SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



11.1 (ID # 6018)

MEETING DATE:

Tuesday, May 8, 2018

FROM: FLOOD CONTROL DISTRICT:

SUBJECT: FLOOD CONTROL DISTRICT: Approval of the Cooperative Agreement Between the Riverside County Flood Control and Water Conservation District and the City of Norco for North Norco Channel - Line NB, Stage 3; Project No. 2-0-00145-03, District 2. [Total Estimated Project Cost: \$2,446,006 - District Zone 2 Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

- 1. Approve the Cooperative Agreement between the Riverside County Flood Control and Water Conservation District (District) and the City of Norco (City);
- 2. Authorize the Chairman to execute the Cooperative Agreement documents on behalf of the District; and
- 3. Direct the Clerk of the Board to return two (2) copies of the executed Cooperative Agreement to the District.

Prev. Agn. Ref.: MT#4999 11.2 of 12/05/17

MT#4994 11.1 of 09/26/17

ACTION: Policy

4/26/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Tavaglione, Washington, Perez and Ashley

Nays:

None None

Absent:

Date:

May 8, 2018

XC:

Flood

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ID# 6018

Kecia Harper-Ihem

Deputy

11.1

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 130,000	\$ 1,551,152	\$ 2,446,006	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 25120-947420-548200 Zone 2 Construction (Infrastructure) – 100%			Budget Adjus	
		•	For Fiscal Ye	ar: 17/18 – 19/20

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

This Cooperative Agreement sets forth the terms and conditions by which the District will design and construct certain flood control facilities within the Norco Master Drainage Plan. The Cooperative Agreement is necessary for the City to grant the District the necessary rights to access, construct, operate and maintain the project within City rights of way. Additionally, the City will reimburse the District for the relocation of a certain interfering portion of the City's existing 12-inch waterline; said waterline relocation will be included as a part of the District's public works construction contract for the project.

Upon completion of construction, the District will assume ownership and responsibility for the operation and maintenance of the mainline storm drain facilities. The City will assume (i) ownership and responsibility for the operation and maintenance of the project's curb and gutter, catch basins, inlets, drainage swales, laterals, connector pipes and storm drains that are thirty-six inches (36") or less in diameter; and (ii) the operation and maintenance of the relocated 12-inch waterline.

An Initial Study/Mitigated Negative Declaration was prepared by the District and adopted for the project by the Board of Supervisors on December 5, 2017 (Agenda Item No. 11.2). No further environmental review is warranted for the project at this time.

County Counsel has approved the Cooperative Agreement as to legal form. The City has executed the Cooperative Agreement.

Prev. Agn. Ref.: MT#4999 11.2 of 12/05/17 MT#4994 11.1 of 09/26/17

Impact on Residents and Businesses

This project is funded by ad valorem property tax revenue and entails no new fees, taxes or bonded indebtedness to residents and businesses. Upon construction completion, this project will (i) provide an outlet for adjacent development; (ii) provide immediate flood relief for adjacent areas; and (iii) improve traffic safety during periods of flooding.

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SUPPLEMENTAL:

Additional Fiscal Information

The District is funding all design, construction and construction inspection costs for the project, which is estimated to cost \$2,446,006. The City will pay for all necessary relocations of Cityowned utilities, including reimbursing the District for all construction costs related to the waterline relocation. Sufficient funding is available in the District's Zone 2 budget for FY 2017-18 and will be included in the proposed budget in future years as appropriate. Future operations and maintenance costs associated with the mainline storm drain will accrue to the District.

