

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.7
(ID # 5673)

MEETING DATE:

Tuesday, April 10, 2018

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Ratification and Approval of Fourth Amendment to Lease - Department of Public Social Services, Hemet, Lease Extension, CEQA Exempt, District 3 [\$12,334,360.22] Federal 41.80%; State 8.25%; County 1.6%; Realign 48.35% (Clerk to file Notice of Exemption)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Existing Facilities exemption and Section 15061(b)(3) "Common Sense" exemption;
2. Ratify and approve the attached Fourth Amendment to Lease and authorize the Chairman of the Board to execute the same on behalf of the County; and
3. Direct the Clerk of the Board to file the attached Notice of Exemption with the County Clerk within five working days of approval by the Board.

ACTION: Policy, CIP

Robert Field, Assistant County Executive Officer/EDA

2/14/2018

Robert Field, Assistant County Executive Officer/EDA

2/22/2018

Susan Von Zabern, Director of Public Social Services

2/23/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: April 10, 2018
xc: EDA, Recorder

Kecia Harper-Ihem
Clerk of the Board

By: Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$642,555	\$1,079,134	\$12,334,360	\$ 0
NET COUNTY COST	\$10,281	\$17,266	\$197,350	\$ 0
SOURCE OF FUNDS: Federal 41.80%; State 8.25%; County 1.6%; Realign 48.35%			Budget Adjustment: No	
			For Fiscal Year: 2017/18 – 2027/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside has been under lease at 547-561 N. San Jacinto, Hemet, since 2004. The facility, occupied by the Department of Public Social Services (DPSS), continues to meet the needs of the Adult and Children's Services Division. The attached Fourth Amendment to Lease extends the lease ten years with improvements paid by Lessor and is a ratification request due to lease negotiations which commenced prior to the lease expiration date and were prolonged with ongoing dialogue between Lessor and County in reaching agreeable terms.

Pursuant to the California Environmental Quality Act (CEQA) the Fourth Amendment was reviewed and determined to be categorically exempt from CEQA under State CEQA Guidelines Section 15301, class 1-existing facilities exemption and Section 15061(b)(3), the "Common Sense" exemption. The proposed project is the letting of property involving existing facilities.

County Counsel has approved the Fourth Amendment as to form.

The Lease Amendment is summarized below.

Lessor: SIC/Leed Civic Plaza, L.L.C.
2251 Bowmont Drive
Beverly Hills, CA 90210

Location: 547-561 N. San Jacinto
Hemet, CA 92543

Size: 43,125 square feet

Term: Ten years commencing December 1, 2017, and terminating November 30, 2027.

Rent:

<u>Current</u>	<u>New</u>
\$1.92 per sq. ft.	\$1.85 per sq. ft.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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	\$82,863.43 per month	\$79,781.25 per month
	\$994,361.16 per year	\$957,375.00 per year
Increases:	3% Annually	
Interior/Exterior Maintenance:	Provided by Lessor	
Utilities:	County pays electric. Lessor pays all others	
Custodial:	Provided by Lessor	
Improvements:	Lessor, at Lessor's sole cost will replace carpet, vinyl and repaint the premises per DPSS specifications.	

Impact on Residents and Businesses

DPSS will continue to provide program services that will benefit the residents of this community. Residents and businesses will also benefit from the jobs and economic impact that is generated through occupancy of a facility by the County.

SUPPLEMENTAL:

Additional Fiscal Information

See attached Exhibits A, B, & C

DPSS will budget these costs in FY2017/18 through FY2027/28 and will reimburse EDA on a monthly basis for all associated lease costs.

Contract History and Price Reasonableness


The lease rate is aligned with the current real estate market.

