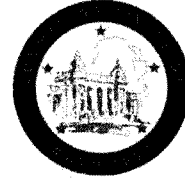


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
3.19  
(ID # 6033)

**MEETING DATE:**

Tuesday, January 30, 2018

**FROM :** TLMA-TRANSPORTATION:

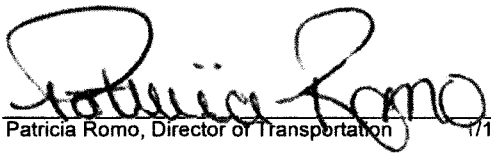
**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY-TRANSPORTATION:

Accept 2017/18 Sustainable Transportation Planning - Sustainable Communities Grant Program Award from the California Department of Transportation; Adopt Resolution No. 2018-006, Authorizing the Director of Transportation to Execute the Restricted Grant/Fund Transfer Agreement between the County of Riverside and the California Department of Transportation for the Neighborhood and Regional Mobility Plans for the Communities of Mecca and North Shore. 4th District; [\$222,806 - Total Cost]; Federal Funds 88.53% and Local Funds 11.47%.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the 2017/18 Sustainable Transportation Planning – Sustainable Communities Grant Program Award in the Amount of \$197,250 from the California Department of Transportation (Caltrans); and
2. Adopt Resolution No. 2018-006, Authorizing the Director of Transportation, or Designee, to execute the Restricted Grant/Fund Transfer Agreement between the County of Riverside (County) and Caltrans for the Neighborhood and Regional Mobility Plan; and
3. Authorize the Director of transportation, or Designee, to execute the Restricted Grant/Fund Transfer Agreement with Caltrans, related documents, amendments and agreements with grant sub-applicants/sub-recipients in accordance with the Riverside County Board of Supervisors Policy No. A-30, and provided all such agreements and documents are approved as to form by County Counsel.

**ACTION:** Policy

  
Patricia Romo, Director of Transportation

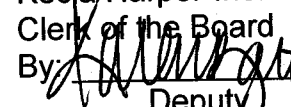
1/16/2018

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: January 30, 2018  
xc: Transp.

Kecja Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**3.19**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 30,000	192,806	\$ 222,806	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: Sustainable Transportation Planning Grant (88.53%) and Comprehensive Transportation Plan (CTP) Funds (11.47%).</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	17/18-18/19

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The County of Riverside Transportation Department (Transportation Department) applied for, and successfully received a Sustainable Transportation Planning Grant to fund a neighborhood and regional access and mobility plan for the unincorporated communities of Mecca and North Shore. The Transportation Department is currently developing a mobility plan for the communities of Thermal and Oasis, which we expect to complete in mid 2018. The Thermal, Oasis, Mecca and North shore plans combined, will collectively form a mobility plan for Eastern Coachella Valley.

The Sustainable Transportation Planning Grant funds were made available through Caltrans, State transportation grant funding. In order to access funds for this grant, a resolution is required to enable the Director of Transportation, or designee, to execute the Restricted Grant/Fund Transfer Agreement, and subsequently allow Caltrans to release the funds to the County.

The Sustainable Transportation Planning Grant promotes state and federal transportation planning goals by supporting the economy, improving multi-modal mobility, and fostering a livable community. By seeking to improve mobility, safety and access for all modes of transportation including walking, bicycling, transit, and motor vehicles, this plan will be used to identify projects to enhance quality of life in these disadvantaged communities, which can be used to help support future grant opportunities for construction of identified improvements.

The County will lead this effort by engaging local leaders and members of the public to solicit feedback on the mobility needs in Mecca and North Shore. Local non-profits will assist the County with concepts for community engagement, and development of the ultimate regional mobility plan.

**Impact on Residents and Businesses**

This resolution will enable the Transportation Department to utilize the Sustainable Transportation Planning Grant funds to develop neighborhood and regional mobility plans for the communities of Mecca and North Shore. The neighborhood and regional mobility plans will

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

provide strategies for projects to improve transportation infrastructure, pedestrian and bicycle access in the community, and connect to transit resources.

**Additional Fiscal Information**

The mobility plan will be funded using \$197,250 from the State Transportation planning grant and \$25,556 from County Comprehensive Transportation Plan funds. The total cost to develop the plan will be \$222,806 and is expected to be complete in late 2019. No net county costs will be used for this project.

**ATTACHMENTS (if any, in this order):**

Project Area Maps  
Grant Application with Exhibits Submitted with Application  
Conditional Grant Award Letter from Caltrans  
Resolution No. 2018-006

  
\_\_\_\_\_  
Scott Bruckner 1/24/2018

  
\_\_\_\_\_  
Gregory V. Priamos, Director County Counsel 1/23/2018

2  
3 **RESOLUTION NO. 2018-006**

4 AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO EXECUTE THE  
5 RESTRICTED GRANT/FUND TRANSFER AGREEMENT BETWEEN THE COUNTY  
6 OF RIVERSIDE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION  
7 FOR THE NEIGHBORHOOD AND REGIONAL MOBILITY PLANS FOR THE  
8 COMMUNITIES OF MECCA AND NORTH SHORE  
9 (Fourth Supervisorial District)

10  
11 **WHEREAS**, the Board of Supervisors is eligible to receive federal and/or state  
12 funding for certain transportation planning related plans, through the California  
13 Department of Transportation; and

14 **WHEREAS**, a Restricted Grant/Fund Transfer Agreement is needed to be  
15 executed with the California Department of Transportation before such funds can be  
16 claimed through the Transportation Planning Grant Programs; and

17 **WHEREAS**, the County of Riverside desires to delegate authority to the Director of  
18 Transportation, or designee, to execute the grant agreement(s) and any amendments  
19 thereto:

20 **NOW, THEREFORE, BE IT RESOLVED DETERMINED AND ORDERED** by the  
21 Board of Supervisors of the County of Riverside ('Board'), in regular session assembled  
22 on or after January 30, 2018, 2018, at or after 9:00 a.m. or soon thereafter, in  
23 the meeting room of the Board of Supervisors located on the 1<sup>st</sup> floor of the County  
24 Administrative Center, 4080 Lemon Street, Riverside, California, that this Board  
25 authorizes the Director of Transportation, or designee, to execute the Restricted  
26 Grant/Fund Transfer Agreement, and any amendments thereto, between the County of  
27 Riverside and the California Department of Transportation for the grant award associated  
28 with the Neighborhood and Regional Mobility Plans for the Communities of Mecca and  
29 North Shore.

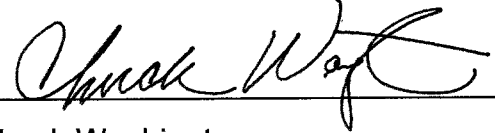
1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**BE IT RESOLVED, FOUND, DETERMINED, AND ORDERED** that this Board authorizes the Chairman of the Board of Supervisors to execute this Resolution as requested by the California Department of Transportation in the Grant Award Letter and direct the Clerk of the Board to attest to the Chairman's signature on this Resolution and certify to the passage and adoption thereof.

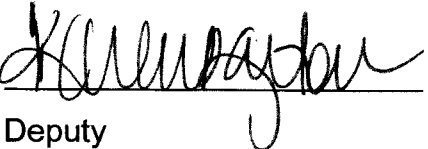
ROLL CALL:


Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By:   
Chuck Washington  
Chairman, Board of Supervisors

ATTEST:  
KECIA HARPER-IHEM  
CLERK OF THE BOARD

By:   
Deputy

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors of the date therein set forth.  
KECIA HARPER-IHEM Clerk of said Board  
By:  Deputy



BOX CANYON RD

HY 111

NORTH SHORE

111

66TH AVE

MECCA

195

GRAPEFRUIT BLVD

OASIS

HY 86 S

HY 86 S S

HY 86 S N

PIERCE ST

86

HY 86

HARRISON ST

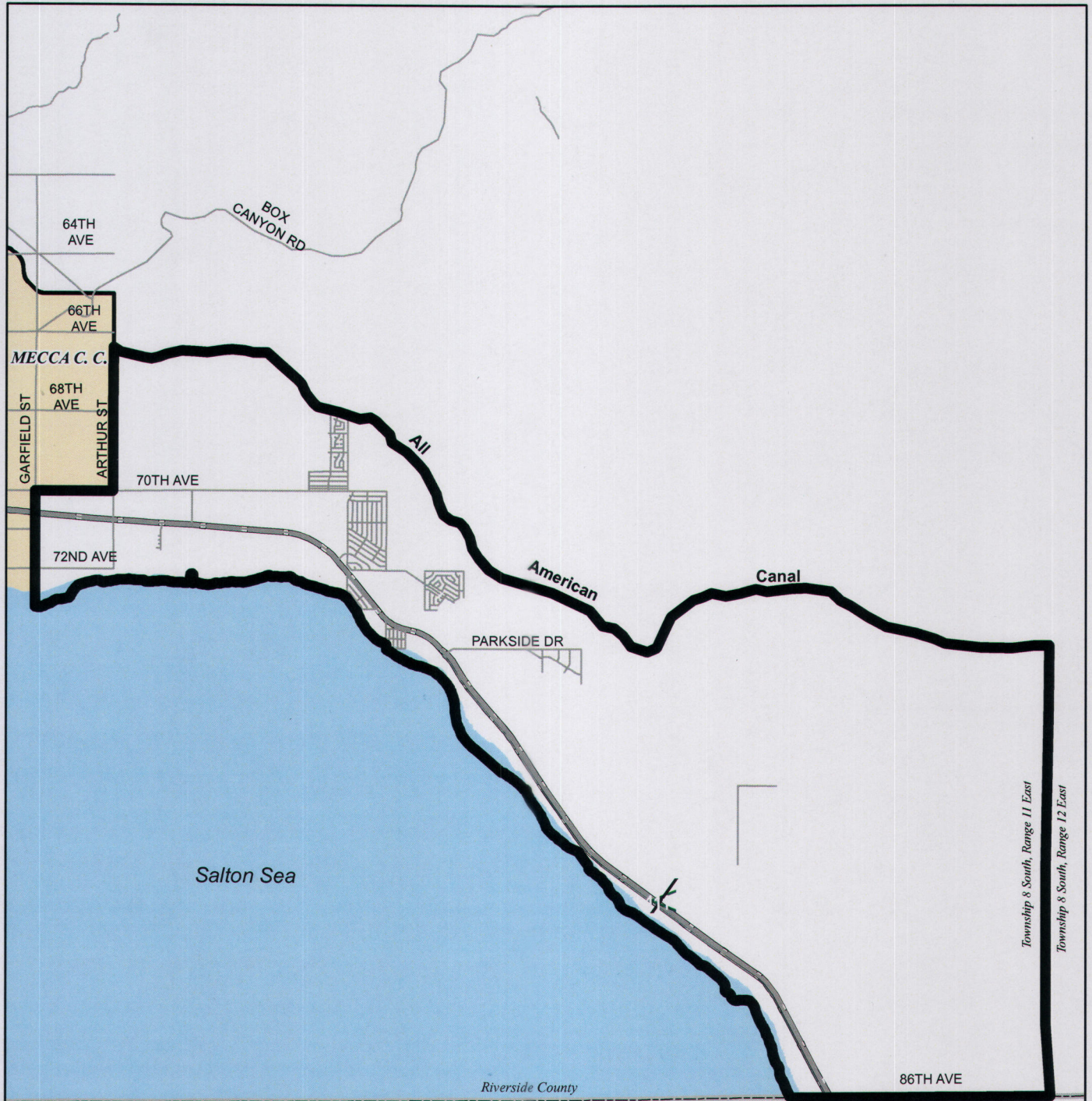
THERMAL

HY 111

86

66TH AVE

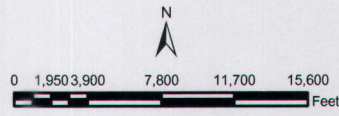
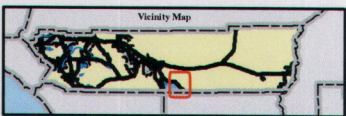
# NORTH SHORE COMMUNITY COUNCIL



- NORTH SHORE C. C.
- COMMUNITY COUNCILS
- COUNTY BOUNDARIES
- HIGHWAYS
- ROAD CENTERLINES
- WATERBODIES



Date: 3/28/2005  
 Source: U:\Projects\Angle\Community Council\NorthShore

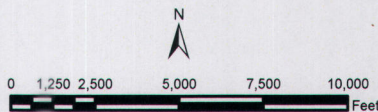
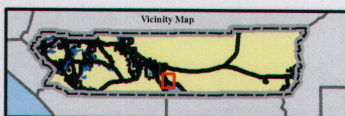


The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.