Project Funding Summary

\$ 130,000	Fiscal Year 17/18 Estimated Project Cost
\$1,551,152	Fiscal Year 18/19 Estimated Project Cost
\$ 764,854	Fiscal Year 19/20 Estimated Project Cost
\$2,446,006	Total Estimated Project Cost

ATTACHMENTS:

- 1. Vicinity Map
- 2. Cooperative Agreement

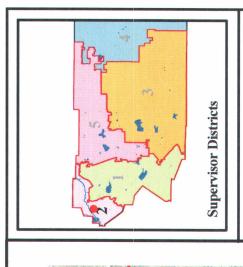
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4/23/2018 Jason Farin, Senior Management Analyst

4/30/2018

Gregory J. Priantos, Director County Counsel 4/27/2





PEDLES

LEGEND

HILLSIDE AVE

CENTER AVE

CORONA AVE

TEMESCAL AVE

AVE TEL NIEM VAE

NORCONIAN DR

LANCE DR

VCVCIV VAE

BOCKL AIEM DE

ALHAMBRA CEDAN

Existing District Facilities **Project Vicinity**

DYBELEGRAY LM

Supervisorial District

DESCRIPTION:

North Norco Channel - Line NB, Stage 3 Project No. 2-0-00145-03

GARDEN GROVE AVE

JAV MSIA ASTIVA

CLARK AVE



NITT SIDE VAE



COOPERATIVE AGREEMENT

North Norco Channel - Line NB, Stage 3 Project No. 2-0-00145-03

The Riverside County Flood Control and Water Conservation District, a body politic, ("DISTRICT") and the City of Norco, a municipal corporation, ("CITY"), hereby agree as follows:

RECITALS

- A. DISTRICT has budgeted for and plans to design and construct North Norco Channel Line NB, Stage 3 ("LINE NB STAGE 3"), which is identified in DISTRICT's Norco Master Drainage Plan, to provide necessary flood control and drainage improvements for the immediate adjacent areas within the city of Norco; and
- B. LINE NB STAGE 3, shown on District Drawing No. 2-0471, is located within DISTRICT or public rights of way, including DISTRICT's existing right of way identified as DISTRICT's Parcel Numbers 2145-2A, 2145-2B, 2145-2C, 2145-3, 2145-4 and 2145-5B; and
- C. LINE NB STAGE 3, as shown in concept in red on Exhibit "A", attached hereto and made a part hereof, consists of replacing approximately 1,750 lineal feet of the existing interim channel with (i) approximately 200 lineal feet of reinforced concrete box, (ii) approximately 370 lineal feet of concrete lined rectangular channel, and (iii) approximately 1,180 lineal feet of trapezoidal channel. At its upstream terminus, LINE NB STAGE 3 connects to DISTRICT's existing North Norco Channel Line NB, as shown on District Drawing No. 2-0139. At its downstream terminus, LINE NB STAGE 3 connects to the DISTRICT's existing North Norco Channel, as shown on District Drawing No. 2-0269; and
- D. Associated with the construction of LINE NB STAGE 3 is the construction of various curb and gutter, catch basins, inlets, drainage swales, laterals, connector pipes and

storm drains that are thirty-six inches (36") or less in diameter ("APPURTENANCES") as depicted on Drawing No. 2-0471.

- E. Together LINE NB STAGE 3 and APPURTENANCES are hereinafter together called "PROJECT"; and
- F. Within the project footprint, CITY owns, operates and maintains a certain 12-inch waterline located within public rights of way ("CITY WATERLINE"). DISTRICT has determined that a portion of CITY WATERLINE is in conflict with the construction of LINE NB STAGE 3; therefore, the interfering and affected portion of CITY WATERLINE must be relocated, as depicted on DISTRICT Drawing No. 2-0471; and
- G. CITY is willing to prepare the necessary construction plans and specifications to relocate CITY WATERLINE ("WATERLINE RELOCATION PLAN"). CITY desires DISTRICT to include WATERLINE RELOCATION PLAN as part of its public works construction contract for PROJECT; and
- H. DISTRICT is willing to include WATERLINE RELOCATION PLAN into its public works construction contract for PROJECT provided that CITY reimburses DISTRICT for the actual cost of constructing CITY WATERLINE relocation as set forth herein; and
- I. DISTRICT is willing to (i) prepare plans and specifications for PROJECT in accordance with applicable DISTRICT and CITY standards, (ii) incorporate WATERLINE RELOCATION PLAN as part of its public works construction contract for PROJECT, (iii) advertise, award and administer a public works construction contract for PROJECT, and (iv) inspect the construction of PROJECT; and
- J. CITY is willing to (i) prepare WATERLINE RELOCATION PLAN at CITY's sole cost and expense, (ii) review and approve plans and specifications for PROJECT, (iii) grant DISTRICT the right to construct PROJECT within CITY rights of way, (iv) inspect

construction of PROJECT and CITY WATERLINE relocation, (v) reimburse DISTRICT for all construction costs related to WATERLINE RELOCATION PLAN, including change orders, and (vi) upon completion of PROJECT construction, assume ownership and responsibility for the operation and maintenance of APPURTENANCES and CITY WATERLINE; and

- K. DISTRICT and CITY acknowledge it is in the best interest of the public to proceed with the construction of PROJECT at the earliest possible date; and
- L. The purpose of this Agreement is to memorialize the mutual understandings by and between DISTRICT and CITY with respect to design, construction, inspection, ownership, operation, and maintenance of PROJECT.

NOW, THEREFORE, in consideration of the preceding recitals and the mutual covenants hereinafter contained, the parties hereto mutually agree as follows:

SECTION I

DISTRICT shall:

- 1. Pursuant to the California Environmental Quality Act (CEQA), act as the Lead Agency and assume responsibility for the preparation, circulation, and adoption of all necessary and appropriate CEQA documents pertaining to the construction, operation, and maintenance of PROJECT.
- 2. Prepare, at its sole cost and expense, construction plans and specification documents for PROJECT ("IMPROVEMENT PLANS"), in accordance with applicable DISTRICT and CITY standards.
- 3. Include CITY prepared and approved WATERLINE RELOCATION PLAN as a part of its public works construction contract for PROJECT.
- 4. Obtain, at its sole cost and expense, all necessary rights of way, rights of entry and temporary construction easements necessary to construct, inspect, operate and maintain

PROJECT.

5. Secure, at its sole cost and expense, all necessary permits, approvals, licenses or agreements required by any federal, state or local resource or regulatory agencies pertaining to

the construction, operation and maintenance of PROJECT.

- 6. Prior to advertising PROJECT for public works construction contract bids, submit IMPROVEMENT PLANS to CITY for its review and approval, as appropriate.
- 7. Advertise, award and administer a public works construction contract for PROJECT, including WATERLINE RELOCATION PLAN.
- 8. Provide CITY with written notice that DISTRICT has awarded a public works construction contract for PROJECT.
- 9. Within thirty (30) days of awarding PROJECT construction contract, pay the Western Riverside County Regional Conservation Agency the costs associated with the Multiple Species Habitat Conservation Plan, which is either the lesser of three percent (3%) of the lowest bid price or three percent (3%) of the contract bid price, less the value of the applicable project specific mitigation.
- 10. Prior to commencing PROJECT construction, schedule and conduct a preconstruction meeting between DISTRICT, CITY and other affected entities. DISTRICT shall notify CITY at least twenty (20) days prior to conducting the pre-construction meeting.
- 11. Furnish CITY, at the time of providing written notice for the preconstruction meeting as set forth in Section I.10., with a construction schedule which shall show the order and dates in which DISTRICT or DISTRICT's contractor proposes to carry out the various parts of work, including estimated start and completion dates.
- 12. Notify CITY in writing at least fourteen (14) days prior to the start of construction of CITY WATERLINE relocation.

13. Not permit any change to, or modification of, CITY and DISTRICT approved WATERLINE RELOCATION PLAN without the prior written permission and consent of CITY.