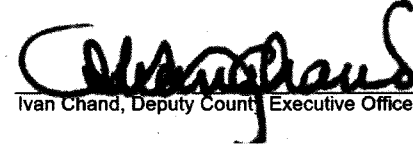
Attachments:

- Exhibits A, B, & C
- Fourth Amendment to Lease
- Notice of Exemption
- Aerial Map

RF:HM:VY:HR:ra HM035 19.710 13773
MinuteTrak 5673

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Kereni Macke, Principal Management Analyst 4/2/2018


Ivan Chand, Deputy County Executive Officer 4/3/2018



Gregory V. Priaplos, Director County Counsel 3/27/2018

Exhibit A

FY 2017/18

DPSS Lease Cost Analysis

547-561 N. San Jacinto, Hemet, California

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office:	43,125	SQFT	
Approximate Cost per SQFT (July - Nov)	\$	1.92	
Approximate Cost per SQFT (Dec - June)	\$	1.85	
Lease Cost per Month (July - Nov)	\$	82,863.43	
Lease Cost per Month (Dec - June)	\$	79,781.25	
Total Lease Cost (July - Nov)			\$ 414,317.15
Total Lease Cost (Dec - June)			\$ 558,468.75
Total Estimated Lease Cost for FY 2017/18			\$ 972,785.90

Estimated Additional Costs:

Utility Cost per Square Foot	\$	0.12	
Estimated Utility Costs per Month (July- Nov)	\$	25,875.00	
Estimated Utility Costs per Month (Dec - June)	\$	36,225.00	
Total Estimated Utility Cost			\$ 62,100.00
EDA Lease Management Fee - 4.21%			\$ 17,442.75
EDA Lease Management Fee - 4.92%			\$ 47,861.07
TOTAL ESTIMATED COST FOR FY 2017/18			\$ 1,100,189.72
Amount Approved in Previous Agreement			\$ 457,634.90
Amount for FY17/18			\$ 642,554.82
TOTAL COUNTY COST 1.6%			\$ 10,280.88

Exhibit B

FY 2018/19
DPSS Lease Cost Analysis
547-561 N. San Jacinto, Hemet, California

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office:	43,125 SQFT		
Approximate Cost per SQFT (July - Nov)	\$	1.85	
Approximate Cost per SQFT (Dec - June)	\$	1.91	
Lease Cost per Month (July - Nov)		\$	79,781.25
Lease Cost per Month (Dec - June)		\$	82,174.69
Total Lease Cost (July - Nov)			\$ 558,468.75
Total Lease Cost (Dec - June)			\$ 410,873.44
Total Estimated Lease Cost for FY 2018/19			\$ 969,342.19

Estimated Additional Costs:

Utility Cost per Square Foot	\$	0.12	
Estimated Utility Costs per Month		\$	5,175.00
Total Estimated Utility Cost			\$ 62,100.00
EDA Lease Management Fee - 4.92%			\$ 47,691.64
TOTAL ESTIMATED COST FOR FY 2018/19			\$ 1,079,133.82
TOTAL COUNTY COST 1.6%			\$ 17,266.14

Exhibit C

**FY 2019/20 to FY 2027/28
DPSS Lease Cost Analysis
547-561 N. San Jacinto, Hemet, California**

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office: 43,125 SQFT

	FY 2019/20	FY 2020/21	FY 2021/22 - FY2027/28
Approximate Cost per SQFT (July - Nov)	\$ 1.91	\$ 1.96	
Approximate Cost per SQFT (Dec - June)	\$ 1.96	\$ 2.02	
Lease Cost per Month (July - Nov)	\$ 82,174.69	\$ 84,639.93	\$ 668,006.76
Lease Cost per Month (Dec - June)	\$ 84,639.93	\$ 87,179.13	\$ 580,827.63
Total Lease Cost (July - Nov)	\$ 575,222.81	\$ 592,479.50	\$ 4,676,047.29
Total Lease Cost (Dec - June)	\$ 423,199.64	\$ 435,895.63	\$ 2,904,138.15
Total Estimated Lease Cost for FY 2019/20 to FY 2027/28	\$ 998,422.45	\$ 1,028,375.13	\$ 7,580,185.44

Estimated Additional Costs:

