



**SUBMITTAL TO THE BOARD OF DIRECTORS  
RIVERSIDE COUNTY REGIONAL PARK  
AND OPEN-SPACE DISTRICT  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
13.3  
(ID # 6742)

**MEETING DATE:**  
Tuesday, April 10, 2018

**FROM :** REGIONAL PARK & OPEN SPACE DISTRICT:

**SUBJECT:** REGIONAL PARK & OPEN SPACE DISTRICT: Adopt Resolution No. 2018-07  
Authorizing the Application for the State of California, Department of Parks and  
Recreation, Off-Highway Motor Vehicle Recreation Grant Funds; District ALL;  
[\$0]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Adopt Resolution No. 2018-07 Authorizing the Regional Park and Open-Space District to submit an application to State of California, Department of Parks and Recreation for its Off-Highway Motor Vehicle Recreation (OHMVR) Grant Funds Program; and
2. Authorize the General Manager, or designee, to accept any grant funds which may be awarded as the result of this application, execute the grant agreement, in substantially the State form attached and as approved by County Counsel, which may result from this application and to take all actions necessary to administer said agreement.

**ACTION:** Policy

Scott Bangle, Director/General Manager / Park Director 3/29/2018

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Director Ashley, seconded by Director Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: April 10, 2018  
xc: Parks

Kecia Harper-Ihem  
Clerk of the Board  
By Deputy

**SUBMITTAL TO THE BOARD OF DIRECTORS RIVERSIDE COUNTY REGIONAL PARK  
AND OPEN-SPACE DISTRICT  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	17/18

**BACKGROUND:**

**Summary**

The California Department of Parks and Recreation Off-Highway Vehicle Motor Vehicle Recreation Division is accepting applications for funding under their Grants and Cooperative Agreements Program. The anticipated \$30 million in funds are available to eligible applicants for the purposes of planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, trail heads, staging areas, and other facilities associated with the use of off-highway motor vehicles, and programs involving off-highway motor vehicle safety or education. Riverside County Regional Park and Open-Space District (District) wishes to apply for a portion of these grant funds, with the intent of conducting a feasibility study for planning purposes.

Population growth has increased the demand for all types of outdoor recreation in Riverside County. For some time, the District has been aware of the disparity between recreational demand and available Off-Highway Vehicle Recreation (OHVR) venues in the region and has made attempts to find a suitable site to establish an OHVR facility on public lands in Riverside County. These efforts have been unsuccessful for various reasons. Nevertheless, the District remains committed to the vision of providing diverse and challenging opportunities for off-road enthusiasts while addressing economic, environmental, and social concerns. The proposed feasibility study will review properties currently held by the District for suitability in addressing unmet OHVR needs, as well as examine potential sites for new acquisition and/or future development.

If the application is successful, the District will utilize the awarded grant funding to solicit qualified firms to prepare a Feasibility Report. The selected consultant will conduct research necessary to evaluate the feasibility of the development of an OHVR facility in Riverside County, as well as identify and prioritize potential sites for acquisition and/or development by the District. The issues identified as criteria for evaluating feasibility in this study include but are not limited to: need, as defined by a comparison between the numbers of off-highway vehicles registered in Riverside County and the places to ride them; community support; financial sustainability; regional economic impact; potential locations and related environmental issues, existing and planned land uses, soils, local roadway access, and potential for trail head facilities such as parking; legal issues; liability issues; and enforcement of ecological issues. The consultant will prepare and submit a draft and final feasibility report containing their findings to the District for use in future planning efforts.

The proposed resolution is a requirement of the grant application process, and authorizes the District to submit an application for funds. The Standard State Agreement for OHVR Grants and Cooperative Agreements Program is attached. If awarded, a copy of the signed agreement will be provided to the Executive Office.

**IMPACT ON CITIZENS AND BUSINESSES**

**SUBMITTAL TO THE BOARD OF DIRECTORS RIVERSIDE COUNTY REGIONAL PARK  
AND OPEN-SPACE DISTRICT  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

The proposed project is the first step in meeting an unmet need for OHVR enthusiasts residing in Riverside County. It would provide the District with information crucial to decision making in regard to the development of new OHVR facilities.