# MECCA COMMUNITY COUNCIL



Date: 3/28/2005  
 Source: U:\maps\community council\mecca








The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.



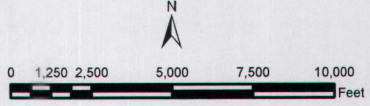
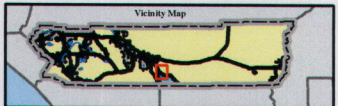
# MECCA COMMUNITY COUNCIL



-  MECCA C. C.
-  COMMUNITY COUNCILS
-  HIGHWAYS
-  ROAD CENTERLINES
-  WATERBODIES

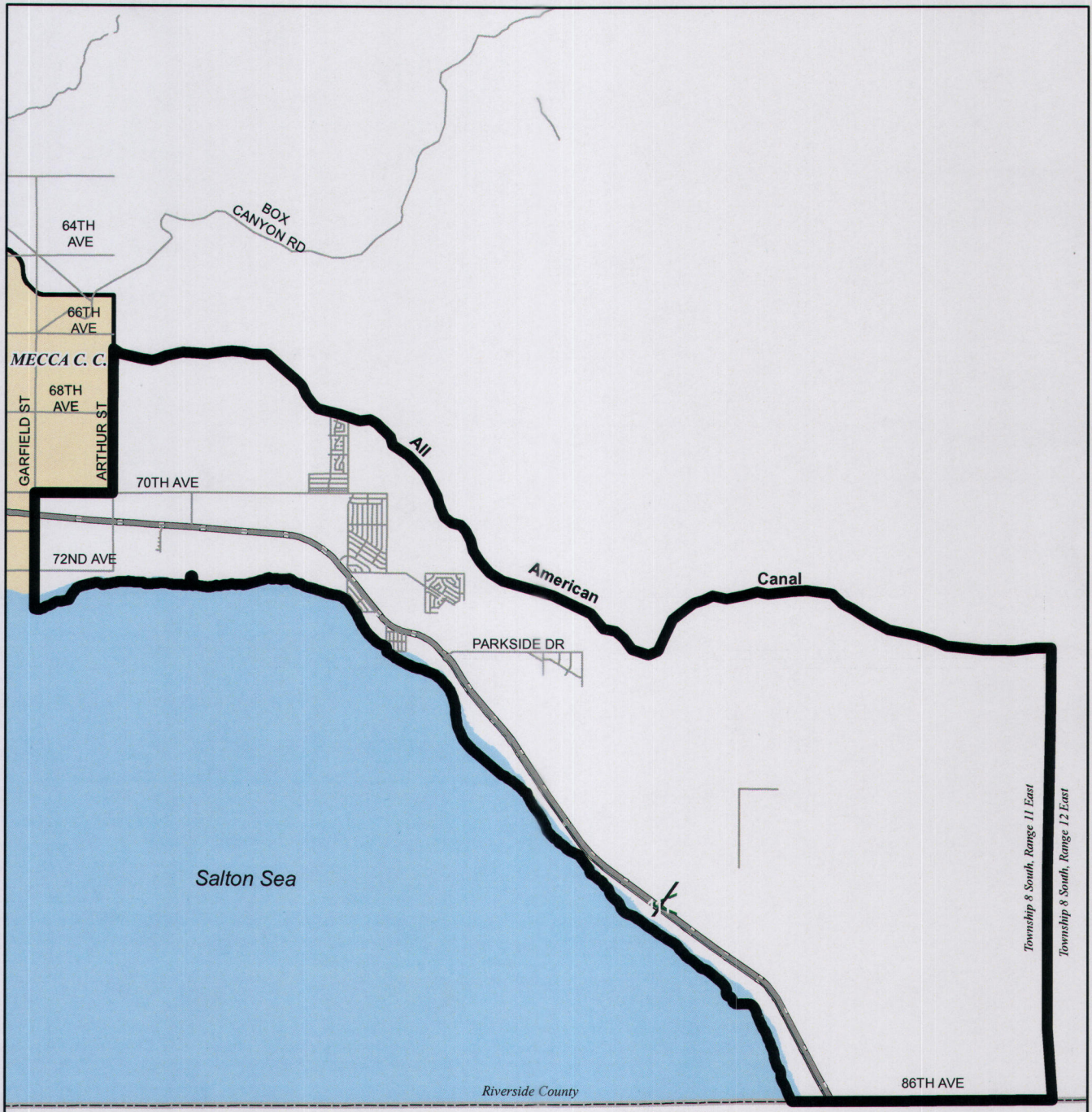








Date: 3/28/2005  
 Source: U:\maps\community council\mecca



The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.

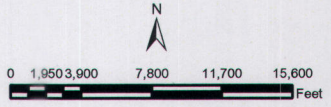
# NORTH SHORE COMMUNITY COUNCIL



-  NORTH SHORE C. C.
-  COMMUNITY COUNCILS
-  HIGHWAYS
-  ROAD CENTERLINES
-  COUNTY BOUNDARIES
-  WATERBODIES




  
 Date: 3/28/2005  
 Source: U:\Projects\Angel\Community Council\NorthShore



The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.

**FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

<b>PROJECT TITLE</b>	Neighborhood and Regional Mobility Plans for North Shore and Mecca
<b>PROJECT LOCATION (city and county)</b>	Riverside County

	<b>APPLICANT</b>	<b>SUB-APPLICANT</b>	<b>SUB-APPLICANT</b>
<b>Organization</b>	Riverside County Transp. Dept.	Local Government Commission	Leadership Counsel for Justice and Accountability
<b>Mailing Address</b>	4080 Lemon Street	980 9th Street, Suite 1700	764 P Street, Suite 012
<b>City</b>	Riverside	Sacramento	Fresno
<b>Zip Code</b>	92501	95814	93721
<b>Executive Director/designee and title</b>	Mr. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Patty Romo, Transportation Director	Mr. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Kate Meis, Executive Director	Mr. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Veronica Garibay, Co-Director
<b>E-mail Address</b>	promo@rivco.org	kmeis@lgc.org	vgaribay@leadershipcounsel.org
<b>Contact Person and title</b>	Mr. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Jan Bulinski, Sr. Transp. Planner	Mr. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Paul Zykofsky, Associate Director	Mr. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Kaylon Hammond, Dir. of Operations
<b>Contact E-mail Address</b>	jbulinski@rivco.org	pzykofsky@lgc.org	khammond@leadershipcounsel.org
<b>Phone Number</b>	(951) 955-6859	(916) 448-1198	(559) 369-2790

**FUNDING INFORMATION**  
Use the Match Calculator to complete this section.  
Match Calculator

<b>Grant Funds Requested</b>	<b>Local Match - Cash</b>	<b>Local Match - In-Kind</b>	<b>Total Project Cost</b>
<b>\$ 197,250</b>	<b>\$ 25,556</b>	<b>\$</b>	<b>\$ 222,806</b>

**Specific Source of Local Cash Match  
(i.e., local transportation funds, local sales tax, special bond measures, etc.)**

County staff time dedicated to project.

**FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

<b>LEGISLATIVE INFORMATION*</b>			
Information in this section must directly be tied to the applicant's address.			
All legislative members in the project area do not need to be listed.			
State Senator(s)		Assembly Member(s)	
Name(s)	District	Name(s)	District
Jeff Stone	28	Eduardo Garcia	56
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

\*Use the following link to determine the legislators.  
<http://findyourrep.legislature.ca.gov/> (search by address)

Please identify the best practices cited in the 2017 Regional Transportation Plan (RTP) Guidelines, Appendices K and L, that would be employed in the proposed transportation planning grant project. Select only those that apply and provide an explanation. For future grant cycles, this section may be considered for points and/or threshold requirements. For now, these items are for tracking and reporting purposes only and are not associated with points, and may not result in a higher score.

- Coordination with Other Planning Processes

*Please explain how:*

This plan will also be coordinated and combined with the Thermal/Oasis Mobility Plan currently under development to create a regional Eastern Coachella Mobility Plan. Project also coordinates with Smart Mobility Framework emphasis on integrating transportation and land use and with CVAG Active Transportation Plan.

- Regional Travel Demand Modeling and Analysis

*Please explain how:*

- RTP Consultation and Coordination

*Please explain how:*

Project will engage with CVAG to coordinate on regional plans (e.g. Active Transportation Plan) which cover North Shore and Mecca. Project includes exemplary engagement at local level including working with local organizations to conduct outreach, multi-day design charrettes, workshops, and community walking audits.

- Integrating Ecological Considerations into Transportation Planning

*Please explain how:*

Project seeks to enhance safety and quality of life in existing communities. By doing so it will help keep residents in these communities and lessen the need to build more housing on agricultural lands or sensitive habitat. Project also seeks to support transit and reduce pollutant emissions caused by motor vehicles that impact local residents.

- RTP Financial Overview

*Please explain how:*

FY 2017-18  
**CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

**RTP Modal Discussion**

*Please explain how:*

Project is aligned with proposals in RTP to shift modes to active transportation and transit. Project will identify transit, bicycling and pedestrian improvements consistent with RTP and with input from residents and local agencies. Project will rely on best planning and design practices.

**Transportation System Management and Operations**

*Please explain how:*

**Future of Transportation and New Technology**

*Please explain how:*

Project will evaluate how new technologies and systems including car-sharing and bike-sharing might help address some of the transportation challenges in the region.

**Sustainable Communities Strategy (SCS) Contents and Development**

*Please explain how:*

Project will help implement the SCS/RTP goal of reducing vehicle miles traveled and GHG emissions by promoting transit and active transportation. Project is consistent with SCS goals of maximizing mobility and accessibility, preserving and ensuring a sustainable regional transportation system, and protecting the environment and health.

**Land Use and Transportation Strategies to Address Regional GHG Emissions**

*Please explain how:*

Project is consistent with efforts to shift transportation investments towards transit, walking and bicycling. Emphasis on existing urbanized areas will help implement land use and transportation strategies that support the 4 Ds, dense, diverse, walkable/bikable design and shorter distance to transit.

**Adaptation of the Regional Transportation System to Climate Change**

*Please explain how:*

One of the recommended strategies for increasing a regions' ability to adapt to climate change is to provide a more resilient and adaptable transportation system. This project will do so by improving the conditions for walking, bicycling and transit in the two communities.

**Performance Measures**

*Please explain how:*

Project will establish performance measures during the planning process that the County can track in future years. Metrics may include: increase in transit, walking and bicycling trips and reduction in vehicle crashes with pedestrians/bicyclists.

