

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.17  
(ID # 8240)

**MEETING DATE:**

Tuesday, October 30, 2018

**FROM :** RUHS-PUBLIC HEALTH:

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM - PUBLIC HEALTH/COMMUNITY ACTION PARTNERSHIP: Approval of Budget Adjustment to Record the Receipt of Additional State Grant Funding From the California Community Services and Development Department Low-Income Heat Energy Assistance Program and Community Services Block Grant. Districts: All. [\$1,696,400 - 100% Federal Funds] (4/5 Votes Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and direct the Auditor-Controller to make the budget adjustments shown on Schedule A, attached.

**ACTION:** (4/5 Vote Required) 4/5 Vote Required, Policy

  
Kim Saruwatari, Director of Public Health 10/12/2018

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley  
Nays: None  
Absent: None  
Date: October 30, 2018  
xc: RUHS-Public Health, Auditor

Kecia Harper-Ihem  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 1,696,400	\$ 0	\$ 1,696,400	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Federal Funds			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 18/19	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary (continued)**

The Riverside University Health System-Public Health/ Community Action Partnership (Community Action Partnership) has been awarded additional funding from the Department of Community and Development Services, Low-Income Home Energy Assistance Program (LIHEAP) in the amount of \$1,595,940 and from the Community Services Block Grant (CSBG), plus discretionary funds from the State of California Office of Community Services and Development in the amount of \$100,460.

Initial budget for Fiscal Year 2018/19 for LIHEAP grant was \$3,700,150 and for CSBG grant was \$2,565,015. However, since the additional funds have been secured, approval for a budget adjustment is being requested.

Community Action Partnership administers the energy and weatherization programs that assist low-income families residing in Riverside County. The various funding sources allocate monies to these energy/weatherization programs in increments throughout the year. These funds are allocated to assist low-income consumers with repairing or replacing heating/cooling/water heater appliances to address health and safety issues; replacing refrigerators, doors, and windows; installing weather-stripping, mechanical ventilation, and other weatherization measures that contribute to high energy consumption. In addition to correcting health and safety issues, repairs, replacements, and installations, the funding contributes to an overall improvement in energy efficiency of the home that helps to reduce energy costs for our low-income constituents.

The CSBG funding is provided through the Office of Community Services of the Department of Health and Human Services, and is administered by the State of California Office of Community Services and Development (CSD), which has accountability and monitoring responsibility for local CSBG contracts. When an increase is allocated to the federal CSBG, it is passed on to State agencies, then to local CSBG eligible entities. In addition, CSD has a percentage of funds designated as discretionary that each year may also be passed on to local CSBG eligible entities.

**Impact on Citizens and Businesses**

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The Energy and Weatherization Program services low income populations by providing installation of energy conservation measures designed to reduce energy costs and to ensure any health and safety are addressed for those living in the home. Also, it provides employment opportunities through the use of local subcontractors and contributes to the health of the environment by reducing carbon emissions through the repair/replacement of inefficient or malfunctioning appliances, warm-air heating, ventilation and air condition systems, windows and other feasible weatherization measures.

The CSBG provides programs and services to low-income participants throughout Riverside County to alleviate poverty and help people become self-sufficient. The discretionary funds will be used for the Tech for Success program that provides laptops to families that participant in a series of workshops where they acquire financial literacy skills and learn about community resources. Additionally, funding will be used for the planning, design, implementation, and evaluation of the department's Needs Assessment and Community Action Plan.

**Contract History**

Community Action Partnership receives annual funding from CSD LIHEAP and CSBG that must be spent promptly and strictly. On February, 10, 2015, the Board of Supervisors approved Resolution 2015-049, Item 3.8 for LIHEAP, and Resolution 2015-050, Item 3-7 for CSBG, delegating authority to the Executive Director for the Community Action Partnership to, annually and throughout the year, apply for and accept funding, as approved by County Counsel, from CSD LIHEAP and CSBG on behalf of the County.

**ATTACHMENT:**

- A. Schedule A – Budget Adjustments

**SCHEDULE A**

**Budget Adjustment  
Fiscal Year 2018/2019**

**LIHEAP**

**INCREASE IN ESTIMATED REVENUE:**

21050-5200200000-767220 Fed- Other Operating Grants	\$ 1,595,940
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**INCREASE IN APPROPRIATIONS:**

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21050-5200200000-510320 Temporary Salaries	\$ 63,000
21050-5200200000-520115 Uniforms-Replacement Clothing	\$ 1,500
21050-5200200000-520200 Communications	\$ 3,500
21050-5200200000-520230 Cellular Phone	\$ 3,500
21050-5200200000-521380 Maint-Copier Machines	\$ 5,000
21050-5200200000-521640 Maint-Software	\$ 17,600
21050-5200200000-520820 Janitorial Services	\$ 5,500
21050-5200200000-522310 Maint-Building and Improvement	\$ 2,900
21050-5200200000-523640 Computer Equip-Non Fixed Asset	\$ 24,000
21050-5200200000-523700 Office Supplies	\$ 5,000
21050-5200200000-523780 Printed Forms	\$ 6,500
21050-5200200000-523800 Printing/Binding	\$ 5,000
21050-5200200000-523820 Subscriptions	\$ 3,000
21050-5200200000-525440 Professional Services	\$ 3,500
21050-5200200000-526420 Advertising	\$ 10,000
21050-5200200000-526960 Small Tools And Instruments	\$ 12,000
21050-5200200000-527560 Direct Materials	\$ 78,000
21050-5200200000-527840 Training-Education/Tuition	\$ 5,000
21050-5200200000-528260 Field/Supplies	\$ 18,000
21050-5200200000-528920 Car Pool Expense	\$ 20,000
21050-5200200000-529040 Private Mileage Reimbursement	\$ 2,000
21050-5200200000-529080 Rental Vehicles	\$ 600
21050-5200200000-525500 Salary/Benefit Reimbursement	\$ 61,000
21050-5200200000-529510 Heating Fuel	\$ 13,000
21050-5200200000-529540 Utilities	\$ 5,000
21050-5200200000-526530 Rent-Lease Equipment	\$ 10,800
21050-5200200000-510420 Overtime	\$ 10,000
21050-5200200000-536240 Other Contract Agencies	\$ 1,171,040
21050-5200200000-546020 Equipment-Automotive	<u>\$ 30,000</u>
 TOTAL INCREASE IN APPROPRIATIONS	 \$ 1,595,940

**CSBG**

INCREASE IN ESTIMATED REVENUE:

21050-5200100000-767200 Fed – Block Grants	\$100,460
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INCREASE IN APPROPRIATIONS:

21050-5200100000-523640 Comp Equip – Non Fixed Asset	\$ 35,000
21050-5200100000-510320 Temporary Salaries	\$ 40,000
21050-5200100000-526420 Advertising	\$ 15,000
21050-5200100000-523700 Office Supplies	<u>\$ 10,460</u>
 TOTAL INCREASE IN APPROPRIATIONS	 \$100,460

*Sandy Armijo*  
Sandy Armijo

10/16/2018

*Melissa Noone*  
Melissa Noone, Associate Management Analyst

10/22/2018