**SUPPLEMENTAL**

Additional Fiscal Information


The total anticipated cost for this project is \$341,965. There is a minimum match requirement of 26% of the total project cost for this grant. The District intends to apply for \$250,000 in grant funds, and the remaining balance of \$91,965 (37% of total project cost) will be provided by the existing fund balance in the District's Off-Highway Vehicle Maintenance Fund 25440.

**Attachments:**

Resolution No. 2018-07

Standard Agreement - OHV

  
Rahini Datta, Principal Management Analyst 4/2/2018

  
Gregory L. Priamos, Director County Counsel 3/29/2018

1 Board of Directors

Riverside County  
Regional Park & Open-Space District

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4 RESOLUTION NO. 2018-07

5 RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE COUNTY REGIONAL  
6 PARK AND OPEN-SPACE DISTRICT APPROVING THE APPLICANT TO APPLY FOR GRANT  
7 FUNDS FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION,  
8 OFF-HIGHWAY VEHICLE GRANT FUNDS

9 WHEREAS, The people of the State of California have enacted the Off-Highway Motor  
10 Vehicle Recreation Act of 2003, which provides funds to the State of California and its political  
11 subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and  
12 Safety for off-highway vehicle recreation; and

13 WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California  
14 Department of Parks and Recreation ("State") has been delegated the responsibility to  
15 administer the program; and

16 WHEREAS, procedures established by the California Department of Parks and  
17 Recreation require the Applicant's Governing Body to certify by resolution the approval of the  
18 Application before submission of said application to the State for Off-Highway Motor Vehicle  
19 Grant funds; and

20 WHEREAS, this proposed action appears on, or is in conformance with this jurisdiction's  
21 adopted general or master plan and is compatible with the land use plans of those jurisdictions  
22 immediately surrounding the areas of interest for possible OHV uses; now, therefore,

23 BE IT RESOLVED, DETERMINED AND ORDERED that the Board of Directors for the  
24 Riverside County Regional Park and Open-Space District hereby:

- 25  
26  
27 1. Approves the filing of an Application(s) for an Off-Highway Vehicle Grant Funds  
28 or Cooperative Agreement; and

FORM APPROVED COUNTY COUNSEL  
BY: *Synthia M. Gunzel* 3-29-18  
DATE  
SYNTHIA M. GUNZEL

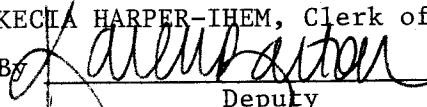
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2. Certifies that the District understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that acquisition and development projects be maintained to specific conservation standards; and
4. Certifies that the any resulting acquisition and development activities will be well-maintained during its useful life; and
5. Certifies that this agency will implement the proposed activities with diligence once funds are available and the District has reviewed, understands, and agrees with the grant agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this proposed activity (as applicable); and
8. Appoints the General Manager as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the proposed activities associated with the use and purpose of the grant funds.
9. Accepts the Grant funds if awarded and authorizes the General Manager to execute the Grant Agreement on behalf of the District.

ROLL CALL:

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board  
By  Deputy

**PROJECT AGREEMENT**

PROJECT AGREEMENT NUMBER:	PROJECT TYPE:
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GRANTEE:

PROJECT TITLE:

PROJECT PERFORMANCE PERIOD: FROM: \_\_\_\_\_ THROUGH: \_\_\_\_\_

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED: \_\_\_\_\_

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the Project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of this Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE: \_\_\_\_\_ page(s)

ATTACHMENT 2 - GENERAL PROVISIONS: \_\_\_\_\_ page(s)

FORM APPROVED COUNTY COUNSEL  
 BY: Symhia M. Gunzel 3-29-18  
 DATE: \_\_\_\_\_  
 SYMTHIA M. GUNZEL

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME:
TITLE:	TITLE:
DATE:	DATE:

**CERTIFICATION OF FUNDING (FOR STATE USE ONLY)**

CONTRACT NUMBER:		VENDOR NUMBER:		FUND:
INDEX:	OBJECT CODE:	PCA:	CONTRACT AMOUNT:	APPROPRIATION:
ITEM:	CHAPTER:	STATUTE:	FISCAL YEAR:	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER: \_\_\_\_\_ DATE: \_\_\_\_\_

## **Project Agreement General Provisions (Nonfederal Applicants Only)**

### **A. Definitions**

1. The term "State" as used herein means the California State Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project which is described on Attachment 1 of this agreement and in the Project Application, which is hereby incorporated into this agreement by reference.
4. The term "Application" as used herein means the individual Project Application and its required attachments pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

### **B. Project Execution**

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project agreement and the terms and conditions set forth in this agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee, shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State approved development plans, specifications and estimates or Force Account Schedule. The Grantee shall make property or facilities acquired and/or developed pursuant to this agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.

