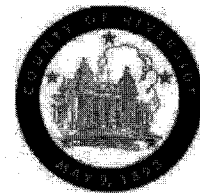


SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.30
(ID # 8319)

MEETING DATE:

Tuesday, January 8, 2019

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: DEPARTMENT PUBLIC SOCIAL SERVICES: Ratify and Execute Amendment #7 to Memorandum of Understanding #CW-03145 with the Housing Authority of the County of Riverside to provide Rapid Re-Housing Services to CalWORKs Customers, on behalf of DPSS. [All Districts]; [\$3,314,640 Total Cost; \$1,657,320 Annual - 100% Federal Funding]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Execute Amendment #7 to Memorandum of Understanding CW-03145 with the Housing Authority of the County of Riverside, to provide rapid re-housing services for CalWORKs customers. The amendment increases the FY 18/19 maximum reimbursement by \$482,320, to an amount not to exceed \$1,657,320, and extends the contract term for one year, from July 1, 2019 through June 30, 2020, in an amount not to exceed \$1,657,320.
2. Authorize the Director of DPSS, or designee, to take all necessary steps to administer and implement the Memorandum of Understanding #CW-03145 and amendments thereto approved by this Board, including subsequent and necessary documents for such administration and implementation, subject to approval as to form by County Counsel.

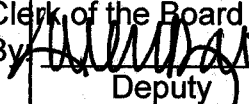
ACTION: Policy


Sarah S. Mack, Asst. County Executive Officer 1/7/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 8, 2019
xc: DPSS

Kecia Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$482,320	\$1,657,320	\$3,314,640	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: Federal Funding 100%.			Budget Adjustment: No	
			For Fiscal Year: 18/19 - 19/20	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Department of Public Social Services (DPSS) received funding from the California Department of Social Services (CDSS) to implement a CalWORKs Housing Support Program for the County of Riverside. The goal of the DPSS CalWORKs Housing Support Program (HSP) is to help homeless families receiving CalWORKs benefits to secure permanent housing, thus removing a significant barrier to participation in the Welfare-to-Work program, and facilitating progress toward employment and self-sufficiency. DPSS selected the Housing Authority of the County of Riverside (HA) to administer the housing service component of the CalWORKs HSP, based on HA's experience, fiscal capacity and the agency's ability to quickly implement the program over the last three years.

This program will continue providing immediate housing and supportive services for at least 275 homeless CalWORKs families receiving services through the DPSS Family Stabilization Services (FSS) program. DPSS received \$2,547,000 for the current fiscal year, and allocated \$1,657,320 to HA for the period July 1, 2018 through June 30, 2019; this amendment would increase the maximum reimbursement amount by \$482,320 to cover current fiscal year costs, with the remaining funds allocated to DPSS for temporary shelter services. In addition, this amendment will renew and extend the term to allow HA to continue providing services for the period July 1, 2019 through June 30, 2020, for an amount not to exceed \$1,657,320.

Impact on Residents and Businesses

This project will provide much needed assistance to individuals and families in the CalWORKs Rapid Re-housing program, and will provide support to homeless CalWORKs families that need immediate, permanent housing before they are able to progress toward employment and self-sufficiency. Housing stability is one of the greatest challenges that CalWORKs families face. It is estimated that over 3,790 CalWORKs families (almost 8% of the total CalWORKs population) are homeless or near homeless within the County of Riverside. Participating families and the community will benefit from reductions in the number of families experiencing homelessness, reductions in the duration of time a family is homeless and reducing the amount and duration of CalWORKs financial assistance by rapidly stabilizing families in crisis. In summary, the program will reduce the trauma and individual financial cost of homelessness for families and reduce the public cost associated of homelessness and extreme poverty. Families who are stably housed have a much higher success rate in obtaining employment and higher wages.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

SUPPLEMENTAL:

Additional Fiscal Information

In August 2018, Riverside County DPSS applied for an augmentation of \$928,000 for the HSP. In October 2018 DPSS was notified through County Fiscal Letter 18/19-26 that the augmentation was approved. Of the additional \$928,000 received, \$482,320 will be added to the Housing Authority contract for a total of \$1,657,320. The remaining \$445,680 will be dedicated to DPSS for administrative costs and temporary shelter and moving expenses for homeless CalWORKs families being served.

