

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.22
(ID # 6322)

MEETING DATE:

Tuesday, March 27, 2018


FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION:
Approval of the 4th Amendment in the amount of \$100,000 to Agreement 13-11-010 with AEI-CASC Consulting for On-Call Water Quality Management Plan Review Services. All Districts; [\$100,000 Current FY; \$775,000 - Total Cost]; Deposit Based Fees 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the 4th Amendment To Agreement for on-call services between County of Riverside – Transportation Department and AEI-CASC Consulting; and
2. Authorize the Chairman of the Board to execute the same on behalf of the County.

ACTION: Policy


Patricia Romo, Director of Transportation 3/6/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: March 27, 2018
xc: Transp.

Kecia Harper-Ihem

Clerk of the Board


Deputy

Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 100,000	\$ 0	\$ 775,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Deposit Based Fees (100%). No General funds will be used for this project.			Budget Adjustment: N/A	
			For Fiscal Year: 2017/2018	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Continued Water Quality Management Plan (WQMP) Review Services are needed to provide access to expertise and additional personnel, enabling the County of Riverside Transportation Department (Transportation Department) to efficiently manage peak work flows and supplement our core staff.

The Board of Supervisors approved and executed an agreement between the Transportation Department and AEI-CASC Consulting on January 7, 2014 (Agenda Item 3-44), to provide WQMP Review Services. Three additional consultants were subsequently approved by the Board of Supervisors to provide WQMP review services. Contracting with four consultants for the same services allows the department to assign work to the firm or firms with expertise in specific types of development and knowledge of watershed-specific WQMP requirements; avoids potential conflicts between WQMP reviewers and preparers; and allows the department to balance the work load to ensure timely reviews.

On March 10, 2015 (Agenda Item 3-41), the Board of Supervisors approved the 1st Amendment to the Agreement which increased the original contract amount from \$75,000 annually to \$225,000 annually for Fiscal Years 14/15 and 15/16 due to the increase in WQMP review activity. On July 26, 2016 (Agenda Item 3-51), the Board of Supervisors approved the 2nd Amendment to the Agreement to extend the term of the contract for the first of the two optional one-year extensions. On September 19, 2017 (Agenda Item 3-22), the Board of Supervisors approved the 3rd Amendment to the Agreement to extend the term of the contract for the second of the two optional one-year extensions.

This 4th Amendment to the Agreement will increase the current contract amount of \$75,000 to \$175,000 for Fiscal Year 17/18. The Fiscal Year 17/18 budget for this contract is nearly exhausted. For this fiscal year, the Transportation Department has received over 140 reports for review, for projects seeking entitlements and grading permits. The increased budget is necessary to keep up with increased development activity and to allow development WQMP reviews to continue without interruption.

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County Counsel has approved the Amendment as to form.

Impact on Residents and Businesses

AEI-CASC Consulting services are needed to provide access to the expertise and additional personnel needed to review WQMP's in an expedient manner and provide certainty for the processing of the steady increase of development project submittals.

Additional Fiscal Information

All associated contract costs will be funded using Deposit Based Fees. Thus, no net County costs will be incurred as a result of the contract extension.


Original Contract Amount:	Fiscal Year 2013/2014	\$75,000
	Fiscal Year 2014/2015	\$75,000
	Fiscal Year 2015/2016	\$75,000
1 st Amendment:	Revised Fiscal Year 2014/2015	\$225,000
	Revised Fiscal Year 2015/2016	\$225,000
2 nd Amendment:	Fiscal Year 2016/2017	\$75,000
3 rd Amendment:	Fiscal Year 2017/2018	\$75,000
4 th Amendment:	Revised <u>Fiscal Year 2017/2018</u>	<u>\$175,000</u>
	Total	\$775,000

Contract History and Price Reasonableness

The Transportation Department has contracted with AEI-CASC Consulting under this agreement since 2014. The billing rates for professional services from AEI-CASC Consulting remain unchanged from the billing rates included in the underlying 2014 agreement. The billing rates were developed by negotiations between AEI-CASC Consulting and the Transportation Department staff using the County's Purchasing Department policies and guidelines and are consistent with industry standards.

