

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.20
(ID # 6309)

MEETING DATE:

Tuesday, June 12, 2018

FROM : FIRE DEPARTMENT:

SUBJECT: FIRE DEPARTMENT: Setting a Public Hearing for Office of the County Fire Marshal and Strategic Planning Bureau Productive Hourly Staffing Rates for Cost Recovery and Deposit Based Fees; District All; [estimated additional revenue \$302,778 annually]; 100% Fire Marshal Fee Revenue. (Set for set a public hearing July 17, 2018) (Clerk to Advertise)

RECOMMENDED MOTION: That the Board of Supervisors set a public hearing date of July 17, 2018, on the proposed productive hourly rates for Cost Recovery and Deposit Based Fees (DBF) for the Fire Department Office of the Fire Marshal and Strategic Planning Bureau. (Clerk to advertise).

ACTION: Policy, Clerk to Advertise, Set for Hearing

Daniel Talbot

Daniel Talbot, Chief Cal Fire Riverside County 1/29/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended, and is set for public hearing Tuesday, July 17, 2018 at 9:00 a.m. or as soon as possible thereafter.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: June 12, 2018
xc: Fire, COB

Kecia Harper-Ihem
Clerk of the Board

By: *Karim Washington*
Deputy

3.20

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Fees paid for services by public			Budget Adjustment:	No
			For Fiscal Year:	18/19

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Office of the County Fire Marshal provides professional fire and life safety engineering, permitting and inspection services for our citizens and emergency responders through exemplary customer service, leadership, education, analysis, innovation and partnership with the development and business community. We utilize hourly Deposit Based Fees (DBF) to recover staff costs associated with these services. The Fire Department is requesting to update the productively hourly rate for the Office of the County Fire Marshal and Strategic Planning Bureau. These rates will be utilized in determining the cost of services provided. The costs will be drawn from the deposit amount on biweekly intervals as outlined in Ordinance 671 and for all cost recovery efforts in the Office of the County Fire Marshal and Strategic Planning Bureau.

Ordinance 671 Establishing Consolidated Fees for Land Use and Related Functions requires the productive hourly rates for Deposit Based Fees to be approved and adopted by the Board of Supervisors. The purpose of this ordinance is to provide for the consolidation of certain schedules of fees related to the land use matters as provided for in the separate ordinances, resolutions and rules of the County of Riverside mentioned herein. At this time, we are not requesting to amend Ordinance 671 with updated Deposit Based Fee amounts. Within the next year, the Office of the County Fire Marshal will study its fees outlined in Ordinance 671 to determine any possible adjustment. If any adjustment is deemed necessary, Fire will return to the Board for initiation and approval as required.

These productive rates will be used for Fire Marshal and Strategic Planning cases in the Fire Department beginning on the Board adoption date. The rates are based on FY 15/16 actual costs and all known increases in FY 17/18 adopted budget. These rates were last updated with Board of Supervisors approval on September 2, 2008, item #9.10. The proposed rates are increasing on average by twenty-one percent (21%) since the last update in 2008. This equates to an average increase of 2.1% per year.

The rate for a Fire Captain has been eliminated due to the elimination of this position in the Office of the Fire Marshal. The Deputy Fire Marshal has been added due to its periodic review of cases. The Fire Division Chief and Fire Department Facilities Planner are positions within our

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Strategic Planning Bureau and new to reviewing Fire Marshal cases since our last rate adjustment in 2008.

The Auditor Controller's office has reviewed the proposed rates.

Impact on Residents and Businesses

Citizens and business will have an increase in cost for services provided by the Office of the County Fire Marshal. This increase in costs is on average twenty-one percent (21%) over the previous rates approved in 2008. This increase per year averages to approximately two percent (2%) per year since 2008.

Additional Fiscal Information

The Fire Department estimates receiving \$302,778 of revenue in FY 18/19 and in future fiscal years from the amended productive hourly rate. This amount is included in our FY 18/19 budget; therefore, no budget adjustment is necessary. This aligns the Office of the County Fire Marshal budget closer to full cost recovery for services provided.

PROPOSED PRODUCTIVE HOURLY RATES

Fire Department	Current	Proposed
Deputy Fire Marshal	n/a	\$203
Fire Safety Supervisor	\$162	\$193
Fire Systems Inspectors	\$137	\$170
Fire Safety Specialist	\$147	\$184
Fire Protection Engineer	\$173	\$195
Fire Division Chief	n/a	\$179
Fire Dept Facilities Planner	n/a	\$91
Fire Captain	\$189	\$0

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STATE OF CALIFORNIA



Ryan Carter, Principal Management Analyst 6/5/2018

THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951-684-1200
951-368-9018 FAX

PROOF OF PUBLICATION (2010, 2015.5 C.C.P)

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Proposed Productive Hourly Staffing Rates and DBF /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

07/01/2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: July 01, 2018
At: Riverside, California

Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
PO BOX 1147
RIVERSIDE, CA 92502

Ad Number: 0011141162-01

P.O. Number:

Ad Copy:

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, July 17, 2018, at 9:00 a.m., or as soon as possible thereafter, to consider the proposed productive hourly rates for Cost Recovery and Deposit Based Fees (DBF) for the Fire Department Office of the Fire Marshal and Strategic Planning Bureau as follows:

PROPOSED PRODUCTIVE HOURLY RATES

Fire Department	Current	Proposed
Deputy Fire Marshal	n/a	\$203
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Fire Dept. Facilities Planner	n/a	\$91
Fire Captain	\$189	\$0

Any person wishing to testify in support of or in opposition may do so in writing between the date of this notice and the public hearing, or may appear and be heard at the time and place noted above. All written comments received prior to the public hearing will be submitted to the Board of Supervisors and the Board of Supervisors will consider such comments, in addition to any oral testimony, before making a decision on the proposed Productive Hourly Rates for Cost Recovery and Deposit Based Fees.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor
Post Office Box 1147, Riverside, CA 92502-1147

Dated: June 26, 2018
KECIA HARPER-IHEM
Clerk of the Board of Supervisors
Cecilia Gil, Board Assistant

7/1

RECEIVED RIVERSIDE COUNTY
ADMINISTRATIVE CENTER
2018 JUL 10 AM 10:35

Fire
3.20 of 06/12/18



PROOF OF PUBLICATION

**STATE OF CALIFORNIA SS.
COUNTY OF RIVERSIDE**

RIVERSIDE COUNTY-BOARD OF SUP.
4080 LEMON ST

RIVERSIDE CA 92501

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

07/01/18

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 5th of July 2018 in Green Bay, WI, County of Brown.


DECLARANT

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

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Dated: June 26, 2018
KECIA HARPER-IHEM
Clerk of the Board of Supervisors
Cecilia Gil, Board Assistant
Published: July 1, 2018

Fire
3.20 of 06/12/18

RECEIVED RIVERSIDE COUNTY
CLERK OFFICE OF SUPERVISORS
2018 JUL 12 AM 10:12