Contract History and Price Reasonableness

The Original MOU provided up to \$700,000 in funds to HA for the duration of the term, with automatic renewals for 1 year periods, through June 30, 2020, contingent upon the availability of funding. The Original MOU was thereafter amended six times as discussed below:

1. Amendment #1, effective July 1, 2015, increased the maximum reimbursement amount to \$1,500,000;
2. Amendment #2, effective July 1, 2016, exercised the first one-year renewable option and extended the contract term to June 30, 2017;
3. Amendment #3, effective May 1, 2017, reduced the maximum reimbursement amount to \$775,000;
4. Amendment #4, effective July 1, 2017, exercised the second, one-year renewable option and extended the contract term to June 30, 2018.
5. Amendment #5, effective July 1, 2017, increased the maximum reimbursement amount from \$775,000 to a new not to exceed amount of \$1,175,000;
6. Amendment #6, effective May 1, 2018, increased the maximum reimbursement amount for FY 17/18 by \$260,000 to a new not to exceed amount of \$1,435,000 and exercised the third, one-year renewal option and extended the contract term to June 30, 2019 in an amount not to exceed \$1,175,000 for FY 18/19.

Amendment #7 increases the maximum reimbursement amount for FY 18/19 to a not to exceed amount of \$1,657,320, and extends the term of the MOU through June 30, 2020, for an amount not to exceed \$1,657,320. Amendment #7 has been approved as to form by County Counsel.


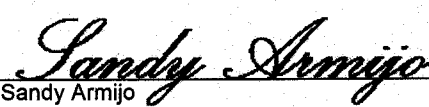
DPSS negotiated an agreement with Housing Authority of the County of Riverside without competition, in accordance with California Department of Social Services (CDSS) manual section 23-650, paragraph 1.14, which states that contracts may be negotiated without formal advertising "for any service to be rendered by any federal, state or local governmental agency, public university, public college or other public educational institution."

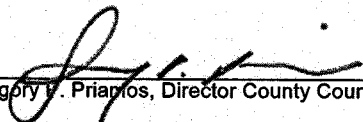
Prev. Agn. Ref.: 05/01/2018 (3.17); 01/23/18 (3.20); 12/06/16 (#3.30)

ATTACHMENTS:

Attachment A: **AMENDMENT # 07 TO MOU # CW-03145**

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

 
Scott Bruckner 1/3/2019 Sandy Armijo 12/18/2018


Gregory V. Priaplos, Director County Counsel 12/5/2018

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 07
MEMORANDUM OF UNDERSTANDING WITH
HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE
RAPID RE-HOUSING SERVICES TO CALWORKS CUSTOMERS

MEMORANDUM
OF UNDERSTANDING: CW-03145-07

ORIGINAL CONTRACT TERM: July 1, 2015 – June 30, 2016

CONTRACT TERM
EXTENDED TO: June 30, 2020

EFFECTIVE DATE
OF AMENDMENT: January 1, 2019

MAXIMUM REIMBURSABLE
AMOUNT: \$1,657,320.00 for FY 18/19
\$1,657,320.00 for FY 19/20

This Amendment # 07 to the Memorandum of Understanding # CW-03145 (hereinafter "Amendment # 07"), effective January 1, 2019, is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (hereinafter referred to as "DPSS"), and the Housing Authority of the County of Riverside (hereinafter referred to as "Housing Authority").