**Policies and Programs that Promote Health and Health Equity**

*Please explain how:*

By improving safety for walking and bicycling this project will promote a more active lifestyle for residents and visitors which will help improve health.

**Please identify the Grant Program Overarching Objectives (Grant Application Guide, Page 3) that the proposed transportation planning grant project will address. Select all that apply and provide an explanation.**

- Sustainability – Promote reliable and efficient mobility for people, goods, and services, while meeting the State’s GHG emission reduction goals, preserving the State’s natural and working lands, and preserving the unique character and livability of California’s communities.**

*Please explain how:*

This project will be a community driven plan to improve mobility for the residents of Mecca and North Shore and provide residents with healthy modes of transportation that reduce GHG emissions, preserve natural lands and farmland, and preserve the character and livability of California communities.

- Preservation – Preserve the transportation system through protecting and/or enhancing the environment, promoting energy conservation, improving the quality of life, and/or promoting consistency between transportation improvements and State and Local planning growth and economic development patterns.**

*Please explain how:*

Connecting Mecca and North Shore residents within their communities and to the greater region through transit, bicycling and walking will help promote energy conservation and improve quality of life through more active transportation modes.

- Mobility – Increase the accessibility of the system and mobility of people and freight.**

*Please explain how:*

By improving conditions for walking, bicycling and taking transit at the local and regional levels, this project will enhance mobility and access for residents and businesses in the region.

- Safety – Increase the safety and/or security of the transportation system for motorized and active transportation users.**

*Please explain how:*

This project will focus on analyzing and evaluating existing safety challenges and developing detailed designs to improve the safety of all users of the street network in Mecca and North Shore. This project will seek to create more complete streets and will take a Vision Zero approach by embracing the goal of zero vehicular deaths.

- Innovation – Promote the use of technology and innovative designs to improve the performance and social equity of our transportation system and provide sustainable transportation options.**

*Please explain how:*

This project will engage a consultant that has knowledge and experience in applying innovative street design and programs that can improve performance as well as social equity. For example, the project will examine the use of shared mobility options that could be implemented in low-income, under-served communities.

- Economy – Support the economic vitality of the area (i.e. enables global competitiveness, enables increased productivity, improves efficiency, increases economic equity by enabling robust economic opportunities for individuals with barriers to employment and for Disadvantaged Business Enterprises, etc.).**

*Please explain how:*

A safer and more robust local and regional transportation system will help improve access for residents to employment and educational opportunities which will, in turn, improve economic outcomes.

FY 2017-18  
**CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

- Health** – Decrease exposure to local pollution sources, reduce serious injuries and fatalities on the transportation system, and promote physical activity especially through transportation means.

*Please explain how:*

In addition to supporting a healthier, more active lifestyle, this project will help reduce reliance on motor vehicles which are primary contributors to high levels of ozone and particulate matter that negatively impact people's health. By improving safety for all modes through Complete Street strategies, project will help reduce vehicular crashes.

- Social Equity** – All of these overarching objectives should promote transportation solutions that focus on and prioritize the needs of communities most affected by poverty, air pollution and climate change, and promote solutions that integrate community values with transportation safety and performance while encouraging greater than average public involvement in the transportation decision making process.

*Please explain how:*

This plan will engage residents of two communities with high levels of poverty and environmental challenges to identify and develop community-driven plans with priorities and strategies that can be implemented in the near term.

**FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

**1. Project Description (100 words maximum) (15 points):** Briefly summarize project.

This project will develop neighborhood/regional level mobility plans for the unincorporated communities of North Shore and Mecca in eastern Coachella Valley. These low-income communities face significant barriers to access and mobility including limited transportation infrastructure, lack of pedestrian and bicycle access to transit and community resources, as well as limited transit. Through robust community engagement and a participatory design process, Riverside County Transportation Department will create an access and mobility plan that meets the needs of the community, and is technically feasible and implementable. Project supports many of the regional goals in the RTP/SCS (including reducing vehicle miles traveled).



FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION

**2. Project Justification (Do not exceed the space provided.) (25 points):** Describe the problems or deficiencies the project is attempting to address, as well as how the project will address the identified problems or deficiencies. Additionally, list the ramifications of not funding this project.

The project will focus on identifying the mobility needs of residents in North Shore and Mecca, developing corresponding solutions, and preparing a plan for the Eastern Coachella Valley by combining the identified mobility solutions for North Shore and Mecca with the results of the Thermal and Oasis mobility plan, which is currently under development, into a Regional Mobility Plan for the Eastern Coachella Valley. Resident leaders of North Shore and Mecca have already begun identifying barriers to mobility and access through local workshops, walk audits, conversations with residents, and promotora-based community engagement models. Barriers include limited transportation infrastructure, lack of pedestrian and bicycle access to transit and community resources, as well as insufficient transit stop infrastructure and routes too infrequent for reliable usage. This project will engage residents to develop a plan that meets the needs of the community and is technically feasible and implementable.

Residents of both Mecca and North Shore face significant socioeconomic challenges. Mecca has a population of approximately 9,500 (ACS, U.S. Census, 2015). Over 99% of the community identifies as Latino/Hispanic. Over 43% of residents (and 55% of children under the age of 18) live below the federal poverty level. The median household income is \$26,047, significantly lower than the state's median income of \$61,818. North Shore has a population of approximately 3,800 (ACS, U.S. Census, 2015). Over 94% of the community identifies as Latino/Hispanic. Close to 38% of residents (and 51% of children) live below the poverty line and the median household income is \$26,655, significantly lower than the rest of the state.

Both North Shore and Mecca lie in a census tract which ranks 81-85% on CalEnviroScreen 3.0 – the top 20% of disadvantaged communities in the State. Particularly onerous are socioeconomic factors like education (100th percentile), poverty (96th percentile), linguistic isolation (99th percentile), unemployment (99th percentile) and housing burdens (84th percentile), as well as environmental factors like exposure to pesticides (92nd percentile), ozone (82nd percentile), impaired water (97th percentile), exposure to solid waste (97th percentile) and contaminated drinking water (85th percentile). The Health Disadvantage Index, which provides a detailed snapshot of the social determinants of health across the state, ranks the census tract that both communities are in at a high of 94.2 indicating that residents face greater disadvantages related to health.

These socioeconomic and environmental challenges are exacerbated by the dispersed settlement patterns and challenges to mobility throughout the region. At the neighborhood level, in many areas, residents lack basic infrastructure (sidewalks, bicycle lanes, lighting) necessary for safe access to schools and neighborhood retail. At the regional level, limited transit options and long distances make it difficult to access jobs, healthcare and other key services. By seeking to improve mobility, safety, and access for all modes of transportation including walking, bicycling, transit, and motor vehicles, this plan will address some of the underlying challenges faced by residents in this part of the County. The project will identify needed improvements at both the neighborhood and regional scale and will explore the potential for new, shared mobility alternatives where feasible. The project will also help these communities better align their transportation and development patterns with state and federal transportation goals of improving multimodal mobility and accessibility for all people and fostering livable, healthy, and socially equitable communities. Ultimately, this approach will help the region and the state better meet the goals of reducing greenhouse gas emissions and establishing a more sustainable development pattern.

This project will bring together residents of Mecca and North Shore with County staff and local and state nonprofit organizations to address some of these challenges. Specifically, the project will focus on identifying the mobility needs of residents in these two towns and developing corresponding solutions. The County will partner with the nonprofits Local Government Commission, Leadership Counsel for Justice and Accountability, Líderes Campesinas and the nonprofit planning consultant team of Kounkuey Design Initiative to create a regional mobility plan to be adopted by the County. This project will engage residents through workshops, meetings and promotora-based community engagement models, to develop a plan that meets the needs of the community. The final product will be a Regional Mobility Plan for the Eastern Coachella Valley with clear goals and implementable projects.

FY 2017-18  
**CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

**3. Grant Specific Objective (Do not exceed the space provided.) (30 points):** Explain how the proposed project addresses the grant specific objective of the Sustainable Communities grant program: to encourage local and regional multimodal transportation and land use planning that furthers the region's RTP SCS (where applicable), contributes to the State's GHG reduction targets and other State goals, including but not limited to, the goals and best practices cited in the 2017 RTP Guidelines, address the needs of disadvantaged communities, and also assist in achieving the Caltrans Mission and Grant Program Overarching Objectives (Grant Application Guide, Page 3).

Riverside County's proposal to develop and implement Neighborhood and Regional Mobility Plans for North Shore and Mecca will fulfill the Caltrans Grant Program Objectives in a number of ways.

First, the project will directly **IDENTIFY AND ADDRESS MOBILITY DEFICIENCIES** in the transportation system of environmental justice and disadvantaged communities. As noted in response to question #2, residents in both North Shore and Mecca face significant socioeconomic and environmental challenges. These problems are exacerbated by the dispersed settlement patterns and the lack of basic infrastructure such as sidewalks, bicycle lanes and trails, as well as limited access to transit for regional trips. This project will engage residents to identify and address these challenges.

This project is committed to **EXTENSIVE AND ACTIVE COMMUNITY ENGAGEMENT** by working with two organizations — LCJA and Lideres Campesinas — and with a nonprofit design organization — Kounkuey Design Initiative — that have a history of working in the Eastern Coachella Valley. The project will engage residents over a 10-month period through neighborhood committees in both North Shore and Mecca that will meet on a monthly basis and discuss challenges and opportunities. In addition, the County will establish a local Advisory Group and will use community design process that engages residents through workshops, walk audits, stakeholder meetings and other activities.

This project will also further local transportation and land use strategies by meeting the following goals and objectives of the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) adopted by SCAG in 2016:

- Meets **GOAL #2** of maximizing mobility and accessibility for all people and goods in the region by preparing detailed designs and strategies that help improve conditions for walking, bicycling and taking transit at the local level and by identifying regional mobility strategies including transit and shared mobility at the regional level in the Coachella Valley.
- Meets **GOAL #3** of preserving and ensuring a sustainable regional transportation system by identifying ways to improve and enhance the way it operates and interfaces with local conditions in the Coachella Valley.
- Meets **GOAL #6** of protecting the environment and health of our residents by improving air quality and encouraging active transportation (e.g., bicycling and walking) directly by identifying ways to improve the safety, comfort and convenience of bicycling and walking.
- Meets **GOAL #7** to actively encourage and create incentives for energy efficiency by promoting a transportation system based on efficient energy usage (walking, bicycling and transit) in the Coachella Valley.
- Meets **GOAL #8** of encouraging land use and growth patterns that facilitate transit and active transportation by emphasizing and improving the use of transportation modes that enhance and benefit from compact and efficient development patterns.

The project will also assist with meeting the State's **GREENHOUSE GAS REDUCTION** goals. By enhancing the environment for active transportation and transit use and improving multimodal options, this project will help replace vehicle miles traveled with active transportation trips and will eliminate associated greenhouse gas emissions.

FY 2017-18  
**CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

**Grant Specific Objective (Continued - Do not exceed the space provided.)**

The objective of increasing the level of SAFETY and SECURITY for all modes of transportation is a central aspect of this Project. This Plan will identify street, sidewalk, bike lane, intersection and crossing modifications that can be implemented in the short- and medium-term to slow vehicle speeds and make it safer to walk or bicycle in the two communities. These efforts will be especially important for the low-income residents of North Shore and Mecca who already, due to socioeconomic reasons, have less access to motor vehicles and already depend on walking, bicycling and transit for transportation.

