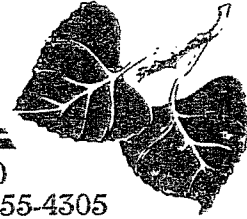


**RIVERSIDE COUNTY**  
*Regional Park And Open-Space District*



4600 Crestmore Road • Riverside, CA 92509-6858 • (951) 955-4310

Fax (951) 955-4305

PAUL FRANDBSEN

General Manager

**RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT  
HEADQUARTERS IMPROVEMENT PROJECT  
NOTICE TO ADOPT A MITIGATED NEGATIVE DECLARATION FOR  
ENVIRONMENTAL ASSESSMENT NO. Parks 1003**

**DATE:** April 14, 2005  
**TO:** Agencies and All Interested Persons  
**PROJECT SPONSOR:** Riverside County Regional Park and Open-Space District (District)  
**PROJECT LOCATION:** 4600 Crestmore Road - along the Santa Ana River south of Crestmore Road, south of the community of Rubidoux.


The Department has evaluated the proposed Park District Headquarters Improvement Project through Environmental Assessment (EA) No. Parks 1003 and has determined that the project would not have a significant effect on the environment after mitigation. A Mitigated Negative Declaration (MND) for EA No. Parks 1003 documenting that finding has been prepared. The proposed MND and initial study are available for public review in the following locations: Riverside County Regional Park and Open-Space District, 4600 Crestmore Rd., Riverside from 8:00 a.m. to 5:00 p.m. Monday - Friday, the Rubidoux Library, 5763 Tilton Ave., and the Riverside Central Library, 3581 Mission Inn Ave., in Riverside.

Any comments on the determination to adopt a MND or requests for more information should be directed to:

Riverside County Regional Park and Open-Space District  
4600 Crestmore Road  
Riverside, CA 92509  
Attention: Steve Lech  
Telephone: (951) 955-4318  
Fax: (951) 955-4305

Written comments must be received at the above address by May 16, 2005. Any written comments received will be forwarded to the Riverside County Board of Supervisors and will be considered before the Mitigated Negative Declaration is adopted. The Board of Supervisors may take action on the Mitigated Negative Declaration on or after June 7, 2005. The final decision will be mailed to anyone requesting such notification.

RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT  
PAUL FRANDBSEN, General Manager

  
Marc Brewer, Park Planner

## Mitigation Monitoring Program

Impacts	Mitigation Measures	Responsible Party -		Level of Significance After Mitigation
		Monitoring Party	Implement Stage	
Project site is located within a 100-year floodplain, but not in a designated floodway.	The pad elevation of the proposed building will be raised to coincide with that of existing buildings on-site. This elevation is approximately 754 feet above mean sea level.	Riverside County Regional Park and Open-Space District, Riverside County Flood Control and Water Conservation District	Grading	Impacts determined not to be significant.
Construction may impact unseen cultural resources.	The District will consult with Native American organizations for information prior to grading, and will monitor the project during grading for subsurface impacts.	Riverside County Regional Park and Open-Space District, Historic Preservation Officer	Prior to and during grading.	Impacts determined not to be significant.
Proposed project may be impacted by liquefaction	Mitigation measures shall be those outlined in pages 13-20 of the Geotechnical Report for the Proposed District Headquarters Expansion Project compiled by Landmark Geo-Engineers and Geologists, and dated March 2004.	Riverside County Regional Park and Open-Space District	Grading	Impacts determined not to be significant.



Arnold  
Schwarzenegger  
Governor

STATE OF CALIFORNIA  
Governor's Office of Planning and Research  
State Clearinghouse and Planning Unit



Sean Walsh  
Director

May 16, 2005

Steve Lech  
Riverside County Regional Park and Open Space District  
4600 Crestmore Road  
Riverside, CA 92509

Subject: Riverside County Regional Park and Open-Space District Headquarters Improvement Project  
SCH#: 2005041077

Dear Steve Lech:

The State Clearinghouse submitted the above named Negative Declaration to selected state agencies for review. The review period closed on May 13, 2005, and no state agencies submitted comments by that date. This letter acknowledges that you have complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act.

Please call the State Clearinghouse at (916) 445-0613 if you have any questions regarding the environmental review process. If you have a question about the above-named project, please refer to the ten-digit State Clearinghouse number when contacting this office.

Sincerely,

Terry Roberts  
Director, State Clearinghouse

**Document Details Report  
State Clearinghouse Data Base**

**SCH#** 2005041077  
**Project Title** Riverside County Regional Park and Open-Space District Headquarters Improvement Project  
**Lead Agency** Riverside County Regional Park and Open Space District

---

**Type** Neg Negative Declaration  
**Description** The proposed project is to construct a permanent building for conferences, meetings, and banquets, and also expand the existing parking area and upgrade utilities.

---

**Lead Agency Contact**

**Name** Steve Lech  
**Agency** Riverside County Regional Park and Open Space District  
**Phone** (951) 955-4310 **Fax**  
**email**  
**Address** 4600 Crestmore Road  
**City** Riverside **State** CA **Zip** 92509

---

**Project Location**

**County** Riverside  
**City**  
**Region**  
**Cross Streets** Crestmore Road / Mission Blvd.  
**Parcel No.** 181-220-006  
**Township** 2S **Range** 5W **Section** 21 **Base** SBBM

---

**Proximity to:**

**Highways** 60  
**Airports** Flabob  
**Railways** UPRR  
**Waterways** Santa Ana River  
**Schools**  
**Land Use** Park District HQ  
Z, GP: W-1 Watershed

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**Project Issues** Geologic/Seismic

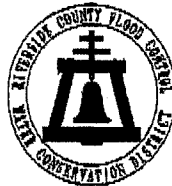
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**Reviewing Agencies** Resources Agency; Regional Water Quality Control Board, Region 8; Department of Parks and Recreation; Native American Heritage Commission; Public Utilities Commission; Department of Health Services; Department of Fish and Game, Region 6; Department of Water Resources; California Highway Patrol; Caltrans, District 8; Caltrans, Division of Aeronautics

---

**Date Received** 04/14/2005 **Start of Review** 04/14/2005 **End of Review** 05/13/2005

WARREN D. WILLIAMS  
General Manager-Chief Engineer



1995 MARKET STREET  
RIVERSIDE, CA 92501  
951.955.1200  
951.788.9965 FAX  
www.floodcontrol.co.riverside.ca.us

RIVERSIDE COUNTY FLOOD CONTROL  
AND WATER CONSERVATION DISTRICT

May 16, 2005

**FAXED THIS DATE TO 951.955.4305**

Mr. Steve Lech  
Riverside County Regional Park  
and Open-Space District  
4600 Crestmore Road  
Riverside, CA 92509

Dear Mr. Lech:

Re: Notice of Intent to Adopt a Mitigated  
Negative Declaration for Environmental  
Assessment No. Parks 1003  
(Headquarters Improvement Project)

This letter is written in response to the Notice of Intent to Adopt a Mitigated Negative Declaration (MND) for Environmental Assessment (EA) No. Parks 1003 (Headquarters Improvement Project). The proposed project consists of the construction of an approximately 3,500 square foot building that will be used for conferences, meetings, and banquets, an expanded parking lot, and the upgrade of existing utilities. The proposed project site is located on the existing Headquarters property north of the Santa Ana River, west of Crestmore Road, and east of Riverview Drive.

The Riverside County Flood Control and Water Conservation District (District) has the following comments/concerns that should be addressed in the EA:

1. The proposed project site is currently shown on the Federal Flood Insurance Rate Map (FIRM) and the Flood Boundary and Floodway Map for unincorporated Riverside County (Community Panel Numbers 060245 0710A and 060245 0710, respectively) issued in conjunction with the National Flood Insurance Program (NFIP). Copies of portions of these maps have been attached for your use. It should be noted that development is prohibited within any portion of the site that is within the floodway. Additionally, building pad elevation requirements must be addressed for construction in those areas not within the floodway but still within the floodplain. An exhibit or map should be included in the EA showing the location of the proposed project. For additional information on the NFIP or FIRMs, please contact Mekbib Degaga of the District's Floodplain Management Section at 951.955.1265.
2. Construction projects that result in the disturbance of 1 or more acre of land (or less than 1 acre if part of an overall plan of common development) may require coverage under the State Water Resources Control Board's (SWRCB) National Pollutant Discharge Elimination System (NPDES) General Permit for Storm Water Discharges Associated with Construction Activity (Construction Activity General Permit). Copies of the Construction Activity General Permit and Fact Sheet may be obtained from the SWRCB website ([www.swrcb.ca.gov](http://www.swrcb.ca.gov)).

Mr. Steve Lech

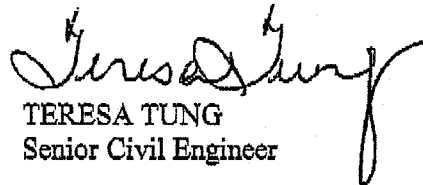
-2-

May 16, 2005

Re: Notice of Intent to Adopt a Mitigated  
Negative Declaration for Environmental  
Assessment No. Parks 1003  
(Headquarters Improvement Project)

Thank you for the opportunity to comment on the EA. Please forward any subsequent environmental documents regarding the project to my attention at this office. Any further questions concerning this letter may be referred to me at 951.955.1233 or Marc Mintz at 951.955.4643.

