amendment is an administrative activity. The individual projects identified in the Substantial Amendment will be subject to separate NEPA environmental review prior to taking any choice limiting action or discretionary action on those specific projects.

Pursuant to 24 CFR Section 91.105 and the Citizen Participation Plan, the Economic Development Agency published the required public notice notifying the public of the comment period for the proposed substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan. No public comments have been received.

County Counsel has reviewed and approved the substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2015 Five-Year Consolidated Plan as to form.

Impact on Residents and Businesses

The **Emergency Assistance Program**, a new program to be administered by EDA, will provide emergency and essential services to eligible individuals, families, and households that cannot be readily served by other programs funded by CDBG and ESG.

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The **Homeownership Assistance Program**, a new program to be administered by EDA's Housing Division, will provide down payment and closing cost assistance to eligible families to directly assist these households with the purchase of a home.

The **Project Home** Program, currently administered by the Riverside Community Housing Corp. (RCHC), will use the additional CDBG funds to provide comprehensive services to homeless families in Riverside County including, but not limited to: rental and utility assistance, security deposits, case management, and outreach.

The **Riverside Community Housing Corp** project, currently administered by RCHC, will use the additional ESG funds to provide expanded rapid re-housing assistance to individuals and families in Riverside County. ESG funds will be used for eligible rapid re-housing services including, but not limited to: rent, security deposits, case management, outreach, and program staff expenses.

Additional Fiscal Information


No impact upon the County's General Fund.

ATTACHMENTS:

- CDBG Attachment A, B, and C – Project Descriptions
- ESG Attachment D – Project Description
- Public Notice and Proof of Publication
- Notice of Exemption

RF:HM:CH:MW:JT:ED 13749
MT 6058


Kereni Basma, Principal Management Analyst 1/22/2018


Gregory P. Priamos, Director County Counsel 1/11/2018

ATTACHMENT A
2017-2018 One Year Action Plan Amendment

- Project: Homeownership Assistance Program
- Eligibility: 24 CFR 570.201 (n)
- Sponsor: County of Riverside Economic Development Agency (EDA)
- Address: 5555 Arlington Avenue, Riverside, CA 92504

Funding: \$25,000

Project Description: CDBG funds will be used by EDA's Housing Division to provide down payment and closing cost assistance to eligible low-income households to directly assist with the purchase of a home.

Site Location: Countywide

Benefit: 24 CFR Section 570.208 (a)(3)

Number Served: 10

ATTACHMENT B
2017-2018 One Year Action Plan Amendment

- Project: Emergency Assistance Program
- Eligibility: 24 CFR 570.201 (e)
- Sponsor: County of Riverside Economic Development Agency (EDA)
- Address: 5555 Arlington Avenue, Riverside, CA 92504

Funding: \$10,000

Project Description: The Emergency Assistance Program, to be administered by EDA, will provide emergency and essential assistance and services to eligible individuals, families, and households that cannot be readily served by the CDBG and ESG homeless assistance programs.

Site Locations: Countywide

Benefit: 24 CFR Section 570.208 (a)(2)(i)(B)

Number Served: 10

ATTACHMENT C
2017-2018 One Year Action Plan Amendment

- Project: Project Home Program
- Eligibility: 24 CFR 570.201 (e)
- Sponsor: Riverside Community Housing Corp.
- Address: 5555 Arlington Avenue, Riverside, CA 92504

Funding: \$300,000

Project Description: Riverside Community Housing Corp., currently administering the Project Home Program, will use the additional funds to provide housing services to homeless families in Riverside County. Services will include mobile outreach and navigation to help stabilize housing for 600 households. Eligible expenses include program staff salaries (direct cost), training, transportation, telephone, and other related program expenses.

Site Location: Countywide

Benefit: 24 CFR Section 570.208 (a)(2)(i)(A)

Number Served: 600

ATTACHMENT D
2017-2018 One Year Action Plan Amendment

- Project: Riverside Community Housing Corp.
- Eligibility: 24 CFR 576.104
- Sponsor: Riverside Community Housing Corp.
- Address: 5555 Arlington Avenue, Riverside, CA 92504

Funding: \$250,000

Project Description: Riverside Community Housing Corp., currently administering the program, will use the additional funds to provide expanded rapid re-housing assistance to individuals and families in Riverside County. ESG funds will be used for rapid re-housing services including rent, security deposits, case management, outreach, and staff salaries (direct cost).