This project will address the Grant Program Overarching Objectives in the following ways:

**SUSTAINABILITY:** This project will engage residents to develop a community driven plan to improve mobility for the residents of Mecca and North Shore and provide residents with healthy modes of transportation that reduce GHG emissions, preserve natural lands and farmland, and preserve the character and livability of their communities.

**PRESERVATION:** Connecting Mecca and North Shore residents within their communities and to the greater region through transit, bicycling and walking will help promote energy conservation and improve quality of life through more active transportation modes.

**MOBILITY:** By improving conditions for walking, bicycling and taking transit at the local and regional levels, this project will enhance mobility and access for residents and businesses, not only in North Shore and Mecca, but in the entire Eastern Coachella Valley region.

**SAFETY:** This project will focus on analyzing and evaluating existing safety challenges and developing detailed designs to improve the safety of all users of the street network in Mecca and North Shore. The project will seek to create more complete streets and will take a Vision Zero approach by embracing the goal of zero vehicular deaths.

**INNOVATION:** This project will engage a consultant that has knowledge and experience in applying innovative street designs and programs that can improve performance as well as social equity. The project will examine and evaluate the use of shared mobility options that could be deployed in low-income, under-served communities like North Shore and Mecca.

**ECONOMY:** A safer and more robust local and regional transportation system will help improve access for residents to employment and educational opportunities which will, in turn, improve economic outcomes.

**HEALTH:** This project will support and encourage residents to use active transportation which is an important component of improving health outcomes. In addition, by helping to reduce reliance on motor vehicles, which are the primary contributors to high levels of ozone and particulate matter, this project will assist in improving the area's air quality and residents' health.

**SOCIAL EQUITY:** Low income residents are disproportionately impacted by limited mobility options and are also over-represented in vehicle deaths and injuries. By creating safer conditions for active transportation at the local level, this project will address some of the challenges faced by underserved communities. By developing recommendations for improving regional mobility, this project will expand economic educational opportunities for residents in this region. In addition, by engaging residents directly in the development of the plan, this project will empower and encourage residents to engage more in the civic life of the community.

**FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION**

- |   |
|---|
| <p><b>4. Project Management (30 points)</b><br/>A. Scope of Work in required Microsoft Word format (15 points)<br/>B. Project Timeline in required Microsoft Excel format (15 points)</p> |
|---|

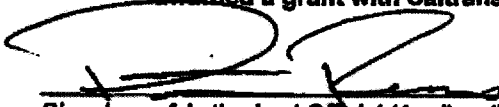
<p><b>See Scope of Work and Project Timeline samples and checklists for requirements (Grant Application Guide, Pages 36-42), also online at: <a href="http://www.dot.ca.gov/hq/tpp/grants.html">http://www.dot.ca.gov/hq/tpp/grants.html</a></b></p>
--

FY 2017-18  
CALTRANS SUSTAINABLE TRANSPORTATION PLANNING  
SUSTAINABLE COMMUNITIES GRANT APPLICATION

Application Signature Page

If selected for funding, the information contained in this application will become the foundation of the contract with Caltrans.

To the best of my knowledge, all information contained in this application is true and correct. If awarded a grant with Caltrans, I agree that I will adhere to the program guidelines.

  
\_\_\_\_\_  
Signature of Authorized Official (Applicant)

Patricia Romo  
\_\_\_\_\_  
Print Name

Director of Transportation  
\_\_\_\_\_  
Title

10/18/17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Authorized Official (Sub-Applciant)

Kate Meis  
\_\_\_\_\_  
Print Name

Executive Director  
\_\_\_\_\_  
Title

10/18/17  
\_\_\_\_\_  
Date

### **3. Project Management**

#### **A. Scope of Work**

### **Neighborhood and Regional Mobility Plans for North Shore and Mecca**

#### **INTRODUCTION:**

Riverside County Transportation Department will organize a highly participatory planning effort to address transportation challenges faced by the unincorporated communities of North Shore and Mecca in the Eastern Coachella Valley (“ECV”) and the ECV as a whole. Specifically, the project will focus on identifying the mobility needs of residents in these two towns, developing corresponding solutions, and developing a regional plan by combining the identified mobility solutions for North Shore and Mecca with the results of the Thermal and Oasis mobility plan, which is currently under development. The County will partner with the nonprofits Local Government Commission (LGC), Leadership Counsel for Justice and Accountability (LCJA) and Líderes Campesinas, and with the nonprofit community planning firm of Kounkuey Design Initiative (KDI) to prepare a mobility plan to be adopted by the County.

Resident leaders of North Shore and Mecca have already been working to identify barriers to mobility and access through local workshops, walk audits, conversations with residents, and *promotora*-based community engagement models. Barriers include limited transportation infrastructure, lack of pedestrian and bicycle access to transit and community resources, as well as insufficient transit stop infrastructure and routes too infrequent for reliable usage. This project will engage residents to develop a plan that meets the needs of the community and is technically feasible and implementable by government agencies.

The Eastern Coachella Valley (“ECV”) is a region composed of one city – Coachella – and the four unincorporated communities of Thermal, Oasis, North Shore, and Mecca. Residents, particularly those in the unincorporated communities, face many obstacles including accessing healthcare and economic opportunity that have the potential to be alleviated with improved transportation options. Goods movement, reliance on personal vehicles, and dust all contribute to the poor air quality in the communities; transit and active transportation investments will improve air quality in the communities.

Residents of both Mecca and North Shore face significant socioeconomic challenges. Mecca has a population of approximately 9,500 (ACS, U.S. Census, 2015). Over 99% of the community identifies as Latino/Hispanic. Over 43% of residents (and 55% of children under the age of 18) live below the federal poverty level. The median household income is \$26,047, significantly lower than the state’s median income of \$61,818. North Shore has a population of approximately 3,800 (ACS, U.S. Census, 2015). Over 94% of the community identifies as Latino/Hispanic. Close to 38% of residents (and 51% of children) live below the poverty line and the median household income is \$26,655, significantly lower than the rest of the state.

Both North Shore and Mecca lie in a census tract which ranks 81-85% on CalEnviroScreen 3.0 – the top 20% of disadvantaged communities in the State. Particularly onerous are socioeconomic

factors like education (100th percentile), poverty (96th percentile), linguistic isolation (99th percentile), unemployment (99th percentile) and housing burdens (84th percentile), as well as environmental factors like exposure to pesticides (92nd percentile), ozone (82nd percentile), impaired water (97th percentile), exposure to solid waste (97th percentile) and contaminated drinking water (85th percentile). The Health Disadvantage Index, which provides a detailed snapshot of the social determinants of health across the state, ranks the census tract that both communities are in at a high of 94.2 indicating that residents face greater disadvantages related to health.

By seeking to improve mobility, safety, and access for all modes of transportation including walking, bicycling, transit, and motor vehicles, this plan will address some of the underlying socioeconomic challenges faced by residents in this part of the County. The project will explore the potential for new, shared mobility alternatives which could accompany streetscape improvements and meet many community transportation needs. The project will also help these communities better align their transportation and development patterns with state and federal transportation goals of improving multimodal mobility and accessibility for all people and fostering livable, healthy, and socially equitable communities. Ultimately, this approach will help the region and the state better meet the goals of reducing greenhouse gas emissions and establishing a more sustainable development pattern.

Riverside County will partner with nonprofits Local Government Commission (LGC), Leadership Counsel for Justice and Accountability (LCJA), Líderes Campesinas and the nonprofit planning and design firm Kounkuey Design Initiative (KDI) to engage the residents of the communities of North Shore and Mecca to analyze the challenges to local walking and bicycling for routine daily trips (to school, store, park, etc.) and regional access to jobs in the Coachella Valley by car, transit, or emerging shared mobility options. The Plan will be developed through a robust public engagement process that will include multiple opportunities for residents to participate. At the local level, special attention will be given to streets that are used by children to access schools and by the elderly and disabled to access goods and services. At the regional level, special attention will be placed on the access of residents to jobs throughout the Coachella Valley. The outcome will be a North Shore and Mecca mobility plan with detailed recommendations for physical changes to streets, sidewalks, and intersections that support all users as well as transit and shared mobility at the regional level. This plan will be combined with the Thermal and Oasis Mobility Plan, which is currently being undertaken by the same team (with support from a Caltrans Sustainable Transportation Planning grant), to develop a regional Eastern Coachella Valley Mobility Plan.

#### **RESPONSIBLE PARTIES:**

Riverside County is the proposal applicant and will be the grant recipient. The County will contract with LGC as a sub-consultant. LGC is a statewide nonprofit that works to create more livable, sustainable, vibrant and equitable communities. Over the past 17 years, LGC has managed over 65 participatory planning projects in California. Many of these have been funded by Caltrans Planning grants. Riverside County and LGC will use a participatory community design charrette process to engage residents, businesses, students, school administrators, health providers and policymakers. The nonprofit organizations, Leadership Counsel for Justice and Accountability and Líderes Campesinas and the nonprofit planning and design organization

Kounkuey Design Initiative, will be sub-consultants to LGC and provide expertise in community engagement, mapping, transportation and transit planning, street design, community design and revitalization.

Responsibilities of each agency/organization are summarized below:

- **Riverside County:** Riverside County Transportation Department (County) is the lead applicant for the project. The County will be the grant recipient, execute the Restricted Grant Agreement with Caltrans, and execute an agreement with sub-consultant Local Government Commission. The County will review grant products, and perform grant administration functions as required. The County will identify staff members to participate in all aspects of the project and will provide staffing support to meet the 11.47 percent local match.
- **Local Government Commission (LGC):** LGC is a 37-year old statewide nonprofit that works to build livable communities and has partnered with local jurisdictions on over 65 Caltrans-funded planning projects in the last 17 years. LGC will assist with project management, subcontract with organizations LCJA, Líderes Campesinas and Kounkuey Design Initiative to organize and facilitate the community design charrettes, provide content and help produce outreach and publicity materials (e.g., flyers and posters), document public input, and assist with development of the plan.
- **Leadership Counsel for Justice and Accountability (LCJA):** LCJA is a statewide nonprofit that works alongside communities to advocate for sound policy and eradicate injustice to ensure equal access to opportunity regardless of wealth, race, income, and place. LCJA has staff deployed in the Eastern Coachella Valley. They will help assemble the Advisory Group, will participate in Advisory Group meetings, will take the lead on all tasks related to outreach and community engagement, will coordinate the work of local “promotoras” to reach out to residents, will organize neighborhood committees to better engage local residents, will help organize and participate in the charrette, will assist with preparation of the draft plan and will take the lead to organize the workshops on the draft plan. LCJA will work closely with Líderes Campesinas in community engagement in outreach.
- **Líderes Campesinas (Líderes):** Líderes is a statewide nonprofit that works in rural communities to improve conditions for residents and to develop leadership among campesinas so that they serve as agents of political, social and economic change in the farmworker community. Líderes has staff based in the Eastern Coachella Valley and will work closely with LCJA to reach out to residents in both North Shore and Mecca.
- **Kounkuey Design Initiative (KDI):** KDI is a non-profit design and community development organization, that partners with underserved communities in the US, Africa, and Latin America to physically transform communities and, in the process, improve environmental, economic, and social quality of life. KDI will analyze and document typical baseline conditions in both North Shore and Mecca for streets, sidewalks and intersections, and key routes for walking, bicycling and transit, will help assess the mobility needs of residents, will actively engage in the public process, develop design concepts and recommendations that



respond to input from the community and implementing and overseeing agencies, and prepare the plan document. Core components of the plan will include:

1. An overall framework plan depicting the community's pedestrian and bicycle route networks connecting neighborhoods, schools, parks, town centers, and other important community destinations, with proposed improvements to priority segments for pedestrian and bicycle access, mobility and safety.
2. Design interventions to improve the safety and comfort of streets, sidewalks, trails, and other public spaces for all users. These recommendations will include Complete Street designs such as curb ramps, high visibility crosswalks, curb extensions, Class 2 and 4 bicycle lanes, traffic calming, traffic control devices, lighting, etc. that support universal access.
3. Analysis of transit and mobility needs of residents of both communities in order to identify potential transit or shared mobility routes to job centers in the Coachella Valley.
4. Conceptual designs for short and long-term site, street, sidewalk and other infrastructure improvements suitable for future funding programming and grant applications; and,
5. A phasing plan and funding strategy for prioritized projects, programs and action steps.

