

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
3.20  
(ID # 6462)

**MEETING DATE:**

Tuesday, April 24, 2018

**FROM :** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY FIRE DEPARTMENT :

**SUBJECT:** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY FIRE DEPARTMENT: Riverside County Fire Administration Building Furniture – California Environmental Quality Exempt, Approval of In-Principle and Preliminary Project Budget, District 5. [\$457,270 – Fire Department General Fund - 51%, Structural Fire Taxes Fund - 49%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Riverside County Fire Administration Building Furniture (County Fire Administration Furniture) Project for inclusion on the Capital Improvement Program (CIP) project list;
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption and Section 15061 (b)(3) "Common Sense" Exemption;
3. Approve in-principle the County Fire Administration Furniture Project located at 403 E. 4th Street in Perris, California;

**ACTION:** Policy, CIP

  
Robert Field, Assistant County Executive Officer/EDA

3/30/2018

  
Daniel Talbot, Chief Cal Fire Riverside County

3/30/2018


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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: April 24, 2018  
xc: EDA, Fire, purchasing

Kecia Harper-Ihem  
Clerk of the Board

By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

4. Approve a preliminary project budget of \$457,270 for the Project;
5. Authorize the use of the Fire Department General Fund and Structural Fire Taxes Fund, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
6. Delegate project management authority for the Project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and within the approved project budget; and
7. Authorize the Purchasing Department to execute consultant services agreements for consultants that have been pre-qualified for services up to \$100,000, per fiscal year, in accordance with applicable Board policies for this project.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 457,270	\$ 0	\$ 457,270	\$ 0
<b>NET COUNTY COST</b>	\$ 233,208	\$ 0	\$ 233,208	\$ 0
<b>SOURCE OF FUNDS:</b> Fire Department General Fund - 51%, Structural Fire Taxes Fund – 49%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2017/18	

**C.E.O. RECOMMENDATION:** Approval

**BACKGROUND:**

**Summary**

On August 23, 2016, Item 3-23, the Board of Supervisors (Board) approved the Riverside County Fire Department Administration project. County Fire and EDA collaborated to develop plans and specifications for the tenant improvements, including a new building interior layout and a full replacement of the outdated mechanical, electrical, and plumbing systems.

The furnishings for the project had been contemplated to be purchased through separate funding sources. The design, procurement and installation of the furniture is hereby recommended to be the Fire Department General Fund and Structural Fire Taxes Fund; therefore, a new project is to be established for the installation of the furnishings.

EDA recommends the Board approve the County Fire Administration Furniture project and preliminary project budget in the amount of \$457,270 to move forward with project.

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With certainty, there is no possibility that the project may have a significant effect on the environment. The project, as proposed, is limited to the design, procurement, and installation of furniture for the Riverside County Fire Administration Building. The use of the facility would not change, would not require any expansion of service or facilities, and would not result in an increase in capacity or intensity of use. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The Project will not cause an impact to an environmental resource of hazardous or critical concern nor would the Project include unusual circumstances which could have a potential significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. Therefore, the project is exempt as the project meets the scope and intent of the Common Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301.

**Impact on Residents and Businesses**

The Riverside Fire Administration project will provide the adequate space to allow the Fire Department to provide services to the community in the most cost effective and timely manner.

**Additional Fiscal Information**

The approximate allocation of the preliminary project budget is as follows:

<b>PROJECT BUDGET LINE ITEMS</b>	<b>CATEGORY</b>	<b>PROJECT BUDGET AMOUNT</b>
Architectural Design	1	27,440
Construction Management	2	0
Construction Contract	3	0
Construction Inspection	4	0
Project Management	5	5,000
Fixtures, Furnishings, Equipment	6	383,260
Other Soft Costs / EDA Inspection	7	0
Project Contingency	8	41,570
Minor Construction	9	0
<b>Preliminary Project Budget</b>		<b>\$ 457,270</b>

All costs associated with this Board action will be expended in FY 2017/18 and are 51% funded with the Fire Department General Fund and 49% funded with Structural Fire Taxes Fund.

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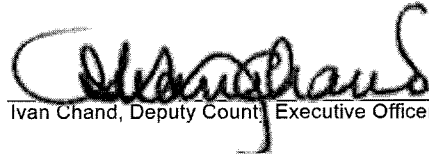
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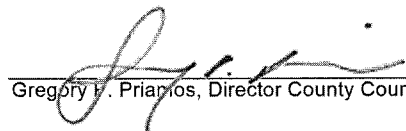
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Nehini Dasika, Principal Management Analyst 4/16/2018

  
Ivan Chand, Deputy County Executive Officer 4/16/2018

  
Teresa Summers, Director of Purchasing 3/23/2018

  
Gregory J. Priamos, Director County Counsel 4/9/2018