Utility Cost per Square Foot	\$ 0.12	\$ 0.12	\$ 0.12
Estimated Utility Costs per Month (Dec - June)	\$ 5,175.00	\$ 5,175.00	\$ 5,175.00
Total Estimated Utility Cost	\$ 62,100.00	\$ 62,100.00	\$ 408,825.00
EDA Lease Management Fee - 4.92%	\$ 49,122.38	\$ 50,596.06	\$ 372,945.12
TOTAL ESTIMATED COST FOR FY 2019/20 to FY 2027/28	\$ 1,109,644.84	\$ 1,141,071.18	\$ 8,361,955.56
TOTAL COUNTY COST 1.6%	\$ 17,754.32	\$ 18,257.14	\$ 133,791.29

F11: Cost - Total Cost \$ 12,334,360.22
F11: Net County Cost - Total Cost \$ 197,349.76

1 **FOURTH AMENDMENT TO LEASE**

2 547-561 N. San Jacinto, Hemet, California

3
4 This **FOURTH AMENDMENT TO LEASE** ("Fourth Amendment"), dated as of
5 the date last written below, is entered into by and between **SIC/LEED CIVIC PLAZA**
6 **LLC**, a Delaware limited liability company, ("Lessor") and the **COUNTY OF**
7 **RIVERSIDE**, a political subdivision of the State of California ("County"), as lessee,
8 (Lessor and County are sometimes collectively referred to as the "Parties").

9 **RECITALS**

10 a. D.D. Bainbridge, LLC, predecessor-in-interest to SIC/LEED Civic
11 Plaza, LLC, as lessor, and County, entered into that certain Lease dated July 27, 2004,
12 ("Original Lease") whereby Lessor has agreed to lease to County and County has
13 agreed to lease from Lessor, that certain building located at 547-561 N. San Jacinto,
14 Hemet, California, ("the Building"), as more particularly described in the Lease ("the
15 Original Premises").

16 b. The Original Lease has been amended by:

17 That certain First Amendment to Lease dated, June 7, 2005, by and between
18 County and D.D. Bainbridge, LLC, predecessor-in-interest to Lessor ("First
19 Amendment"), whereby the Original Lease was amended to require the Lessor to
20 perform certain tenant improvements to the Premises.

21 That certain Second Amendment to Lease dated April 8, 2008, by and between
22 County and Lessor ("Second Amendment"), whereby the Original Lease was amended
23 to increase the size of the Premises, to increase the Rent, and to require the Lessor to
24 perform certain leasehold improvements.

25 That certain Third Amendment to Lease dated February 8, 2011, by and
26 between County and Lessor ("Third Amendment") whereby the Original Lease was
27 amended to require the Lessor to perform certain additional tenant improvements to
28 the premises.

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1 c. The Original Lease, together with the First, Second, and Third
2 Amendments, shall hereafter be referred to as the "Lease".

3 d. County and Lessor desire to further amend the Lease by extending
4 the term of the Lease, setting forth the monthly Rent during the extension of the term,
5 and requiring Lessor to perform certain additional tenant improvements.

6 NOW, THEREFORE, for good and valuable consideration the receipt and
7 adequacy of which is hereby acknowledged, the Parties agree as follows:

8 1. **Term.** Section 3 of the Lease is amended by the following: The Original
9 Term of the Lease shall be extended for a period of ten (10) years, commencing
10 December 1, 2017, and expiring November 30, 2027 (which shall be the "Expiration
11 Date" of the Lease).

12 2. **Rent.**

13 5. **Rent.** Section 5 of the Lease shall be amended to add subsections
14 5.2 and 5.3 as follows:

15 5.2 Commencing December 1, 2017, County shall pay the sum of
16 \$79,781.25 per month to Lessor as Rent for the Leased Premises, payable, in advance,
17 on the first day of the month, or as soon thereafter as a warrant can be issued in the
18 normal course of County's business.

19 5.3 Notwithstanding the provisions of Section 5.2 above,
20 commencing December 1, 2018, and again on December 1 of each subsequent year of
21 the Original Term, the monthly Rent shall be increased by an amount equal to three
22 percent (3%) of the monthly Rent payable during the month immediately prior to the
23 month in which the Rent increase is to be effective.