Site Location: Countywide

Number Served: 25

Notice of Public Comment Period
Substantial Amendment of the 2017-2018 One-Year Action Plan
and the 2014-2019 Five-Year Consolidated Plan

The County of Riverside hereby notifies concerned members of the public, pursuant to *24 CFR 91.105*, *24 CFR 91.505*, and the County's Citizens Participation Plan, of its intent to amend the 2017-2018 One-Year Action Plan of the 2014-2019 Consolidated Plan by the following actions:

Riverside Community Housing Corp	\$ 250,000	Increase ESG Funding
Project Home Program	\$ 300,000	Increase CDBG Funding
Homeownership Assistance Program	\$ 25,000	Add New CDBG Activity
Emergency Assistance Program	\$ 10,000	Add New CDBG Activity

A determination regarding the proposed amendments to the 2017-2018 One Year Action Plan and the 2014-2019 Five Year Consolidated Plan has been scheduled on or about January 30, 2018, Riverside County Board of Supervisor's meeting, located at 4080 Lemon Street, Riverside, California.

On July 11, 2017, the County was notified by HUD that it was selected to receive \$340,508 of supplemental Emergency Solutions Grant (ESG) funding in addition to the regular FY17 allocation of \$655,174. The Board of Supervisors had already approved the 2017-2018 One Year Action Plan for CDBG, ESG, and HOME funding prior to the HUD notification. Consequently, a substantial amendment to the 2017-2018 One Year Action Plan is required to accept these supplemental ESG funds.

Anyone interested in providing comments or obtaining additional information regarding this Consolidated Plan Substantial Amendment may do so by contacting the Economic Development Agency at: 5555 Arlington Avenue, Riverside, CA, 92504, (951) 343-5618, or Fax (951) 343-5609. Both oral and written comments for all of the above items must be received no later than 4:00 PM on January 26, 2017.

Input and comments can also be received by the U.S. Department of Housing and Urban Development, CPD Division, 611 West Sixth Street, Suite 800, Los Angeles, CA 90017. The telephone number is (213) 894-8000. Comments or objections received after January 26, 2018, will not be considered by HUD.

Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting. Later requests will be accommodated to the extent feasible. Please call the Clerk of the Board office at (951) 955-1069, from 8:00 a.m. to 5:00 p.m., Monday through Friday.

**ENVIRONMENTAL
EXEMPTION DOCUMENTATION**

To: County Clerk and Recorder's Office
County of Riverside
2720 Gateway Drive
Riverside, CA 92507

From: Economic Development Agency
County of Riverside
3403 10th Street, Suite 400
Riverside, CA 92501

Project Title: Substantial amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan to add/modify the following project: Homeowner Assistance Program, \$25,000; Emergency Assistance Program, \$10,000; Project Home Program, \$300,000; Riverside Community Housing Corp., 250,000.

Grant No.: B-17-UC-06-0506

Description of Project: Pursuant to 24 CFR Part 570, 24 CFR Part 91, and the Citizens Participation Plan, the Board of Supervisors is authorized to approve and adopt substantial amendments to the 2017-2018 One Year Action Plan of the 2014-2019 Consolidated Plan for the HUD-funded CDBG, ESG, and HOME programs.

Project Location: Throughout Riverside County

Project Proponent: Economic Development Agency for the County of Riverside

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Project Description: The project, the Substantial Amendment to the 2017-2018 One-Year Action Plan of the 2014-2019 Five-Year Consolidated Plan, is an administrative planning document that will only have financial effect. It can be seen with certainty that there is no possibility that the proposed substantial amendment may have a significant effect on the environment and will not lead to any direct or reasonably indirect physical impacts.

Exempt Status: (Check one)

- Ministerial (Section 21080 (b) (1); Section 15268);
- Declared Emergency [Section 21080 (b) (3); Section 15239(a)];
- Emergency Project [Section 21080 (b) (4); Section 15269 (b) (c)];
- Statutory Exemption (Section Number: _____)
- Categorical Exemption: Class 1 (Section Number: _____)
- These activities are not subject to CEQA [pursuant to Section 15061 (b) (3)]**
- Other

Environmental Specialist: Elizabeth Dearen Date: **December 21, 2017**
Elizabeth Dearen, Program Manager

Certifying Officer: Mary Viafora Date: **December 21, 2017**
Mary Viafora, Principal Development Specialist - CDBG/ESG Programs

Phone: 951-955-9816