

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM  
2.20  
(ID # 7698)**

**MEETING DATE:**

Tuesday, August 28, 2018

**FROM :** PUBLIC SOCIAL SERVICES:

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Receive and File the Riverside County Children & Families Commission Fiscal Year 2018-2019 Annual Budget, Districts: All. [Total Cost \$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Receive and File the Riverside County Children & Families Commission Fiscal Year 2018-2019 Annual Budget.

**ACTION:** Consent


  
Susan Von Zabern, Director of Public Social Services 7/27/2018

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

**Ayes:** Jeffries, Tavaglione, Washington, Perez and Ashley  
**Nays:** None  
**Absent:** None  
**Date:** August 28, 2018  
**xc:** DPSS

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: Proposition 10 Tobacco Tax Revenue</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2018/19

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The Riverside County Children and Families Commission (RCCFC) was established by the Board of Supervisors through adoption of Ordinance No. 784, enacted on January 22, 1999 and was subsequently reorganized by the Board through adoption of Ordinance 784.9, enacted on June 9, 2009.

RCCFC implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive and collaborative system of information and services, to enhance optimal early childhood development and to ensure that children are ready to enter school.

Ordinance No. 784 requires submission of the annual budget to the Board of Supervisors for review and comment. The Fiscal Year 2018-2019 annual budget was approved by the RCCFC Commission on May 9, 2018 (Action Item 18-11, attached).

The Commission approved the FY 2018-2019 budget, reflecting \$25,354,069 in estimated revenues, \$28,201,965 in total expenditures and \$2,847,896 from fund balance, to augment current year revenues. Total expenditures include \$21,567,874 in contracts, \$4,520,682 in salaries & benefits, \$1,738,999 in operating expenses and \$374,410 in capital expenses.

The changes and operational impact from the Fiscal Year 2017-2018 revised budget to the Fiscal Year 2018-2019 adopted budget include net increases in revenue of approximately \$2.2 million and salaries & benefits of approximately \$0.3 million, offset by net decreases in contracts of approximately \$1.7 million, operating expenses of approximately \$0.2 million and capital expenses of \$0.3 million.

The First 5 Riverside 2016-2021 Strategic Plan priority areas focus on children and families and the systems and networks supporting them. The established Commission goals include: quality early learning, comprehensive health and development, resilient families and countywide impact. FY 2018-2019 services align with Commission-approved goals.

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First 5 Riverside is focused on integrated systems to strengthen families and create a healthier, more prosperous Riverside County. In FY 2018-2019, First 5 Riverside will support direct service contracts to enhance service delivery and work toward systems improvement, along with investing in the following programs:

- 1) **First 5 Riverside Hybrid-Alternative Payment (RHAP) Program** – Through a partnership with Riverside County Office of Education, RHAP systematically provides more than 700 children early learning scholarships in quality rated, licensed centers or family childcare homes. Funding will provide approximately one hundred (100) scholarships for children from identified special population categories.
  
- 2) **Quality Start Riverside County** – A quality rating and improvement system, which creates new opportunities for early educators to receive training, access professional development and ultimately raise the quality of early learning programs. Quality Start brings together educators, families and community partners with the common goal of making sure that all children, 0 through 5 years of age, are happy, healthy and ready for success in kindergarten and beyond.
  
- 3) **Dental Transformation Initiative** – The Local Dental Pilot Project - Inland Empire is a regional project with First 5 San Bernardino, funded by the California Department of Health Care Services, which integrates two innovative oral health strategies, tele-dentistry and early childhood oral health assessments, into education, social services and primary care. The goal is ensuring children are identified and served where they are, to ensure early childhood ‘caries’ are prevented or treated, that families are using preventative dental services and to increase access and continuity of care.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

Proposition 10 Revenue \$19,142,616

First 5 California IMPACT Grant \$1,636,204

California Department of Health Care Services Grant \$3,858,095

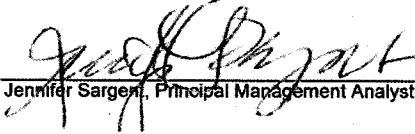
Program Revenue \$507,054

Interest Income \$210,100

**ATTACHMENTS:**

- A. Action Item 18-11: Approved Riverside County Children & Families Commission Fiscal Year 2018-2019 Annual Budget

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Jennifer Sargent, Principal Management Analyst

8/21/2018

Riverside County Children & Families Commission  
 FISCAL YEAR 2018/2019 BUDGET  
 Business Unit = CFARC / DeptID = 938001 / Fund = 25800

