

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.7
(ID # 7339)

MEETING DATE:

Tuesday, June 26, 2018

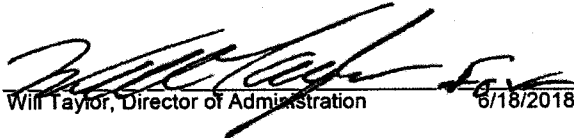
FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Approve and Direct the Auditor-Controller to Make the Budget Adjustments, as shown on Schedule A for FY 17/18 and FY 18/19, [All Districts], [\$382,066 - Total Cost]; 100% Booking Fee Recovery Fund; 4/5 Vote.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor Controller to make the budget adjustments, as shown on Schedule A attached.


ACTION: (4/5 Vote Required) 4/5 Vote Required, Policy


Will Taylor, Director of Administration 6/18/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Perez
Nays: None
Absent: Ashley
Date: June 26, 2018
xc: Sheriff, Auditor

Kecia Harper-Ihem
Clerk of the Board
By 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 153,066	\$ 229,000	\$ 382,066	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Booking Fee Recovery Fee			Budget Adjustment:	Yes
			For Fiscal Year:	17/18- 18/19

C.E.O. RECOMMENDATION: Approve

BR #18-077

BACKGROUND:

Summary

The Sheriff's Department has requested to replace furniture in the deputy housing unit stations and the central control stations at the Robert Presley Detention Center (RPDC), Larry Smith Correctional Facility (SCF), Cois Byrd Detention Center, (CBDC), and Blythe Jail to support their daily operations. The majority of the furniture at these locations have been there since the jails were first constructed. The aging furniture such as desks, chairs, and shelving are worn out, missing parts, and some are unrepairable. In addition, some of the furniture has lost its functionality, and are unable to accommodate the necessary space requirements for multiple computer monitors and other equipment needed for those locations.

Sheriff's personnel scheduled to work in the deputy housing unit stations and central control stations are working long shifts, and the furniture must be ergonomically designed to maximize operator comfort and minimize fatigue. Sheriff's Purchasing conducted bids for a designer to assist with furniture layout design, specification review and vendor selection at these locations. The Sheriff's Department plans to replace furniture in (1) one central control station and (7) seven deputy housing unit stations at CBDC. All of RPDC will need new furniture replacement for a total of (1) one central control station and (10) ten deputy housing unit stations. At SCF, a total of (1) one central control station and (3) three deputy housing unit stations will need new furniture, as well as (1) one central control station at Blythe Jail.

Where new furniture is being installed, the Sheriff's Department plans to resurface the flooring. Most of the flooring in the deputy housing unit stations and central control stations are original to the facility and are worn out and in need of repair. CBDC will be resurfacing (7) seven deputy housing unit stations. SCF will be resurfacing (1) one central control station and (3) three deputy housing unit stations and Blythe plans to resurface (1) one central control station.

Impact on Citizens and Businesses

No impact on citizens and businesses.

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Contract History and Price Reasonableness

The Department conducted an informal bid and provided various vendors the service requirements to resurface the flooring at CBDC, SCF and Blythe Jail. The Department received two (2) quotes and StoneAge provided the overall lowest price for the service for a total amount of \$11,390 for all locations.

For furniture request, Sheriff Purchasing released a Request for Quotation (RFQ) # SHARC-332 soliciting for pricing for furniture design and space planning service for CBDC, and RFQ# SHARC-341 for furniture design and space planning service for RPDC and SCF. Both bids were posted on PublicPurchase.com and were restricted to only the County contracted design vendors. Kardent and WestGroup were the only furniture design vendors to attend the mandatory Job Walk. With the result of the evaluation, Kardent was awarded the project for CBDC (RFQ# SHARC-332) in the amount of \$4,785, and WestGroup was awarded the projects for RPDC and SCF (RFQ# SHARC-341) in the amount of \$22,880.

Once the designers were selected, County Purchasing and Fleet Services, on behalf of the Sheriff's Department then released the RFQ# SHARC-341 for furniture for CBDC, and RFQ# SHARC-365 for furniture for RPDC and SCF. Both bids were posted on PublicPurchase.com and were restricted to only the County contracted furniture vendors. TotalPlan, GM Business Interiors, and Total Corporate Solutions attended the mandatory Job Walk for both projects. With the assistance of the designers to review the furniture layout design and typical, specification, and vendor selection, Total Corporate Solution was awarded the project for all three locations, providing the total cost of \$333,104. In addition, Total Plan provided a cost of \$9,908 for the furniture request for the Blythe Jail.

The Department would like to use the Booking Fee Recovery Fund in the amount of \$382,066 to purchase new furniture and resurface the flooring at RPDC, SCF, CBDC, and Blythe.

Attachment

Schedule A

Schedule A

FY 17/18

Increase Appropriations:

10000-2500400000-522310 Maint-Buildings and Improvements \$11,390

10000-2500400000-523680 Office Equipment Non Fixed Assets \$141,676

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Memo Line Only:

11085-2500400000-330132 CFB: Booking Fee Recovery \$153,066

FY 18/19

Increase Appropriations:

10000-2500400000-523680 Office Equipment Non Fixed Assets \$229,000

Memo Line Only:

11085-2500400000-330132 CFB: Booking Fee Recovery \$229,000


Melissa Noone, Associate Management Analyst

6/19/2018


Sandy Armijo

6/13/2018


Paul A. Angulo, County Auditor-Controller

6/13/2018