#### **OVERALL PROJECT OBJECTIVES:**

The project and resulting products will address a variety of community sustainability and livability objectives, including:

- Engage residents
- Increased communication between ECV residents and Riverside County
- Identify transportation challenges in the two unincorporated communities that impact residents' quality of life
- Identify transportation challenges that impact businesses' economic performance
- Identify features of the towns that are unsafe or uncomfortable for pedestrians, cyclists, transit users and motorists
- Identify preferred routes for children to walk to and from the elementary, middle and high schools in the region
- Identify primary and secondary walking and bicycling routes in the neighborhood and connecting to nearby communities and cities such as Coachella
- Identify locations in the two towns that are challenging to walk or bicycle in
- Identify streets that are difficult to cross
- Identify streets with high speed traffic
- Identify regional destinations that residents need to travel to
- Recommend treatments that help calm traffic, especially near schools and areas with a high concentration of pedestrians and cyclists
- Recommend design treatments to improve conditions for walking (e.g., buffered sidewalks, curb extensions, crosswalks, shade, lighting, beacons, etc.)
- Recommend bicycle facilities and treatments in the neighborhood
- Recommend changes that help make streets more complete
- Recommend regional transportation options and systems that could best meet the needs of local residents

## **1. Project Planning and Coordination**

### **Task 1.1: Project Kickoff Meeting (Month 1)**

Riverside County Transportation Department staff will conduct a kickoff meeting with Caltrans District staff to discuss grant procedures and project expectations including invoicing, quarterly progress reports, and other relevant project information.

- **Responsible Party:** Riverside County

### **Task 1.2: Contracting with Sub-Applicants/Meet with County (Months 1-2)**

County staff will prepare a subcontract with the LGC, which will assist the county throughout the planning project. The LGC, in turn, will contract with Leadership Counsel, Líderes and KDI, the organizations that will be responsible for community outreach and transportation planning and design on this project. Once all the contracts are in place, County staff will invite sub-consultants to a kickoff meeting to review objectives and other tasks.

- **Responsible Party:** Riverside County

### **Task 1.3: Collect Data on Existing Conditions/Prepare Base Maps (Months 3-4)**

KDI will work with the County and other sources to collect and organize available information on existing conditions for the project areas, including traffic volumes, crash data, regional transportation plans, regional transit plans, state route planning and construction plans, aerial and base maps, General Plan and other policy documents, development standards and regulations, and other relevant studies. The team will research and assess shared mobility alternatives that might work to provide regional transportation options for small towns like North Shore and Mecca. KDI will prepare a report on existing conditions. KDI will also prepare base maps for design and analysis work and for use by residents at the charrette design tables.

- **Responsible Party:** KDI

### **Task 1.4: Assemble Advisory Group (Month 5-6)**

LGC, in coordination with the County and Leadership Counsel staff, will assemble an Advisory Group that will provide input as the project moves forward. The Advisory Group will include County staff, School District staff, transit agency staff, County supervisor staff, Caltrans, County Public Health, and representatives from service organizations, businesses, neighborhood leaders and residents and other interest groups that reflect the demographics and perspectives of the two communities. The Advisory Group of 8 to 12 representatives from agencies and the communities will be consulted throughout the project and serve as a sounding board. The Advisory Group will be consulted to schedule the community design charrettes, discuss key issues, identify additional stakeholders, determine strategies to engage all segments of the community, and to maximize charrette participation.

- **Responsible Party:** LGC and LCJA

### **Task 1.5: Advisory Group Meetings (Months 8, 10 and 15)**

The Advisory Group will meet on three occasions during the course of this project.

- The first Advisory Group meeting will be held in the Eastern Coachella Valley with participation from the County, LGC, Leadership Counsel, Líderes, and KDI approximately three months before the first design charrette. The key items on the agenda will include:  
Scheduling and location of one 4-day charrette for both North Shore and Mecca, scheduling

for a follow-up series of workshops and meetings approximately one month later for additional community input, key stakeholders to invite to each charrette, problem areas to study, and strategies for engaging underserved population. The LGC, Leadership Counsel, and KDI will travel to Riverside County for this Advisory Group meeting. During this visit, LGC and KDI will also meet with project partners and selected stakeholders, and will tour and photograph the area to assess existing conditions. (Month 8)

- The second Advisory Group meeting will be held approximately one month before the start of the community design charrettes. The agenda will focus on outreach and planning for the two design charrettes. The LGC, Leadership Counsel, and the planning and design consultant will travel to Riverside County for this Advisory Group meeting. (Month 10)
- The third Advisory Group meeting will be held approximately one month after the planning and design consultant circulates the plan outline following the two design charrettes. LGC staff and KDI will travel to Riverside County to meet with the Advisory Group and other key stakeholders to discuss the outline, resolve any issues that might still be pending and review proposed concepts developed during and after the charrette. (Month 12 or 13)

Caltrans district staff will be asked to participate in all Advisory Group meetings.

- **Responsible Party:** LGC and LCJA

**Task 1.6: Ongoing Coordination (Months 1-27)**

Monthly project team conference call meetings will be held between County staff, LGC and LCJA (and KDI, as needed) to ensure good communication on upcoming tasks and to make sure the project remains on time and within budget. Caltrans District staff will be invited to participate in project team meetings.

- **Responsible Party:** Riverside County and LGC

<b>Task</b>	<b>Deliverable</b>
<i>1.1</i>	<i>Meeting notes</i>
<i>1.2</i>	<i>Copy of signed agreements</i>
<i>1.3</i>	<i>List of Planning and Existing Conditions Data, Existing Conditions Report, Base Maps</i>
<i>1.4</i>	<i>List of Advisory Group member</i>
<i>1.5</i>	<i>Agendas, Participant Lists, Digital Photos</i>
<i>1.6</i>	<i>Meeting notes</i>

**2. Outreach and Community Engagement**

**Task 2.1: Develop Community Outreach Plan (Months 6-7)**

LCJA, with input from the Advisory Group, will prepare an outreach plan to inform the two communities about the project and upcoming community events. The plan will include a schedule with timing for release, distribution and placement of publicity items and a list of potential co-sponsors and co-promoters to assist with outreach and development of festive activities (e.g, donated local food and entertainment) to maximize participation and positive input at community events.

- **Responsible Party:** LCJA

**Task 2.2: Produce and Distribute Outreach Materials (Months 9-10 and 15-16)**

Leadership Counsel and LGC will work closely with the County to conduct publicity and outreach throughout the course of the project. Specific tasks will include:

- **Produce Materials:** Leadership Counsel, in coordination with the County and LGC, will produce flyers and posters publicizing charrette events for community-wide distribution. Flyers will also be produced in Spanish to reach the large number of predominantly Spanish-speaking households.
- **Distribute Materials:** The County, local businesses, religious and service organizations will be asked to distribute flyers and information about the charrette through their communication networks. Elementary and Middle, Junior High, and High Schools will be asked to send flyers home with their students. Leadership Counsel will distribute flyers to neighborhood residents in North Shore and Mecca through community churches and other identified channels.
- **Media Outreach:** Announcements and press releases will be distributed to local media. The project partners will work on setting up changeable message signs or banners announcing events. Information will be posted on the County and School District web sites and through their newsletters.
- **Responsible Party:** LCJA and Líderes Campesinas

**Task 2.3: Neighborhood Committee Meetings (Months 6-18)**

Leadership Counsel will establish neighborhood-level committees in North Shore and Mecca to assist with project outreach, community engagement and local expertise throughout the project. Given the physical size of the two communities, we envision that two committees will need to be established in North Shore and two in Mecca. These local, resident-based committees will be established approximately 6 months before the charrettes and will continue to meet on a monthly basis for 12 months. Participants will be fully engaged in the charrette activities and will provide support and sustainability for the plan once it is completed and approved. LCJA will continue to engage the neighborhood committees on a monthly basis to ensure communication and integration of priorities between communities and stakeholders.

- **Responsible Party:** LCJA

<b>Task</b>	<b>Deliverable</b>
2.1	<i>Community Outreach Plan</i>
2.2	<i>Copies of flyers and posters (English and Spanish), List of agencies, organizations distributing outreach material, Press Releases</i>
2.3	<i>List of committee members, Sign-in sheet from meetings</i>

**3. Community Design Charrette**

The project will engage residents and stakeholders in both communities in an intensive and highly participatory public process to assess and document conditions for all travel modes (walking, bicycling, transit, and driving) and users (youth, seniors, people with disabilities, residents, diverse groups, visitors, and businesses), to identify shared values and concerns, and to identify and prioritize improvements.

Public design charrettes are the centerpiece of this community-based planning project. In order to provide time for the design team to prepare recommendations and conduct a truly iterative process, the charrettes will be split into two 4-day periods in both North Shore and Mecca. The first half of the 4-day charrette will include two days of pop-up events, workshops, meetings and walk audits in North Shore and two days of the same types of activities in Mecca. The purpose of the charrettes will be to work with residents to identify barriers to walking, bicycling and transit as well as potential solutions in the form of design changes, operational changes and development of route and mode options. Discussions may also focus on changes to the community — such as infill housing or commercial development — that can provide needed services and reduce the distance residents travel. The second half of the charrette will take place approximately a month later to get additional input from community residents as well as feedback on some of the preliminary recommendations developed by KDI. All charrette events will be held in Spanish and English. Daycare will be provided at all workshops, and efforts will be made to involve a youth music or dance group to perform at the start of the workshops. The Local Government Commission will coordinate the charrette activities with assistance from County Staff, LCJA, KDI, and the Advisory Group.

**Task 3.1: Agenda Development and Logistics (Months 9-10)**

KDI, in coordination with the County, LCJA, and the Advisory Group, will develop the detailed agenda for charrette events and activities. Leadership Counsel, with help from the Advisory Group and co-sponsors will arrange facilities and meeting supplies, and other supporting promotional and celebratory activities.