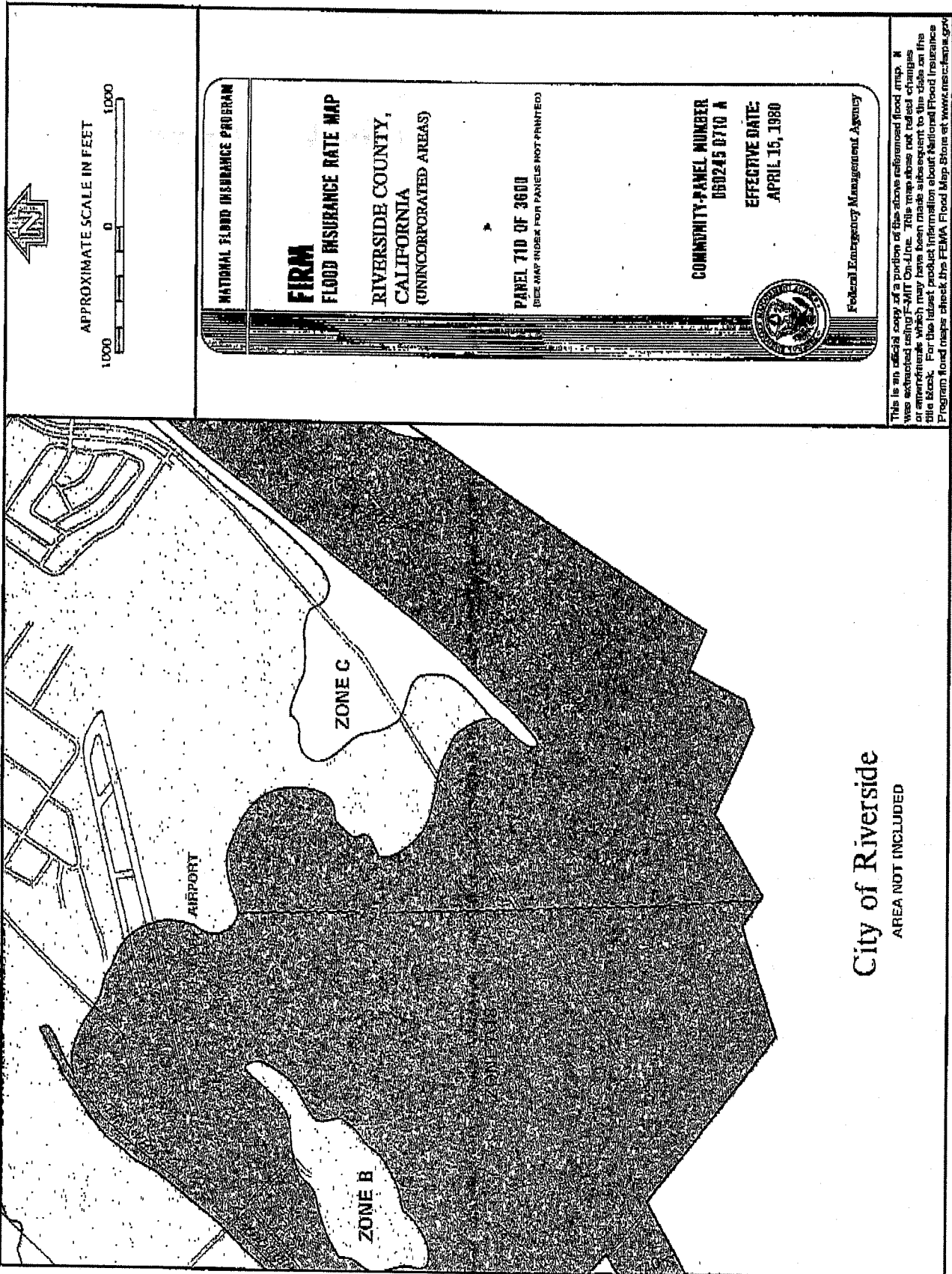
Very truly yours,

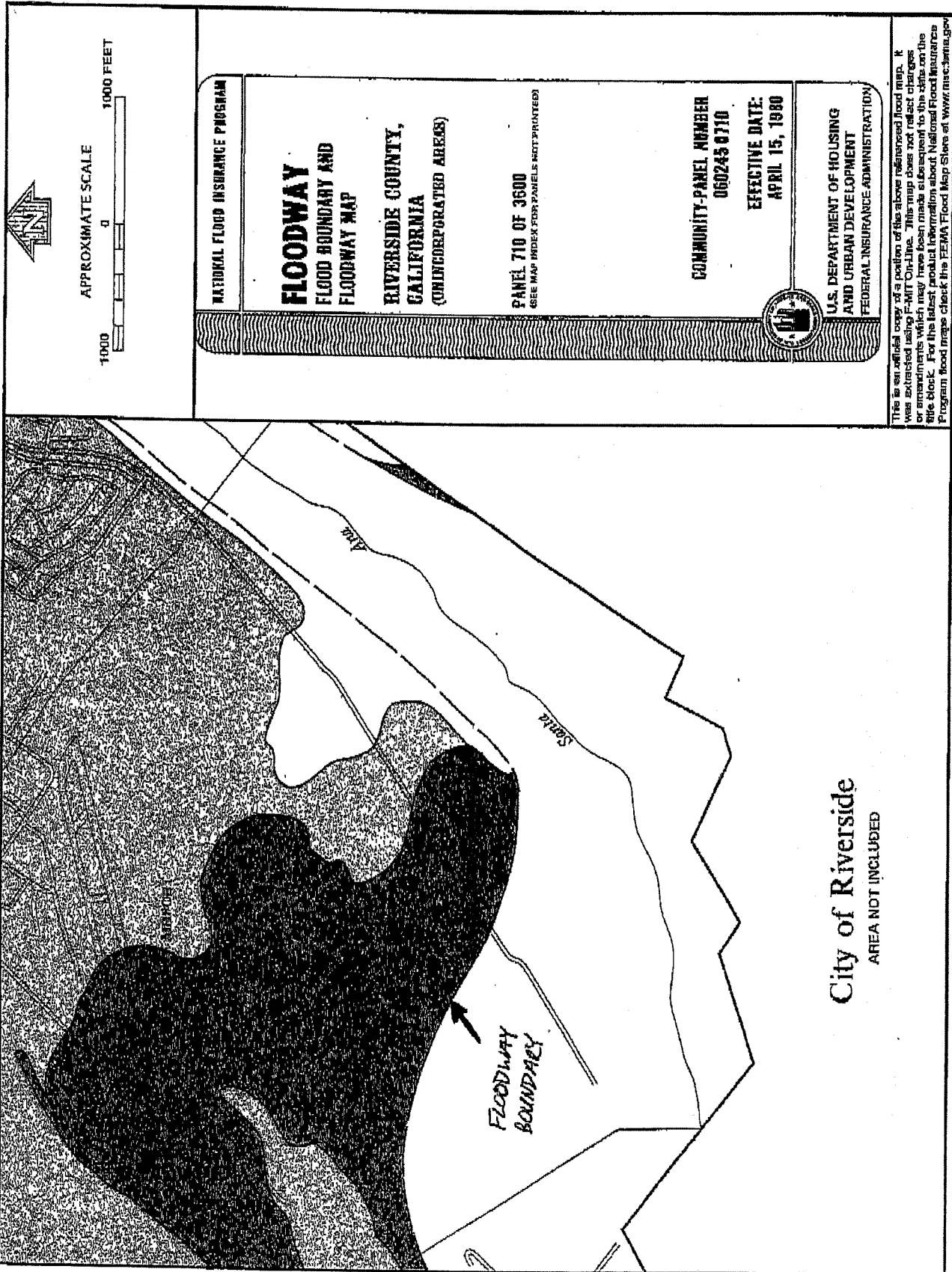
  
TERESA TUNG  
Senior Civil Engineer

Attachments

c: TLMA  
Attn: David Mares  
Mekbib Degaga

MAM:mcv  
PC\94792





APPROXIMATE SCALE

1000 0 1000 FEET

NATIONAL FLOOD INSURANCE PROGRAM

**FLOODWAY  
FLOOD BOUNDARY AND  
FLOODWAY MAP**

**RIVERSIDE COUNTY,  
CALIFORNIA  
(UNINCORPORATED AREAS)**

PANEL 710 OF 3600  
(SEE MAP INDEX FOR PANELS NOT PRINTED)

COMMUNITY-PANEL NUMBER  
060245 0710

EFFECTIVE DATE:  
APRIL 15, 1980

U.S. DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT  
FEDERAL INSURANCE ADMINISTRATION

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT Cut-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at [www.msc.fema.gov](http://www.msc.fema.gov)

City of Riverside  
AREA NOT INCLUDED



RIVERSIDE COUNTY  
*Regional Park And Open-Space District*



4600 Crestmore Road • Riverside, CA 92509-6858 • (909) 955-4310

Fax (909) 955-4305

PAUL FRANSEN

General Manager

June 1, 2005

Teresa Tung, Senior Civil Engineer  
Riverside County Flood Control and  
Water Conservation District  
1995 Market Street  
Riverside, CA 92501

RE: Your Letter of Comment Dated 5-16-05: Notice of Intent to Adopt a Mitigated Negative Declaration for Environmental Assessment No. Parks 1003.

Dear Ms. Tung,

The Riverside County Regional Park and Open-Space District (District) has received the above-referenced letter. On May 18, 2005, I met with Mr. Mekbib Degaga of your staff regarding the issues outlined in your letter. Per Mr. Degaga, the proposed location of our new building is within the 100-year flood zone, but outside of the floodway. Bearing that in mind, and per discussions in the meeting, we will institute the following mitigation measure:

1. The pad elevation of the proposed building will be raised to coincide with that of existing buildings on-site. This elevation is approximately 754 feet above mean sea level.

We hope that this measure meets with your approval. Because this project must go ahead to be adopted by the District's Board of Directors, we ask that if you have any modifications, please contact us as soon as possible. If we have not heard back from you by Friday, June 3, 2005, we will assume that it is satisfactory and will continue through the approval process.

Thank you for your time and consideration of our project. If you have any questions, or need any further information, please feel free to contact me at 951-955-4316.

Sincerely,

Marc Brewer  
Park Planner

STATE OF CALIFORNIA

Arnold Schwarzenegger, Governor

**NATIVE AMERICAN HERITAGE COMMISSION**

915 CAPITOL MALL, ROOM 384  
 SACRAMENTO, CA 95814  
 (916) 653-4082  
 (916) 657-5390 - Fax



Mr. Steve Lech  
 Riverside County Regional Park and Open Space District  
 4600 Crestmore Road  
 Riverside, CA 92509

May 12, 2005

Re: Riverside County Regional Park and Open Space District Headquarters Improvement Project  
 SCH# 2005041077

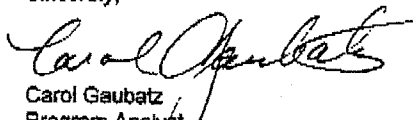
Dear Mr. Lech:

Thank you for the opportunity to comment on the above-referenced document. The Commission was able to conduct a Sacred Lands File search of the approximate project area, which identified no recorded Native American sites within the proposed project site. However, the lack of recorded sites does not preclude the possibility that cultural resources may be present. Additionally, this document contains no supporting documentation prepared in accordance with the CEQA Guidelines (15063 (d) (3)), regarding the conclusion that the project will cause no identifiable impacts to cultural resources. In order to address this shortfall, the Commission recommends that all of the following actions be taken.

- Contact the appropriate California Historic Resources Information Center for a record search. The record search will determine:
  - If a part or all of the area of project effect (APE) has been previously surveyed for cultural resources.
  - If any known cultural resources have already been recorded on or adjacent to the APE.
  - If the probability is low, moderate, or high that cultural resources are located in the APE.
  - If a survey is required to determine whether previously unrecorded cultural resources are present.
- If an archaeological inventory survey is required, the final stage is the preparation of a professional report detailing the findings and recommendations of the records search and field survey.
  - The final report containing site forms, site significance, and mitigation measures should be submitted immediately to the planning department. All information regarding site locations, Native American human remains, and associated funerary objects should be in a separate confidential addendum, and not be made available for public disclosure.
  - The final written report should be submitted within 3 months after work has been completed to the appropriate regional archaeological information center.
- Lack of surface evidence of archeological resources does not preclude their subsurface existence.
  - Lead agencies should include in their mitigation plan provisions for the identification and evaluation of accidentally discovered archeological resources, per California Environmental Quality Act (CEQA) §15064.5 (f). In areas of identified archaeological sensitivity, a certified archaeologist and a culturally affiliated Native American, with knowledge in cultural resources, should monitor all ground-disturbing activities.
  - Lead agencies should consider avoidance, as defined in Section 15370 of the CEQA Guidelines, when significant cultural resources could be affected by the proposed project.
  - Lead agencies should include in their mitigation plan provisions for the disposition of recovered artifacts, in consultation with culturally affiliated Native Americans.
  - Lead agencies should include provisions for discovery of Native American human remains and cemeteries in their mitigation plans. Health and Safety Code §7050.5, CEQA §15064.5 (e) and Public Resources Code §5097.98 mandate the process to be followed in the event of an accidental discovery of any human remains in a location other than a dedicated cemetery.

