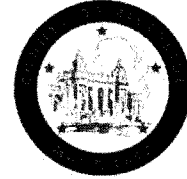


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.15
(ID # 6180)

MEETING DATE:

Tuesday, January 30, 2018

FROM : SHERIFF-CORONER-PA:

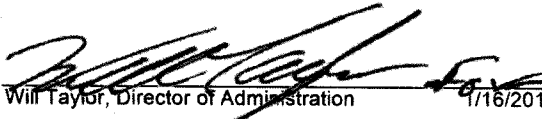
SUBJECT: SHERIFF-CORONER-PA: Adoption of Resolution Number 2018-016, designating the Sheriff's Department Authorized Agents under the FY17 State Homeland Security Grant Program (SHSGP), All Districts. Total Project Cost \$214,089 [\$214,089 - Federal Grant Revenue 100%], 4/5 vote.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution Number 2018-016, designating the Sheriff as the Authorized Agent and Assistant Sheriff or Lieutenant assigned to the Sheriff's Emergency Response Team as alternates in applying for and administering federal financial assistance provided by the Department of Homeland Security and subgranted through the California Governor's Office of Emergency Services to the Riverside County Emergency Management Department under the FY17 State Homeland Security Grant Program;
2. Authorize the Sheriff, or his designee, to administer all ministerial actions necessary and sign all ministerial documents related to the administration of this grant and
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BR 18-042

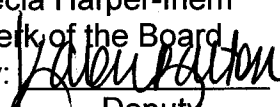
ACTION: (4/5 Vote Required) 4/5 Vote Required, Policy


Will Taylor, Director of Administration 1/16/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: January 30, 2018
xc: Sheriff, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 99,737	\$ 114,352	\$ 214,089	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Federal Grant Revenue 100%			Budget Adjustment:	Yes
			For Fiscal Year:	17/18 – 18/19

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Board accepted the FY16 SHSGP grant funding, on January 17, 2017 (3.23 & 3.32), in the amount of \$2,429,835 from the California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Emergency Management Department on behalf of the Riverside County Operational Area (OA). The Riverside County Emergency Management Department on behalf of the OA was again awarded and received FY16 SHSGP grant funding in the amount of \$2,429,835 from Cal-OES. The Riverside County Anti-Terrorism Approval Authority (ATTA) recommended funding the Sheriff's Department projects submitted in response to the Riverside County Operational Area 2016 Homeland Security Grant Program. The ATTA allocated \$186,000 to the Sheriff's Department for two FY16 SHSGP projects. The grant funds allowed the Sheriff's Department to purchase one bomb suit at \$36,000 for the Sheriff's Hazardous Device Team (HDT) and provide \$150,000 for Homeland Security training through the Department's Ben Clark Training Center's Regional Training Program (RTP). The grant performance period is from November 18, 2016 – May 31, 2018.

On December 8, 2015 (3-44), the Board also accepted the FY15 SHSGP grant funding in the amount of \$2,397,083 from the California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Emergency Management Department on behalf of the Riverside County Operational Area (OA). The grant funds allowed the Sheriff's Department to purchase a \$25,300 deployable satellite dish for the Sheriff's Emergency Response Team (SERT) and provide \$150,000 for Homeland Security training through the Department's Ben Clark Training Center's Regional Training Program (RTP). The grant performance period continued from October 21, 2015 – May 31, 2017.

The California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Emergency Management Department (EMD) on behalf of the Riverside County Operational Area (OA), FY17 SHSGP grant funding in the amount of \$2,457,924 from Cal-OES. EMD's Form 11 (MT#6086) will be presented to the Board of Supervisors on January 23, 2018. The ATTA recommended funding the Sheriff's Department projects submitted in response to the Riverside County Operational Area 2017 Homeland Security Grant Program. The ATTA allocated \$214,089 to the Sheriff's Department for two FY17 SHSGP projects. The grant funds will allow the Sheriff's Department to purchase one bomb suit at \$36,000 for the Sheriff's

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Hazardous Device Team (HDT) and provide \$178,089 for Homeland Security training through the Department's Ben Clark Training Center's Regional Training Program (RTP). The grant performance period is from November 30, 2017 – May 31, 2019.