ATTACHMENTS:

4th Amendment to Agreement 13-11-010



Gregory V. Priamos, Director County Counsel 3/15/2018

4th AMENDMENT TO AGREEMENT

For On-Call Engineering Services

Between County of Riverside – Transportation Department

And AEI-CASC Consulting

THIS AMENDMENT (hereinafter the "4th Amendment") to an Agreement is made and entered into as of this 27th day of March, 2018, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), AEI-CASC Consulting (hereinafter "ENGINEER").

RECITALS

- A. COUNTY and ENGINEER have entered in an agreement entitled "Engineering Services Agreement of On-Call Water Quality Management Plan Check Services between County of Riverside – Transportation Department and AEI-CASC Consulting that is dated January 7, 2014 (M.O. 3.44) (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call engineering services. The Agreement provides for a three year initial term with two 1-year time extensions.
- B. January 14, 2015 the Riverside County Board of Services (M.O. 3.41) approved the 1st Amendment to the Agreement which increased the annual contract amount from \$75,000.00 to \$225,000.00 for FY 14/15 and FY 15/16.
- C. July 26, 2016 the Riverside County Board of Supervisors (M.O. 3.57) approved the 2nd Amendment to the Agreement providing the first time extension from July 1, 2016 through June 30, 2017. The contract amount for FY 16/17 was \$75,000.00
- D. September 19, 2017 the Riverside County Board of Supervisors (M.O. 3.22) approved the 3rd Amendment to the Agreement providing the second time extension from July 1, 2017 through June 30, 2018. The contract amount for FY 17/18 was \$75,000.00
- E. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized until June 30, 2016 and that the authority to approve and execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions.
- F. Due to an increased amount of development activities, the amount of compensation is required to be increased to provide timely and efficient services in review of Water Quality Management Plans being

1 submitted to the COUNTY.

2 G. The parties therefore now desire to amend the compensation amount for Fiscal Year 17/18.

3 **AGREEMENT**

4 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 5 1. The contract maximum as set forth in Article VI • COMPENSATION, subsection B.1. and Appendix C
6 Article CV • COST PROPOSAL are hereby modified and shall reflect that the compensation shall not
7 exceed \$175,000.00 for Fiscal Year 17/18 upon execution of this Agreement.
- 8 2. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and
9 conditions of the Agreement shall remain in full force and effect between the parties hereto.


10 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed
11 this day and year first written above.

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1 APPROVALS

2 COUNTY Approvals

3 RECOMMENDED FOR APPROVAL:

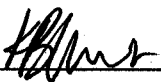
4
5  Dated: 3/13/2018

6 Patricia Romo
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8 Director of Transportation

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10 APPROVED AS TO FORM:


11 GREGORY P. PRIAMOS

12 County Counsel

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14 By:  3/14/18

15 Deputy County Counsel

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18 APPROVAL BY THE BOARD OF SUPERVISORS

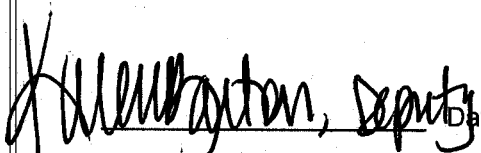
19
20  Dated: MAR 27 2018

21 CHUCK WASHINGTON

22 PRINTED NAME

23 Chairman, Riverside County Board of Supervisors

24 ATTEST:

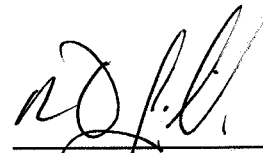
25
26
27  Dated: MAR 27 2018

28 KECIA HARPER-IHEM

29 Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

 Dated: 3/12/18

X Richard J. Sedor
PRINTED NAME

X President
TITLE

ENGINEER:

 Dated: 3/12/18

X Michelle E. Furlong
PRINTED NAME

X Secretary / Treasurer
TITLE