Early consultation with tribes in your area is the best way to avoid unanticipated discoveries once a project is underway. Enclosed is a list of Native Americans individuals/organizations that may have knowledge of cultural resources in the project area. The Commission makes no recommendation of a single individual or group over another. Please contact all those listed; if they cannot supply you with specific information, they may be able to recommend others with specific knowledge. By contacting all those listed, your organization will be better able to respond to claims of failure to consult with the appropriate tribe or group. If you have not received a response within two weeks' time, we recommend that you follow-up with a telephone call to make sure that the information was received.

Sincerely,

  
 Carol Gaubatz  
 Program Analyst  
 (916) 653-6251

CC: State Clearinghouse

RIVERSIDE COUNTY  
*Regional Park And Open-Space District*



4600 Crestmore Road • Riverside, CA 92509-6858 • (909) 955-4310

Fax (909) 955-4305

PAUL FRANSEN

General Manager

June 1, 2005

Carol Gaubatz, Program Analyst  
Native American Heritage Commission  
915 Capital Mall, Rm. 364  
Sacramento, CA 95814

RE: Your Letter of Comment Dated 5-12-05: Notice of Intent to Adopt a Mitigated Negative Declaration for Environmental Assessment No. Parks 1003.

Dear Ms. Gaubatz,

The Riverside County Regional Park and Open-Space District (District) has received the above-referenced letter. The District will implement the guidelines set forth in your letter prior to and during grading for the proposed project. An overall mitigation measure will be added to the mitigation monitoring plan that will read as follows:

1. Archaeological research and monitoring shall be conducted prior to and during grading activities as outlined in the attached letter, dated May 12, 2005, from Ms. Carol Gaubatz of the Native American Heritage Commission.

We hope that this measure meets with your approval. Thank you for your time and consideration of our project. If you have any questions, or need any further information, please feel free to contact me at 951-955-4318.

Sincerely,

Steve Lech  
Assistant Park Planner

**COUNTY OF RIVERSIDE**  
**TRANSPORTATION AND LAND MANAGEMENT AGENCY**

**NEGATIVE DECLARATION**

Project/Case Number or Name: Park District Headquarters Expansion Project

Environmental Assessment No. Parks 1003

Based on the Initial Study, it has been determined that the proposed project will not have a significant effect upon the environment.

PROJECT DESCRIPTION, LOCATION, AND MITIGATION MEASURES REQUIRED TO AVOID POTENTIALLY SIGNIFICANT EFFECTS, IF ANY: *See attached Initial Study.*

**COMPLETED/REVIEWED BY:**

By: Steve Lech

Title: Assistant Park Planner

Date: June 21, 2005

Applicant/Project Sponsor: Riverside County Regional Park and Open-Space District

Date Submitted: Not Applicable

**ADOPTED BY:**

- Board of Supervisors
- Planning Commission
- East Area Planning Council
- Planning Director
- Other

Person Verifying Adoption:

Title:

Date:

The Negative Declaration may be examined, along with documents referenced in the initial study, if any, at:

Riverside County Regional Park and Open-Space District Headquarters 4600 Crestmore Road, Riverside CA 92509

For additional information, contact Steve Lech at (951) 955-4318.



California Natural Resources Agency  
DEPARTMENT OF FISH AND GAME

<http://www.dfg.ca.gov>  
Habitat Conservation Planning Branch  
1416 9<sup>th</sup> Street, Room 1260  
Sacramento, CA 95814

ARNOLD SCHWARZENEGGER, Governor  
DON KOCH, Director

RIVERSIDE COUNTY REGIONAL  
PARK & OPEN-SPACE DISTRICT

09 JUN -2 PM 3:51



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I C fee  
Feb file  
Cesar  
RSU-10  
HDQ-10

May 29, 2009

Riverside County Regional Park & Open Space  
4600 Crestmore Rd.  
Riverside, CA 92509

Attention: Project Proponent or Project Applicant

Subject: Use of an old de minimis exemption as a California Environmental Quality Act filing fee waiver

To Whom It May Concern:

The Department of Fish and Game (Department) has recently conducted an audit of the California Environmental Quality Act (CEQA) filing fee receipts received from county clerks.

After reviewing receipt number 200700069 and the accompanying paperwork for EA Park 1003; Project # PK 4160, it has been determined that the de minimis exemption submitted with the notice of determination (NOD) is not valid. The enactment of Senate Bill 1535, which became effective on January 1, 2007, eliminated the fee exemption for projects determined by local lead agencies to have a "de minimis" effect on fish and wildlife.

As a result of this legislation a filing fee must be paid unless the project will have *no effect* on fish and wildlife (Fish and Game Code section 711.4(c)(2)). Project proponents who believe that the project will have no effect on fish and wildlife must submit a request for a no effect determination, along with their project information, to the Department. If the Department determines that the project will have no effect on fish and wildlife, then it will issue a no effect determination letter to the project proponent.

The use of a de minimis exemption dated prior to January 1, 2007 is invalid for waiving the CEQA filing fee if a new document has been filed for that project; please see Fish and Game Code (FGC) Section 711.4 in general and subsection (g) in particular regarding when a CEQA filing fee is due for a project.

If you feel that the above-mentioned project would qualify for a no effect determination, please contact your local Department of Fish and Game office. Please go to the following website, <http://www.dfg.ca.gov/regions/> to determine which office services the county where your project is located.

