



**SUBMITTAL TO THE BOARD OF DIRECTORS
RIVERSIDE COUNTY REGIONAL PARK
AND OPEN-SPACE DISTRICT
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
13.3
(ID # 7929)

MEETING DATE:

Tuesday, September 11, 2018

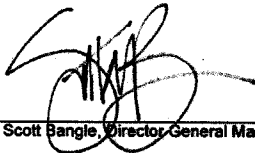
FROM : REGIONAL PARK & OPEN SPACE DISTRICT:

SUBJECT: REGIONAL PARK & OPEN SPACE DISTRICT: Construction Improvements for the Riverside County Parks Landscape Construction Turf Reduction Project at Lake Skinner Program; Approve Bid Contract Documents, Plans, and Specifications; Authorize to Advertise for Bids; CEQA Exempt; District 3; (\$409,211)

RECOMMENDED MOTION: That the Board of Directors:

1. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15304 (b) Minor Alterations to Land; and
2. Approve the Contract Documents, including the Plans and Specifications, for the Regional Park and Open-Space District Landscape Construction and Turf Reduction Program at Lake Skinner; and
3. Authorize the Clerk of the Board to advertise for bids to be received in the Clerk of the Board Office located at 4080 Lemon Street, Suite 127, Riverside CA 92501, up to the hour of 2:00 pm, Thursday, October 4, 2018 at which time bids will be opened; and
4. Direct the Clerk of the Board to file the Notice of Exemption within 5 days of approval by the Board.

ACTION: Policy

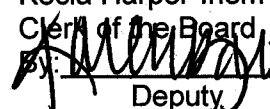


Scott Bangle, Director-General Manager / Park Director 8/28/2018

MINUTES OF THE BOARD OF DIRECTORS

On motion of Director Ashley, seconded by Director Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Perez and Ashley
 Nays: None
 Absent: Tavaglione
 Date: September 11, 2018
 xc: Parks, COB, Recorder

Kecia Harper-Ihem
 Clerk of the Board
 By: 
 Deputy

**SUBMITTAL TO THE BOARD OF DIRECTORS RIVERSIDE COUNTY REGIONAL PARK
AND OPEN-SPACE DISTRICT
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 409,211	\$ 0	\$ 409,211	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Park Acq & Dev-Grants Fund 33110 (100%)			Budget Adjustment:	No
			For Fiscal Year:	18/19

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

On March 21, 2017, per minute order 13.1, the Board authorized a grant agreement between the Regional Park and Open-Space District (District) and the Rancho California Water District for the Integrated Regional Water Management Grant Program.

The intended outcome of the Project is to reduce regional dependence on water while providing native habitat for a variety of local wildlife, and educating more than 300,000 park visitors annually on the importance of water conservation and drought preparedness. With the recurrence of drought conditions in California, the District is committed to doing its part to ensure water is used wisely and efficiently.

The major physical components of the Project include: (1) removal of some existing turf areas, (2) installation of drought tolerant native plants and trees, (3) installation of permeable ground cover to allow infiltration of rain water, (4) retrofitting of existing irrigation systems for water use efficiency, and (5) installation of interpretive signage intended to educate park visitors about water conservation.

Impact on Citizens and Businesses

This project will address an important value for the region by reducing potable water consumption at Lake Skinner Recreation Area, which in turn will reduce dependency on imported water from the San Francisco Bay Delta and the Colorado River. The project will also educate park visitors on the importance of conserving water in their day-to-day lives.

SUPPLEMENTAL

Additional Fiscal Information

The total project cost is estimated at \$409,211. The approved subgrant agreement will provide \$300,000 to Park Acq&Dev-Grants Fund 33110 to reimburse project costs. The balance of \$109,211 will be paid by District CIP fund balance in Park Acq&Dev-District Fund 33100 in fulfillment of the grant's funding match requirement. The District anticipates a reduction in ongoing costs for water utilities and maintenance to offset the cost of the Project over time.

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CEQA Compliance:

The Project is categorically exempt from CEQA pursuant to Section 15304(b) as a Minor Alterations to Land. Subsection (b) includes new gardening or landscaping, including the replacement of existing conventional landscaping with water efficient or fire resistant landscaping, in the definition of a minor alternation to land. This project is focused on improving the efficient use of water and water at Lake Skinner, therefore it is exempt from CEQA.

Attachments:

Construction Bid Documents

Plans and Specifications

Notice of Exemption


Rohini Lakshmi, Principal Management Analyst

9/4/2018


Gregory V. Priamos, Director County Counsel

9/4/2018



SCOTT BANGLE Parks Director/General Manager
 KYLA BROWN Chief - Parks & Recreation
 KEITH HERRON Chief - Resources & Planning
 BRANDE HUNE Chief - Business Operations

Riverside County Regional Park and Open-Space District

NOTICE OF EXEMPTION

TO: County Clerk
 County of Riverside
 4080 Lemon St.
 Riverside, CA 92501

FROM: Riverside County Regional
 Park and Open-Space District
 4600 Crestmore Road
 Jurupa Valley, CA 92509

May 10, 2017

Project Name: Lake Skinner Recreation Area – Turf Reduction Project

Project Number: N/A

Project Location: Riverside County Assessor's Parcel Numbers (APN): 915-030-006 946-040-004 946-040-005

Description of Project: The major physical components of the Project include the replacement of existing turf areas with drought tolerant native plants and trees, installation of permeable ground cover to allow infiltration of rain water, and retrofitting of existing irrigation systems for efficient water use.

Name of Public Agency Approving Project: Riverside County Regional Park & Open-Space District

Name of Person or Agency Carrying Out Project: Riverside County Regional Park & Open-Space District

Exempt Status: Categorically Exempt under California Environmental Quality Act ("CEQA") Guidelines Section 15304 – Minor Alterations to Land: Subsection (b) New gardening or landscaping, including the replacement of existing conventional landscaping with water efficient or fire resistant landscaping.

Reason(s) Why Project is Exempt: Project is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15304(b) because the project consists of replacing existing turf areas (conventional landscaping) with water efficient landscaping.

Signed:  Date: 5/11/17
 Marc Brewer, Senior Planner

FILED / POSTED

County of Riverside
 Peter Aldana
 Assessor-County Clerk-Recorder

E-201700655
 05/24/2017 11:30 AM Fee: \$ 50.00
 Page 1 of 1

Removed: _____ By: _____ Deputy


LANDSCAPE CONSTRUCTION/ TURF REDUCTION PROJECT AT LAKE SKINNER,
37701 WARREN ROAD, WINCHESTER, CA 92896
RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT

PKARC-0237

REQUEST FOR BIDS FOR LANDSCAPE CONSTRUCTION TURF REDUCTION PROJECT AT LAKE SKINNER

37701 WARREN ROAD
WINCHESTER, CA 92596
AUGUST 28, 2018



Prepared by:

Riverside County Regional Park and Open-Space District
4600 Crestmore Road
Jurupa Valley, CA. 92509
(951) 955-4300 Fax (951) 955-1383

Scott Bangle
General Manager

FORM APPROVED COUNTY COUNSEL

BY Kristine Bell-Valdez 8/29/18
KRISTINE BELL-VALDEZ DATE



OFFICE OF THE
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060 FAX: (951) 955-1071

KECIA HARPER-IHEM
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

September 18, 2018

THE PRESS ENTERPRISE
ATTN: LEGALS
PO BOX 792
RIVERSIDE, CA 92501

TEL: (951) 368-9229
E-MAIL: legals@pe.com

RE: NOTICE INVITING BIDS: Turf Reduction Project at Lake Skinner

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **two (2) Fridays: September 21 and 28, 2018.**

We require your affidavit of publication immediately upon completion of the last publication.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Cecilia Gil

Board Assistant to:
KECIA HARPER-IHEM, CLERK OF THE BOARD

NOTICE INVITING BIDS

The Riverside County Regional Park and Open-Space District ("DISTRICT") invites sealed bids for landscape construction improvements of the following project ("Work" or the "Project"):

Landscape Construction/ Turf Reduction Project at Lake Skinner (PKARC 0237),
located at 37701 Warren Road, Winchester, CA, 92596

The DISTRICT is seeking bids for a grant funded project that is not to exceed \$285,000 dollars in construction cost. The DISTRICT has completed design-development for Landscape construction with the intended goal of reducing turf. The Project will include grass removal; clearing and grubbing and fine grading and soil prep to six (6) turf reduction areas including; Camp Store, Campground A, Campground B, Campground C, Amphitheater 2, and Amphitheater 6 totaling 155,364 square feet. The 155,364 square feet is to be covered with 4" thickness of shredded wood mulch.

The project will also include a bid alternate as described in Special Provisions section 32 99 00 for the installation of Interpretive Signage as specified in the attached plans is also required.

Landscape planting to include the installation of 78 - 24" box trees to the six (6) areas and stakes. Shall include the installation of landscape irrigation of 80 RWS Tree Bubblers (per pair) w/ PVC laterals and the irrigation of 7 Existing Tree Dripperline and PVC Laterals. All landscape installation to include a 90 Day Landscape Maintenance Period. The Camp store area will require 256 linear feet of curb and gutter work, and the Campground B will include the installation of a 200 square foot Swale and Dry Stream Bed.

The performance period for this project including all project submittals, reviews, approvals and actual construction must be completed within Ninety (90) calendar days, as provided in the Notice to Proceed, including project completion, punch list and issuance of the Notice of Completion. All work is to be completed no later than January 29, 2019 to insure grant funding

On or after September 11, 2018, complete Bidding Documents are available through ARC Reprographics (ARC) at 4295 Main St, Riverside, CA 92501, 951-686-0530, or online at www.e-arc.com. Contact ARC for your specific order request. A fee will be charged for any copies of the Bidding Documents furnished to a bidder. Free viewing of documents is available on the ARC website.

Issuance of this Request for Bids and the administration of any subsequent contract will be performed by the DISTRICT. All inquiries regarding this Request for Bids must be in writing and faxed or emailed to:

Riverside County Regional Park and Open-Space District
4600 Crestmore Road
Jurupa Valley, CA 92509
Attention: Jamie Garcia (Buyer II)
Fax: 951-955-4319 jamgarcia@rivco.org
See www.rivcoparks.org for DISTRICT information.

There will NOT be a pre-bid meeting, however prospective bidders are encouraged to visit the site and review the area. Please check in first at Lake Skinner Park, Main Kiosk (951-926-1541) and notify staff that you are reviewing the areas associated with the Lake Skinner Turf Reduction Project. The park is located at 37701 Warren Road, Winchester, CA 92596. It is important that potential contractors understand the unique requirements of this project, how those requirements will affect their ability to perform in a satisfactory manner and how this will affect the bid amount.

All questions regarding the documents should be directed to the DISTRICT. Bids must be in accordance with the Contract Documents.

Bids shall be prepared in conformance with the Instructions to Bidders and other Bidding Documents. All bids are due no later than **2:00 PM, Thursday, October 4, 2018**, and shall be publicly opened promptly after that time. **Bids must be filed with the Riverside County Clerk of the Board, located at 4080 Lemon Street, 1st Floor, Riverside, California, 92501. Bids must be received by the Clerk of the Board by the bid closing time.** Bids sent by fax or email will not be accepted.

Pay applications will be tied to the successful completion of all activities in both parts of the contract including the timely submission of all paperwork.

In accordance with the provisions of California Public Contract Code Section 3300, the DISTRICT requires that the Bidders possess, at the time of submitting a bid for this project, at the time of award of a contract for the Project, and at all times during the Work, the following classifications of California Contractors License: an "B" General Contractor or "C27" Landscape Contractors License in the State of California. All Contractors whether General Contractor or specialty contractor proposed in this bid must hold a contracting license, active and in good standing, issued by the Contractors State License Board for the State of California for the appropriate license classifications required by applicable laws for the classifications of the work to be performed and be registered with the California Department of Industrial Relations. It is the responsibility of the Bidder to review the bid package and ensure that all licenses required to perform the Work contained herein have been obtained and are current, including checking to make certain a subcontractor listed possesses the appropriate license for the specialty subcontracted.

This project requires the payment of prevailing wages and certified payroll.

The awarded prime contractor shall post job site notices as prescribed by regulation at start of contract. Contractors and subcontractors shall furnish records specified in Labor Code Section 1776 to the Labor Commissioner, in the manner as required in Labor Code Section 1771.4.

Pursuant to Labor Code Section 1771.1, any contractors bidding and subcontractors to be listed on a bid proposal are subject to Public Contract Code Section 4104 and shall not be eligible to bid unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No contractor or subcontractor may enter into a contract without proof of current registration to perform public works.

The Bidder receiving the Award by the DISTRICT is required to comply with the provisions of the California Labor Code, including, without limitation, the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, submittal of payroll records, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. The awarded prime contractor shall post all pertinent wage determinations on the jobsite at all times and shall post job site notices prescribed by regulations and comply with the provisions of the California Labor Code, including, without limitation, Sections 1771.4, 1773.1, 1774, 1775, 1776, and 1777.5.

THIS IS A PUBLIC WORKS PROJECT AND SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE DEPARTMENT OF INDUSTRIAL RELATIONS. As a condition to receiving progress payments, final payment and payment of retention on any and all projects on which the payment of prevailing wages is required, the contractor agrees to present to the DISTRICT, along with its request for payment, all applicable and necessary certified payrolls and other required documents for the time period covering such payment request. The DISTRICT shall withhold any portion of a payment, including the entire payment amount, until certified payroll forms and other required LCP documents are properly submitted. In the event that certified payroll forms do not comply with the requirements of Labor Code Section 1720 et seq., or wage violations are identified, the DISTRICT may hold sufficient funds to cover estimated wages and penalties under the contract pursuant to CA Labor Code 1771.6.

Pursuant to SB854, effective 1/1/2016, all project contractors will be required to additionally submit their certified payrolls to the Labor Commissioner's online portal. Refer to the Labor Compliance Packet for additional information.

Copies of the prevailing rates of per diem wages are on file at California State Department of Industrial Relations, 464 West Fourth St., Suite 348, San Bernardino, CA 92401, and are available to any interested party on request. Additional information is available from the Department of Industrial Relations web link: <http://www.dir.ca.gov>

Substitution of securities for any moneys withheld by DISTRICT shall be permitted as provided for by Section 22300 of the California Public Contract Code.

Capitalized terms used herein shall have the meanings assigned to them in the Bidding Documents. For information contact: **Jamie Garcia, Buyer II, at jamgarcia@rivco.org or Fax: 951-955-4319.**

Kecia Harper-Ihem
Clerk of the Board of Supervisors
By: Cecilia Gil, Board Assistant

Advertising Order Confirmation

The Press Enterprise

<u>Ad Order Number</u> 0011176316	<u>Customer</u> BOARD OF SUPERVISORS	<u>Payor Customer</u> BOARD OF SUPERVISORS	<u>PO Number</u>
<u>Sales Representative</u> Nick Eller	<u>Customer Account</u> 5209148	<u>Payor Account</u> 5209148	<u>Ordered By</u> Cecilia Gil
<u>Order Taker</u> Nick Eller	<u>Customer Address</u> COUNTY OF RIVERSIDE PO BOX 1147 RIVERSIDE, CA 92502	<u>Payor Address</u> COUNTY OF RIVERSIDE PO BOX 1147 RIVERSIDE, CA 92502	<u>Customer Fax</u>
<u>Order Source</u> Select Source	<u>Customer Phone</u> 951-955-1066	<u>Payor Phone</u> 951-955-1066	<u>Customer EMail</u>
<u>Current Queue</u> Ready	<u>Invoice Text</u> Bids for Turf Reduction Project at Lake Skinner	<u>Promo Type</u>	<u>Special Pricing</u>
<u>Tear Sheets</u> 0	<u>Affidavits</u> 0	<u>Blind Box</u>	<u>Materials</u>

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The project will also include a bid alternate as described in Special Provisions section 32.29.00 for the installation of interpretive signage as specified in the attached plans is also required.

Landscape planting to include the installation of 78 - 24" box trees to the six (6) areas and stakes. Shall include the installation of landscape irrigation of 80 RWS Tree Bubblers (per pair) w/ PVC laterals, and the irrigation of 7 Existing Tree Drippers and PVC laterals. All landscape installation to include a 90 Day Landscape Maintenance Period. The Camp store area will require 256 linear feet of curb and gutter work, and the Campground B will include the installation of a 200 square foot Swale and Dry Stream Bed.

The performance period for this project including all project submittals, reviews, approvals and actual construction must be completed within Ninety (90) calendar days, as provided in the Notice to Proceed, including project completion, punch list and issuance of the Notice of Completion. All work is to be completed no later than January 25, 2019 to insure grant funding.

On or after September 11, 2018, complete Bidding Documents are available through ARC Resographics (ARC) at 4225 Main St, Riverdale, CA 92501, 951-666-0830, or online at www.arc.com. Contact ARC for the Bidding Documents. A fee will be charged for any copies of the Bidding Documents furnished to a bidder. Free viewing of documents is available on the ARC website.

Issuance of this Request for Bids and the administration of any subsequent contract will be performed by the DISTRICT. All inquiries regarding this Request for Bids must be in writing and faxed or emailed to:

Riverside County Regional Park and Open-Space District
4400 Crestmore Road
Jurupa Valley, CA 92509
Attention: Jamie Garcia (Beyer II)
Fax: 951-955-4319 jamgarcia@rivoce.org
See www.rivcoparks.org for DISTRICT information.

There will NOT be a pre-bid meeting, however prospective bidders are encouraged to visit the site and review the plans. Please check in first at Lake Skinner Park, Main Kiosk (951-726-1941) and notify staff their Turf Reduction Project. The work is located at 3770 Warren Road, Winchester, CA 92596. It is important that potential contractors understand the unique requirements of this project, how those requirements will affect their ability to perform in a satisfactory manner and how this will affect the bid amount.

All questions regarding the documents should be directed to the DISTRICT. Bids must be in accordance with the Contract Documents.

Bids shall be prepared in conformance with the instructions to Bidders and other Bidding Documents. All bids are due no later than 2:00 PM, Thursday, October 4, 2018, and shall be publicly opened promptly after that time. Bids must be filed with the Riverside County Clerk of the Board, located at 4080 Lennox Street, 1st Floor, Riverside, California, 92501. Bids must be received by the Clerk of the Board by the bid closing time. Bids sent by fax or email will not be accepted.

Buy applications will be filed to the successful completion of all activities in portions of the contract including the timely submission of all paperwork.

In accordance with the provisions of California Public Contract Code Section 3300, the DISTRICT requires that the Bidders possess, at the time of submitting a bid for this project, at the time of award of a contract for the Project, and at all times during the Work, the following classifications of California Contractors License: an "ag" General Contractor or "C27" Landscape Contractors License in the State of California. All Contractors whether General Contractor or specialty contractor, who are awarded this bid must hold a contractor license active

Advertising Order Confirmation

09/18/18 1:23:56PM
Page 4

The Press Enterprise

NOT VALID FOR WORKING ON THIS PROJECT UNLESS YOU HAVE THE INDUSTRIAL SECURITY BOARD IN GOOD STANDING, ISSUED BY THE CONTRACTORS STATE LICENSE BOARD for the State of California for the appropriate license classifications required by applicable laws for the classifications of the work to be performed and be registered with the California Department of Industrial Relations. It is the responsibility of the Bidder to review the bid package and ensure that all licenses required to perform the work contained herein have been obtained and are current, including checking to make certain a subcontractor listed possesses the appropriate license for the specialty subcontracted.

This project requires the payment of prevailing wages and certified payroll.

The awarded prime contractor shall post job site notices as prescribed by regulation at start of contract. Contractors and subcontractors shall furnish records specified in Labor Code Section 1776 to the Labor Commissioner, in the manner as required in Labor Code Section 1771.4.

Pursuant to Labor Code Section 1771.1, any contractors bidding and subcontractors to be listed on a bid proposal are subject to Public Contract Code Section 4104 and shall not be eligible to bid unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No contractor or subcontractor may enter into a contract without proof of current registration to perform public works.

The Bidder receiving the Award by the DISTRICT is required to comply with the provisions of the California Labor Code, including, without limitation, the requirements of California Labor Code Section 1720 which require the payment of prevailing wages, submission of payroll records, and compliance with other applicable laws. Pursuant to Labor Code Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determination shall be included in the bid specifications. The awarded prime contractor shall post all pertinent wage determinations on the jobsite at all times and shall post job site notices prescribed by regulations and comply with the provisions of the California Labor Code, including, without limitation, Sections 1771.4, 1773.1, 1774, 1775, 1776, and 1777.5.

THIS IS A PUBLIC WORKS PROJECT AND SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE DEPARTMENT OF INDUSTRIAL RELATIONS. As a condition to receiving progress payments, final payment and payment of retention on any and all projects on which the payment of prevailing wages is required, the contractor agrees to present to the DISTRICT, along with its request for payment, all applicable and necessary certified payroll records required by the DISTRICT for the time period covering such payment, including the entire payment amount and a copy of the contract, including the entire payment amount and a copy of the contract, in the event that certified payroll forms do not comply with the requirements of Labor Code Section 1720 et seq. or wage violations are identified, the DISTRICT may hold sufficient funds to cover estimated wages and penalties under the contract pursuant to CA Labor Code 1771.4.

Pursuant to SB654, effective 1/1/2016, all project contractors will be required to additionally submit their certified payrolls to the Labor Commissioner's online portal. Refer to the Labor Compliance Packet for additional information.

Copies of the prevailing rates of per diem wages are on file at California State Department of Industrial Relations, 464 West Fourth St., Suite 348, San Bernardino, CA 92401, and are available to any interested party on request. Additional information is available from the Department of Industrial Relations web link: <http://www.dir.ca.gov>

Substitution of securities for any moneys withheld by DISTRICT shall be permitted as provided for by Section 22300 of the California Public Contract Code.

Capitalized terms used herein shall have the meanings assigned to them in the Bidding Documents. For information contact: Jamie Garcia, Buyer II, at jmgarcia@rivco.org or Fax: 951-955-4319.

Kecia Harper-Itham
Clerk of the Board of Supervisors
By: Cecilia Gil, Board Assistant

9/21, 9/28

Product
PE Riverside:Full Run

Requested Placement
Legals CLS

Requested Position
County Legal - 1076~

Run Dates
09/21/18, 09/28/18

Inserts
2

Advertising Order Confirmation

The Press Enterprise

Order Charges:	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
	1,507.50	0.00	1,507.50	0.00	\$1,507.50

If this confirmation includes an advertising proof, please check your proof carefully for errors, spelling, and/or typos. Errors not marked on the returned proof are not subject to credit or refunds.

Please note: To meet our printer's deadline, we must have your proof returned by the published deadline, and as indicated by your sales rep.

Please note: If you pay by bank card, your card statement will show the merchant as "SoCal Newspaper Group".

**ADDITIONAL ITEMS FILED
WITH
THE CLERK OF THE
BOARD**