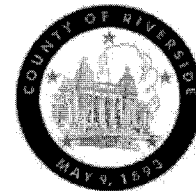


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.14
(ID # 7399)

MEETING DATE:

Tuesday, June 26, 2018

FROM : EXECUTIVE OFFICE:

SUBJECT: EXECUTIVE OFFICE: Approve and Authorize the Chairman to sign the 120-day notice for Reduction of Administrative Support Positions in the CALFIRE Cooperative Agreement for Fire Services; All districts; [potential annual savings \$1,093,141]

RECOMMENDED MOTION: That the Board of Supervisors approve and authorize the Chairman to sign the attached 120-day notice letter to CALFIRE for reduction of administrative support positions.

ACTION: Policy

Jeff Van Wageningen, Assistant CEO / Public Safety 6/20/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione and Perez
Nays: Washington
Absent: Ashley
Date: June 26, 2018
xc: EO, Fire

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|-----------------------------|-----------------------------|--------------------------|---------------------------|---------------------|
| COST | \$ N/A | \$ N/A | \$ N/A | \$ N/A |
| NET COUNTY COST | \$ N/A | \$ N/A | \$ N/A | \$ N/A |
| SOURCE OF FUNDS: N/A | | | Budget Adjustment: | No |
| | | | For Fiscal Year: | 18/19 |

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

The County Fire Department is an integrated, cooperative, regional fire protection system that provides fire, EMS, technical rescue and hazardous materials response to residents in the unincorporated area and in twenty (20) partner fire cities and one (1) community services district. The County of Riverside contracts for emergency response from the State of California Department of Forestry and Fire Protection (Cal Fire), to serve as the Riverside County Fire Department. This regional system has provided a high level of public safety service to county residents.

The contractual relationship between Riverside County and Cal Fire dates back to 1921. The first contracts were only to augment the level of wild land fire protection provided by the State. The agreement, as we know it today, began in 1946 with the appointment of a County Fire Warden. Today, the County Fire Department is a well-integrated system (County, partner cities & State) that provides municipal fire protection, advanced life support (paramedic) service, technical rescue and hazardous materials response all from 92 regional fire stations. Under the agreement, CALFIRE provides wildland fire protection with 16 State wildland (Type 3) fire engines working out of 11 fire stations. The contract still provides Riverside County a very important public safety program.

Several years ago, Riverside County contracted for an additional sixteen (16) positions to provide supplemental administrative support to accelerate a number of processing functions. While the extra support has been beneficial, the cost is one that the county can no longer afford with rising costs in other areas. On April 18, 2017, item 18.1, the Board of Supervisors held a workshop to discuss Fire AdHoc Committee recommendations. The recommendations included the reduction of the extra administrative support positions. At the time, the decision was made to work with Cal Fire to reduce the positions, but not take formal action under the contract to eliminate funding for the positions. In the year since that discussion, the positions funded by the County have been reduced to nine (9). (The Department eliminated one (1) position and the State is funding six (6) of the original sixteen (16) positions.) However, the costs associated with the remaining positions continue to be a burden we cannot support, unless savings can be identified in other areas.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

On June 11, 2018, the Board of Supervisors held budget hearings for Fiscal Year 2018/19. At that time, direction was given to the Executive Office to return to the Board with recommendations on how to realize savings. Accordingly, the Executive Office is recommending that the Board support ending the funding for the extra administrative positions and that the Chairman issue the required 120-day notice reducing the remaining nine (9) administrative support personnel funded by the County in the Cal Fire cooperative agreement.

Impact on Residents and Businesses

Reductions in administrative staff within the fire department could result in the delayed processing of various administrative functions. For example, payments to businesses for products/services and hiring could take longer to process.

Additional Fiscal Information

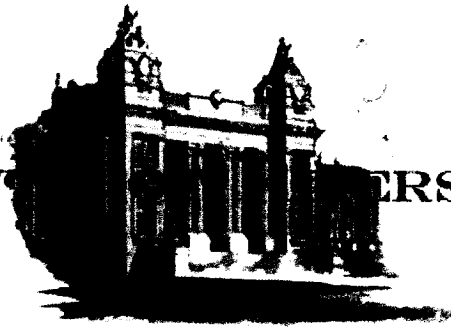
The CAL FIRE Cooperative Agreement administrative fee in 2017 was 12.01% at a cost of \$19,788,046; county \$9,310,171 and city partners \$10,477,875. The proposed administrative fee for FY 18/19 is 12.47% at a cost of \$21,564,705; county \$10,107,438 and city partners \$11,457,267.

The total annual savings from eliminating the nine (9) state administrative personnel is \$1,093,141; county \$502,845 and city partners \$590,296. The estimated savings for FY 18/19 after the 120-day period is \$728,761; county \$335,230 and city partners \$393,531.

Contract History

On June 13, 2017, item #3.19, the Board of Supervisors approved a three (3) year agreement with CALFIRE for fire protection and emergency services within the area of responsibility of Riverside County including partner or contract cities. This contract will expire on June 30, 2020.

COUNTY OF RIVERSIDE



Board of Supervisors

| | |
|------------|------------------------------------|
| District 1 | Kevin Jeffries 951-955-1010 |
| District 2 | John F. Tavaglione 951-955-1020 |
| District 3 | Chuck Washington 951-955-1030 |
| District 4 | V. Manuel Perez 951-955-1040 |
| District 5 | Marion Ashley 951-955-1050 |

June 26, 2018

Mr. Ken Pimlott, Director
California Department of Forestry and Fire Protection (CALFIRE)
P.O. Box 944246
Sacramento, CA 94244-2460

Dear Director Pimlott,

In light of the ongoing climate of fiscal challenges, the Riverside County Board of Supervisors is facing a number of difficult funding decisions. In order to comply with the current terms of the contract between CALFIRE and the County of Riverside, (Contract No. 3CA03552) Exhibit C Section 2; the County is required to provide 120-day notice of any intent to reduce the number of state civil service employees currently assigned to our organization. This letter will serve as that official notice reducing the following staff.

PCA 37119:

- 1 Administrative Officer III Admin Manager
- 3 Office Tech – 3 Finance Finance
- 1 Office Tech Personnel
- 1 Personnel Specialists Personnel
- 1 Sr. Personnel Specialist Personnel
- 1 Staff Services Analyst Return to Work Coordinator
- 1 Staff Services Analyst Operational Staffing System (OSS)

These positions are utilized for the administration of this contract. The County should receive a commensurate amount of support staff in relation to the amount of administration charge paid. Therefore, we believe the positions should be funded as part of the administrative charge within the contract. These positions are necessary for the size of our operation. The County would accept a credit in lieu of staff reductions.

The administrative rate continues to be a source of concern for the County. Our Board of Supervisors is committed to maintaining the highest level of public safety and it is our sincere hope we can find ways to mitigate these issues.

Sincerely,

Chuck Washington
Chairman of the Board of Supervisors
3rd District, Riverside County

CC: Riverside County Board of Supervisors
George Johnson, CEO
Lisa Brandl, Chief Assistant CEO
Jeff Van Wagenen, Assistant CEO Public Safety

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Daniel Talbot

Address: 210 W. San Jacinto
(only if follow-up mail response requested)

City: Perris Cg **Zip:** 92570

Phone #: 760-250-8250

Date: 6/26/18 **Agenda #** 314

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

Support **Oppose** **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

Support **Oppose** **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. **YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.**

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.