

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3-47

On motion of Supervisor Ashley, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from Treasurer-Tax Collector regarding: Introduction of Riverside County Ordinance No. 654.21 amending Ordinance No. 654 Relating to Establishing a Fee Schedule for Services Rendered by the Office of the Treasurer-Tax Collector; CEQA Exempt; All Districts, is deleted.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None

---

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on April 24, 2018 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors  
Dated: April 24, 2018  
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

(seal)

By:  Deputy

AGENDA NO.  
3-47

xc: Treasurer

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM  
3.47  
(ID # 6729)**

**MEETING DATE:**

Tuesday, April 24, 2018

**FROM :** TREASURER-TAX COLLECTOR:

**SUBJECT:** TREASURER-TAX COLLECTOR: Introduction of Riverside County Ordinance No. 654.21 amending Ordinance No. 654 Relating to Establishing a Fee Schedule for Services Rendered by the Office of the Treasurer-Tax Collector; CEQA Exempt; All Districts. [\$0] (Clerk to Advertise)(Set Public Hearing for 5/22/18).

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Find that adoption of Ordinance No. 654.21 is exempt from California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061 (b)(3);
2. Introduce, read title and waive further reading of, proposed Ordinance No. 654.21 amending Ordinance No. 654, relating to establishing a Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector; and
3. Direct the Clerk of the Board to set a public hearing for the proposed ordinance, to be heard on May 22, 2018, and publish notice of the public hearing in accordance with California Government Code Section 54986.

**ACTION:** Policy

Jon Christensen, Treasurer-Tax Collector

4/2/2018

---

**MINUTES OF THE BOARD OF SUPERVISORS**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> General public, taxing agencies and special districts			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year(s):</b> 2018-2019	

**C.E.O. RECOMMENDATION: Approve**

**BACKGROUND:**

**Summary**

The proposed ordinance adjusts and updates Treasurer-Tax Collector's various fees last adopted by the Board via Ordinance No. 654.20, for 27 types of services provided by the Treasurer-Tax Collector to the general public, taxing agencies and special districts. The changes are a result of our calculations to determine the cost of providing the services based on our operating costs. For the 2018-2019 Fiscal Year, 15 fees will increase while 11 others will decrease; and there is one new fee. The Treasurer-Tax Collector incurs significant staff time and costs in collecting delinquent tax bills in connection with bankruptcy cases. The new fee, Bankruptcy Payment Processing Fee is intended to recover costs associated with researching and submitting bankruptcy claims and processing bankruptcy partial payments as well as providing information requested by the interested parties.

This amendment to Ordinance No. 654 is exempt from CEQA. The amendment merely updates fees charged by the office of the Treasurer-Tax Collector to recover costs of providing the services. This amendment is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to the CEQA as reflected in CEQA Guidelines section 15061(b) (3). Because it can be seen with certainty that there is no possibility that the adjustment of the fee schedule imposed by the Treasurer-Tax Collector may have a significant effect on the environment, the amendment of Ordinance 654 is exempt from CEQA. County Counsel has approved the ordinance amendment as to form.

**Impact on Residents and Businesses:**

Ordinance 654.21 updates rates the Treasurer-Tax Collector will charge for 27 different types of services. Depending on the type of service, the general public will pay more or less.

**Attachments:**

1. 2018-2019 Fee Schedule Calculations
2. Ordinance Amendment No. 654.21
3. Notice of Exemption

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA



Stephanie Perez, Principal Management Analyst 4/20/2018