WHEREAS, DPSS and Housing Authority have entered into that certain MOU, approved by the Riverside County Board of Supervisors on August 18, 2015, Agenda Item 3-55, and effective July 1, 2015; and,

WHEREAS, the MOU has been amended by that certain Amendment # 1, effective July 1, 2015, increasing the maximum reimbursement amount to \$1,500,000; by that certain Amendment # 2, effective July 1, 2016, exercising the first one-year renewable option and extending the contract term to June 30, 2017; by that certain Amendment # 03, effective May 1, 2017, reducing the maximum reimbursement amount to \$775,000; by that certain Amendment # 04, effective July 1, 2017, exercising the second, one-year renewable option and extending the contract term to June 30, 2018; by that certain Amendment # 05, effective July 1, 2017, increasing the maximum reimbursement amount to \$1,175,000; and by that certain Amendment # 06, effective May 1, 2018, increasing the maximum reimbursement amount for FY 17/18 to \$1,435,000, exercising the third one-year renewable option and extending the contract term to June 30, 2019, and establishing the maximum reimbursement amount for FY 18/19 at \$1,175,000; and,

WHEREAS, DPSS and Housing Authority desire to amend the MOU again to increase the maximum reimbursement amount for FY 18/19 to \$1,657,320, exercise the fourth one-year renewable option and extend the contract term to June 30, 2020, and establish the maximum reimbursement amount for FY 19/20 at \$1,657,320;

NOW THEREFORE, DPSS and Housing Authority agree as follows:

1. On page 1, and every page thereafter, all references to the MOU number CW-03145-06 is hereby replaced with CW-03145-07.

JAN 08 2019 3.30

2. On page 1, MAXIMUM REIMBURSABLE AMOUNT is hereby amended to read:

"MAXIMUM REIMBURSABLE
AMOUNT:

\$1,657,320.00 for FY 18/19
\$1,657,320.00 for FY 19/20"

3. Section IV. HOUSING AUTHORITY RESPONSIBILITIES, C. FISCAL, 1. MAXIMUM REIMBURSABLE AMOUNT, is hereby amended to read:

"Total payment under this MOU shall not exceed \$1,657,320.00 for the period July 1, 2018 through June 30, 2019 and \$1,657,320.00 for the period July 1, 2019 through June 30, 2020."

4. Section, IV. HOUSING AUTHORITY RESPONSIBILITIES, C. FISCAL, 2. LINE ITEM BUDGET, is hereby deleted in its entirety and replaced with the following:

FY 18/19 CalWORKs Housing Budget – Revised 10/15/2018		
Budget Job Code Title	Amount	Description
Salaries		
HA RRH Program Support	\$290,600.00	Direct housing assistance to CalWORKs families (fringe and benefits). Program Support also includes the HR TAP fee.
Workers Compensation	\$130,400.00	Workers Compensation
Other		
Conferences/Training	\$5,000.00	Travel/Conference/Training
Travel Expense	\$28,000.00	Costs for mileage at the county rate on the DPSS Vehicle Mileage Log report to transport CW families during housing search. If County vehicles are not available rental cars may be used for a maximum of \$30 per day.
RRH Housing Assistance	\$1,203,320.00	Includes direct assistance for security deposits, rent, utilities, storage, remote/gate fees and other approved related permanent housing services.
Total Operating Expenses	\$1,657,320.00	
Total FY 18/19 Budget for HA	\$1,657,320.00	

FY 19/20 CalWORKs Housing Budget – Revised 10/15/2018		
Budget Job Code Title	Amount	Description
Salaries		
HA RRH Program Support	\$290,600.00	Direct housing assistance to CalWORKs families (fringe and benefits). Program Support also includes the HR TAP fee.
Workers Compensation	\$130,400.00	Workers Compensation

Other		
Conferences/Training	\$5,000.00	Travel/Conference/Training
Travel Expense	\$28,000.00	Costs for mileage at the county rate on the DPSS Vehicle Mileage Log report to transport CW families during housing search. If County vehicles are not available rental cars may be used for a maximum of \$30 per day.
RRH Housing Assistance	\$1,203,320.00	Includes direct assistance for security deposits, rent, utilities, storage, remote/gate fees and other approved related permanent housing services.
Total Operating Expenses	\$1,657,320.00	
Total FY 18/19 Budget for HA	\$1,657,320.00	

5. Section V. General, A. EFFECTIVE PERIOD is hereby amended to read:

"This MOU is effective July 1, 2015 through June 30, 2020 and may be renewed for successive one year periods, by mutual written amendment, contingent upon the availability of fiscal funding, unless terminated or otherwise modified as provided herein."

6. Exhibit A is hereby deleted in its entirety and replaced with the following:


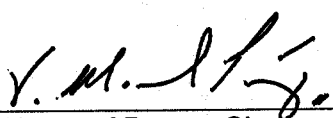
FY 18/19 CalWORKs Housing Budget – Revised 10/15/2018		
Budget Job Code Title	Amount	Description
Salaries		
HA RRH Program Support	\$290,600.00	Direct housing assistance to CalWORKs families (fringe and benefits). Program Support also includes the HR TAP fee.
Workers Compensation	\$130,400.00	Workers Compensation
Other		
Conferences/Training	\$5,000.00	Travel/Conference/Training
Travel Expense	\$28,000.00	Costs for mileage at the county rate on the DPSS Vehicle Mileage Log report to transport CW families during housing search. If County vehicles are not available rental cars may be used for a maximum of \$30 per day.
RRH Housing Assistance	\$1,203,320.00	Includes direct assistance for security deposits, rent, utilities, storage, remote/gate fees and other approved related permanent housing services.
Total Operating Expenses	\$1,657,320.00	
Total FY 18/19 Budget for HA	\$1,657,320.00	

FY 19/20 CalWORKs Housing Budget – Revised 10/15/2018		
Budget Job Code Title	Amount	Description
Salaries		
HA RRH Program Support	\$290,600.00	Direct housing assistance to CalWORKs families (fringe and benefits). Program Support also includes the HR TAP fee.
Workers Compensation	\$130,400.00	Workers Compensation
Other		
Conferences/Training	\$5,000.00	Travel/Conference/Training
Travel Expense	\$28,000.00	Costs for mileage at the county rate on the DPSS Vehicle Mileage Log report to transport CW families during housing search. If County vehicles are not available rental cars may be used for a maximum of \$30 per day.
RRH Housing Assistance	\$1,203,320.00	Includes direct assistance for security deposits, rent, utilities, storage, remote/gate fees and other approved related permanent housing services.
Total Operating Expenses	\$1,657,320.00	
Total FY 18/19 Budget for HA	\$1,657,320.00	

7. Miscellaneous. All other terms and conditions of the MOU not modified herein shall remain unchanged and in full force and effect.

8. Effective Date. This Amendment # 07 shall become effective January 1, 2019.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of DPSS and Housing Authority, respectively, certify the establishment of Amendment # 07 to the MOU.

Authorized Signature for The County of Riverside, Department of Public Social Services:	Authorized Signature for Housing Authority of the County of Riverside:
	
Printed Name of Person Signing: KEVIN JEFFRIES	Printed Name of Person Signing: V. MANUEL PEREZ
Title: Chairman, Board of Supervisors	Title: Chairman, Board of Commissioners
Date Signed: JAN 08 2019	Date Signed: JAN 08 2019

ATTEST:

KECIA HARPER-IHEM, Clerk

By

DEPUTY

ATTEST:

KECIA HARPER-IHEM, Clerk

By

DEPUTY

Page 4 of 4

FORM APPROVED COUNTY COUNSEL
BY:  12/4/18
DATE
DANIELLE D. MALAND

FORM APPROVED COUNTY COUNSEL
BY:  12/4/18
DATE
JHEILA R. BROWN