All applicants for FY17 Homeland Security Grant Program (HSGP) are required to submit a new Authorized Agents Resolution. Therefore, the attached resolution identifies the Department titles/positions that are designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the HSGP.

The Sheriff Department's Ben Clark Training Center's Regional Training Program (RTP) provides Homeland Security training with a strong emphasis on terrorism recognition, reporting, mitigation, and diverse applications of recovery. Law Enforcement personnel (from patrol to specialized teams), along with first responder partners (Fire and Military) are trained side-by-side to become a strong unified cooperative. Additionally, public safety personnel from tribal communities have come to rely on the RTP for terrorism-related training, when in past times, they found it difficult to obtain such training through other sources. The RTP has further diversified by offering active shooter/terrorism response measures training to unarmed (civilian) personnel, to include, but not limited to, the fields of: Education, Religious Institutions, Government and Non-Governmental agencies, Community-Based/Volunteer Organizations, Health/Medical facilities, owners and operators of public/private industry, etc. Additionally, RTP has strongly embraced the "Terrorism Liaison Officer" mission, by offering on-going terrorism training to all the aforementioned fields and disciplines.

Under the SHSGP FY 17 grant, the Sheriff's Department will budget a total of \$99,737 to be spent in FY 17/18. The FY 17/18 budgeted amount will provide \$36,000 to purchase one bomb suit for the Sheriff's Hazardous Device Team (HDT) and a total of \$63,737 allocated to the Regional Training Program (RTP) at Ben Clark Training Center (BCTC). The RTP's allocated FY 17/18 grant funds of \$63,737 will be used to pay \$59,680 for consultant instructors and \$4,057 for class facility related expenditures. The remaining \$114,352 of SHSGP FY17 grant funds will be for the Sheriff Department's RTP expenditures in FY18/19 and will be allocated to the same categories of expenditures.

On January 12, 2016 (3-11), the Board once again gave approval for sole source firms Federally-authorized to provide Homeland Security Training and to exempt the County Purchasing Agent from future sole source reporting requirements in accordance with Ordinance 459.5 for firms Federally-authorized to provide Homeland Security training.

The process which staff at Ben Clark Training Center is following to locate firms to provide the security training is currently as follows: after Sheriff's staff develops its training schedule, then the staff begins the procurement process by seeking competitive bids for all terrorism-related training, regardless of the cost of training, as per Cal-OES's Grant Management Memorandum GMM-2017-01 issued February 3, 2017. Professional Service Agreements are written and executed for each of the lowest awarded responsive bidders.

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County Counsel has approved the documents as to form.

Impact on Residents and Businesses

The HSGP funding will allow the Sheriff's Hazardous Device Team to purchase one bomb suit which will increase the Bomb Squad's response and mitigation capabilities during an incident involving several devices or multiple incidents at one time requiring manual intervention or rescue operations in areas within Riverside County or other counties affected by terrorism, natural disasters or other catastrophic events. The HSGP funding will also allow the Department's Regional Training Program to continue to provide Homeland Security training to a diverse multi-disciplinary audience including, but not limited to, Law Enforcement, Fire, Armed and Unarmed First Responders, Educators, Public Health and private sector owners and operators, local and state government agencies, tribal entities and citizens from the community. As a direct result of this Homeland Security funding, our First Responders are better prepared and our citizens are safer for when disasters strike.

Contract History and Price Reasonableness

Current County Purchasing policies require staff to seek competitive bids for any goods or services \$1,000 or greater. Cal-OES issued Grant Management Memorandum (GMM) Number GMM-2017-01 on February 3, 2017 and GMM-2017-01-A dated June 29, 2017. Both Grant Management Memoranda require competitive bids, no matter the cost of the terrorism related training, and if there is inadequate competition, then the State requires grantees to complete the State's "Request for Non-Competitive Procurement Authorization" form seeking approval by the State to use a sole source vendor.