- 14. Grant CITY, by execution of this Cooperative Agreement, the right to enter upon DISTRICT's property where necessary and convenient for the purpose of gaining access to, and performing inspection service for the construction of PROJECT as set forth herein.
- 15. Construct, or cause to be constructed, PROJECT pursuant to a DISTRICT administered public works construction contract, in accordance with DISTRICT and CITY approved IMPROVEMENT PLANS and relocation of CITY WATERLINE in accordance with DISTRICT and CITY approved WATERLINE RELOCATION PLAN.
- 16. Keep an accurate accounting of all CITY WATERLINE relocation construction costs and include the final accounting when invoicing CITY. The final accounting of construction costs shall include a detailed breakdown of all costs, including but not limited to the Contractor's actual bid amounts for WATERLINE RELOCATION PLAN, payment vouchers, CITY approved change orders and other such construction contract documents as may be necessary, to establish the actual construction costs related to WATERLINE RELOCATION PLAN, including change orders.
 - 17. Inspect, or cause to be inspected, construction of PROJECT.
- 18. Require its construction contractor(s) to comply with all Cal/OSHA safety regulations including regulations concerning confined space and maintain a safe working environment for all DISTRICT and CITY employees on the site.
- 19. Require its construction contractor(s) to include CITY as an additional insured under the liability insurance coverage for PROJECT and CITY WATERLINE relocation, and also require its construction contractor(s) to include CITY as a third party beneficiary of any

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and all warranties of the contractor's work with regard to APPURTENANCES and WATERLINE RELOCATION PLAN.

- 20. Accept ownership and sole responsibility for the operation and maintenance of PROJECT until such time as CITY accepts ownership and responsibility for operation and maintenance of APPURTENANCES.
- Within two (2) weeks of completing PROJECT construction, provide CITY 21. with written notice that PROJECT construction is substantially complete and requesting that (i) CITY conduct a final inspection of APPURTENANCES and subsequently assume ownership and responsibility for operation and maintenance of APPURTENANCES, and (ii) CITY also conduct a final inspection of CITY WATERLINE relocation and subsequently accept the relocated CITY WATERLINE as operational.
- 22. Upon DISTRICT's acceptance of PROJECT construction as complete, provide CITY with a copy of DISTRICT's Notice of Completion.
- 23. Upon DISTRICT's acceptance of PROJECT construction as complete, provide CITY with (i) a reproducible duplicate set of "record drawings" of PROJECT plans, and (ii) a reproducible copy of "record drawings" of WATERLINE RELOCATION PLAN.
- 24. Upon DISTRICT's acceptance of PROJECT construction as complete, quitclaim to CITY all right, title, and interest in the right of way shown in concept in blue on Exhibit "B", attached hereto and made a part hereof.
- 25. Within sixty (60) days after DISTRICT's acceptance of PROJECT as being complete, submit an invoice to CITY in an amount equal to one hundred percent (100%) of the actual construction costs related to WATERLINE RELOCATION PLAN, including change orders.
 - 26. Ensure that all work performed pursuant to this Agreement by DISTRICT,

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its agents or contractors is done in accordance with all applicable laws and regulations, including but not limited to all applicable provisions of the Labor Code, Business and Professions Code, and Water Code. DISTRICT shall be solely responsible for all costs associated with compliance with applicable laws and regulations.

SECTION II

CITY shall:

- 1. Act as a Responsible Agency under CEQA, taking all necessary and appropriate action to comply with CEQA.
- 2. At its sole cost and expense, prepare, or cause to be prepared, professionally engineered, signed, and stamped WATERLINE RELOCATION PLAN in accordance with all applicable CITY standards. WATERLINE RELOCATION PLAN shall be prepared in a manner to facilitate integration into DISTRICT's IMPROVEMENT PLANS.
- 3. Submit WATERLINE RELOCATION PLAN to DISTRICT for review and approval, as appropriate.
- 4. Review and approve, as appropriate, IMPROVEMENT PLANS prior to DISTRICT's advertising PROJECT for construction bids.
- 5. Grant DISTRICT, by execution of this Agreement, all rights necessary to construct, inspect, operate and maintain PROJECT within CITY rights of way or easements.
- 6. Issue, at no cost to DISTRICT or DISTRICT's contractor, the necessary encroachment permit(s) required to construct PROJECT and CITY WATERLINE relocation within CITY rights of way.
- 7. Upon receipt of DISTRICT's written notice of PROJECT award as set forth in Section I.8., order the relocation of all utilities within CITY rights of way which conflict with the construction of PROJECT and which must be relocated at the utility owner's expense prior to

the start of PROJECT construction.