24 3. **Alterations and Additions.** Section 11 shall be amended to add
25 subsection 11.5 as follows:

26 11.5 **Additional Improvements by Lessor.** Lessor shall, at Lessor's
27 sole expense, not subject to reimbursement, complete the additional tenant
28 improvements described below ("Additional Improvements"), with work to commence

1 by January 1, 2019, or such later date which is mutually agreed by County and Lessor.
2 The Additional Improvements shall be constructed generally in accordance with the
3 provisions of Exhibit "F" of the Lease (to the extent applicable), and in accordance with
4 selections of finishes by County as stated in the attached Exhibit "M". Lessor shall
5 complete work in phases (to be mutually agreed upon by County and Lessor) after
6 hours or on weekends.

7 Lessor shall replace the exterior glass adjoining the east lobby entrance doors
8 with exterior building materials in common or complimentary to the current building
9 exterior. Work to commence after the retrofit of lobby doors, contracted separately by
10 Lessor upon the request and expense of County, or upon written notice from the
11 County the intended lobby door retrofit project has been cancelled.

12 Lessor shall install new carpet in all areas of the Premises which are currently
13 carpeted. Lessor's responsibility shall include lifting of workstations utilizing Shaw
14 furniture jacks or jacks approved in advance by County, removal of existing carpet, and
15 installation of carpet tiles and base. Lessor shall replace current vinyl flooring with
16 Luxury Vinyl Tile (LVT). In addition, Lessor shall repaint the interior of the Premises.

17 County's responsibility for hard-walled offices shall include packing and moving
18 of files, removal of personal property, file cabinets, chairs, computers, other
19 electronics, and telephones. Desk furniture shall be dismantled and either removed or
20 relocated within the hard-walled office for further movement by the carpet vendor.

21 County's responsibility for cubicles shall include packing and moving of freestanding
22 pedestal files, chairs, personal property, and lifting any wiring off the floor for clear
23 access. Computers and telephones to remain on cubicle surfaces. County shall
24 remove art or hangings on walls

25 **4. Notices.** Section 20.19 of the Lease is amended by changing the
26 addresses of the County and Lessor for notices to the following address:

27 County:
28 County of Riverside

Lessor:
SIC/Leed Civic Plaza

1 Economic Development Agency
2 3403 Tenth Street, Suite 400
3 Riverside, CA 92501

2251 Bowmont Drive
Beverly Hills, CA 90210

4 **5. Capitalized Terms. Fourth Amendment to Prevail.** Unless defined
5 herein or the context requires otherwise, all capitalized terms herein shall have the
6 meaning defined in the Lease. The provisions of this Fourth Amendment shall prevail
7 over any inconsistency or conflicting provisions of the Lease, and shall supplement the
8 remaining provisions thereof.

9 **6. Miscellaneous.** Except as amended or modified herein, all terms of the
10 Lease shall remain in full force and effect and shall apply with the same force and
11 effect. If any provisions of this Fourth Amendment shall be determined to be illegal or
12 unenforceable, such determination shall not affect any other provision of the Lease and
13 all such other provisions shall remain in full force and effect. The language in all parts
14 of this Fourth Amendment shall be construed according to its normal and usual
15 meaning and not strictly for or against either Lessor or County. Neither this Fourth
16 Amendment, nor any notice nor memorandum regarding the terms hereof, shall be
17 recorded by the County.


18 **7. Effective Date.** This Fourth Amendment shall not be binding or
19 consummated until its approval by the Riverside County Board of Supervisors and fully
20 executed by the Parties.

21 (Signatures on following page)
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1 **IN WITNESS WHEREOF**, the Parties have executed this Fourth Amendment as
2 of the date last written below.

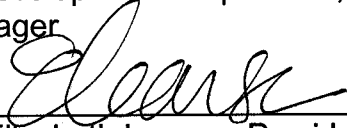
3 **LESSEE:**
4 **COUNTY OF RIVERSIDE**

LESSOR:
SIC/LEED CIVIC PLAZA LLC, a Delaware
limited liability company

5
6 By 
7 Chuck Washington, Chairman
Board of Supervisors

By: SIC/LEED, LLC, a Delaware limited
liability company, its Sole Member

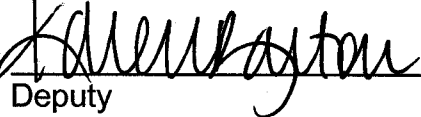
8 By: L2 Development Corporation, its
Manager

