

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
9.4
(ID # 6459)

MEETING DATE:

Tuesday, July 31, 2018

FROM : FIRE DEPARTMENT:

SUBJECT: FIRE DEPARTMENT: Public Hearing on Office of the County Fire Marshal and Strategic Planning Bureau Productive Hourly Staffing Rates for Cost Reimbursement and Deposit Based Fees; District All; [estimated revenue of \$302,778]; 100% Fire Marshal Fee Revenue. (9.3 of 07/17/2018)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Convene the public hearing on the proposed productive hourly rates for Cost Reimbursement and Deposit Based Fees (DBF) for the Fire Department Office of the Fire Marshal and Strategic Planning Bureau; and
2. Approve and adopt the productive hourly rates upon close of hearing.

Prev. Agn. Ref.: MT 6309, 3.20 of 6/12/18

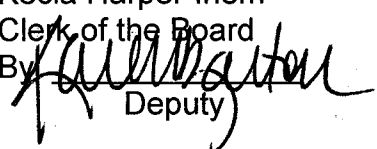
ACTION: Set for Hearing

Daniel Talbot, Chief Cal Fire Riverside County 2/19/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Perez
Nays: None
Absent: Ashley
Date: July 31, 2018
xc: Fire

Kecia Harper-Ihem
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Fees paid for services by public			Budget Adjustment:	No
			For Fiscal Year:	18/19

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Office of the County Fire Marshal provides professional fire and life safety engineering, permitting and inspection services for our citizens and emergency responders through exemplary customer service, leadership, education, analysis, innovation and partnership with the development and business community. We utilize hourly Deposit Based Fees (DBF) to recover staff costs associated with these services. The Fire Department is requesting to update the productively hourly rate for the Office of the County Fire Marshal and Strategic Planning Bureau. These rates will be utilized in determining the cost of services provided. The costs will be drawn from the deposit amount on biweekly intervals as outlined in Ordinance 671 and for all cost reimbursement efforts in the Office of the County Fire Marshal and Strategic Planning Bureau.

Ordinance 671 Establishing Consolidated Fees for Land Use and Related Functions requires the productive hourly rates for Deposit Based Fees to be approved and adopted by the Board of Supervisors. The purpose of this ordinance is to provide for the consolidation of certain schedules of fees related to the land use matters as provided for in the separate ordinances, resolutions and rules of the County of Riverside mentioned herein. At this time, we are not requesting to amend Ordinance 671 with updated Deposit Based Fee amounts. Within the next year, the Office of the County Fire Marshal will study its fees outlined in Ordinance 671 to determine any possible adjustment. If any adjustment is deemed necessary, Fire will return to the Board for initiation and approval as required.

These productive rates will be used for Fire Marshal and Strategic Planning cases in the Fire Department beginning on the Board adoption date. The rates are based on FY 15/16 actual costs and all known increases in FY 17/18 adopted budget. These rates were last updated with Board of Supervisors approval on September 2, 2008, item #9.10. The proposed rates are increasing on average by twenty-one percent (21%) since the last update in 2008. This equates to an average increase of 2.1% per year.

The rate for a Fire Captain has been eliminated due to the elimination of this position in the Office of the Fire Marshal. The Deputy Fire Marshal has been added due to its periodic

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

review of cases. The Fire Division Chief and Fire Department Facilities Planner are positions within our Strategic Planning Bureau and new to reviewing Fire Marshal cases since our last rate adjustment in 2008.

The Auditor Controller's office has reviewed the proposed rates.

Impact on Residents and Businesses

Citizens and business will have an increase in cost for services provided by the Office of the County Fire Marshal. This increase in costs is on average twenty-one percent (21%) over the previous rates approved in 2008. This increase per year averages to approximately two percent (2%) per year since 2008.

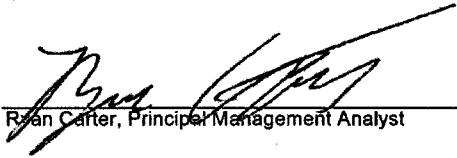
Additional Fiscal Information

The Fire Department estimates receiving \$302,778 of revenue in FY 18/19 and in future fiscal years from the amended productive hourly rate. This amount is included in our FY 18/19 budget; therefore, no budget adjustment is necessary. This aligns the Office of the County Fire Marshal budget closer to full cost reimbursement for services provided.

PROPOSED PRODUCTIVE HOURLY RATES

Fire Department	Current	Proposed
Deputy Fire Marshal	n/a	\$203
Fire Safety Supervisor	\$162	\$193
Fire Systems Inspectors	\$137	\$170
Fire Safety Specialist	\$147	\$184
Fire Protection Engineer	\$173	\$195
Fire Division Chief	n/a	\$179
Fire Dept Facilities Planner	n/a	\$91
Fire Captain	\$189	\$0

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA



Ryan Carter, Principal Management Analyst

7/10/2018

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



9.3

(MT6459)

9:00 a.m. being the time set for public hearing on the recommendation from Fire Department regarding the Public Hearing on Office of the County Fire Marshal and Strategic Planning Bureau Productive Hourly Staffing Rates for Cost Reimbursement and Deposit Based Fees, All Districts.

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is continued to Tuesday, July 31, 2018 at 9:00 a.m. or as soon as possible thereafter.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on July 17, 2018 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors
Dated: July 17, 2018
Kecial Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

(seal)

By: [Signature] Deputy

AGENDA NO.

9.3

xc: Fire, COB

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
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(ID # 6459)

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Tuesday, July 17, 2018

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2. Approve and adopt the productive hourly rates upon close of hearing.

Prev. Agn. Ref.: MT 6309, 3.20 of 6/12/18

ACTION: Set for Hearing


Daniel Talbot, Chief Cal Fire Riverside County 2/19/2018

MINUTES OF THE BOARD OF SUPERVISORS

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

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C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

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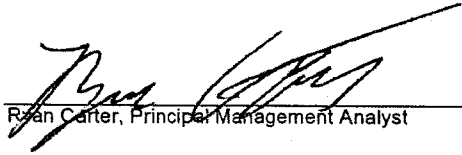
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PROPOSED PRODUCTIVE HOURLY RATES

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SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA



Ryan Carter, Principal Management Analyst 7/10/2018



OFFICE OF THE
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060 FAX: (951) 955-1071

KECIA HARPER-IHEM
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

June 26, 2018

PRESS ENTERPRISE
ATTN: LEGALS
P.O. BOX 792
RIVERSIDE, CA 92501

TEL : (951) 368-9229
E-MAIL: legals@pe.com

RE: **NOTICE OF PUBLIC HEARING:** Proposed Productive Hourly Staffing
Rates for Cost Recovery and Deposit Based Fees

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME on Sunday,
July 1, 2018.**

We require your affidavit of publication immediately upon completion of the last
publication.

Your invoice must be submitted to this office in duplicate, **WITH TWO CLIPPINGS
OF THE PUBLICATION.**

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Cecilia Gil

Board Assistant to:
KECIA HARPER-IHEM, CLERK OF THE BOARD



OFFICE OF THE
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060 FAX: (951) 955-1071

KECIA HARPER-IHEM
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

June 26, 2018

THE DESERT SUN
ATTN: LEGALS
P.O. BOX 2734
PALM SPRINGS, CA 92263

TEL : (760) 778-4578
E-MAIL: legals@thedesertsun.com

RE: **NOTICE OF PUBLIC HEARING:** Proposed Productive Hourly Staffing
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Thank you in advance for your assistance and expertise.

Sincerely,

Cecilia Gil

Board Assistant to:
KECIA HARPER-IHEM, CLERK OF THE BOARD

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on **Tuesday, July 17, 2018, at 9:00 a.m., or as soon as possible thereafter**, to consider the proposed productive hourly rates for Cost Recovery and Deposit Based Fees (DBF) for the Fire Department Office of the Fire Marshal and Strategic Planning Bureau as follows:

PROPOSED PRODUCTIVE HOURLY RATES

Fire Department	Current	Proposed
Deputy Fire Marshal	n/a	\$203
Fire Safety Supervisor	\$162	\$193
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Fire Dept. Facilities Planner	n/a	\$91
Fire Captain	\$189	\$0

Any person wishing to testify in support of or in opposition may do so in writing between the date of this notice and the public hearing, or may appear and be heard at the time and place noted above. All written comments received prior to the public hearing will be submitted to the Board of Supervisors and the Board of Supervisors will consider such comments, in addition to any oral testimony, before making a decision on the proposed Productive Hourly Rates for Cost Recovery and Deposit Based Fees.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor Post Office Box 1147, Riverside, CA 92502-1147

Dated: June 26, 2018

KECIA HARPER-IHEM
Clerk of the Board of Supervisors
Cecilia Gil, Board Assistant



Order Confirmation for Ad #: 0003000884

Customer: RIVERSIDE COUNTY-BOARD OF
Address: 4080 LEMON ST
 RIVERSIDE CA 92501 USA
Acct. #: TDS-RIV069
Phone: 9099551067

RIVERSIDE COUNTY-BOARD OF
Ordered By: Cecilia Gil

OrderStart Date: 07/01/2018

Order End Date: 07/01/2018

<u>Tear Sheets</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>	<u>Special Pricing</u>	<u>Size</u>
0	2					1 X 73.00

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$167.20	\$0.00	\$167.20	Invoice	\$0.00	\$167.20

Ad Order Notes:

Sales Rep: kthor

Order Taker: kthor

Order Created 06/26/2018

Product	# Ins	Start Date	End Date
TDS-DesertSun.com	1	07/01/2018	07/01/2018
07-01-18, TDS-The Desert Sun	1	07/01/2018	07/01/2018
07-01-18,			

