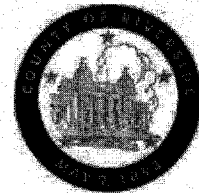


SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.10  
(ID # 8861)

**MEETING DATE:**

Tuesday, January 15, 2019


**FROM :** EXECUTIVE OFFICE:

**SUBJECT:** EXECUTIVE OFFICE: Budget Committee Proposed Schedule. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. That the Board of Supervisors: review the proposed Budget Committee schedule options on Attachment A and adopt and approve a Budget Committee schedule.

**ACTION:**


  
Lisa Brandi 1/10/2019

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: January 15, 2019  
xc: E.O.

Kecia Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**BACKGROUND:**

**Summary**

On January 8, 2019, the Board of Supervisors approved the formation of three budget committees and directed the Executive Office to return with a proposed schedule.

**Budget Committee #1**

**Administrative Services, Economic Development and Community Services**

*Departments/Programs:* County Finance/Budget, Assessor Clerk-Recorder, Auditor-Controller, Treasurer-Tax Collector, Information Technology, Purchasing and Fleet Services, Human Resources, Clerk of the Board, Executive Office, County Counsel, Economic Development Agency, Parks, Animal Services, Agricultural Commissioner, Registrar of Voters

**Budget Committee #2**

**Health and Human Services**

*Departments:* Public Social Services, Child Support Services, Office on Aging, Veterans' Services, RUHS (Medical Center, Behavioral Health, Correctional Health, Clinics, Public Health)

**Budget Committee #3**

**Public Safety and Public Works**

*Departments:* Sheriff-Coroner, District Attorney, Probation, Public Defender, Fire, Emergency Management, TLMA, Flood Control, Environmental Health, Waste Resources

**Proposed Budget Committee Meeting Dates and Times**

As directed by the Board, the Executive Office proposes a schedule as outlined in Attachment A, with recommended topics to discuss at each meeting. Committee meetings will take place at the County Administrative Center, 5<sup>th</sup> Floor in the Board of Supervisor's Conference Room C. The proposed dates and times were developed through a combination of factors: Board agenda meetings, conference room availability, and other pre-scheduled meetings.

The first set of meetings will be 90 minutes, introductory in nature and focus on future meeting structures and expectations. All subsequent meetings are expected to be more in-depth, and thus are scheduled for three hours. The second set of meetings will include an in-depth review of the county departments and review of the mid-year report. The third set will include a review of the budget submittals, and the third quarter report preview. The fourth set will be comprised of the FY 19/20 budget submittals. These are recommended topics only, with final approval of the agendas to be directed by the Board. The topics are helpful for departments as they prepare for the meetings.

Once a schedule is approved by the Board, the Executive Office will coordinate with the Clerk of the Board on noticing and agenda preparation.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**ATTACHMENTS:**

**A: Budget Committee Schedule Proposals**

# ATTACHMENT A

## Budget Committee Schedule Proposals

Meeting #1 Introductory		
Budget Committee #1 Administrative Services, Economic Development & Community Services		
Monday, January 28	9am - 10:30am	
OR		
Thursday, January 31	9am - 10:30am	
Budget Committee #2 Health & Human Services		
Monday, January 28	11am - 12:30pm	
OR		
Thursday, January 31	11am - 12:30pm	
Budget Committee #3 Public Safety & Public Works		
Monday, January 28	2pm - 3:30pm	
OR		
Thursday, January 31	2pm - 3:30pm	

Meeting #2 Department Presentations & Mid-Year Report		
Budget Committee #1 Administrative Services, Economic Development & Community Services		
Monday, February 25	9am - Noon	
Budget Committee #2 Health & Human Services		
Monday, February 25	2pm - 5pm	
Budget Committee #3 Public Safety & Public Works		
Wednesday, February 27	2pm - 5pm	

Meeting #3 Third Quarter Report & Budget Preview		
Budget Committee #1 Administrative Services, Economic Development & Community Services		
Monday, April 8	9am - Noon	
Budget Committee #2 Health & Human Services		
Monday, April 8	2pm - 5pm	
Budget Committee #3 Public Safety & Public Works		
Wednesday, April 10	2pm - 5pm	

Meeting #4 Fiscal Year 19/20 Budget Preview		
Budget Committee #1 Administrative Services, Economic Development & Community Services		
Monday, June 3	9am - Noon	
Budget Committee #2 Health & Human Services		
Wednesday, June 5	2pm - 5pm	
Budget Committee #3 Public Safety & Public Works		
Thursday, June 6	9am - Noon	