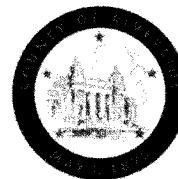


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM**  
3.12  
(ID # 6857)

**MEETING DATE:**  
Tuesday, May 1, 2018

**FROM :** ENVIRONMENTAL HEALTH:

**SUBJECT:** ENVIRONMENTAL HEALTH: In-Principle Approval for Lease of New Space for the Riverside County Department of Environmental Health in Southwest Riverside County. District 3. [\$0].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize in-principle, the Economic Development Agency (EDA) to seek office space to lease approximately 5,700 square feet of space for Department of Environmental Health.

**ACTION:** Policy

A handwritten signature in cursive script that reads "Steve Van Stockum".

Steve Van Stockum, Director Environmental Health 4/12/2018

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Perez and Ashley  
**Nays:** None  
**Absent:** Washington  
**Date:** May 1, 2018  
**xc:** Environmental Health

Kecia Harper-Ihem  
Clerk of the Board  
By Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	17/18

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Department of Environmental Health (DEH) currently occupies a 4,300 square foot facility located at 38740 Sky Canyon, #8, Murrieta, California. DEH must relocate due to the inadequate size of the existing location and limited unsecured parking space for both county and public vehicles. In addition to the space concerns for current staff and the public, DEH is seeking additional space for the Environmental Protection Oversight personnel, as well as a secured parking space for county vehicles as a prevention measure for vandalism. Therefore, in order to improve the services currently provided to the public and provide adequate room for staff, new office space in the Southwest County area of Riverside County is requested.

DEH has received the in-principle endorsement from EDA. This document is attached.

**Impact on Residents and Businesses**

DEH's continued presence in this region will provide a positive environmental impact to the community through continued implementation of programs and services throughout southwest Riverside County.

**Additional Fiscal Information**

No additional funding is required at this time relative to approval of this in-principle request.

**Contract History and Price Reasonableness**

DEH entered into a lease agreement at 38740 Sky Canyon, #8, Murrieta, CA on June 27, 2000. Since then, three amendments to renew the lease have been previously submitted and approved by the Board of Supervisors. The lease term for the current facility is due to expire on September 30, 2018. At this time, the current facility no longer meets the needs of the department.

**ATTACHMENTS**

Attachment A – Endorsement DEH Leased Space in Riverside, Southwest County

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA



Jason Farin, Senior Management Analyst 4/25/2018



**ENDORSEMENT**  
**Department of Environmental Health**  
**Leased Space in Riverside, Southwest County**

Economic Development Agency concurs with this request from the Department of Environmental Health to procure approximately 5,700 square feet of leased office space, in Southwest County, within close proximity to I-215. There is no County owned space available. This request meets County space standards.

The information listed below was used as an estimate in determining this Endorsement:

Lead Time;	Two (2) months
Size:	Approximately 5,700 Square Feet
Term:	A minimum of Five (5) Years
Lease rate:	To be negotiated
Utilities:	To be determined
Custodial:	To be negotiated
Interior/Exterior Maintenance:	Provided by Landlord
Tenant Improvements:	To be negotiated
Voice/Data:	To be determined

**ROBERT FIELD**  
Assistant County Executive Officer/EDA

CC:mc/041118/19.816