- 8. Unless otherwise provided herein, upon receipt of DISTRICT's written notice of PROJECT award as set forth in Section I.8., relocate or cause to be relocated all CITY owned utilities which are in conflict with the construction of PROJECT and which must be relocated at CITY's expense prior to the start of PROJECT construction.
- 9. Upon receipt of DISTRICT's written notice of PROJECT award as set forth in Section I.8., isolate, or cause to be isolated, CITY WATERLINE which is in conflict with the construction of PROJECT and which must be isolated prior to the start of PROJECT construction.
- 10. Designate a construction inspector ("CITY INSPECTOR") who will be responsible for inspecting construction of CITY WATERLINE relocation to ensure compliance with WATERLINE RELOCATION PLAN.
- 11. Review any change order request(s) pertaining to WATERLINE RELOCATION PLAN and provide DISTRICT with a response to the change order request within one (1) business day. In the event that CITY does not reject such change order(s) within one (1) business day, then CITY shall be deemed to have agreed to have such change order(s) performed at its sole cost and expense.
- 12. Inspect the construction of APPURTENANCES and relocation of CITY WATERLINE for quality control purposes at its sole cost, and provide any comments to DISTRICT personnel who shall be solely responsible for all quality control communications with DISTRICT's contractor(s) during the construction of PROJECT.
- 13. Upon receipt of DISTRICT's written notice that PROJECT construction is substantially complete as set forth in Section I.21, conduct a final inspection of APPURTENANCES and CITY WATERLINE relocation.
 - 14. Upon its determination that the relocation of CITY WATERLINE is

satisfactorily completed, provide DISTRICT with a written Notice of Final Acceptance and, thereupon, assume ownership and sole responsibility for operation and maintenance of the relocated CITY WATERLINE.

- 15. Pay DISTRICT, within 30 days of receipt of DISTRICT's appropriate invoice(s), for the actual construction costs related to the WATERLINE RELOCATION PLAN, including change orders, as set forth in Section I.25.
- 16. Accept ownership and sole responsibility for the operation and maintenance of APPURTENANCES upon (i) receipt of DISTRICT's Notice of Completion as set forth in Section I.22 and (ii) receipt of a reproducible duplicate set of "record drawings" of PROJECT plans and WATERLINE RELOCATION PLAN as set forth in Section I.23.
- 17. Upon DISTRICT acceptance of PROJECT construction as being complete, accept sole responsibility for the adjustment of all PROJECT manhole rings and covers located within CITY rights of way and jurisdiction which must be performed at such time(s) that the finished grade along and above the underground portions of PROJECT are improved, repaired, replaced or changed. It being further understood and agreed that any such adjustments shall be performed at no cost to DISTRICT.

SECTION III

It is further mutually agreed:

1. CITY WATERLINE shall, at all times, remain sole ownership and exclusive responsibility of CITY. Nothing herein shall be construed as creating any obligation or responsibility on the part of DISTRICT to operate, maintain or warranty the relocated CITY WATERLINE.

