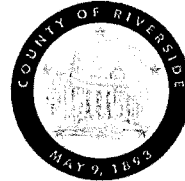


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.19
(ID # 7099)

MEETING DATE:
Tuesday, June 5, 2018


FROM : EMERGENCY MANAGEMENT DEPARTMENT:

SUBJECT: EMERGENCY MANAGEMENT DEPARTMENT: Approval of the purchase of WebEOC Hosting Services and additional modules from ESI Acquisition, Inc., to upgrade to a hosted environment and add modules to enhance information management and operational capacity during an emergency for the period May 1, 2018 through June 30, 2022, without seeking competitive bids. [Districts: All] [Total \$245,118; ongoing \$45,867] [100% General Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the purchase of WebEOC Hosting Services and additional modules from ESI Acquisition, Inc., for a one-time purchase of training and transition services in the amount of \$61,650, and annual maintenance and hosting costs not to exceed \$50,000 annually for the period of May 1, 2018 to June 30, 2022, without seeking competitive bids.

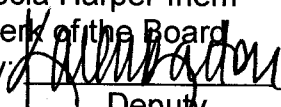
ACTION:


Bruce Barton, EMD Director 5/16/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: June 5, 2018
xc: EMD

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 61,650	\$ 45,867	\$ 245,118	\$
NET COUNTY COST	\$ 61,650	\$ 45,867	\$ 245,118	\$
SOURCE OF FUNDS: 100% General Fund			Budget Adjustment: No	
			For Fiscal Years: 17/18-21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Emergency Management Department (EMD) has consolidated the WebEOC applications that were used by both the Public Health Emergency Preparedness and Response Branch (PHEPR) and Fire Department Office of Emergency Services (OES). PHEPR's application was used for the DOC, and OES's was used for the EOC. There were differences and overlaps that need to be resolved to have a unified, efficient system that works for all agencies involved in emergency response.

The following products have an initial cost for FY17/18 of \$61,650:

- Solution Services – System process review that will resolve abnormalities in the system
- WebEOC Board Training Week – includes instructors, manuals and administrator/user training
- ASP Hosting – move from county server to cloud
- Additional Modules – Dashboard, Advanced File Library, Maps

Annual Support and Maintenance for the above products shall not exceed \$50,000 and includes a contingency for upgrades and additional modules/maintenance.

This purchase has been approved by TSOC and County Purchasing.

Impact on Residents and Businesses

A coordinated system allows for a more efficient response to any emergency. WebEOC is vital to communication between first responders and essential for the response and recovery effort during emergencies.

SUPPLEMENTAL:

Additional Fiscal Information

EMD is currently paying less than \$30,000 for annual support/maintenance of existing applications/modules. Moving from the county server to ASP hosting will save EMD approximately \$36,000 per year.

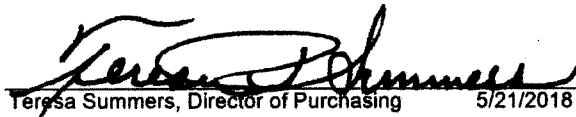
ATTACHMENT:

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

1. Sole Source Justification #18-192


Ryan Carter, Principal Management Analyst

5/29/2018


Teresa Summers, Director of Purchasing

5/21/2018


Jim Smith, Chief Technology Officer

5/21/2018



Date: April 2, 2018
From: Bruce, Barton, Director of Emergency Management Department
To: Board of Supervisors/Purchasing Agent
Via: Ofelia Acosta, Buyer II; 951-358-7191
Subject: Sole or Single Source Procurement; Request for Board Wizard Week, Advance File Library, WebEOC Dashboard Module/Care Plan, System Process Review, ArcGIS Extension, and WebEOC Hosted Environment

The below information is provided in support of my Department requesting approval for a sole or single source.

1. **Supplier being requested:** ESI Acquisition, Inc.
2. **Vendor ID:** 00000037444
3. **Single Source** **Sole Source**
4. **Supply/Service being requested:** The Emergency Management Department (EMD) is requesting that ESI Acquisition, Inc provide Onsite WebEOC Board Wizard Week Training to customize and maintain the WebEOC software interface. The Advanced File Library provides an enhanced document management tool for WebEOC users and administrators. WebEOC Dashboard is a visualization tool that enables you to arrange a combination of boards into a unified dashboard. Using the systems process review, ESI Acquisition will evaluate, report and repair the clichés and abnormalities that we are experiencing within our current system.
5. **Unique features of the supply/service being requested from this supplier.** ESI Acquisition, Inc. ("ESI") is the sole developer and licensor of the WebEOC-branded software. ESI has maintained control over the source code, the WebEOC trademark and all other proprietary rights embodied in the WebEOC Professional software and its companion products. As the only entity with access to the WebEOC source code, ESI is the only entity which may accurately diagnosis software errors and defects, issue corrections and fully integrated enhancements, and warrant performance of the software.

