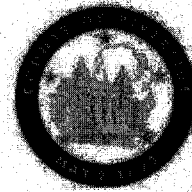


SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.1  
(ID # 8684)

MEETING DATE:

Tuesday, January 8, 2019


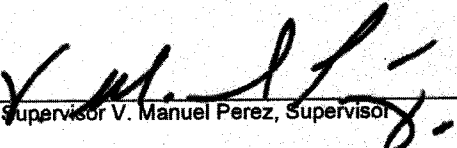
FROM : SUPERVISOR KEVIN JEFFRIES AND SUPERVISOR V. MANUEL PEREZ :

SUBJECT: SUPERVISOR KEVIN JEFFRIES and SUPERVISOR V. MANUEL PEREZ: Budget  
Committee Discussion/Formation. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Direct the formation of budget committees; and,
2. Direct the Executive Office to return with a proposed schedule at the January 15th, 2019 Board meeting.

ACTION: Policy


   
Supervisor Kevin Jeffries, Vice Chairman 12/18/2018 Supervisor V. Manuel Perez, Supervisor 1/4/2019

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: January 8, 2019  
xc: Supvr. Jeffries, Supvr. Perez, E.O.

Kesia Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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**BACKGROUND:**

In recent history, the process of budget approvals and oversight by the Board of Supervisors has consisted of quarterly budget updates, in which broad budget challenges and opportunities are discussed, and then a final set of workshops, at which the overall budget is discussed, and a handful of departments who are requesting extra funds not contained within the Executive Office's recommendation make presentations to the Board to ask for extra funding. This format limits the ability of the Supervisors to have deeper discussions about all of the other departmental and agency budgets, and whether their budgets adequately align with the departmental goals and mandates.

This proposal to establish Budget Subcommittees seeks to provide the opportunity to more effectively evaluate all agency/department budgets throughout the year, in more depth than is typically possible in a single public meeting and/or workshop, and to facilitate better input, analysis, and oversight from the Supervisors, and better communication between county staff, agency/department leadership, labor, the public, and elected officials.

For purposes of discussion, three budget subcommittees are proposed, generally organized by portfolio:

**Budget Committee #1: Administrative Services, Economic Development and Community Services**

1. Finance/Government Services
  - a. County Finance/Budget
  - b. Assessor Clerk - Recorder
  - c. Auditor-Controller
  - d. Treasurer Tax Collector
2. Internal Services
  - a. Information Technology
  - b. Purchasing and Fleet Services
  - c. Human Resources
3. Clerk of the Board
4. Executive Office
5. County Counsel
6. Economic and Community Development
  - a. EDA
  - b. Parks

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- c. Animal Services
- d. Agricultural Commissioner
- e. Registrar of Voters

**Budget Committee #2: Health and Human Services**

- 1. Human Services
  - a. Public Social Services
  - b. Child Support Services
  - c. Office on Aging
  - d. Veteran Services
- 2. RUHS Health and Hospital Services
  - a. RUHS - Medical Center
  - b. RUHS-Behavioral Health
  - c. RUHS - Correctional Health
  - d. RUHS - Clinics
  - e. RUHS - Public Health

**Budget Committee #3: Public Safety and Public Works**

- 1. Public Safety
  - a. Sheriff-Coroner
  - b. District Attorney
  - c. Probation
  - d. Public Defender
  - e. Fire
  - f. Emergency Management
- 2. Public Works/Land/Environment
  - a. TLMA
  - b. Flood Control
  - c. Environmental Health
  - d. Waste Resources

The budget committee appointments will be recommended to the full board by the Board Chair in a process similar to the other commission appointments made per Board Policy A-3, and reviewed by the board on a calendar year basis. Two Supervisors and one alternate would sit per committee.

The budget committees would generally meet at least once in every two months to evaluate and review specific programs and agencies, potentially meeting more

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frequently by direction of the committee chair to address and review proposed budgets, in-depth analysis of specific programs, challenges, and/or opportunities that may arise. The committees would not formally vote on agency budgets, but could submit budget and finance related proposals to the full Board for consideration.

Budget committees will be supported by the Executive Office and the respective department or agency heads, along with their staff. Meetings will typically be held on the fifth floor of the County Administrative Center and would be formally noticed and open to the public as a Brown Act committee.

At the conclusion of this discussion, the Board may direct the Executive Office to return with a proposed schedule of budget committees, with the first meeting expected to occur within January, which will coincide with the FY 19/20 budget kick-off process. The Board Chair shall also solicit requests for appointments on the various committees and return to the full Board with recommendations at the next BOS meeting.

**Impact on Private Sector and Business**

Opportunities for the public, labor organizations, and other private sector entities to participate in budget discussions throughout the year will create a more transparent process in Riverside County.

**Riverside County Board of Supervisors  
Request to Speak**

Submit request to Clerk of Board (right of podium),  
Speakers are entitled to three (3) minutes, subject  
to Board Rules listed on the reverse side of this  
form.

**SPEAKER'S NAME:** Daryl Terrell

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Date:** 1-8-19 **Agenda #** 3.1

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

☒ **Support**      ☐ **Oppose**      ☐ **Neutral**

**Note:** If you are here for an agenda item that is filed  
for "Appeal", please state separately your position on  
the appeal below:

☐ **Support**      ☐ **Oppose**      ☐ **Neutral**

**I give my 3 minutes to:** \_\_\_\_\_

## **BOARD RULES**

### **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

### **Requests to Address Board on items that are "NOT" on the Agenda/Public Comment:**

Notwithstanding any other provisions of these rules, a member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. **YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.** Donated time is not permitted during Public Comment.

### **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

### **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.**

Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

### **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

### **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.