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 06/26/2018

**NOTICE OF PUBLIC HEARING BEFORE
THE BOARD OF SUPERVISORS OF
RIVERSIDE COUNTY**

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Any person wishing to testify in support of or in opposition may do so in writing between the date of this notice and the public hearing, or may appear and be heard at the time and place noted above. All written comments received prior to the public hearing will be submitted to the Board of Supervisors and the Board of Supervisors will consider such comments, in addition to any oral testimony, before making a decision on the proposed Productive Hourly Rates for Cost Recovery and Deposit Based Fees.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor Post Office Box 1147, Riverside, CA 92502-1147

Dated: June 26, 2018
KECIA HARPER-IHEM
Clerk of the Board of Supervisors
Cecilia Gil, Board Assistant
Published: July 1, 2018

Advertising Order Confirmation

The Press Enterprise

<u>Ad Order Number</u> 001141162	<u>Customer</u> BOARD OF SUPERVISORS	<u>Payor Customer</u> BOARD OF SUPERVISORS	<u>PO Number</u>
<u>Sales Representative</u> Nick Eller	<u>Customer Account</u> 5209148	<u>Payor Account</u> 5209148	<u>Ordered By</u> Cecilia Gil
<u>Order Taker</u> Nick Eller	<u>Customer Address</u> COUNTY OF RIVERSIDE PO BOX 1147 RIVERSIDE, CA 92502	<u>Payor Address</u> COUNTY OF RIVERSIDE PO BOX 1147 RIVERSIDE, CA 92502	<u>Customer Fax</u>
<u>Order Source</u> Select Source	<u>Customer Phone</u> 951-955-1066	<u>Payor Phone</u> 951-955-1066	<u>Customer Email</u>

<u>Current Queue</u> Ready	<u>Invoice Text</u> Proposed Productive Hourly Staffing Rates and DBF
<u>Tear Sheets</u> 0	<u>Blind Box</u>
<u>Ad Number</u> 001141162-01	<u>Color</u>
<u>Ad Size</u> 3 X 48 LI	<u>Production Color</u>
<u>External Ad Number</u>	<u>Pick Up</u>
	<u>Ad Type</u> Legal Liner
	<u>Released for Publication</u>
	<u>Materials</u>
	<u>Promo Type</u>
	<u>Special Pricing</u>
	<u>Production Method</u> Adbooker
	<u>Production Notes</u>

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

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Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147
 Dated: June 26, 2018
 KECIA HARPER-IHEM
 Clerk of the Board of Supervisors
 Cecilia Gil, Board Assistant

<u>Product</u> PE Riverside-Full Run	<u>Requested Placement</u> Legals CLS	<u>Requested Position</u> County Legal - 1076-	<u>Run Dates</u> 07/01/18	<u># Inserts</u> 1
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Advertising Order Confirmation

The Press Enterprise

06/26/18

2:36:13PM

Page 2

Order Charges:

Net Amount
187.20

Tax Amount
0.00

Total Amount
187.20

Payment Amount
0.00

Amount Due
\$187.20

If this confirmation includes an advertising proof, please check your proof carefully for errors, spelling, and/or typos. Errors not marked on the returned proof are not subject to credit or refunds.

Please note: To meet our printer's deadline, we must have your proof returned by the published deadline, and as indicated by your sales rep.

Please note: If you pay by bank card, your card statement will show the merchant as "SoCal Newspaper Group".

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.20
(ID # 6309)

MEETING DATE:

Tuesday, June 12, 2018

FROM : FIRE DEPARTMENT:

SUBJECT: FIRE DEPARTMENT: Setting a Public Hearing for Office of the County Fire Marshal and Strategic Planning Bureau Productive Hourly Staffing Rates for Cost Recovery and Deposit Based Fees; District All; [estimated additional revenue \$302,778 annually]; 100% Fire Marshal Fee Revenue. (Set for set a public hearing July 17, 2018) (Clerk to Advertise)

RECOMMENDED MOTION: That the Board of Supervisors set a public hearing date of July 17, 2018, on the proposed productive hourly rates for Cost Recovery and Deposit Based Fees (DBF) for the Fire Department Office of the Fire Marshal and Strategic Planning Bureau. (Clerk to advertise).

ACTION: Policy, Clerk to Advertise, Set for Hearing

Daniel Talbot

Daniel Talbot, Chief Cal Fire Riverside County 1/29/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended, and is set for public hearing Tuesday, July 17, 2018 at 9:00 a.m. or as soon as possible thereafter.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: June 12, 2018
xc: Fire, COB

Keoia Harper-Ihem
Clerk of the Board
By *Keoia Harper-Ihem*
Deputy
3.20

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
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C.E.O. RECOMMENDATION: Approve

BACKGROUND:

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The rate for a Fire Captain has been eliminated due to the elimination of this position in the Office of the Fire Marshal. The Deputy Fire Marshal has been added due to its periodic review of cases. The Fire Division Chief and Fire Department Facilities Planner are positions within our

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Strategic Planning Bureau and new to reviewing Fire Marshal cases since our last rate adjustment in 2008.

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Impact on Residents and Businesses

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Additional Fiscal Information

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Ryan Carter, Principal Management Analyst

6/5/2018