Within 30 days from the receipt of this letter, a signed copy of the no effect must be submitted along with a copy of this letter to:

CEQA Program

*Conserving California's Wildlife Since 1870*

1-21-05 13.1



California Natural Resources Agency  
**DEPARTMENT OF FISH AND GAME**  
 Habitat Conservation Planning Branch  
 1416 9<sup>th</sup> Street, Room 1260  
 Sacramento, CA 95814  
[www.dfg.ca.gov](http://www.dfg.ca.gov)

**ARNOLD SCHWARZENEGGER, Governor**  
**DONALD KOCH, Director**



*more copy*

RIVERSIDE COUNTY REGIONAL  
 PARK & OPEN-SPACE DISTRICT

09 JUL 14 PM 1:54

*[Redacted]*  
*2 c file copy*

June 30, 2009

Mark Brewer  
 Riverside County Regional Park & Open Space  
 4600 Crestmore Rd.  
 Riverside, CA 92509

Subject: Receipt of check number 0501748695 for the payment of CEQA Filing Fees due on receipt 200700069

Dear Mr. Brewer:

Thank you for your prompt response to our CEQA audit letter, dated May 29, 2009 regarding CEQA Filing Fee Receipt number 200700069. We have received your check in the amount of \$1800.00 for the 2007 Negative Declaration fees. Please use the enclosed amended receipt for any future filings regarding the same project. No further action regarding CEQA Filing Fee Receipt number 200700069 is needed.

Again, thank you, and if you have any further questions, please contact me at 916-651-1278 or at [clangner@dfg.ca.gov](mailto:clangner@dfg.ca.gov).

Sincerely

*Cristen Langner*

Cristen Langner  
 Environmental Scientist  
 Habitat Conservation Planning Branch

Enclosure: 1

*6-21-05*  
*13.1*



State of California—The Resources Agency  
 DEPARTMENT OF FISH AND GAME  
**2009 ENVIRONMENTAL FILING FEE CASH RECEIPT**

RECEIPT# <b>200700069-A</b>
STATE CLEARING HOUSE # (if applicable) <b>2005041077</b>

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY

LEAD AGENCY <b>Lead Agency Riverside County Regional Park &amp; Open Space</b>	DATE <b>06/30/2009</b>
COUNTY/STATE AGENCY OF FILING <b>Riverside County</b>	DOCUMENT NUMBER <b>200700069</b>

PROJECT TITLE  
**Project Title EA Park 1003; Project # PK 4160**

PROJECT APPLICANT NAME <b>Mark Brewer</b>	PHONE NUMBER ( )
--	---------------------

PROJECT APPLICANT ADDRESS <b>Address 4600 Crestmore Rd.</b>	CITY <b>Riverside</b>	STATE <b>CA</b>	ZIP CODE <b>92509</b>
--	--------------------------	--------------------	--------------------------

PROJECT APPLICANT (Check appropriate box):

Local Public Agency   
  School District   
  Other Special District   
  State Agency   
  Private Entity

CHECK APPLICABLE FEES:

- |   |            |    |                   |            |
|---|------------|----|-------------------|------------|
| <input type="checkbox"/> Environmental Impact Report  | \$2,768.25 | \$ | <u>          </u> | \$0.00     |
| <input type="checkbox"/> Negative Declaration   | \$1,993.00 | \$ | <u>          </u> | \$0.00     |
| <input type="checkbox"/> Application Fee Water Diversion (State Water Resources Control Board Only) | \$850.00   | \$ | <u>          </u> | \$0.00     |
| <input type="checkbox"/> Projects Subject to Certified Regulatory Programs                          | \$941.25   | \$ | <u>          </u> | \$0.00     |
| <input type="checkbox"/> County Administrative Fee  | \$50.00    | \$ | <u>          </u> | \$0.00     |
| <input type="checkbox"/> Project that is exempt from fees   |            |    |                   |            |
| <input type="checkbox"/> Notice of Exemption  |            |    |                   |            |
| <input type="checkbox"/> DFG No Effect Determination (Form Attached)                                |            |    |                   |            |
| <input checked="" type="checkbox"/> Other <b>2007 Negative Declaration</b>                          |            | \$ | <u>          </u> | \$1,800.00 |

PAYMENT METHOD:

- Cash   
  Credit   
  Check   
  Other

TOTAL RECEIVED \$            **\$1,800.00**

SIGNATURE <b>X <i>Christa Long</i></b>	TITLE <b>ES - Department of Fish &amp; Game</b>
---	--

# SECTION 1

## NOTICE INVITING BIDS

FORM APPROVED COUNTY COUNSEL  
BY: Synthia M. Gunzel 1-23-18  
SYNTHIA M. GUNZEL DATE

100 100 100 100



**NOTICE INVITING BIDS**

The Riverside County Regional Park and Open-Space District ("DISTRICT") invites sealed bids for construction improvements of the following project ("Work" or the "Project"):

The Park District Headquarters Expansion Project (PKARC 0231),  
located at 4600 Crestmore Road, Jurupa Valley, CA, 92509

The DISTRICT has completed design-development for construction of the building addition to the existing annex building located in historic setting with site improvements. The project will include the construction of an addition to the existing Carriage House containing a conference center meeting room, new lobby area, new office space, new restrooms, partial remodel and expansion of the existing kitchen/bar area, remodel of the existing office area, parking lot expansion, new landscaping, new plaza paving, landscaping and a new access road and related improvements as further described and shown in the plans and specifications.

The project will also include deductive alternates as described in Special Provisions section 01 23 00 Alternates.

The performance period for this project including all project submittals, reviews, approvals and actual construction will last for 270 calendar days, as provided in the Notice to Proceed, including project completion to Substantial Completion.

