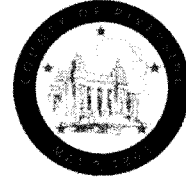


SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.23  
(ID # 6202)

**MEETING DATE:**

Tuesday, April 10, 2018

**FROM :** PUBLIC SOCIAL SERVICES:

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Amendment #6 to Agreement with Oak Grove Institute Foundation, Inc., for Wraparound Services, from April 1, 2018 through December 31, 2018. [All Districts]; [Total Cost \$2,336,679 - 100% Realignment Funding]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify amendment #6 to agreement #CS-02829 with Oak Grove Institute Foundation, Inc., and authorize the Board Chairman to sign the amendment extending wraparound services from April 1, 2018 through December 31, 2018, in an amount not to exceed \$2,336,679;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of funding and as approved by County Counsel, to sign amendments that do not change the substantive terms of the agreement and sign amendments to the compensation provisions that do not exceed 10% annually.

**ACTION:** Policy

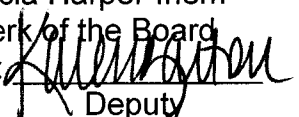
  
Susan Von Zabern, Director of Public Social Services 3/14/2018

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: April 10, 2018  
xc: DPSS. Purchasing

Kecia Harper-Ihem  
Clerk of the Board  
By:  Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ -	\$ 2,336,679	\$ 2,336,679	\$ -
<b>NET COUNTY COST</b>	\$ -	\$ -	\$ -	\$ -
<b>SOURCE OF FUNDS: Realignment Funding: 100%</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 18/19</b>	

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

As a result of Senate Bill 163 (Statutes of Welfare and Institutions Code 18250), the State authorized counties to implement a wraparound program to provide foster youth with alternatives to group home care by using equivalent funding for intensive services to youth and families, with the goal of improving childrens' outcomes.

Wraparound service is individualized, comprehensive service for youth with complex multi-dimensional issues. Wraparound services focus on building strengths of each eligible child, youth and family and are designed to address their unique and changing needs. Findings indicate that Wraparound services positively impact youth who participate in the program by improving stability and reunification rates, while decreasing group home placements and re-entry into the foster care system.

Since implementation of Riverside County's wraparound program in July 2003, a total of 1,776 unduplicated youth have received services. Implementation of the wraparound program has proved to be cost-effective, ultimately enabling DPSS to invest the savings into funding additional Social Workers, as well as prevention and intervention services. Currently, Oak Grove Treatment Centers is providing wraparound services to 93 youth that otherwise would have required a higher level of care.

**Impact on Residents and Businesses**

The wraparound program provides much needed assistance to youth and families as an alternative to group home placements throughout Riverside County.

**Additional Fiscal Information**

Funding for this agreement was budgeted through the normal County budget process from realignment funding. Funds for this agreement will be budgeted through December 31, 2018. Budget adjustments are not necessary. The department does not anticipate spending these funds until July 1<sup>st</sup>, so a current fiscal year cost was not included.

**Contract History and Price Reasonableness**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

On August 14, 2017, Request for Quote (RFQ) # DPARC-510 for wraparound services was released on the Public Purchase website. The bid was accessed by 77 potential vendors, which resulted in 44 vendors downloading the RFQ and other attachments. At the date of close, DPSS received 9 proposals for the RFQ of which 8 of those proposals were found to be responsive.

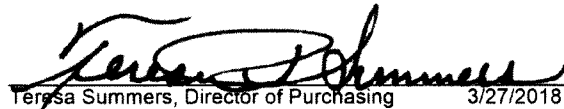
Potential vendors were invited to ask questions via the online Public Purchase bid notification system. The questions were answered publically for all vendors to see.


After thorough review, Olive Crest Treatment Centers was identified as the lowest, most reasonable and responsible bidder. As a result of the bid process, the current wraparound agreement with the existing incumbent, Oak Grove Institute Foundation, Inc., must be extended through December 31, 2018 for continuity of care and to allow current clients to complete these services.

**ATTACHMENTS:**

**Attachment A:      Amendment # 6 to Agreement # CS-02829**

  
Jennifer Sargent, Principal Management Analyst      4/3/2018

  
Teresa Summers, Director of Purchasing      3/27/2018

  
Gregory V. Priapos, Director County Counsel      3/29/2018

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT # 6  
PROFESSIONAL SERVICES AGREEMENT WITH  
Oak Grove Institute Foundation, Inc.  
Wraparound Services

