

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.44
(ID # 7247)

MEETING DATE:
Tuesday, July 31, 2018

FROM : RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-PUBLIC HEALTH: Ratify and Approve the Work Agreement between California WIC Association and the County of Riverside for Grow Our Own Lactation Consultant Course, All Districts [\$36,800 – 100% California WIC Association Funded] (4/5 vote required)

RECOMMENDED MOTION: That the Board of Supervisors:


1. Ratify and approve the Work Agreement with California WIC Association for Grow Our Own Lactation Consultant Course for the performance period of March 1, 2018 through June 30, 2019, and authorize the Chairman of the Board to execute said Agreement on behalf of the County of Riverside.
2. Direct the Auditor-Controller to make the budget adjustments as specified on Schedule A.

ACTION: 4/5 Vote Required, Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Perez
Nays: None
Absent: Ashley
Date: July 31, 2018
xc: RUHS-Public Health, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

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| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|--|-----------------------------|--------------------------|---------------------------------------|---------------------|
| COST | \$12,300 | \$ 24,500 | \$36,800 | \$0 |
| NET COUNTY COST | \$0 | \$ 0 | \$ 0 | \$ 0 |
| SOURCE OF FUNDS: 100 % California WIC Association Funded | | | Budget Adjustment: | Yes |
| | | | For Fiscal Year: 17/18 - 18/19 | |

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

California WIC Association is providing funding to Riverside University Health System-Public Health, Nutrition and Health Promotion branch, for the registration fees of registrants for the Lactation Consultant Course in the Grow Our Own (GOO) Program that educates breastfeeding consultants for certification program.

The Grow Our Own Lactation Consultant Program provides course instruction which consists of a 105- hour college level course intended to assist WIC staff, Health Professionals and Breastfeeding Mothers in becoming International Board Certified Lactation Consultants (IBCLC), Certified Lactation Specialists or Lactation Consultants. The course consists of bi-weekly lectures, homework assignments, quizzes, research presentations, events projects, special guest lectures, clinical hours and exams. Each discipline listed on the IBCLC Exam Blueprint is thoroughly covered by classes and assignments. The course prepares candidates to sit for the IBCLC exam once all clinical hours and competencies have been achieved.

Impact on Residents and Businesses

The Grow Our Own program will result in an increase of certified lactation specialists and lactation consultants. The more lactation specialists and consultants available, the more families will receive assistance with breastfeeding.

SUPPLEMENTAL:

Additional Fiscal Information

California WIC Association has awarded RUHS- Public Health funding in the amount of \$36,800 for the GOO Program Lactation Consultant Training Course. California WIC Association will register course participants and reimburse the County of Riverside the amount of \$1,600 per registrant. The program year is based on FY2017/2018 (\$12,300) and FY2018-2019 (\$24,500).

| County Fiscal Year Table | | | |
|---------------------------------|-----------------|-----------------|--------------|
| | FY 17/18 | FY 18/19 | Total |
| | | | |

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| | | | |
|------------------------|----------------|-----------------|-----------------|
| Months | 4/1/18-6/30/18 | 7/1/18- 6/30/19 | |
| Contract Amount | \$12,300 | \$24,500 | \$36,800 |

ATTCHMENTS:

- A. Schedule A
- B. Work Agreement Between California WIC Association and the County of Riverside

SCHEDULE A

Public Health
Budget Adjustment

Fiscal Year 2017/2018

INCREASE IN APPROPRIATIONS:

| | | |
|-------------------------|-------------------------------|---------------|
| 10000-4200100000-510040 | Regular Salaries | \$5,000 |
| 10000-4200100000-518100 | Budgeted Benefits | \$2,500 |
| 10000-4200100000-520705 | Food | \$ 250 |
| 10000-4200100000-523100 | Memberships | \$ 150 |
| 10000-4200100000-523680 | Office Equip Non Fixed Assets | \$1,300 |
| 10000-4200100000-523700 | Office Supplies | \$ 325 |
| 10000-4200100000-524500 | Administrative Support-Direct | \$1,875 |
| 10000-4200100000-527780 | Special Program Expense | \$ 400 |
| 10000-4200100000-529040 | Private Mileage Reimbursement | <u>\$ 500</u> |

TOTAL INCREASE IN APPROPRIATIONS: \$12,300

INCREASE IN ESTIMATED REVENUE:

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10000-4200100000-762040 Fed-Health Grants \$12,300

TOTAL INCREASE IN ESTIMATED REVENUE: \$12,300


Melissa Noone, Associate Management Analyst 7/24/2018




**WORK AGREEMENT
BETWEEN
CALIFORNIA WIC ASSOCIATION AND THE COUNTY OF RIVERSIDE**

This Agreement is between California WIC Association, a California nonprofit corporation (CWA) and the County of Riverside, a political subdivision of the state of California, on behalf of Riverside University Health Systems – Public Health (Contractor). The parties to this Agreement are independent contractors. Scope of work is based on CWA’s new project, Grow Our Own Lactation Consultant Course (GOO). A detailed Scope of Work (“Outline”) with timeline and fee schedule is attached. Either party may terminate this Agreement at any time by giving thirty (30) days’ written notice of termination without cause. Contractor shall be entitled to full payment for reimbursable items and services performed prior to the effective date of termination.

CWA and Contractor represent and warrant their intention to complete this Agreement and Outline in its entirety. Both parties have read and understood this Agreement and the attached outline and, by signing below, have agreed to all of its terms and conditions.

Lena Workman
CALIFORNIA WIC ASSOCIATION

County of Riverside
CONTRACTOR



SIGNATURE



CHUCK WASHINGTON, CHAIRMAN

7/10/18

DATE

BOARD OF SUPERVISORS
JUL 31 2018

DATE

FORM APPROVED COUNTY COUNSEL
BY:  7/13/18
DANIELLE D. MALAND DATE

ATTEST:
KECIA HARPER-JHEM, Clerk
By: 
DEPUTY

JUL 31 2018 3.44

OUTLINE

Scope of Work and Timeline

Grow Our Own Lactation Consultant Course (GOO)

Term: March 1, 2018 – June 30, 2019

The California WIC Association will contract with the County of Riverside Department of Public Health Lactation Services, to provide Lactation Consultant Courses in the Grow Our Own program to educate breastfeeding consultants for certification.

The program will follow the IBCLC Exam Blueprint Disciplines and Chronological Periods, covering 105 didactic hours fulfilling the Lactation Specific Requirements of 90 hours to sit for the IBCLC exam. Riverside County will provide informational webinars, meetings, and course instruction in selected locations in Riverside, California. For this agreement, classes will be held in the city of Riverside.

Payment: \$1600 per paid registrant will be remitted once the program begins.