On or after [DATE APPROVED BY THE BOARD OF DIRECTORS OR DAY THEREAFTER MADE AVAILABLE], complete Bidding Documents are available through ARC Reprographics (ARC) at 4295 Main St, Riverside, CA 92501, 951-686-0530, or online at [riverside.digiprint@e-arc.co](mailto:riverside.digiprint@e-arc.co). Contact ARC for your specific order request. A fee will be charged for any copies of the Bidding Documents furnished to a bidder. Free viewing of documents is available on the ARC website.

Issuance of this Request for Bids and the administration of any subsequent contract will be performed by the DISTRICT. All inquiries regarding this Request for Bids must be in writing and faxed or emailed to:

**Riverside County Regional Park and Open-Space District  
4600 Crestmore Road  
Jurupa Valley, CA 92509  
Attention:**

**Jamie Garcia Buyer II**

**Fax: 951-955-4795**

**[jamgarcia@rivco.org](mailto:jamgarcia@rivco.org)**

**See [www.riversidecountyparks.org](http://www.riversidecountyparks.org) for DISTRICT information.**

**A mandatory pre-bid meeting will be held on Thursday, February 15, 2018 at 10:00 A.M. at the HQ Expansion Project site at 4600 Crestmore road, Jurupa Valley, CA 92509. It is suggested that the representative who attends the pre-bid meeting be an estimator, a project manager or a superintendent. Discussion will be held regarding the administration of this contract. It is important that potential contractors understand the unique requirements of this project, how those requirements will affect their ability to perform in a satisfactory manner and how this will affect the bid amount.**

Meeting will be held in the temporary office trailer in the existing parking lot at 4600 Crestmore Road, where the Project is located. When you arrive, inform the staff at the entry that you are attending the pre-bid meeting for the Park District Headquarters Expansion project and ask them for directions to the meeting location.

All questions regarding the documents should be directed to the DISTRICT. Bids must be in accordance with the Contract Documents.

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Kecia Harper-Ihem  
Clerk to the Board of Directors



OFFICE OF THE  
CLERK OF THE BOARD OF SUPERVISORS  
1st FLOOR, COUNTY ADMINISTRATIVE CENTER  
P.O. BOX 1147, 4080 LEMON STREET  
RIVERSIDE, CA 92502-1147  
PHONE: (951) 955-1060 FAX: (951) 955-1071

**KECIA HARPER-IHEM**  
Clerk of the Board of Supervisors

**KIMBERLY A. RECTOR**  
Assistant Clerk of the Board

January 31, 2018

THE PRESS ENTERPRISE  
ATTN: LEGALS  
PO BOX 792  
RIVERSIDE, CA 92501

TEL: (951) 368-9268  
E-MAIL: [legals@pe.com](mailto:legals@pe.com)

**RE: NOTICE INVITING BIDS: Park District Headquarters Expansion Project**

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **TWO (2) TIMES:**

**Saturday: February 3 and 10, 2018.**

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office, WITH TWO CLIPPINGS OF THE PUBLICATION.

**NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.**

Thank you in advance for your assistance and expertise.

Sincerely,

*Cecilia Gil*

Board Assistant to:  
KECIA HARPER-IHEM, CLERK OF THE BOARD

**Gil, Cecilia**

---

**From:** Legals <legals@pe.com>  
**Sent:** Tuesday, January 30, 2018 4:06 PM  
**To:** Gil, Cecilia  
**Subject:** Re: FOR PUBLICATION: Bids for Park Headquarters Expansion

Received for publication on 2/3 and 2/10. Proof with cost to follow.

Nick Eller

Legal Advertising Phone: **951-368-9222** / Fax: 951-368-9018 / E-mail: [legals@pe.com](mailto:legals@pe.com)  
**\*\*Employees of The Press-Enterprise are not able to give legal advice of any kind\*\***  
Standard Deadlines are 10:30am, 3 business days prior to the day you would like to publish

**The Press-Enterprise** PE.com / La Prensa

On Tue, Jan 30, 2018 at 3:56 PM, Gil, Cecilia <[CCGIL@rivco.org](mailto:CCGIL@rivco.org)> wrote:

Good afternoon,

Attached is a Notice Inviting Bids, for publication on Feb. 3 and Feb. 10. Please confirm. THANK YOU!

*Cecilia Gil*

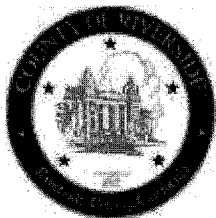
Board Assistant

Clerk of the Board of Supervisors

4080 Lemon St., 1st Floor, Room 127

Riverside, CA 92501

(951) 955-8464 Mail Stop# 1010



## **NOTICE INVITING BIDS**

The Riverside County Regional Park and Open-Space District ("DISTRICT") invites sealed bids for construction improvements of the following project ("Work" or the "Project"):

**The Park District Headquarters Expansion Project (PKARC 0231),**  
located at 4600 Crestmore Road, Jurupa Valley, CA, 92509

The DISTRICT has completed design-development for construction of the building addition to the existing annex building located in historic setting with site improvements. The project will include the construction of an addition to the existing Carriage House containing a conference center meeting room, new lobby area, new office space, new restrooms, partial remodel and expansion of the existing kitchen/bar area, remodel of the existing office area, parking lot expansion, new landscaping, new plaza paving, landscaping and a new access road and related improvements as further described and shown in the plans and specifications.

The project will also include deductive alternates as described in Special Provisions section 01 23 00 Alternates.

The performance period for this project including all project submittals, reviews, approvals and actual construction will last for 270 calendars days, as provided in the Notice to Proceed, including project completion to Substantial Completion.

On or after February 3, 2018, complete Bidding Documents are available through ARC Reprographics (ARC) at 4295 Main St, Riverside, CA 92501, 951-686-0530, or online at [riverside.digiprint@e-arc.co](mailto:riverside.digiprint@e-arc.co). Contact ARC for your specific order request. A fee will be charged for any copies of the Bidding Documents furnished to a bidder. Free viewing of documents is available on the ARC website.

Issuance of this Request for Bids and the administration of any subsequent contract will be performed by the DISTRICT. All inquiries regarding this Request for Bids must be in writing and faxed or emailed to:

**Riverside County Regional Park and Open-Space District**

**4600 Crestmore Road**

**Jurupa Valley, CA 92509**

**Attention:**

**Jamie Garcia Buyer II**

**Fax: 951-955-4795**

**[jamgarcia@rivco.org](mailto:jamgarcia@rivco.org)**

**See [www.riversidecountyparks.org](http://www.riversidecountyparks.org) for DISTRICT information.**

**A mandatory pre-bid meeting will be held on Thursday, February 15, 2018 at 10:00 A.M. at the HQ Expansion Project site at 4600 Crestmore Road, Jurupa Valley, CA 92509.** It is suggested that the representative who attends the pre-bid meeting be an estimator, a project manager or a superintendent. Discussion will be held regarding the administration of this contract. It is important that potential contractors understand the unique requirements of this project, how those requirements will affect their ability to perform in a satisfactory manner and how this will affect the bid amount.

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Date: January 31, 2018

Kecia Harper-Ihem, Clerk of the Board  
By: Cecilia Gil, Board Assistant



**Gil, Cecilia**

---

**From:** Gunzel, Synthia  
**Sent:** Tuesday, January 23, 2018 1:48 PM  
**To:** Craw, Donald; Gil, Cecilia  
**Subject:** RE: Parks - HQ Expansion Project

Good morning,

As a follow up to my communications with both of you, the bid opening shall be not less than 10 days from the time of the first publication or posting of the notice. Publication of the notice shall be done pursuant Gov Code 6066.

*Synthia M. Gunzel*  
Chief Deputy County Counsel  
County of Riverside  
Phone: (951) 955-6300  
Fax: (951) 955-6363  
Email: [smgunzel@rivco.org](mailto:smgunzel@rivco.org)

NOTICE: This communication is intended for the use of the individual or entity to which it is addressed and may contain attorney/client information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this communication is not the intended recipient or the employee or agent responsible for delivering this communication to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by reply email or by telephone and immediately delete this communication and all its attachments.

---

**From:** Craw, Donald  
**Sent:** Tuesday, January 23, 2018 9:44 AM  
**To:** Gil, Cecilia <[CCGIL@RIVCO.ORG](mailto:CCGIL@RIVCO.ORG)>  
**Cc:** Gunzel, Synthia <[SMGunzel@RIVCO.ORG](mailto:SMGunzel@RIVCO.ORG)>  
**Subject:** RE: Parks - HQ Expansion Project

Notice Inviting Bids for our HQ Expansion Project. Board approval will be on the Jan 30<sup>th</sup> agenda. Synthia indicated she will provide some info on the posting schedule to us.

Let me know if you need anything further

Thanks

*Don Craw*  
(951) 955-1395  
[www.RivCoParks.org](http://www.RivCoParks.org) | [Facebook](#) | [Twitter](#) | [Upcoming Events](#)

**ATTACHMENTS FILED WITH  
THE CLERK OF THE BOARD**



CALL (951) 368-9222  
EMAIL legals@pe.com

# THE PRESS-ENTERPRISE

DATE	ORDER NUMBER	PONumber	PRODUCT	SIZE	Amount
2/3/18	0011074391		PE Riverside	3 x 197 Li	768.30
2/10/18	0011074391		PE Riverside	3 x 197 Li	709.20

Invoice text: Bids for Park Headquarters Expansion

RECEIVED RIVERSIDE COUNTY  
 CLERK/BOARD OF SUPERVISORS  
 2018 FEB 15 AM 10:19

*Parks  
13.1 of 01/30/18*

Placed by: Cecilia Gil

## Legal Advertising Memo Invoice

**BALANCE DUE**

1,477.50

SALESCONTACT INFORMATION		ADVERTISER INFORMATION		
Nick Eller 951-368-9229	BILLING DATE 02/10/2018	BILLED ACCOUNT NUMBER 5209148	ADVERTISER/CLIENT NUMBER 5209148	ADVERTISER/CLIENT NAME BOARD OF SUPERVISORS



## THE PRESS-ENTERPRISE

Legal Advertising Memo Invoice

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

ADVERTISER/CLIENT NAME		
BOARD OF SUPERVISORS		
BILLING DATE 02/10/2018	BILLED ACCOUNT NUMBER 5209148	ADVERTISER/CLIENT NUMBER 5209148
BALANCE DUE 1,477.50	ORDER NUMBER 0011074391	TERMS OF PAYMENT DUE UPON RECEIPT

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS

BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE  
'PO BOX 1147'  
RIVERSIDE, CA 92502

CALIFORNIA NEWSPAPERS PARTNERSHIP  
Riverside Press-Enterprise  
PO BOX 54880  
LOS ANGELES CA 90054-0880

# THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100  
Riverside, CA 92507  
951-684-1200  
951-368-9018 FAX

**PROOF OF PUBLICATION  
(2010, 2015.5 C.C.P)**

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Bids for Park Headquarters Expansion /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

**02/03, 02/10/2018**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: February 10, 2018  
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE  
PO BOX 1147  
RIVERSIDE, CA 92502

Ad Number: 0011074391-01

P.O. Number:

Ad Copy:

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Fax: 951-955-4795  
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2/3, 2/10