9
10 By: 
Elizabeth Leanse, President

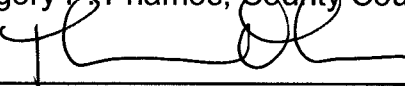
11
12 Dated: APR 10 2018

Dated: 3/21/18

13
14 **ATTEST:**
15 Kecia Harper-Ihem
Clerk of the Board

16 By: 
17 Deputy

18 **APPROVED AS TO FORM:**
19 Gregory P. Priamos, County Counsel

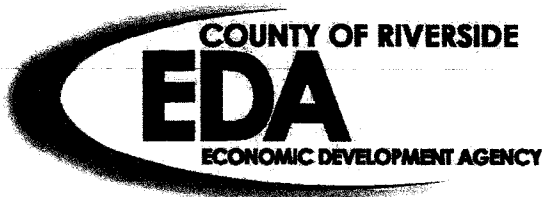
20 By: 
21 Thomas Oh
Deputy County Counsel

22
23
24
25 HR:tg/031618/HM035/19.665

**DPSS STANDARD INTERIOR FINISHES LIST
HEMET ASD/CSD**

Manf: Dunn Edwards/Suprema Color: Inside Passage DEC764 Finish: Eggshell	Accent Walls & General Area	
Manf: Dunn Edwards/Suprema Color: Periscope DE5873 Finish: Eggshell	Accent Walls & General Area	
Manf: Dunn Edwards/Suprema Color: Egyptian Sand DE6207 Finish: Eggshell	Accent Walls & General Area	
Manf: Dunn Edwards/Suprema Color: Mica Creek DE5823 Finish: Eggshell	Accent Walls & General Area	
Manf: Dunn Edwards/Suprema Color: Ball of String DE6190 Finish: Eggshell	Accent Walls & General Area	
Manf: Dunn Edwards/Suprema Finish: Semi-Gloss	Restrooms	
Manf: Dunn Edwards/Suprema Color: Ball of String DE6190 Finish: Eggshell	Offices, Storage Room, Comm Room	
Manf: Dunn Edwards/Suprema Finish: Eggshell	SFIS and DMV Background	
Manf: In Pro Corp. Style: 160 Series High Impact Size: 2" Thick	General	www.inprocorp.com 800.222.5556
Manf: Shaw Style: Transparent Tile #59593 Color: Moonstone 62500 Monolithic Type: Tile Layout: Monolithic	Throughout	Russell Kitchens 951.830.8716
Manf: Shaw Style: Portal Tile 5T035 Type: Walk Off Tile Layout: Monolithic	Lobby & Employee Entrance	Russell Kitchens 951.830.8716
Manf: Burke Flooring Style: Burke Base-1/8" Cove Size: 4"H	General	

Manf: Shaw Contract Style: Grain 0354V Color: 64111 Parchment Size: 7x48 Planks	Break Room	Russell Kitchens 951.830.8716
Manf: Shaw Style: Transparent 59563 Type: Tile Layout: Random or Monolithic	Supply, Storage & Copy Rooms	
Item: Grout Manf: Custom Building Products Style: Polyblend Grout Colors Color: 52Tobacco		Katie Brassieur 909.851.6510
Manf: Shaw Contract Stratum Style: Stratum 500 023UV Type: Tile/ 00506 Wimena Pine Layout: Random or Monolithic	Public Lobby	Russell Kitchens 951.830.8716



Original Negative Declaration/Notice of Determination was routed to County Clerks for posting on.