PROFESSIONAL  
SERVICES CONTRACT: CS-02829-06

CONTRACT TERM: July 1, 2015 through December 31, 2018

EFFECTIVE DATE  
OF AMENDMENT: April 1, 2018

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Oak Grove Institute Foundation, Inc., hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-02829-06
2. Amend contract term to read: "July 1, 2015 – December 31, 2018".
3. Remove Annual Maximum Reimbursable Amount in its entirety.
4. Amend "Total Maximum Reimbursable Amount" to read:  
"TOTAL MAXIMUM REIMBURSABLE AMOUNT:  
FY 15/16 – 18/19 \$16,356,753"
5. Amend section II, "DPSS Responsibilities", to read:  
"A. Assign staff to be the liaison between DPSS and the Contractor.  
B. DPSS may monitor the performance of the Contractor in meeting the terms, conditions and services in this Contract. DPSS, at its sole discretion, may monitor the performance of the Contractor through any combination of the following methods: periodic on-site visits, annual inspections, evaluations, and Contractor self-monitoring.  
C. Refer children/youth and their families for Wraparound services until April 1, 2018."
6. Amend section III.A.4., "Service Delivery - Requirements", subsection vi.a to read:  
"vi. Develop a POC and Support Services for each child/youth and their family which recognizes phases of progression from dependency to self-sufficiency. Plan development shall include, but is not limited to:

APR 10 2018

3.73

a. Referral Services

1. Make available a 24/7 phone message system and/or cellphone line answered by a live person.
2. Accept referrals Monday – Friday from 8:00 a.m. to 5:00 p.m., by phone and/or e-mail until April 1, 2018.
3. Make initial contact with families within two business days of approval start date.
4. Initiate and coordinate the initial orientation and face-to-face meeting.
5. Upon request, conduct staffing meetings to meet with group home/foster home or any other relevant personnel to obtain information regarding youth behavior, successful interventions, and case information.”

7. Amend section III.A. “Contractor Responsibilities”, subsection 7, “Data and Reporting Requirements” to read:

“7. DATA AND REPORTING REQUIREMENTS

- i. Contractor shall prepare a monthly program status report. An electronic copy of this report shall be submitted to DPSS CSD at: [PDRreports@rivco.org](mailto:PDRreports@rivco.org) on a monthly basis, and submitted by the 20<sup>th</sup> of the month following the month when services were rendered (i.e., July report will be due August 20<sup>th</sup>), an exception will be made if the 20<sup>th</sup> is not a business day. An additional copy of the Monthly report shall be provided to the Program Development Liaison, upon request. This report will be a listing of active clients participating in the program. Contractor shall complete and submit the monthly client report (Exhibit G) with the following information:
  - a. Dependent’s Name
  - b. Dependent’s Date of Birth
  - c. Last four (4) digits of Dependent’s Social Security Number (SSN)
  - d. Initial Referral Date
  - e. Assigned Social Worker
  - f. Wraparound Facilitator
  - g. Initial face-to-face meeting date
  - h. Dependent’s service phase (Engagement, Planning, Implementation, Transition)
  - i. All dates and types of contacts for that month (PP, FTM, BHS, Therapist)
  - j. Issues, problems, unusual events, or additional pertinent information on the dependent/family. These issues may include, but are not limited to, after-hours (5:00pm – 8:00am), weekend, and holiday problems, abuse allegations, acting out behaviors, runaway situations, and return to group home.
  - k. Discharge/Termination Date, if applicable.
- ii. Contractor shall prepare a quarterly summary outcome report. An electronic copy of this report must be sent to DPSS CSD at: [PDRreports@rivco.org](mailto:PDRreports@rivco.org) on a quarterly basis, and submitted by the 20<sup>th</sup> of the month of each quarter, an exception will be made if the 20<sup>th</sup> is not a business day. An additional copy of the Quarterly report shall be provided to the Program Development Liaison, upon request. This report will be a summary of aggregate data and will include but is not limited to the following:

- a. Youth/family served
- b. Summary of successes and challenges
- c. Administrative updates"

8. Amend section IV. "Fiscal", subsection A "Maximum Reimbursable Amount" to read:

FISCAL YEAR	AMOUNT
15/16	\$4,673,358.00
16/17	\$4,673,358.00
17/18	\$4,673,358.00
18/19	\$2,336,679.00

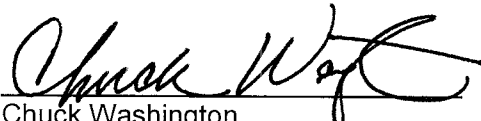
9. Amend section VI. "General", subsection A, "Effective Period" to read:


"This Contract is effective July 1, 2015 to December 31, 2018, with zero (0) renewal options."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of Amendment #6 to the Contract.

Riverside County

Oak Grove Institute Foundation, Inc.

  
 Chuck Washington,  
 Chair, Board of Supervisors

  
 Tammy Wilson  
 Chief Executive Officer

APR 10 2018  
 Date

3/20/18  
 Date

FORM APPROVED COUNTY COUNSEL  
 BY:  3/27/18  
 DANIELLE D. MALAND DATE

ATTEST:  
 KECIA HARPER-HEM, Clerk  
 By:   
 DEPUTY