- **Responsible Party:** LCJA

**Tasks 3.2: First Half of the Community Design Charrettes (Month 11)**

The LGC, KDI, Leadership Counsel and the County, and Leadership Counsel will travel to North Shore and Mecca for four days of events split between the two communities. The draft schedule of activities will include:

- Mobile or pop-up engagement at key community centers in North Shore and Mecca
- Stakeholder group meetings (with school officials, County staff, etc.)
- 2-3 hour public community workshop (including design table exercise)
- Community walking and bicycling assessments
- Review of concepts with County staff

- **Responsible Party:** KDI, LGC and LCJA

**Tasks 3.3: Second Half of the Community Design Charrette (Month 12)**

Approximately one month after the initial set of meetings and workshops, LGC, KDI, Leadership Counsel and the County, will travel to North Shore and Mecca for 3-4 days of events to be held in both communities. This round of events will be used to get feedback on the initial concepts developed following the first round of workshops and meetings and to ensure that the community has an opportunity to weigh in on the plan concepts. The draft schedule of activities will include:

- Mobile or pop-up engagement at key community centers in North Shore and Mecca
- 2-3 hour public community workshop (including design table exercise)
- Stakeholder group meetings (as needed)

- **Responsible Party:** KDI, LGC and LCJA

**Task 3.4: Workshops on Draft Mobility Plan (Month 17)**

Within four to five months after the charrette, once a draft mobility plan has been prepared, LCJA, with support from LGC and the County, will organize two 90-120 minute evening workshops to provide the residents in the communities of North Shore and Mecca another opportunity to provide input and review the draft plan. LGC, LCJA and the planning and design consultant will travel to North Shore and Mecca to conduct the workshop. (To minimize travel, the two workshops may take place on consecutive evenings.)

- **Responsible Party:** KDI, LGC and LCJA

<b>Task</b>	<b>Deliverable</b>
3.1	<i>Agenda for Charrettes</i>
3.2	<i>Sign-in Sheets from public events, Results of Exercises, Presentations, Photos of Design Table Maps, Photos, Comments/Ideas provided by participants</i>
3.3	<i>Sign-in Sheets from all public events, Results of Exercises, Presentations, Photos of Design Table Maps, Photos, Comments/Ideas provided by participants</i>
3.4	<i>Sign-in Sheet, Presentation, Photos, Comments provided by participants</i>

**4. Draft and Final Plan**

**Task 4.1: Plan Outline (Month 13)**

Following the design charrettes, the planning and design consultant will start work on preparing the Mobility Plan. Approximately one month after the two charrettes, the consultant will prepare an outline of the mobility plan and a list of any additional questions, concerns or critical issues that might have emerged during or after the charrette. This document will be circulated to project partners including County and Caltrans staff, and the Advisory Group for comment.

- **Responsible Party:** KDI

**Task 4.2: Administrative Draft Plan (Months 14-16)**

Within two to three months after the charrette, the planning and design consultant will prepare and circulate an administrative draft mobility plan for review by the County and Caltrans staff and members of the Advisory Group. The plan will include recommendations to make streets in North Shore and Mecca more complete; that is roadways that better accommodate all users including pedestrians, bicyclists, transit and motor vehicles. The mobility plan will include conceptual designs, recommendations and development standards for improved road safety and operations, pedestrian, bicycle and transit facilities, enhanced streetscapes, and community entry features and focal points. The plan will identify a network of routes that can be developed over time to improve travel by children and teenagers to their school. The mobility plan will recommend regional transportation options that can help residents travel to destinations outside the two communities. The mobility plan will also contain a record of the charrette process, proposed timing and prioritization for implementation of the recommendations, and potential funding sources. KDI will circulate the draft plan to County staff, Caltrans staff, and the Advisory Group for feedback. County staff will collect and review all comments and provide a comprehensive set of consistent comments to the LGC project team.

- **Responsible Party:** KDI

**Task 4.3: Final Mobility Plan/Present to County Board of Supervisors (Months 18-19)**  
 KDI will make revisions to the plan and will combine it with the Thermal/Oasis Mobility Plan that is currently under development to prepare an Eastern Coachella Valley Region Mobility Plan. KDI will travel to Riverside County to present the plan at a Board of Supervisors meeting to consider for adoption by reference or amendment to other policy documents, land use or transportation regulations, and for incorporation into work programs.

- **Responsible Party:** KDI and LCJA

<b>Task</b>	<b>Deliverable</b>
4.1	<i>Plan Outline</i>
4.2	<i>Draft Mobility Plan</i>
4.3	<i>Final Plan, Presentation, Meeting Notes</i>

## 5. Administration

Grant administration — including contracting, submission of progress reports, accounting, invoicing and provision of documentation as required by Caltrans — will be managed by Riverside County.

### Task 5.1: Quarterly Reporting (Months 4, 7, 10, 13, 16, 19, 22)

The County will prepare quarterly reports for submittal to Caltrans.

- **Responsible Party:** Riverside County

### Task 5.2: Fiscal Administration (Months 1-23)

The County will be responsible for keeping all the necessary accounting records for the project and will submit invoices to Caltrans on a quarterly basis.

- **Responsible Party:** Riverside County






<b>Task</b>	<b>Deliverable</b>
5.1	<i>Quarterly Reports</i>
5.2	<i>Invoices and Other Documentation as Required by Caltrans</i>



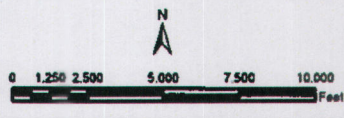
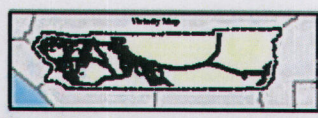


# MECCA COMMUNITY COUNCIL



-  MECCA C. C.
-  COMMUNITY COUNCILS
-  HIGHWAYS
-  ROAD CENTERLINES
-  WATERBODIES







  
 Date: 3/28/2005  
 Source: U:\maps\community council\mecca



The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.  
 © County of Riverside, ILMA-GIS, 2005.

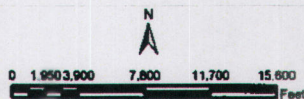
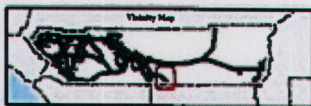
# NORTH SHORE COMMUNITY COUNCIL



- |   |                    |   |                   |   |             |
|---|--------------------|---|-------------------|---|-------------|
|  | NORTH SHORE C. C.  |  | ROAD CENTERLINES  |  | WATERBODIES |
|  | COMMUNITY COUNCILS |  | COUNTY BOUNDARIES |   |             |
|  | HIGHWAYS           |   |                   |   |             |

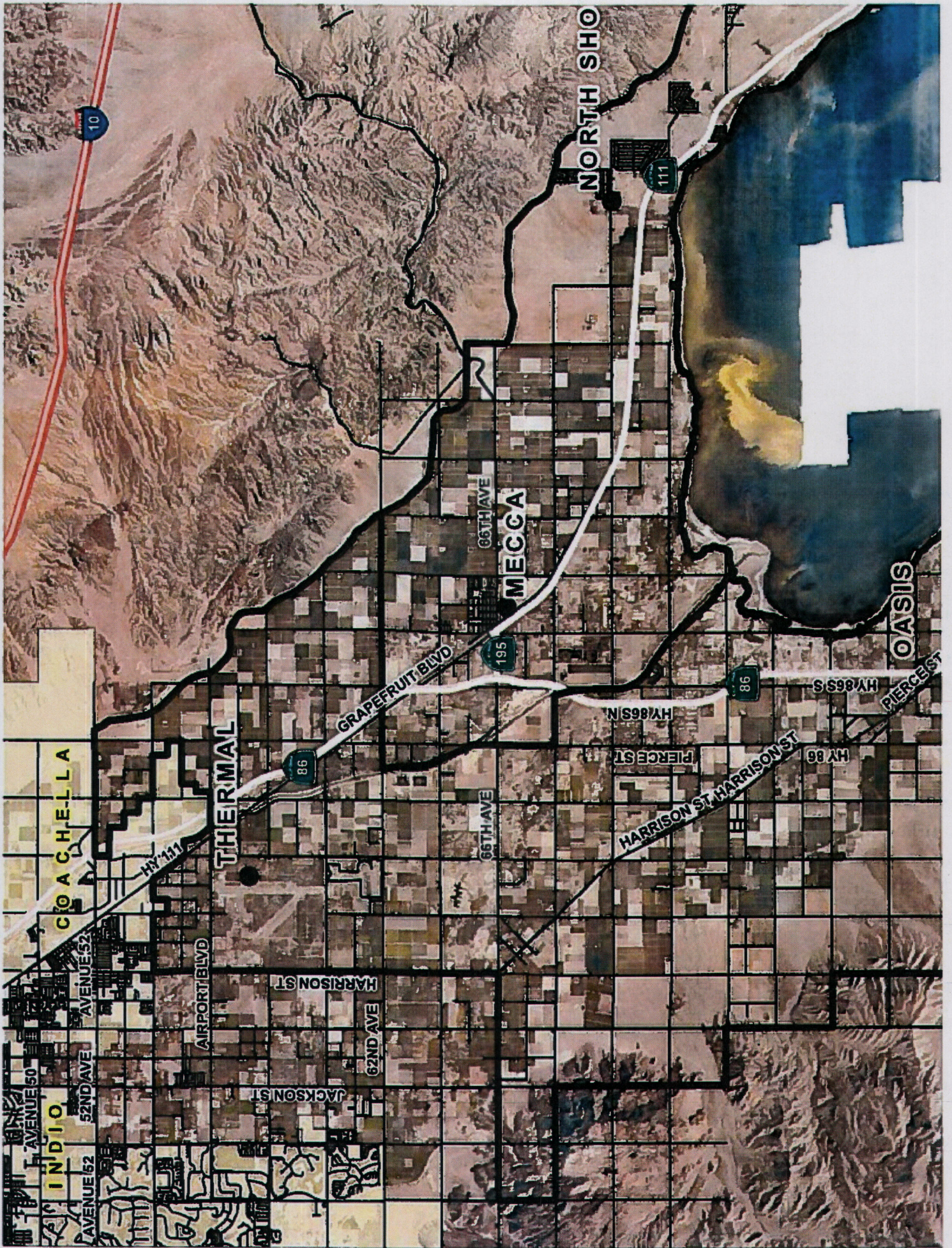


Date: 3/28/2005  
 Source: U:\Projects\Angel\Community Council\NorthShore



The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modifications and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information.

© County of Riverside, T1MA-G48, 2005



10

111

NORTH SHO

MECCA

OASIS

GRAPEFRUIT BLVD

86

66TH AVE

66TH AVE

195

86

HY 86 S

HY 86

PIERCE ST

HARRISON ST

THERMAL

HY 111

COACHELLA

INDIO

52ND AVE

52ND AVE

AIRPORT BLVD

HARRISON ST

62ND AVE

JACKSON ST

STATE CAPITOL  
P.O. BOX 942849  
Room 4140  
SACRAMENTO, CA 94249  
(916) 319-2056  
FAX (916) 319-2156

Assembly  
California Legislature



**EDUARDO GARCIA**

ASSEMBLYMEMBER, FIFTY-SIXTH DISTRICT  
CHAIR, ASSEMBLY COMMITTEE ON WATER, PARKS, AND WILDLIFE

DISTRICT OFFICE  
48220 JACKSON ST. STE A3  
COACHELLA, CA 92236  
(760) 347-2360  
FAX (760) 347-5704

IMPERIAL COUNTY  
1101 AIRPORT ROAD #D.  
IMPERIAL, CA 92251  
(760) 355-8656  
FAX (760) 355-8656

October 18, 2017

Patricia Romo  
Assistant Director, Transportation  
Riverside County Transportation and Land Management Agency  
4080 Lemon Street, 8th floor  
Riverside, CA 92501

Re: Letter Supporting Riverside County's Caltrans Sustainable Communities Planning Grant

Dear Ms. Romo:

I am reaching out to express my strong support for Riverside County's efforts to secure a Caltrans Sustainable Communities Planning Grant to develop Neighborhood and Regional Mobility Plans for the areas of Mecca and North Shore. This project will serve as an excellent complement to the Mobility Plans currently underway for Thermal and Oasis.