ATTACHMENT:

1. Resolution Number 2018-016
2. Riverside County Sheriff Department's SHSGP FY17 Grant Award Letter

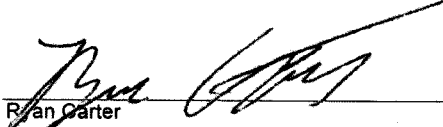
SCHEDULE A. BUDGET ADJUSTMENT

Increase Appropriations:

10000-2500300000-546160	Equipment - Other	\$36,000
10000-2500300000-572200	Intra-Grant	(36,000)
10000-2500700000-524940	Instructors – Trainers	59,680
10000-2500700000-520820	Janitorial Services	898
10000-2500700000-522310	Maintenance - Building and Improvement	895
10000-2500700000-529540	Utilities	548


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10000-2500700000-526700	Rent - Lease Buildings	1,716
10000-2500700000-572200	Intra-Grant	<u>(63,737)</u>
	TOTAL	\$ 0



Ryan Carter

1/23/2018  1/12/2018
Misley Wang



Gregory V. Priamos, Director County Counsel 1/11/2018

2 RESOLUTION No. 2018-016

3 RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE FY17 HOMELAND
4 SECURITY GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA GOVERNOR'S
5 OFFICE OF EMERGENCY SERVICES (Cal-OES)

6 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of
7 Riverside, State of California, in regular session on 1/30/18, that the individuals whose
8 position title appears below are hereby designated as Authorized Officials and are authorized to
9 execute for and on behalf of the County of Riverside, a public entity established under the laws
10 of the State of California, any actions necessary for the purpose of applying for and
11 administering federal financial assistance provided by the Department of Homeland Security
12 and subgranted through the California Governor's Office of Emergency Services to the
13 Riverside County Emergency Management Department.

14 _____, OR

15 (Title of Authorized Agent)

16 _____, OR

17 (Title of Authorized Agent)

18 Sheriff's Emergency Response Team Lieutenant.

19 (Title of Authorized Agent)

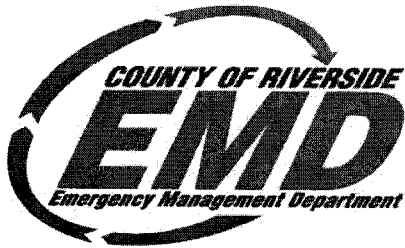
20 ROLL CALL:

21 Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
22 Nays: None
23 Absent: None

24 The foregoing is certified to be a true copy of a
25 resolution duly adopted by said Board of Super-
visors on the date therein set forth.

KECIA HARPER-HEM Clerk of said Board
By: [Signature] Deputy

FORM APPROVED COUNTY COUNSEL
BY: [Signature] THOMAS OH
DATE: 1/11/18



Bruce Barton
Emergency Management Department Director

November 30, 2017

Lt. Novak
Joann Roberts
Janice Esch
Riverside County Sheriff Department

RE: FY17 State Homeland Security Program (SHSP)

Award- RTP- \$178,089
Bomb Suit- \$36,000

Grant #: 2017-0083 CFDA#: 97.067

The California Office of Emergency Services (CalOES) has approved Riverside County's FY17 State Homeland Security Program (SHSP) grant award and in turn EMD has approved your grant award in the above amounts.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. The overall performance period of this grant is Nov. 30, 2017- May 31, 2019 however you are required to request reimbursement at a minimum of every 6 months. Equipment purchases must be completed within the first 8 months of this grant and Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. Riverside County EMD does require you to provide a signed FY17 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you.

By accepting this award it will be understood that you are agreeing to comply with all applicable federal, state and local requirements of the grant as put forth in the FY17 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F-"Audit Requirements". Performance Bonds are required for any equipment item over \$249,999 or any vehicle, aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Federal funds cannot be awarded to any entity that has been debarred. You will be expected to provide quarterly reports by January 1, April 1, July 1 and October 1 of each year for all open grants. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

Kim Dana

Kim Dana
Administrative Services Analyst II
Riverside County EMD
951-955-0419

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