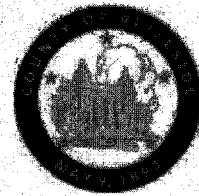


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.25
(ID # 6877)

MEETING DATE:

Tuesday, December 4, 2018

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA) AND PURCHASING AND FLEET SERVICES :

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND PURCHASING AND FLEET SERVICES: Moreno Valley Fleet Services Automotive Shop Remodel/Building Project - Approval of In-Principle and Project Budget, District 5. [\$941,593 - Fleet Services Department Unrestricted Net Assets - 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Moreno Valley Fleet Services Automotive Shop Remodel/Building (MV Fleet Auto Shop) Project for inclusion on the Capital Improvement Program (CIP) project list;
2. Approve in-principle the MV Fleet Auto Shop Project, located in Moreno Valley, California; to upgrade the existing automotive shop due to age, wear, and Americans with Disabilities Act (ADA) compliance requirements;
3. Approve a project budget in the amount of \$941,593 for the Project;

Continued on page 2

ACTION: Policy, CIP

Robert Field, Assistant County Executive Officer/ECD

11/1/2018

Teresa Summers, Director of Purchasing

11/2/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: December 4, 2018
xc: EDA, Purchasing

Kecia Harper-Ihem
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

4. Authorize the use of Fleet Services Department Unrestricted Net Assets, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
5. Delegate the project management authority for the Project to the Assistant County Executive Officer/ECD in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
6. Authorize the Purchasing Department to execute the consultant services agreements for consultants that have been pre-qualified for services up to \$100,000, per fiscal year, in accordance with applicable Board policies for this project.

FINANCIAL DATA	Current Fiscal Year	Next Fiscal Year	Total Cost	Ongoing Cost
COST	\$ 235,398	\$ 706,195	\$ 941,593	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Fleet Services Department Unrestricted Net Assets - 100%			Budget Adjustment: No	
			For Fiscal Year: 2018/19-2019/20	

C.E.O. RECOMMENDATION: Approved

BACKGROUND:

Summary

The MV Fleet Auto Shop project is located at the current Fleet Services site at 25241 Cottonwood Avenue in Moreno Valley, California. Due to the high volume of usage, the age of the current structure, and the need to address ADA compliance requirements, the auto shop is in great need of updated improvements.

Following a site and feasibility study, it has been determined that upgrades to the building needs to occur to address: ADA accessibility and standards requirements; energy efficient measures such as replacement of existing lighting with energy efficient LED fixtures and HVAC/Cooling system and installation of skylights; and, the expansion/add-on of one work bay to provide a more efficient work environment.

EDA recommends the Board approve the MV Fleet Auto Shop project and the use of Fleet Services Department Funds in the amount of \$941,593. EDA will pursue the most cost effective

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

project delivery method and award in accordance with applicable Board policies.

The specific details regarding the building upgrades and associated improvements have yet to be determined and will not be known until the completion of the design phase of the project. Any attempt at assessing the potential impacts at this time would be wholly speculative and, therefore, the proposed action is not considered a project under the California Environmental Quality Act (CEQA). The Project will undergo environmental review once a schematic design is completed that will allow for a meaningful evaluation of potential impacts. The compliance document under CEQA will be presented to the Board under separate cover for approval in combination with the approval of schematic design and programming.

Impact on Residents and Businesses

The MV Fleet Auto Shop project will allow for increased efficiency for automotive repairs for County owned vehicles and meet ADA requirements.

Additional Fiscal Information

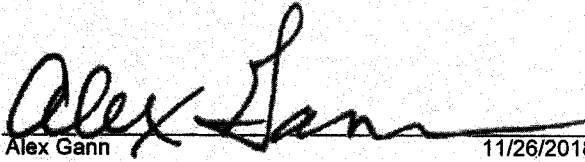
The approximate allocation of the project budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	91,000
Construction Management	2	20,000
Construction Contract	3	490,161
Offsite Construction	4	0
Project Management	5	48,000
Fixtures, Furnishings, Equipment	6	35,000
Other Soft Costs/Specialty Consultants	7	100,500
Project Contingency	8	156,932
Minor Construction	9	0
Project Budget		\$ 941,593

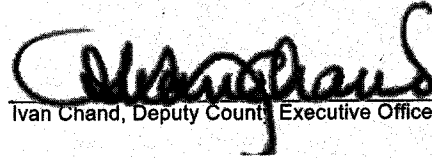
All costs associated with this Board action will be 100% funded by Fleet Services Department Unrestricted Net Assets. Expenditures for FY 2018/19 are estimated at \$235,398 and expenditures for FY 2019/20 are estimated at \$706,195. The Board of Supervisors has previously approved the allocation of funds for this project in Fleet Services' five-year capital asset plan therefore no budget adjustment is needed for Fleet Services.

RF:HM:VC:SP:JA:mg FM08730009506 6877-13831
S:\Project Management Office\FORM 11'S\Form 11's_In Process\6877 - 13831_D5 - 009506 - MV Fleet Svcs Bldg Proj - In-Princ & Proj Bdgt_120418.doc

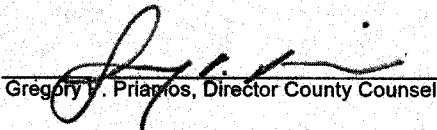
SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Alex Gann

11/26/2018


Ivan Chand, Deputy County Executive Officer

11/27/2018


Gregory V. Priamos, Director County Counsel

11/4/2018