- 2. Except as otherwise provided herein, all construction work involved with PROJECT shall be inspected by DISTRICT, and shall not be deemed complete until approved and accepted as complete by DISTRICT.
- 3. Except as otherwise provided herein, DISTRICT shall not be responsible for any additional street repairs or improvements not shown in IMPROVEMENT PLANS or WATERLINE RELOCATION PLAN and not as a result of PROJECT construction.
- 4. DISTRICT and CITY each pledge to cooperate in regard to the operation and maintenance of their respective facilities as set forth herein and to discharge their respective maintenance responsibilities in an expeditious fashion so as to avoid the creation of any nuisance condition or undue maintenance impact upon the others' facilities.
- 5. DISTRICT shall indemnify, defend, save and hold harmless CITY (including its officers, elected and appointed officials, employees, agents, representatives, independent contractors and subcontractors) from any liabilities, claim, damage, proceeding or action, present or future, based upon, arising out of or in any way relating to DISTRICT's (including its officers, Board of Supervisors, elected and appointed officials, employees, agents, representatives, independent contractors and subcontractors) actual or alleged acts or omissions related to this Agreement, performance under this Agreement, or failure to comply with the requirements of this Agreement, including but not limited to: (a) property damage; (b) bodily injury or death; (c) payment of attorney's fees; or (d) any other element of any kind or nature whatsoever.
- 6. CITY shall indemnify, defend, save and hold harmless DISTRICT and the County of Riverside (including its agencies, districts, special districts and departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, representatives, independent contractors, and subcontractors) from any liabilities, claim, damage, proceeding or action, present or future, based upon, arising out of or in any way relating

to CITY's (including its officers, elected and appointed officials, employees, agents, representatives, independent contractors, and subcontractors) actual or alleged acts or omissions related to this Agreement, performance under this Agreement, or failure to comply with the requirements of this Agreement, including but not limited to: (a) property damage; (b) bodily injury or death; (c) payment of attorney's fees; or (d) any other element of any kind or nature whatsoever.

- 7. Any waiver by DISTRICT or by CITY of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term hereof. Failure on the part of DISTRICT or CITY to require exact, full and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms hereof, or estopping DISTRICT or CITY from enforcement hereof.
- 8. This Agreement is to be construed in accordance with the laws of the State of California.
- 9. Any and all notices sent or required to be sent to the parties of this Agreement will be mailed by first class mail, postage prepaid, to the following addresses:

RIVERSIDE COUNTY FLOOD CONTROL' AND WATER CONSERVATION DISTRICT 1995 Market Street Riverside, CA 92501

Attn: Chief of Design and Construction

CITY OF NORCO 2870 Clark Avenue Norco, CA 92860 Attn: Sam Nelson

- 10. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 11. Any action at law or in equity brought by any of the parties hereto for the purpose of enforcing a right or rights provided for by the Agreement, shall be tried in a court of

competent jurisdiction in the County of Riverside, State of California, and the parties hereto waive all provisions of law providing for a change of venue in such proceedings to any other county.

- 12. This Agreement is the result of negotiations between the parties hereto, and the advice and assistance of their respective counsel. The fact that this Agreement was prepared as a matter of convenience by DISTRICT shall have no import or significance. Any uncertainty or ambiguity in this Agreement shall not be construed against DISTRICT because DISTRICT prepared this Agreement in its final form.
- 13. This Agreement is made and entered into for the sole protection and benefit of the parties hereto. No other person or entity shall have any right or action based upon the provisions of this Agreement.
- 14. This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral and written, in connection therewith. This Agreement may be changed or modified only upon the written consent of the parties hereto.

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IN WITNESS WHEREOF, the parties hereto have executed this Cooperative Agreement on

(to be filled in by Clerk of the Board)

RECOMMENDED FOR APPROVAL:

RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Ву

JASON E. UHLEY

General Manager-Chief Engineer

MARION ASHLEY

Chairman, Riverside County Flood Control and Water Conservation District Board of

Supervisors

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

County Counsel

ATTEST:

KECIA HARPER-IHEM

Clerk of the Board

KOSYNTHIA M. GUNZEL

Chief Deputy County Counsel

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(SEAL)

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Cooperative Agreement w/City of Norco North Norco Channel - Line NB, Stage 3