DESCRIPTION	ACCOUNT PROGRAM	FY 16/17 ACTUALS PRIOR YEAR	FY 17/18 ORIGINAL CURRENT YEAR	FY 17/18 REVISED CURRENT YEAR	FY 18/19 PROPOSED NEXT YEAR
1 TOTAL REVENUES	7xxxxx	20,777,831.66	22,353,271.00	21,331,445.00	25,354,069.00
2 FUND BALANCE DRAW		2,914,823.28	8,317,793.00	4,593,213.00	2,847,896.00
3 TOTAL REVENUES AND FUND BALANCE DRAW		\$ 23,692,654.94	\$ 30,671,064.00	\$ 25,924,658.00	\$ 28,201,965.00
<b>EXPENSES:</b>					
9 TOTAL SALARIES & BENEFITS	51xxxx	3,015,226.33	4,494,078.00	4,191,002.00	4,520,682.00
10 TOTAL OPERATING EXPENSES	52xxxx	1,354,447.12	1,315,134.00	1,984,620.00	1,738,999.00
<b>CONTRACTS:</b>					
11 Contracts - Generic	80000	1,177,712.72	0.00	0.00	0.00
12 Contracts - Evaluation	81250	93,729.00	170,000.00	95,117.00	95,117.00
13 Contracts - Operational - Strategic Plan 2016-2021	81400	0.00	310,000.00	0.00	0.00
14 Contracts - Operational - Quality Early Learning	81400	7,713,793.11	11,352,500.00	14,268,899.00	10,168,814.00
15 Contracts - Operational - Comprehensive Health & Development	81400	5,397,605.67	4,612,456.00	4,605,289.00	4,145,844.00
16 Contracts - Operational - Resilient Families	81400	3,306,525.89	2,906,600.00	1,398,671.00	2,535,578.00
17 Contracts - Operational - Countywide Impact	81400	930,085.14	1,106,549.00	7,245.00	750,000.00
18 Contracts - Systems & Networks	92910	0.00	0.00	0.00	0.00
19 Contracts - IMPACT (Local)	92930	0.00	726,445.00	937,445.00	471,000.00
20 Contracts - IMPACT (State)	92930	703,529.96	257,814.00	147,279.00	265,912.00
21 Contracts - Dental Transformation Initiative	92940	0.00	3,045,078.00	1,829,915.00	3,135,609.00
22 TOTAL CONTRACTS		\$ 19,322,981.49	\$ 24,487,442.00	\$ 23,289,860.00	\$ 21,567,874.00
23 Improvements-Building	542060	0.00	374,410.00	374,410.00	374,410.00
24 Equipment - Office	546140	0.00	0.00	310,860.00	0.00
25 TOTAL CAPITAL EXPENSES		\$	\$ 374,410.00	\$ 685,270.00	\$ 374,410.00
26 TOTAL EXPENDITURES		\$ 23,692,654.94	\$ 30,671,064.00	\$ 30,150,752.00	\$ 28,201,965.00

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AGENDA ITEM: 18-11

DATE OF MEETING: May 9, 2018

ACTION:

INFORMATION:

## ADOPT RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION ANNUAL BUDGET - FISCAL YEAR 2018-2019

### SUMMARY OF REQUEST

Adopt the Fiscal Year (FY) 2018-19 annual budget.

The FY 2018-19 budget reflects an estimate of \$25,354,069 in revenues, \$21,567,874 in contracts and \$1,738,999 in operating expenditures, with \$2,847,896 from fund balance augmenting current year revenues. Below is the summary of FY 2018-19 annual budget:

**Changes & Operational Impact: FY 2017-18 Revised to FY 2018-19 Recommended Revenue:** Reflects a net increase of approximately \$2.2 million from the prior year revised budget due primarily to the following:

- *Proposition 10* - an increase of \$2.2 million based on the Department of Finance recent revenue projections;
- *California Department of Health Care Services Grant* - an increase of \$1.5 million for a full year of costs associated with the Local Dental Pilot Project – Inland Empire;
- *Program Revenue* - an increase of \$0.3 million from the Riverside Office of Education and Orange County Office of Education for costs associated with Quality Start – Riverside County; and,
- *Fund Balance Draw* - a decrease of \$1.7 million.

**Salaries and Benefits:** Reflects a net increase of approximately \$0.3 million from the prior year revised budget due primarily to the following: an increase of \$0.2 million for salaries associated with four additional positions, step increases for current staff and an increase of \$0.1 million in benefits for retirement miscellaneous and the flex benefit plan.

**Operating Expenses:** Reflects a net decrease of approximately \$0.2 million from the prior year revised budget due primarily to a decrease in computer equipment – non-fixed asset funded by the *California Department of Health Care Services Grant*.

**Contracts:** Reflects a net decrease of approximately \$1.7 million from the prior year revised budget due primarily to the following:

- *Proposition 10* - net decrease of \$2.7 million in contracts based on prior year grantee spending; net decrease of \$0.3 million in contracts funded by the First 5 IMPACT grant; and, appropriation totaling \$6,971,156 for anticipated contracts in the following strategic plan goal areas: Quality Early Learning equal to \$250,000; Comprehensive Health & Development equal to \$2,600,000; Resilient Families equal to \$2,185,578 and Countywide Impact equal to \$750,000.
- *California Department of Health Care Services Grant* - an increase of \$1.3 million in subcontracts for a full year of costs.

**Capital Expense:** Reflects a decrease of \$0.3 million from prior year revised budget due primarily for equipment purchased the first-year funded by the *California Department of Health Care Services Grant*.

## BACKGROUND

In accordance with the California Children and Families Act of 1998, the Children and Families Commission for Riverside County, also known as First 5 Riverside, is required to adopt a budget on an annual basis in support of its strategic plan.

## RECOMMENDED ACTION

That the Commission

1. Adopt the FY 2018-19 budget as proposed; and,
2. Authorize the Executive Director or designee to approve:
  - a. Items specified by a specific vendor under the Operational Expense section of this budget (excluding Operational Contracts). Requisitions or purchases above the \$50,000 authority limit associated with these items are referenced below:

Description	Amount
1. Membership – First 5 Association Dues and Communication Fund	\$ 65,850
2. IT Core Services (Acorn Technology)	\$ 99,000

- b. Executive documents and coordinate appropriate actions to expend funds in accordance with established Commission policy and as set forth in the attached budget.

- c. Authorize Executive Director to execute the Third Amendment with Acorn Technology increasing the total contract for an amount not to exceed \$396,413. Previously approved amount was \$321,500. This results in a net increase of \$74,913 over the term of the contract period (10/01/2014 through 06/30/2019).
- d. Add four positions: one Accounting Technician II, two Community Services Assistants and one Office Assistant.

**BUDGET IMPACT**

Not Applicable

**POTENTIAL CONFLICTS OF INTEREST**

None known

**ATTACHMENT**

FY 2018-19 Annual Budget Summary