4/11/18
Date

W
Initial

NOTICE OF EXEMPTION

January 23, 2018

Project Name: County of Riverside, Economic Development Agency (EDA) Department of Social Services Adult Services Division Fourth Amendment to Lease, Hemet

Project Number: FM042310003500

Project Location: 547-561 North San Jacinto Street, North of Florida Avenue, Hemet, California 92543; Assessor's Parcel Number (APN) 445-090-011; (See Attached Exhibit)

Description of Project: The County of Riverside (County) has a lease agreement with SIC/Leed Civic Plaza L.L.C. for a 43,125 square foot of office space located within a building at 547-561 North San Jacinto Street in the City of Hemet, California. The space is currently used by the Department of Public Social Services (DPSS) Children's and Adult Services Divisions. The County is seeking to amend the Lease Agreement to extend the term of the lease an additional ten years commencing December 1, 2017 and terminating November 30, 2027. The Fourth Amendment to the Lease Agreement is identified as the proposed Project under the California Environmental Quality Act (CEQA). The proposed Project would involve the continuation of the letting of office space within an existing building and would require minor interior alterations, including paint and carpeting to make the space functional. No expansion of the existing office building will occur. The operation of the facility will continue to provide public social services and no additional direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: County of Riverside, Economic Development Agency

Name of Person or Agency Carrying Out Project: County of Riverside, Economic Development Agency, SIC/Leed Civic Plaza L.L.C.

Exempt Status: State CEQA Guidelines, Section 15301, Class 1, Existing Facilities Exemption; Section 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061 and 15300 to 15301.

Reasons Why Project is Exempt: The proposed Project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The Project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The Project will not cause an impact to an environmental resource of hazardous or critical concern nor does the Project have unusual circumstances which could potentially have a significant effect on the environment due. The Project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the Fourth Amendment to the Lease Agreement.

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- **Section 15301 – Class 1 Existing Facilities Exemption:** This categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site's use. The Project, as proposed, is limited to an amendment to a Lease which extends the term for another ten years. The Fourth Amendment to the Lease will not increase or expand the use of the site, as no increase in capacity or intensity of use to the existing building are being considered. The continued use of the available suite by DPSS would be consistent with the permitted and planned capacity of the site; therefore, the Project is exempt as the Project meets the scope and intent of the Class 1 Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- **Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the Project may have a significant effect on the environment. The proposed Fourth Amendment to the Lease and minor tenant improvements will not result in any direct or indirect physical environmental impacts. The use and operation of the facility will be substantially similar to the existing use and will not create any new environmental impacts to the surrounding area. No impacts beyond the ongoing, existing use of the site and existing building would occur. Therefore, in no way, would the Project as proposed have the potential to cause a significant environmental impact and the Project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Economic Development Agency hereby concludes that no physical environmental impacts are anticipated to occur and the Project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed: _____



Date: _____

1/23/18

Mike Sullivan, Senior Environmental Planner
County of Riverside, Economic Development Agency

RIVERSIDE COUNTY CLERK & RECORDER

**AUTHORIZATION
TO BILL
BY JOURNAL VOUCHER**

Project Name: DPSS ASD Fourth Amendment to Lease, Hemet

Accounting String: 524830-47220-7200400000 - FM042310003500

DATE: January 23, 2018

AGENCY: Riverside County Economic Development Agency

THIS AUTHORIZES THE COUNTY CLERK & RECORDER TO BILL FOR FILING AND HANDLING FEES FOR THE ACCOMPANYING DOCUMENT(S).

NUMBER OF DOCUMENTS INCLUDED: One (1)

AUTHORIZED BY: Mike Sullivan, Senior Environmental Planner, Economic Development Agency

Signature: 

PRESENTED BY: Heidi Rigler, Senior Real Property Agent, Economic Development Agency

-TO BE FILLED IN BY COUNTY CLERK-

ACCEPTED BY: -

DATE: -

RECEIPT # (S) -



Date: January 23, 2018

To: Mary Ann Meyer, Office of the County Clerk

From: Mike Sullivan, Senior Environmental Planner, Project Management Office

Subject: **County of Riverside Economic Development Agency Project # FM042310003500**
DPSS ASD Fourth Amendment to Lease, Hemet

The Riverside County's Economic Development Agency's Project Management Office is requesting that you post the attached Notice of Exemption. Attached you will find an authorization to bill by journal voucher for your posting fee.

After posting, please return the document to:

Mail Stop #1330

Attention: Mike Sullivan, Senior Environmental Planner,

Economic Development Agency,

3403 10th Street, Suite 400, Riverside, CA 92501

If you have any questions, please contact Mike Sullivan at 955-8009.

Attachment

cc: file