Eastern Coachella Valley communities such as Mecca and North Shore face significant challenges when it comes to access and mobility. This rural, agricultural area represents one of California's most disadvantaged communities with inordinately high poverty levels (*99th percentile*) as well as looming public health and air quality concerns. The development of this regional mobility plan will prove critical in identifying key critical connectivity issues in order to strategize solutions.

For these reasons, I strongly urge the consideration of this grant proposal as a means to significantly improve local transportation needs, while creating a safer, healthier and more sustainable region. Should you have any questions related to this document please contact my District Office at (760)347-2360.

Sincerely,

A handwritten signature in black ink, appearing to read "Eduardo Garcia".

Eduardo Garcia  
Assemblymember, 56 AD

# COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS

73970 Fred Waring Dr., Suite 200, Palm Desert, CA 92260 • (760) 346-1127 • www.cvag.org



October 19, 2017

Patricia Romo  
Director of Transportation  
Riverside County Transportation and Land Management Agency  
4080 Lemon Street  
Riverside, CA 92501

Dear Ms. Romo,

As Executive Director of the Coachella Valley Association of Governments (CVAG), I want to provide my support for Riverside County's efforts to secure a Caltrans Sustainable Communities Planning grant to develop Neighborhood and Regional Mobility Plans for Mecca and North Shore. This grant will fund a non-infrastructure approach to enhance active transportation and health outcomes in some of the most disadvantaged communities in eastern Riverside County.

CVAG is the planning agency coordinating regional government services in the Coachella Valley, and Riverside County is one of its member jurisdictions. CVAG has worked closely with Riverside County on projects that promote health and wellness through active transportation. That collaboration includes the planning and construction of CV Link, a multi-use pathway that gives pedestrians, bicyclists and low-speed electric vehicles a safer route through the Coachella Valley.

We understand this project will complement the mobility plans you are currently developing for Thermal and Oasis, which is an initiative that CVAG has previously supported. Much like other communities in the eastern Coachella Valley, residents in Mecca and North Shore face significant challenges when it comes to access and mobility. We hope the mobility plans will identify ways to improve access, which will help create a safer, healthier and more sustainable region.

We look forward to continuing to collaborate with Riverside County to enhance public health outcomes through active transportation. Please contact me at (760) 346-1127 if you have any questions.

Sincerely,

Tom Kirk  
Executive Director



4080 Lemon Street, 3rd Floor • Riverside, CA 92501  
Mailing Address: P. O. Box 12008 • Riverside, CA 92502-2208  
(951) 787-7141 • Fax (951) 787-7920 • www.rctc.org

Riverside County Transportation Commission

October 17, 2017

Ms. Patricia Romo  
Director of Transportation  
Riverside County Transportation and Land Management Agency  
4080 Lemon Street, 8<sup>th</sup> Floor  
Riverside, CA 92501

**Subject: Letter of Support for Caltrans Sustainability Planning Grant for Neighborhood and Regional Mobility Plans for Mecca and North Shore**

Dear Ms. Romo:

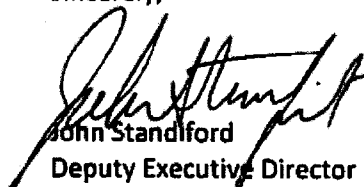
The Riverside County Transportation Commission (Commission) is pleased to support the County of Riverside's (County) Sustainable Transportation Planning proposal to Caltrans to develop Neighborhood and Regional Mobility Plans for Mecca and North Shore. As the Regional Transportation Planning Agency, the Commission plays a critical role in coordinating efforts among the various local jurisdictions and transit operators, to set policies, establish priorities, and deliver transportation projects throughout the County.

The proposed project will focus on developing solutions to the identified mobility needs of residents in Mecca and North Shore by developing a plan that will serve as the basis for sustainable transit and infrastructure investments that will increase safety and improve access for education and employment opportunities. The plan will also build upon the efforts underway from a previous Caltrans Transportation Planning Grant for the Thermal and Oasis communities. The two studies combined will create a comprehensive mobility plan for the Eastern Coachella Valley, an unincorporated area made up of the four communities (Mecca, North Shore, Thermal, and Oasis), that will address the diverse needs of a region that has a high agricultural workforce and disadvantaged population. Significant components of this study are the partnerships that have been developed with community-based organizations and nonprofits such as the Leadership Counsel and the Local Government Commission, which are valuable to maximizing public outreach efforts and involvement.

The Commission is proud to support the County's project and recommends Caltrans look favorably upon this proposal.

Please contact Shirley Medina, Planning and Programming Director at (951) 787-7141 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "John Standiford", is written over a printed name and title.  
John Standiford  
Deputy Executive Director



MEMBERS Desert Hot Springs Palm Springs Cathedral City Rancho Mirage  
Palm Desert Indian Wells La Quinta Indio Coachella Riverside County

A Public Agency

October 16, 2017

Patricia Romo  
Assistant Director, Transportation  
Riverside County Transportation and Land Management Agency  
4080 Lemon Street, 8th floor  
Riverside, CA 92501

Dear Ms. Romo:

The SunLine Transit Agency supports Riverside County's efforts to secure a Caltrans Sustainable Communities Planning grant to develop Neighborhood and Regional Mobility Plans for Mecca and North Shore. SunLine understands this project will complement the Mobility Plans you are currently developing for Thermal and Oasis.

Residents in Mecca and North Shore, like other communities in the eastern Coachella Valley, face significant challenges when it comes to access and mobility. We hope the mobility plans will identify ways to improve access, which will help create a safer, healthier and more sustainable region.

We look forward to working with you on projects that improve transportation options in the region.

Sincerely,

Lauren Skiver  
CEO/General Manager

 **Riverside  
University  
HEALTH SYSTEM**  
Public Health

October 16, 2017

Patricia Romo  
Assistant Director, Transportation  
Riverside County Transportation and Land Management Agency  
4080 Lemon Street, 8th floor  
Riverside, CA 92501

Dear Ms. Romo:

Riverside University Health System – Public Health (RUHS-PH) supports Riverside County's efforts to secure a Caltrans Sustainable Planning grant to develop Neighborhood and Regional Mobility Plans for the unincorporated communities of Mecca and North Shore. We understand that this project will complement the Mobility Plans you are currently developing for the communities of Thermal and Oasis.

The eastern Coachella Valley (ECV) is a priority geographical region for RUHS-PH. We have a successful track record of collaboration with many community-based organizations, county departments, cities and agencies, including TLMA, which are also working towards improving the ECV's quality of life through policy, plans, and programs. Residents in Mecca and North Shore, like other communities in the ECV, face significant challenges when it comes to access and mobility. We hope that the mobility plans will identify ways to improve access, which will create a safer, healthier and more sustainable region.

We look forward to continuing our relationship to work on this important project to improve conditions for residents in Mecca and North Shore. If you have any questions with regards to this letter, please contact Miguel A. Vazquez at (951)358-7171 or by email at [mvazquez@rivcocha.org](mailto:mvazquez@rivcocha.org).

Thank you.

Sincerely,



Michael Osur, MBA,  
Assistant Director, Chief Health Strategist

Sarah S. Mack, M.P.H., Director

Cameron Kaiser, M.D., Public Health Officer

---

4065 County Circle Drive, Riverside, Ca. 92503 / 951.358.7036 / [www.rivcoph.org](http://www.rivcoph.org)





**Organización en California de Líderes Campesinas, Inc.**

(Organization of Farmworker Women Leaders in California)

2101 South Rose Avenue, Suite A, Oxnard, CA 93033

PO BOX 20033 Oxnard, CA 90034

Tel. (805) 486-7776 Fax (805) 486-8779

liderescampesinas@hotmail.com \* www.liderescampesinas.org \* Facebook: Lideres Campesinas

October 18<sup>th</sup>, 2017

Patricia Romo

Assistant Director, Transportation

Riverside County Transportation and Land Management Agency

4080 Lemon Street, 8th floor

Riverside, CA 92501

Dear Ms. Romo:

Organizacion en California de Lideres Campesinas, Inc. supports Riverside County's efforts to secure a Caltrans Sustainable Communities Planning grant to develop Neighborhood and Regional Mobility Plans for Mecca and North Shore. We understand this project will complement the Mobility Plans you are currently developing for Thermal and Oasis.

Líderes Campesinas is the only statewide nonprofit organization in California with a Chapter based in the Eastern Coachella Valley and incorporated in 1997 that is dedicated to improving the lives of farmworker women and their families by ensuring their access to health information and services. Lideres Campesinas works with farmworker women and teenage girls representing eleven farmworker communities including members from indigenous Mixteco, Triqui and Purepecha communities. *Lideres Campesinas'* Mission is to strengthen the leadership of farmworker women to be agents of social, economic, and political change to ensure their human rights.

Residents in Mecca and North Shore, like other communities in the eastern Coachella Valley, face significant challenges when it comes to access and mobility. We hope the mobility plans will identify ways to improve access, which will help create a safer, healthier and more sustainable region.

We look forward to working with you on projects that improve transportation options in the region.

Sincerely,

Suguet Lopez

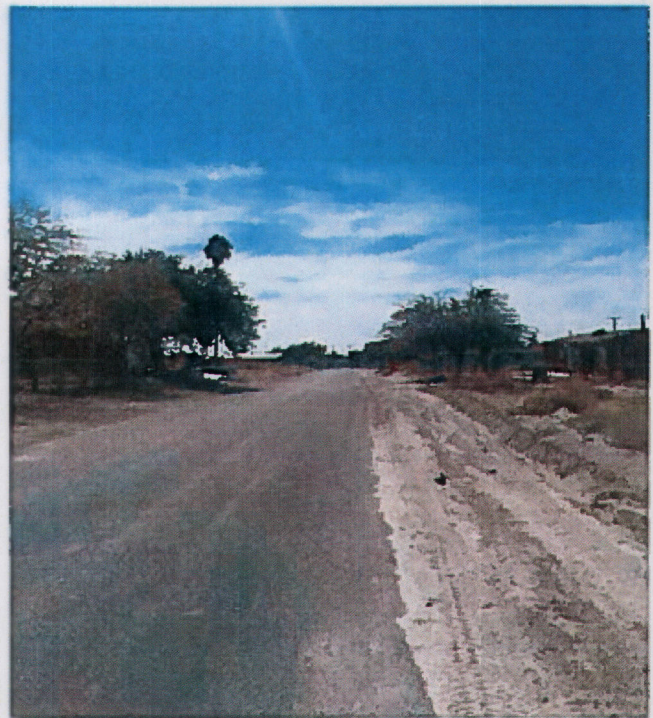
*Executive Director*

Lideres Campesinas

Special thanks to: California Governor's Office for Emergency Services (Cal OES), The California Endowment, California Healthcare Foundation, Lakeshore Foundation, New Argosy Foundation, Sierra Health Foundation, McCune Foundation, Purdue University and other donors for their contribution to Lideres Campesinas.



**North Shore — Salton View Drive and Via Costa Brava intersection: Lacks yield or stop signs, lighting, crosswalks, or road markings.**



**North Shore — Dolphin Drive: Lack of pavement or sidewalks on shoulders make it challenging to walk and results in dust spread onto street.**



**North Shore — Intersection of Pleasant View Drive and Miramar Drive: Lack of sidewalks and markings (crosswalks, lane markings or stop bars) make this a challenging intersection to navigate.**



**North Shore —  
Miramar Drive:  
This is the only  
park in North  
Shore. No  
sidewalks or safe  
paths leads to it.**



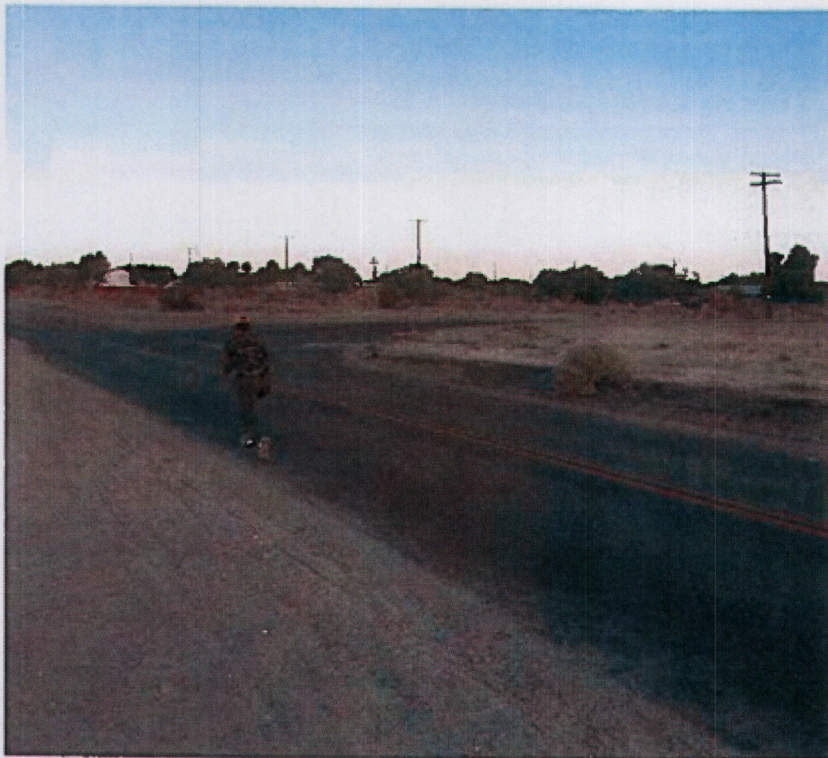
**North Shore —  
Miramar Drive: A  
father and his  
children are  
forced to walk on  
the road due to  
lack of sidewalks  
or trails.**



**North Shore — Via Costa Brava: Sunbus stop lacks a shade structure and bench. No sidewalks lead up to it.**



**North Shore — Miramar Drive: Sunbus stop with no shade structure or bench.**



**North Shore — 70<sup>th</sup> Avenue: Young woman exercises on side of the road is exposed to cars driving by. According to residents, 70<sup>th</sup> Avenue is dangerous due to high vehicle speeds.**



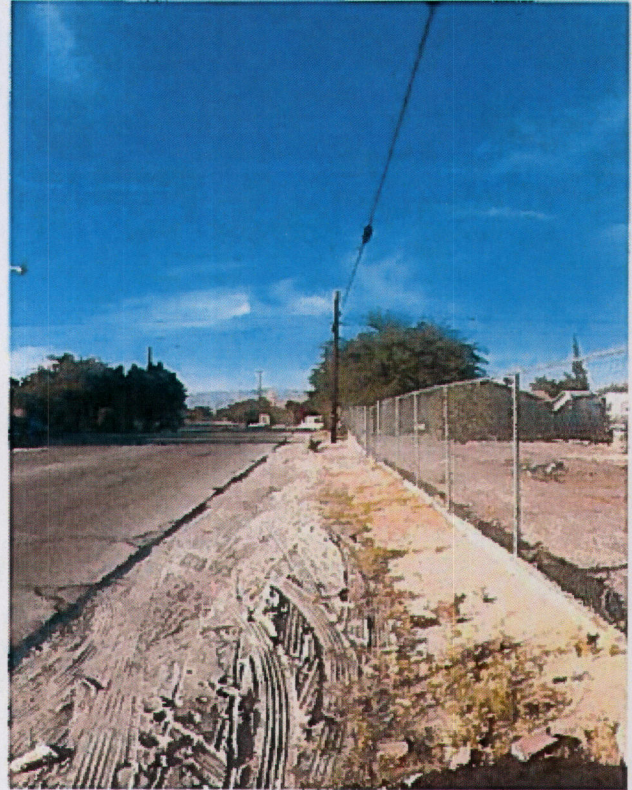
**Mecca — Corner of 5<sup>th</sup> Street and Home Avenue:  
No sidewalks or safe and clean path for pedestrians.**



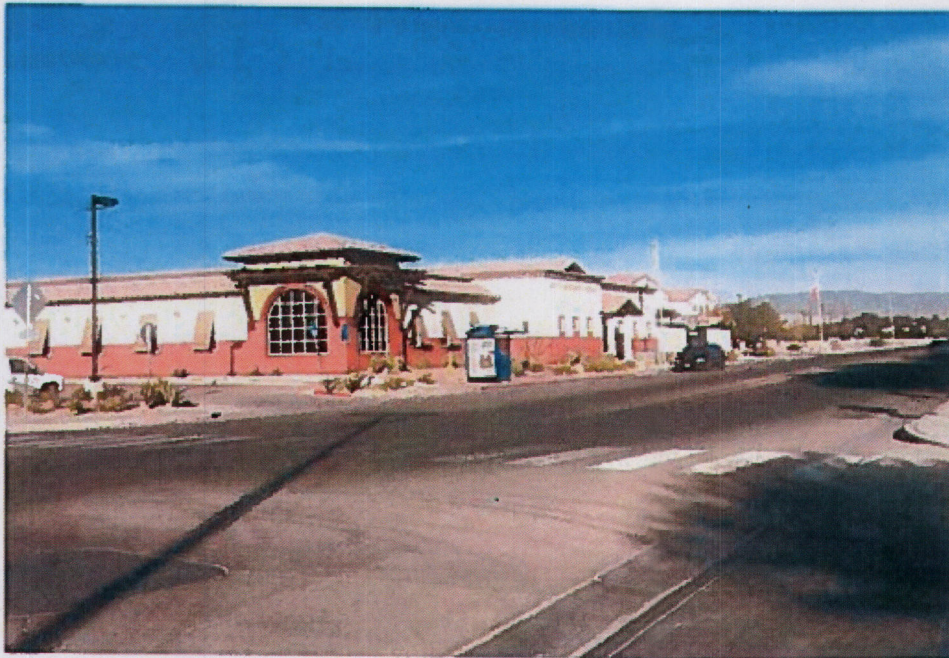
**Mecca — Lincoln Street:  
poorly paved road in need  
of repair. Potholes cause  
cars to swerve causing  
danger to pedestrians and  
other motorists.**



**Mecca — Hammond Road: Sunbus stop between Mecca and North Shore lacks a shade structure or bench on either side of the road or even a crosswalk to safely connect both bus stops.**



**Mecca — Home Avenue: No safe pathway for pedestrians to get to the Church at the end of Home Ave.**



**Mecca — 66<sup>th</sup> Avenue: Crosswalk for pedestrians is hard to see and lack of lighting and high vehicle speeds make it challenging to cross between Mecca Clinic (to right) and Public Library (in photo).**

**DEPARTMENT OF TRANSPORTATION**  
DIVISION OF TRANSPORTATION PLANNING  
P.O. BOX 942873, MS-32  
SACRAMENTO, CA 94273-0001  
PHONE (916) 654-2596  
FAX (916) 653-0001  
TTY 711  
www.dot.ca.gov



*Making Conservation  
a California Way of Life.*

December 15, 2017

Ms. Patty Romo  
Transportation Director  
Riverside County Transportation Department  
4080 Lemon Street  
Riverside, CA 92501

Dear Mr. Romo:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, I am pleased to offer my congratulations to the Riverside County Transportation Department for the recent award of the following State transportation planning grant for fiscal year (FY) 2017–18:

**Grant Program: Road Maintenance & Rehabilitation Account – Sustainable Communities**  
Grant Title: Neighborhood and Regional Mobility Plans for North Shore and Mecca  
Sub-recipient: Local Government Commission; Leadership Counsel for Justice and Accountability  
Grant Award: \$197,250  
Local Match: \$25,556  
Total Project Amount: \$222,806

Please see the list below which identifies specific conditions for a grantee to accept grant funding, to program funds, and to begin work. ~~Conditions are through February 28, 2018 and are intended to be completed by 12/31/18~~ by submitting these items to Caltrans District staff for approval. Failure to fulfill these conditions will result in forfeiture of funds. Also note, final products must be completed and submitted to Caltrans no later than February 28, 2020. Final requests for reimbursements must be submitted to Caltrans no later than April 28, 2020.

**Conditions of Grant Acceptance**

These State grant funds cannot be expended or reimbursed until the following conditions are satisfied:

1. The revised final Scope of Work, Project Timeline with the earliest start date of May 1 2018, and Grant Application Cover Sheet are submitted to Caltrans District 8 for approval. There are responsible parties listed in the Scope of Work and Project Timeline that are not shown on the Grant Application Cover Sheet or Application Signature Pages.

Please complete these additional documents to allow reimbursement of grant funds to these entities. Also ensure that these entities are eligible grant sub-recipients such as non-profit organizations (501.C.3).

2. A Payee Data Record (STD. 204) is completed and submitted. Although the form indicates that government entities are not required to submit this form, it is needed to ensure payments are sent to the correct recipient.
3. If applicable, a Third Party In-kind Valuation Plan is submitted for the use of in-kind contributions to satisfy the minimum local match requirement. Third party in-kind contributions are goods and services donated from outside the grantee's agency, such as donated printing, facilities, interpreters, equipment, advertising, time and effort, staff time, and other goods and services.
4. If applicable, indirect costs must have been identified in the approved grant Scope of Work and project timeline.
5. A local resolution from the Riverside County Transportation Department governing board stating the grant project title and title of the person authorized to enter into a contract with Caltrans must be provided ~~no later than February 22, 2018:~~
6. The Riverside County Transportation Department receives a fully executed contract and has been formally notified by Caltrans District staff to begin work.

The contracting process can begin once the first five conditions have been satisfied. For your convenience, a toolbox to aid you during this process is available on our website below:

<http://www.dot.ca.gov/hq/tpp/offices/orip/Grants/grants.html>.

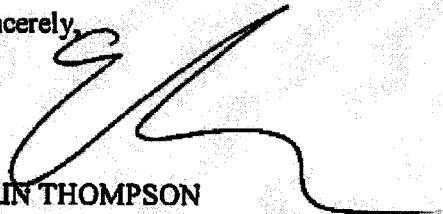
A Quarterly Progress Report with a brief narrative of completed project activities will need to be submitted to the district grant manager once the project is under way. Request for reimbursement with the required minimum local match can be submitted monthly, but must be submitted quarterly.



Ms. Patty Romo  
December 15, 2017  
Page 3

Please contact Rebecca Forbes, in Caltrans District 8, at (909) 388-7139, or Alison Nealon, Headquarters Liaison, at (916) 651-8202 if you have any questions concerning these grant funds or program requirements.

Sincerely,



ERIN THOMPSON  
Chief, Office of Regional Planning

c: Jan Bulinski, Senior Transportation Planner, Riverside County Transportation Department  
Kate Meis, Executive Director, Local Government Commission  
Paul Zykofsky, Associate Director, Local Government Commission  
Veronica Garibay, Co-Director, Leadership Counsel for Justice and Accountability  
Kaylon Hammond, Director of Operations, Leadership Counsel for Justice and Accountability  
Mark Roberts, Senior Transportation Planner, Caltrans, District 8  
Rebecca Forbes, Associate Transportation Planner, Caltrans, District 8  
Alison Nealon, Associate Transportation Planner, Caltrans, Headquarters