6. **Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:** In addition to supporting the WebEOC File Library features such as storing documents and organizing them into folders, the Advanced File Library takes this functionality one-step further by providing the tools to create and organize nested subfolders. WebEOC Dashboard is a visualization tool that enables you to arrange a combination of boards into a unified dashboard. Using the dashboard is a fast and simple way for administrators to organize critical information in a meaningful format and make it available to users in one place. Since the initial development of WebEOC, the County has had various contractors develop the boards that we are using to provide for the overall situational awareness and common operating picture during a disaster. Through the systems process review, ESI Acquisition will evaluate, report and repair the clichés and abnormalities that we are experiencing within our current system. EMD requires the WebEOC Hosting Services, going to a WebEOC Hosted Environment ensures that security to our network is not compromised from the outside. It will also reduce the cost of a server that we pay in ISF to RCIT of \$3,000.00 per month.

7. **Period of Performance:** From: March 2018 to June 2022

Is this an annually renewable contract? No Yes
 Is this a fixed-term agreement: No Yes

8. **Identify all costs for this requested purchase. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)**

Description:	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	Total
One-time Costs:						
Solutions Services Project Milestone I – Project Coordination and Onsite WebEOC	\$10,370					\$10,370
Travel and Per Diem Training	\$3,000					\$3,000
WebEOC Advanced Board Builder Student Manual	\$100					\$100
HTML for WebEOC Student Manual	\$50					\$50
WebEOC Intermediate Board Builder Student Manual	\$70					\$70
ASP Hosting – WebEOC Maps Add-On	\$4,345					\$4,345
ASP Hosting – WebEOC RRDM	\$1,320					\$1,320

ASP Hosting – WebEOC	\$8,635					\$8,635
Solutions Services Project Milestone I – Migration of local WebEOC DB to the ASP environment	\$6,155					\$6,155
Solutions Services Project – Milestone 1 – WebEOC Process Review Requirements	\$6,370					\$6,370
Travel and Per Diem Milestone 1	\$2,500					\$2,500
Solutions Services Project Milestone II – Project Requirements Documentation	\$7,120					\$7,120
Dashboard Module Care Plan	\$525					\$525
Dashboard	\$3,500					\$3,500
Advanced File Library	\$6,600					\$6,600
Advanced File Library Module Care Plan	\$990					\$990
Ongoing Costs:						
WebEOC Annual Software Maintenance and Support		\$10,900	\$10,900	\$10,900	\$10,900	\$43,600
Resource Request and Deployment Module		\$3,600	\$3,600	\$3,600	\$3,600	\$14,400
Mad Add-On Software Support		\$5,627	\$5,627	\$5,627	\$5,627	\$22,508
Backup (2 nd) Server		\$800	\$800	\$800	\$800	\$3,200
Advanced File Library Support		\$990	\$990	\$990	\$990	\$3,960
WebEOC Dashboard Module/Care Plan		\$1,650	\$1,650	\$1,650	\$1,650	\$6,600
WebEOC ASP Hosting		\$8,635	\$8,635	\$8,635	\$8,635	\$34,540
Maps Add-On ASP Hosting Support		\$4,345	\$4,345	\$4,345	\$4,345	\$17,380
RRDM ASP Hosting		\$1,320	\$1,320	\$1,320	\$1,320	\$5,280
Allow for CPD/annual increases & additions of modules, upgrades, and additional maintenance		\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
Total Costs	\$61,650	\$45,867	\$45,867	\$45,867	\$45,867	\$245,118

9. **Price Reasonableness:** EMD already uses WebEOC licenses, and WebEOC Maps, and adding the additional services and training would allow us not to have to duplicate initial installations at a higher price. All additions being requested would work in unison with one another and would ensure that security to the network is not compromised from the outside and would reduce our cost of a server that EMD is paying in ISF to RCIT of \$3,000 per month. The total annual savings from the ISF is \$36,000. We are requesting the approval of this sole source in the total amount of \$258,618 for the next 5 years.

This sole source would replace the previously approved sole sources in regards to annual maintenance, support, and training: 17-079 approved on 8/26/2016, 18-004 approved on 5/25/2017, and 18-038 approved on 11/15/2017.

10. **Projected Board of Supervisor Date (if applicable):** April 24, 2018



Department Head Signature
(Or designee)

Bruce Barton

Print Name

4-5-18

Date

Purchasing Department Comments: _____

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$

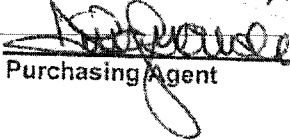
61,650 / 45,000

(one time)

Annual Amount through

6/2022

(Date)



Purchasing Agent

17/18 / 18/19 - 21/22

4/17/18

Date

18-192

Approval Number

(Reference on Purchasing Documents)

List Attachments: