

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.12
(ID # 6294)

MEETING DATE:

Tuesday, April 10, 2018

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA) AND BOARD OF SUPERVISORS :

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND BOARD OF SUPERVISORS:
Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project – Approval of Revised Project Budget, Amendment No. 1 for Triad Consulting, Inc. and Notice of Completion for Audio Associates of San Diego, All Districts. [\$110,400 - Capital Improvement Fund 30700 - 51%, EDA-PMO Operating Budget - 34%, Clerk of the Board Funds - 15%] (Clerk to Record the Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify an increase to the budget by \$110,400 for a revised project budget of \$610,400 for the Riverside County Administrative Center (CAC) Board Chambers Audio Visual (AV) System Upgrade Project;
2. Authorize the use of Capital Improvement Fund 30770, EDA-PMO Operating Budget, and Clerk of the Board Funds, including reimbursement to the Economic Development agency (EDA) for incurred project related expenses;

Continued on page 2

ACTION: Policy, CIP

Robert Field, Assistant County Executive Officer/EDA

3/8/2018

Kecia Harper-Ihem, Clerk of the Board

3/8/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Tavaglione, Washington, Perez and Ashley
Nays: Jeffries
Absent: None
Date: April 10, 2018
xc: EDA, BOS, Recorder

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

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STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Ratify Amendment No. 1 to the Professional Services Agreement between the County of Riverside (County) and Triad Consulting, Inc. (Triad) in the amount of \$26,000 for the Riverside CAC Board Chambers AV System Upgrade Project, and authorize the Chairman of the Board to execute the Amendment on behalf of the County;
4. Authorize the Assistant County Executive Officer/EDA to administer Amendment No. 1 for Triad in accordance with applicable Board policies;
5. Accept the Riverside CAC Board Chambers AV System Upgrade Project constructed by Audio Associates of San Diego, California, as complete, and authorize the Clerk of the Board to record the attached Notice of Completion; and
6. Authorize the release of the undisputed retained funds in the amount of \$16,588 to Audio Associates in accordance with the contract terms.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 110,400	\$ 0	\$ 110,400	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Capital Improvement Fund 30700-51%, EDA-PMO Operating Budget-34%, Clerk of the Board Funds-15%			Budget Adjustment: No	
			For Fiscal Year: 2017/18	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On December 8, 2015, Item 3-16, the Board of Supervisors (Board) approved a professional services agreement for design services between the County and Triad for the Riverside CAC Board Chambers AV System Upgrade project in the amount of \$80,222.

On February 9, 2016, Item 3-9, the Board approved the plans and specifications and authorized the Clerk of the Board to advertise for bids for the project; and in accordance with Board Policy B-11, upon determination of low bidder and award, authorized the Chairman of the Board to execute the agreement on behalf of the County. On March 17, 2016, the County received bids on the project from three pre-qualified contractors. Audio Associates was determined to be the lowest responsive and responsible bidder; therefore, a construction agreement was approved in the amount of \$303,648. During construction, three change orders were approved in the cumulative amount of \$28,117, increasing the contract value to \$331,765. The three change orders did not

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exceed the 10% contingency allowance nor single change order dollar authority; therefore no Board action was required.

During Audio Associates' preparation of the project submittals and system program development, changes were requested to both the project equipment and functionality. County Information Technology procured additional computer equipment and accessories for the installation to commence when the Board was dark in August 2016. Triad was directed by the EDA to provide design guidance for the incorporation of the requested changes to the project. Amendment No. 1 will compensate Triad for the additional services during system re-design and installation in the amount not-to-exceed \$26,000 for a revised agreement value of \$106,222.

Audio Associates has completed the work and the Project has been inspected and found to comply with all contract requirements. This Board action will release the undisputed contract retention funds in the amount of \$16,588 to Audio Associates after the Notice of Completion has been recorded and the 35 day lien period has expired per contract terms.

EDA is seeking Board approval for a project budget increase by \$110,400, from \$500,000 to \$610,400 to the Project. The increase will cover pending obligations for the completion of the Project.

Impact on Citizens and Businesses

The Riverside CAC Board Chambers AV System Upgrade project has replaced an existing analog system which was at the end of its life cycle. The community will benefit by having a more stable system to conduct public meetings.

Design Consultant Contract History for Triad Consulting, Inc.

DESCRIPTION	AMOUNT	PERCENT	DESCRIPTION
Base Service Contract	80,222	0.00%	Consultant design and construction administrative services.
Amendment No. 1	26,000	32.41%	Re-design to incorporate the integration of ACCELA software and system changes requested by Board Chambers users.
TOTAL	\$ 106,222	32.41%	

Additional Fiscal Information

Additional Fiscal Information

The approximate allocation of the project budget increase is as follows:

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PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET	PROJECT BUDGET INCREASE	REVISED PROJECT BUDGET
Design Consultant	1	80,000	26,222	106,222
Construction Management	2	0	0	0
Construction Contract	3	374,000	(42,235)	331,765
Offsite Construction	4	0	0	0
Project Management	5	26,000	59,094	85,094
Fixtures, Furnishings, Equipment	6	0	0	0
Other Soft Costs / Specialty Consultants	7	0	13,661	13,661
Project Contingency	8	20,000	(20,000)	0
Minor Construction/ RCIT	9	0	73,658	73,658
Revised Project Budget		\$ 500,000	\$ 110,400	\$ 610,400


The project budget increase of \$110,400 will cover Amendment No. 1 to Triad in the amount of \$26,000, including any other remaining project related obligations. All costs associated with this Board action will be expended in FY 2017/18 and are 51% funded by Capital Improvement Fund 30700, 34% funded by the EDA-PMO Operating Budget, and 15% funded by Clerk of the Board Funds.

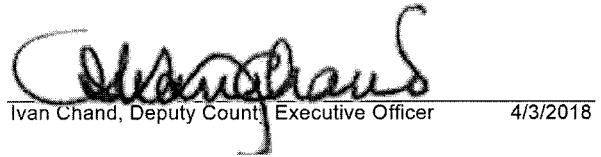
Attachments:

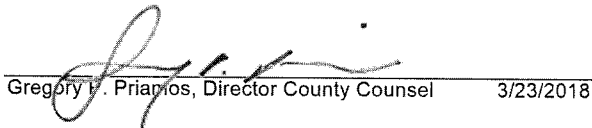
- Amendment No. 1 for Triad Consulting, Inc.
- Notice of Completion for Audio Associates of San Diego

RF:HM:VC:SP:JA:BL:tv FM08100007035 6294 - 13772
S:\Project Management Office\FORM 11'S\In Process\6294 - 13772_D3 - 007035 - CAC Board Chambers AV System Upgr-
Amend 1-Triad, NOC for Audio Assoc & Bdgt Incr_041018.doc

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Rohini Dasika, Principal Management Analyst 4/3/2018


Ivan Chand, Deputy County Executive Officer 4/3/2018


Gregory P. Priamos, Director County Counsel 3/23/2018

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**FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES
BY AND BETWEEN THE COUNTY OF RIVERSIDE AND
TRIAD CONSULTING FOR RIVERSIDE COUNTY ADMINISTRATIVE CENTER
BOARD CHAMBERS AUDIO VISUAL UPGRADE PROJECT**

THIS FIRST AMENDMENT is entered into by and between the COUNTY OF RIVERSIDE, ("COUNTY"), and TRIAD CONSULTING (herein referred to as "CONSULTANT"), regarding the Agreement for Professional Services first entered into on December 8, 2015, Agenda Item 3.16.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and providing that all other sections not amended remain in full force and effect, the parties hereto agree to amend the Agreement as follows:

I. **Article II. Project Definition**, is amended to modify the third sentence as follows:

"CONSULTANT shall furnish all technical and professional services including labor, material, equipment, transportation, supervision, and expertise to fully and adequately perform and complete the covenants set forth in Exhibit A consisting of seven (7) pages, Exhibit A-1 consisting of two (2) pages, and Exhibit B consisting of three (3) pages, collectively "Schedule of Services", attached hereto and incorporated herein by reference.

II. **Article V. Performance Period** is hereby amended to modify the term of the Agreement term from 11/3/2015 through 12/01/2016, to the new performance date of 11/3/2015 through 12/31/2016.

III. **Article VI. Compensation** subparagraph B. is amended by changing the second sentence referencing the total amount of the contract, as follows:

"The total amount of the contract is not to exceed One Hundred Six Thousand, Two Hundred Twenty Two Dollars (\$ 106,222.)."

[REMAINDER OF PAGE LEFT BLANK]

APR 10 2018 3.12

1 IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute this
2 First Amendment.

3
4 CONSULTANT:
5 TRIAD CONSULTING

6 DATED: 2-21-17

7 By: Gregory W. Brandon

8 Gregory W. Brandon, Principal

9 Federal Tax I.D. No. 20-2793575

10 COUNTY OF RIVERSIDE

11
12 DATED: APR 10 2018

13 By: Chuck Waf

14 ~~John Tavaglione~~

15 Chairman, Board of Supervisors

16 ATTEST:

17 Kecia Harper-Ihem

18 Clerk of the Board

19 By: Kecia Harper-Ihem

20 Deputy

21
22 APPROVED AS TO FORM:

23 GREGORY P. PRIAMOS

24 County Counsel

25 By: Marsha L. Victor

26 Marsha L. Victor

27 Chief Deputy

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

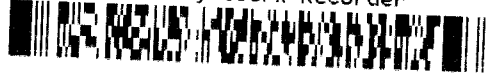
RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

2018-0140189

04/11/2018 03:00 PM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

009

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project (FM08100007035)

Date of Completion: Date Hereof 4/10/18

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Audio Associates of San Diego, 1497 Jayken Way, Chula Vista, CA 91911

Street or legal description of site: 4080 Lemon Street, Riverside, CA 92501

Dated: April 10, 2018

Owner: County of Riverside
(Name of Public Entity)

By: *Chuck Washington*
Chuck Washington, Chairman, Board of Supervisors

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)

ss

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

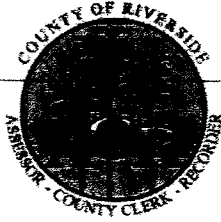
ATTEST: Kecia Harper-Ihem, Clerk

By: *Kecia Harper-Ihem*
Deputy

Executed at Riverside, California on 4/10/18

Chuck Washington
Chuck Washington, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY: *Synthia M. Gunzel* DATE: 4-10-18
SYNTHIA M. GUNZEL



PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

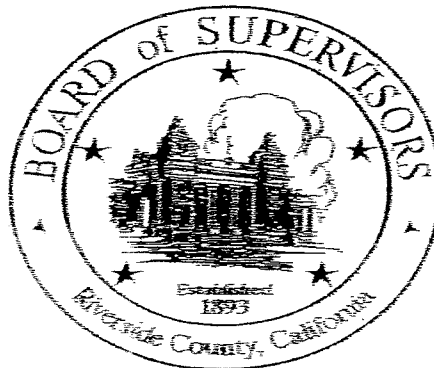
www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION OF THE SEAL for the Riverside County Board of Supervisors
(embossed on document)



Date:

4-10-18

Signature:

Karen Barton

Print Name:

Karen Barton, Board Assistant, Riverside County Clerk of the Board