4. If the Project includes acquisition of real property, and the cost of which is to be reimbursed with Grant moneys under this agreement, shall as required thereby, comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this agreement.
5. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. Grantee agrees to furnish the State additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of State might interfere with the operation of the Project.

#### C. Project Costs

The Grant moneys to be provided to the Grantee under this agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this agreement whichever is less:

1. If the Project includes acquisition of real property, the State shall disburse to Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this agreement.

State will disburse the amount of the State approved purchase price together with State approved costs of acquisition. The State may elect to make disbursement for deposit into escrow.

2. If the Project includes development, after approval by State of Grantee's plans, specifications and estimates or Force Account Schedule and after completion of the Project or any phase or unit thereof, State shall disburse to Grantee upon receipt and approval by State of a statement of incurred costs from Grantee, the amount of such approved incurred costs shown on such statement, not to exceed the State Grant amount set forth on page 1 of this agreement, or any remaining portion of such Grant amount to the extent of such statement. Grantee, upon a showing that the Project may not proceed without advance funding, may request advance payment of those funds needed up to a maximum of ninety (90) percent of the State Grant amount allocated for development upon receipt and approval by State of Grantee plans, specifications and estimates or Force Account Schedule.

The statements to be submitted by Grantee shall set forth in detail the incurred or estimated cost of work performed or to be performed on development of the Project and whether performance will be by construction contract or by Force Account. Statements shall not be submitted, nor shall State make payments, more frequently than for work performed during ninety (90) day periods unless otherwise requested by State.

#### D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred twenty (120) days after completion of Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this agreement available for inspection by the State upon request.



3. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
4. The Grantee may be provided advanced payments for Grants but only for those that are for Planning, Acquisition, and Facility Operation and Maintenance. The Grantee shall place such moneys in a separate interest bearing account, setting up and identifying such account prior to the advance, interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

5. Equipment must be used solely for OHV related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes

#### E. Project Termination

1. The Grantee may unilaterally rescind this agreement at any time prior to the commencement of the Project. After Project commencement this agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
3. Failure of the Grantee to comply with the terms of this agreement or contract under the enabling legislation may be cause for suspension of all obligations of the State hereunder. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if in the judgment of the State such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
4. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of agreement, is the, operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the Grantee of this agreement shall be the specific performance of this agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this agreement.

#### F. Hold Harmless

1. Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement except claims arising from the concurrent or sole negligence of State, its officers, agents and employees.
2. The Grantee shall protect indemnify, hold harmless and defend State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise

under Government code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of State, its officers, or employees.

3. In the event State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent State in the legal action unless State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

#### G. Financial Records

1. The Grantee shall retain all financial accounts, documents, and records for three (3) years from the expiration date of the Project agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years has been completed and a report published.
2. During regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this agreement or matters related thereto.

#### H. Use of Facilities

1. The property acquired or developed with Grant moneys under this agreement shall be used by the Grantee only for the purpose for which the State Grant moneys were requested and no other use of the area shall be permitted except by specific act of the Legislature.
2. The Grantee shall without cost to State, except as may be otherwise provided in this or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this agreement in the manner of and according to the provisions of this agreement, the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other provision of law which may be applicable to such operation and maintenance.
3. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

#### I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this Project agreement.

#### J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this agreement as though set forth in full in this agreement.

K. Severability

1. If a provision of this agreement or the Application thereof is held invalid, that invalidity shall not affect other provisions or applications of the agreement which can be given effect without the invalid provision or Application, and to this end the provisions of this agreement are severable.

L. Governing Law

1. This agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this agreement shall take place in the county wherein the Project funded by this agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during performance period.