Project No. 2-0-00145-03

01/08/18

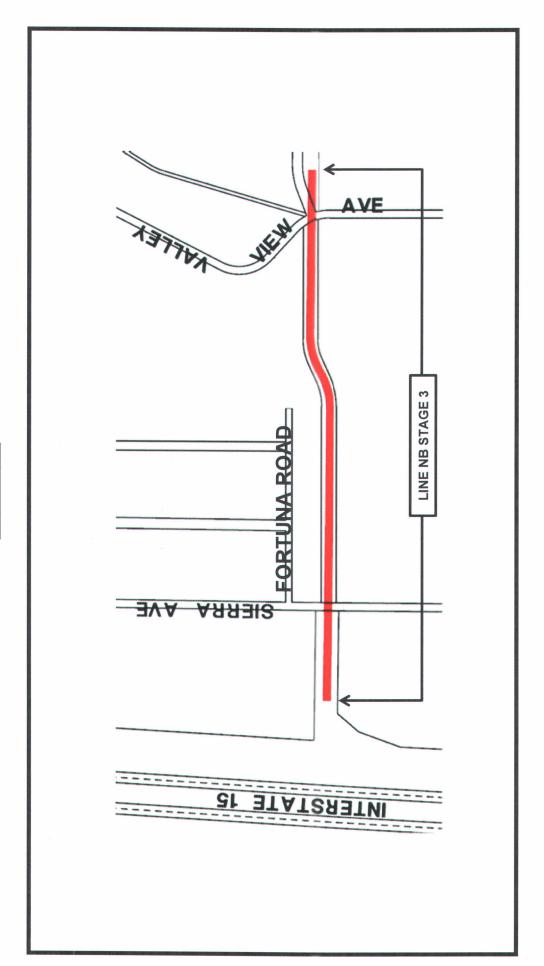
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RECOMMENDED FOR APPROVAL: By ANDY OKORO City Manager	By TED HOFFMAN Mayor
APPROVED AS TO FORM:	ATTEST:
By JOHN HARPER City Attorney	By CHERYL L. LINK, CMC

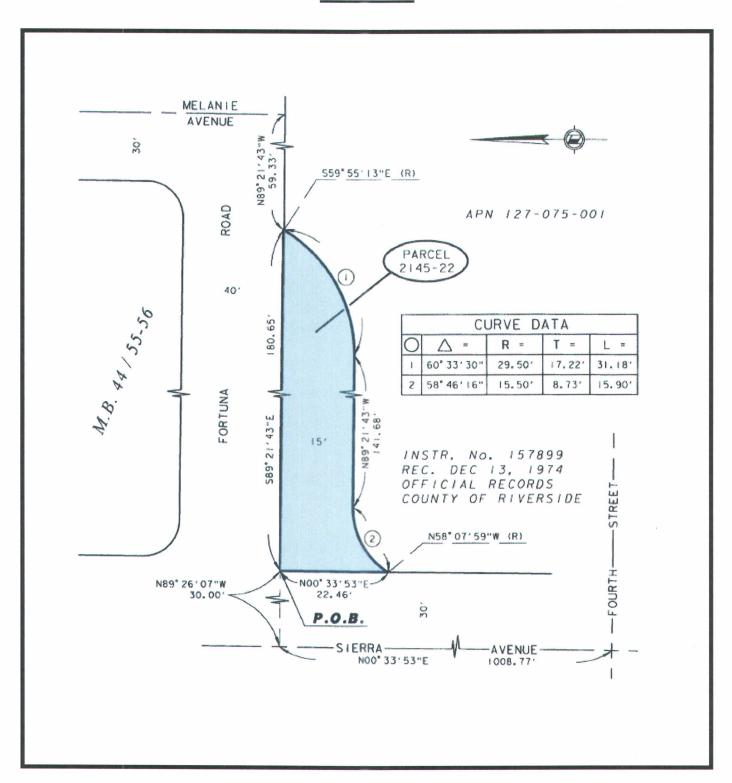
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Cooperative Agreement w/City of Norco North Norco Channel - Line NB, Stage 3
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COOPERATIVE AGREEMENT
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Exhibit B



COOPERATIVE AGREEMENT

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