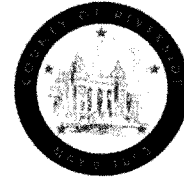


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.29
(ID # 6341)

MEETING DATE:
Tuesday, April 24, 2018

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES: Amendment to Agreement #CW-02852-09 with Smooth Transition, Inc., for a One-Year Extension of Adult Education Services. [All Districts]: [Total cost \$300,000; up to \$30,000 in additional compensation- Federal 76%; State 21.6%; County 2.4%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to execute an amendment to agreement #CW-02852-09 with Smooth Transition, Inc., in the amount of \$300,000, for adult education services, covering the period 7/01/18 through 6/30/19.
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on availability of funds and as approved by County Counsel, to sign amendments that do not change the substantive terms of the agreement and sign amendments to the compensation provisions that do not exceed 10% annually.

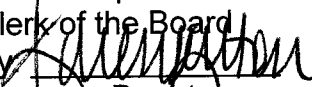
ACTION: Policy


Susan Von Zabern, Director of Public Social Services 3/19/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: April 24, 2018
xc: DPSS, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 300,000	\$ 300,000	\$ 0
NET COUNTY COST	\$	\$	\$	\$
SOURCE OF FUNDS: Federal Funding: 76%; State Funding: 21.6%; County Funding: 2.4			Budget Adjustment:	No
			For Fiscal Year:	18/19

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The current data from the California Work Opportunity and Responsibility to Kids (CalWORKs) indicates that employed individuals are better off financially than unemployed individuals. California's Welfare-to-Work (WTW) program is designed to assist welfare recipients obtain or prepare for employment. The WTW program serves all 58 counties in the state and is operated locally by each county welfare department or its contractors.

The proposed agreement provides CalWORKs participants with adult basic education (ABE), English as a second language (ESL) and high school equivalency diploma (HSE) assistance. In an effort to avoid a lapse in these critical services, the Department of Public Social Services (DPSS) requests an additional one-year extension of the agreement with Smooth Transition, Inc. (CW-02852-09). Although a one-year extension was granted last year for FY 2017-2018, the department requires additional time to perform various assessments and to vet suitable performance measures prior to completing the competitive bidding process. Due to the lack of adult education services in various areas of the county, the department would like to continue using the Smooth Transition, Inc., agreement for general education development (GED) services for Welfare to Work (WTW) participants in Desert Hot Springs, Cathedral City and Perris.

Impact on Residents and Businesses

Smooth Transition, Inc. (STI), serves underprivileged, at-risk populations through life skills development, educational training, vocational training and mentorship. STI serves Riverside County's underserved and the remote areas of: Blythe, Perris, Cathedral City and Desert Hot Springs.

Services offered to our customers include: General Education Development (GED), Adult Basic Education (ABE) and English as a Second Language (ESL) activities. These services foster family well-being and enhanced employability.

Since October 2014, Riverside County has referred 794 customers. These customers are provided needed services to become self-sufficient and without this program would be

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

unserved. Over 50 percent of customers who completed the program became employed or advanced to another activity which is beneficial to both the customer and local businesses.

Additional Fiscal Information

Smooth Transition, Inc.

FY 18/19	\$300,000
Total -	\$300,000

Contract History and Price Reasonableness


County Purchasing released Request for Quote (RFQ) #DPARC-324, for adult education services. On October 21, 2014, the Board of Supervisors approved Agenda Item #3.26 for adult education services with Smooth Transition, Inc., for three years. On June 13, 2017, the Board of Supervisors approved Agenda Item #3.12 to extend agreement CW-02852-06 for one-year to allow adequate time to complete the competitive bidding process. The maximum reimbursable amount for the extension period (7/1/18-6/30/19) will remain at the current funding level of \$300,000.

The STI contract provides services in remote areas where other vendors are unwilling or unable to provide services. As a result, these costs are deemed reasonable as there are no competitive vendors within the area.

ATTACHMENTS (if any, in this order):

- A. Amendment #CW-02852-09 with Smooth Transition, Inc.


Teresa Summers, Director of Purchasing 4/5/2018


Gregory V. Priamos, Director County Counsel 4/11/2018

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 9
PROFESSIONAL SERVICES AGREEMENT WITH
SMOOTH TRANSITION, INC.

PROFESSIONAL SERVICES AGREEMENT: CW-02852-09

ORIGINAL CONTRACT TERM: October 21, 2014 through June 30, 2015

CONTRACT TERM EXTENDED TO: June 30, 2019

EFFECTIVE DATE OF AMENDMENT: July 1, 2018

The Professional Services Agreement ("Agreement"), approved October 21, 2014, Agenda Item 3-26, by and between the County of Riverside, Department of Public Social Services, (hereinafter referred to as "County" and or "DPSS"), and Smooth Transition, Inc., a California nonprofit corporation, (hereinafter referred to as "Contractor"), with Amendment #1 executed January 27, 2015, Amendment #2 executed June 22, 2015, Amendment #3 executed September 4, 2015, Amendment #4 executed March 29, 2016, Amendment #4A executed July 28, 2016, Amendment #5 executed July 12, 2016, Amendment #6 approved June 13, 2017, Agenda Item 3.12, Amendment #7 executed August 15, 2017, and Amendment #8 executed October 26, 2017, is hereby amended in the following particulars and no others:

1. On the Recitals Page and every page thereafter, all references to the contract number are hereby amended to read CW-02852-09.
2. On the Recitals Page the Contract Term is hereby amended to read:
"CONTRACT TERM: October 21, 2014 through June 30, 2019"
3. Section II. OBJECTIVES, paragraph B., subparagraph 2. is hereby amended to read as follows:
"2. Be a Cal Learn student under the age of 19, be unable to attend public school, and have a written referral from their Riverside University Health Systems - Public Health (RUHS-PH) case manager."
4. Section IV. CONTRACTOR RESPONSIBILITIES, Paragraph C. FISCAL, subparagraph 1 is hereby amended to read as follows:
"1. MAXIMUM REIMBURSABLE AMOUNT
Total payment under this Agreement shall not exceed \$300,000 for the period July 1, 2018 through June 30, 2019."
5. Section V. GENERAL, Paragraph A. EFFECTIVE PERIOD is hereby amended to read as follows:

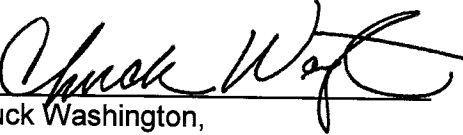
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"This Agreement is effective October 21, 2014 through June 30, 2019, with no renewal or extension options."

6. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment # 9.


RIVERSIDE COUNTY, a political subdivision of the state of California

By: 
Chuck Washington,
Chairman, Board of Supervisors

APR 24 2018

Date

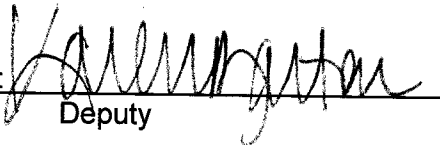
SMOOTH TRANSITION, INC., a California nonprofit corporation

By: 
Elsa Fitzgerald
Executive Director

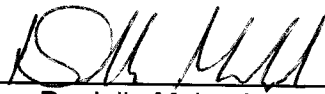
4/11/18

Date

ATTEST:
Kecia Harper-Ihem
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM
Gregory P. Priamos
County Counsel

By: 
Danielle Maland
Deputy County Counsel

4/11/18
Date